AGENDA

Eastern Kentucky University
Board of Regents
Quarterly Meeting
June 9, 2014
Eastern Kentucky University
Board of Regents
Regular Quarterly Meeting Schedule
June 9, 2014
Eastern Kentucky University
Richmond, Kentucky 40475

Schedule

8:30 a.m. - 9:00 a.m.  Student Life, Discipline & Athletics Committee
                       Library, Noel Studio Greenhouse

9:00 a.m. - 10:30 a.m. Finance & Planning Committee
                        Library, Noel Studio Greenhouse

10:30 a.m. - 10:40 a.m. Break

10:45 a.m. - 11:45 a.m. Executive & Academic Affairs Committee
                        Library, Noel Studio Greenhouse

12:00 p.m. - 1:00 p.m. Lunch
                        Regents Dining Room, Powell Bldg.

1:00 p.m. - 1:10 p.m.  Return from Lunch

1:10 p.m. - 1:25 p.m.  Library Tour
                       Dr. Rusty Carpenter, Director of Noel Studios

1:30 p.m. - 2:00 p.m.  University Programs Presentation
                       Dr. Sara Zeigler, Dean of University Programs

2:00 p.m.  Convene Board Meeting
            Library, Noel Studio Greenhouse
Eastern Kentucky University
Board of Regents
Student Life, Discipline & Athletics Committee
June 9, 2014
Crabbe Library
Noel Studio Greenhouse
8:30 a.m.

I. Call to order

II. Action Item

   A. Consent Agenda

      1. Approval of April 14, 2014 Student Life, Discipline & Athletics Committee Minutes *(David Tandy)* p. 8
      2. Revision to Registered Student Organization Classification Policy *(Judy Spain)* p. 9

III. Adjourn
Eastern Kentucky University
Board of Regents
Finance and Planning Committee
June 9, 2014
Crabbe Library
Noel Studio Greenhouse
9:00 a.m.

I. Call to Order

II. Information Agenda

A. Audit Plan for FY 14 Presentation and Discussion (Crowe Horwath, LLC Representatives and Mr. Barry Poynter) p. 23
B. Financial Update and Discussion (Mr. Barry Poynter)
C. Budget Presentation and Discussion (Ms. Karen Neubauer)

III. Action Items

A. Consent Agenda
   1. Approval of April 14, 2014 Finance & Planning Committee Minutes (Janet Craig) p. 28
   2. Approval of the Colonels Comply initiative, proposed changes to the Board Bylaws and Audit and Compliance Committee Charter (Judy Spain) p. 33

B. Approval of the 2014-15 Budget for the University (Karen Neubauer C-E) p. 51
C. Approval of the Proposed Tuition for Model Laboratory School 2014-15 p. 52
D. Approval of the Proposed Miscellaneous Salary Rates for 2014-15 p. 54

IV. New Business

V. Adjourn
I. Call to Order

II. Action Items

A. Consent Agenda

1. Approval of April 14, 2014 Executive & Academic Affairs Committee Minutes (Craig Turner) p. 57
2. Personnel Actions (President Benson) p. 59
3. Approve Policy 4.7.3, Faculty Workload (Janna Vice 3-8 & B) p. 66
4. Approve Policy 4.1.11, Awarding Incomplete Grades p. 71
5. Approve Policy 4.4.14, Laboratory Safety p. 75
6. Approve Policy 4.3.14, Military Activation and Course Completion p. 80
7. Council on Academic Affairs Report (New Programs, Program Revisions & Program Suspensions, Academic Requirements & Informational Items: See attached summaries.) p. 84
8. Addendum to the Council on Academic Affairs Report (Program Revisions: See attached summaries.) p. 461

B. Addendum to Tenure (Janna Vice) p. 483

III. New Business

IV. Adjourn
I. Call to Order

II. Information Items

A. University Programs Presentation (Dr. Sara Zeigler, Dean)

B. Committee Reports

1. Student Life, Discipline & Athletics Committee (David Tandy)
2. Finance & Planning Committee (Janet Craig)
3. Executive & Academic Affairs Committee (Craig Turner)

C. Additional Reports to the Board

1. Craig Turner, Chair
2. Kyle Nicholas, SGA President
3. Richard Day, Faculty Senate Chair
4. Leah Banks, Staff Council President
5. Michael Benson, President

III. Action Items

A. Consent Agenda (Craig Turner)

1. Approval of Revised January 13, 2014 Full Board Minutes (Craig Turner 1&2) p. 486
2. Approval of April 14, 2014 Full Board Minutes p. 497
3. Personnel Actions (President Benson) p. 59
4. Approve Policy 4.7.3, Faculty Workload (Janna Vice-Items A4-A9 & B) p. 66
5. Approve Policy 4.1.11, Awarding Incomplete Grades p. 71
6. Approve Policy 4.4.14, Laboratory Safety p. 75
7. Approve Policy 4.3.14, Military Activation and Course Completion p. 80
8. Council on Academic Affairs Report (New Programs, Program Revisions & Program Suspensions, Academic Requirements & Informational Items) p. 84
9. Addendum to the Council on Academic Affairs Report (Program Revisions) p. 461
III. Action Items (cont.)

A. Consent Agenda (cont.)

10. Revision to Registered Student Organization Classification Policy  
    p. 9  
    *(Judy Spain 10 & 11)*

11. Approval of the Colonels Comply initiative, proposed changes  
    p. 33  
    to the Board Bylaws and Audit and Compliance Committee Charter

B. Addendum to Tenure *(Janna Vice)*  
   p. 483

C. Approval of the 2014-15 Budget for the University *(Karen Neubauer C-E)*  
   p. 51

D. Approval of the Proposed Tuition for Model Laboratory School 2014-15  
   p. 52

E. Approval of the Proposed Miscellaneous Salary Rates for 2014-15  
   p. 54

IV. Pending Consent Agenda Items

A. ____________________________

B. ____________________________

C. ____________________________

D. ____________________________

V. Resolution of Appreciation *(Sarah Carpenter & Steven Fulkerson)*

VI. Executive Session

VII. Old Business

VIII. New Business

a. Board Meeting Dates: October 6, 2014; January 26, 2015; April 27, 2015; June 22, 2015

IX. Adjourn
Eastern Kentucky University  
Board of Regents  
Student Life, Discipline & Athletics Committee  
June 9, 2014  
Crabbe Library  
Noel Studio Greenhouse  
8:30 a.m.

I. Call to order

II. Action Item

   A. Consent Agenda

      1. Approval of April 14, 2014 Student Life, Discipline & Athletics Committee Minutes (David Tandy)  
      2. Revision to Registered Student Organization Classification Policy (Judy Spain)

III. Adjourn
Mr. David Tandy called to order a meeting of the Student Life, Discipline and Athletics Committee at 9:15 a.m., in the Martin Room, Coates Administration Building, Eastern Kentucky University, Richmond, Kentucky and noted the presence of a quorum.

**Present:**
Mr. David Tandy, Chair  
Mr. Alan Long  
Ms. Sarah Carpenter

**Absent:**  
Ms. Janie Miller

Also in attendance was Dr. Burke A. Christensen, Asst. Director of Academic Integrity and Ms. Dreidre de Leon, Assistant Secretary to the Board.

**Student Disciplinary Appeal Hearing**
Mr. Tandy stated the purpose of the appeal hearing meeting is for the Student Life, Discipline and Athletics Committee of the Eastern Kentucky University Board of Regents to review the appeal filed by an EKU Student. The hearing is a non-party, non-witness, record-only hearing. At 9:15 a.m., Mr. Tandy noted a motion was in order for the Committee to go into closed session for the purpose of a matter relating to possible discipline or dismissal of a student pursuant to KRS 164.370. Mr. Long made the motion to the effect requested by the Chair. Ms. Carpenter seconded. The motion passed by voice vote. Mr. Tandy asked everyone to leave the room for deliberations.

At 9:43 a.m., Mr. Tandy requested the committee return to open session. Ms. Carpenter made the motion. Mr. Long seconded. The motion passed by voice vote. Mr. Tandy stated there was no decision reached in closed session.

Mr. Tandy acknowledged the EKU Student Life, Discipline and Athletics Committee has reviewed the appeal submitted by an EKU Student and after reviewing the argument as to the basis for the appeal and the University’s response, the Committee has reached a decision. Mr. Tandy indicated it was now time to vote as to the committee’s decision in this matter. Mr. Tandy asked each committee member to state either affirm, modify or remand the decision of the Provost which affirmed the decision of the Student Disciplinary Council. The votes were as follows: Ms. Carpenter voted affirm; Mr. Long voted affirm and Mr. Tandy voted affirm. The committee has determined that the decision of the Provost is upheld and the appeal is denied. According to the Bylaws of this University, this shall be the final determination of this matter of an EKU Student who has exhausted all appeals. The student will be so notified by the assistant secretary to the Board of Regents on behalf of the Student Life, Discipline & Athletic Committee.

With no further business to discuss, the Committee adjourned at 9:45 a.m.
Revisions to the Registered Student Organization (RSO) Classification Policy

I. Issue

A revision of the Registered Student Organization ("RSO") Classification Policy has been proposed to allow RSOs to set requirements for membership that are consistent with the RSO purpose and mission. This revision is consistent with the United States Supreme Court decision of Christian Legal Society v. Martinez, 130 S. Ct. 2971 (2010).

This revision was approved by the Student Senate in a resolution dated January 28, 2014. As stated in this resolution, criteria for membership selection will be clearly identified in the RSO constitution and/or by-laws.

II. Background

Prior to this revision, RSO set requirements for membership that were consistent with University policies. The University respects the rights of RSOs to set requirements for membership that are consistent with the RSO’s purpose and mission.

III. Alternatives

The University will remain under the current RSO policy.

IV. President’s Recommendation

The President recommends approval of this policy.
Executive Summary

A revision of the Registered Student Organization ("RSO") Classification Policy has been proposed to allow RSOs to set requirements for membership that are consistent with the RSO purpose and mission. This revision is consistent with the United States Supreme Court decision of Christian Legal Society v. Martinez, 130 S. Ct. 2971 (2010). The University respects the rights of RSOs to set requirements for membership that are consistent with the RSO's purpose and mission.

This revision was approved by the Student Senate in a resolution dated January 28, 2014. As stated in this resolution, criteria for membership selection will be clearly identified in the RSO constitution and/or by-laws.

The revisions were posted for the 30-day campus-wide comment period on April 1, 2014. The drafting team reviewed and considered the comments and the policy revisions were finalized.

At this time, the drafting team is requesting your recommendation of approval and full adoption by the Board of Regents on June 9, 2014.

Presidential Action:
☐ Recommend an approval and submission to the Board of Regents for adoption
☐ Approve (no Board of Regents approval is required)
☐ Submit to President's Cabinet for advisement
☐ Submit to __________________________ for further review, drafting, or stakeholder feedback
☐ Not approved/not recommended for submission to the Board of Regents
☐ Other action recommended

[Signature] 27 May 2014

[Date]

Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution
Classification of Registered Student Organizations

Policy Statement

The University recognizes the role which organized activities serve in enhancing the educational experience of the members of the University community. Intellectual and personal growth takes place in student organizations which have effective leaders and effective members. Students are encouraged to participate in the programs provided by these organizations, and the staff of the University serves to assist student organizations in their programs.

It is essential however, that the lines of authority and responsibility be clearly established. In the area of Registered Student Organizations (RSOs), the University strongly supports the notion of student governance. It is clear however that some organizations enjoy more authority to choose their membership, leadership, use of funding, etc. than others. In those cases, where more autonomy is granted, more responsibility must also be accepted by the group.

As a consequence, it is essential that the relationship between the University and Registered Student Organizations be articulated and clearly understood. This policy is designed to provide such guidance.

This policy was amended on to be consistent with the United States Supreme Court decision of Christian Legal Society v. Martinez, 130 S. Ct. 2971 (2010). The University respects the rights of RSOs to set requirements for membership that are consistent with the RSO's purpose and mission.

Entities Affected by the Policy

All members of the EKU community as well as those outside the University which may be affiliated or conduct business with such groups.
Policy Background

There are times when the activities and/or behaviors of RSOs can cause question as to the relationship between the University and these student organizations. Presently there is a formalized registration policy for all RSOs; however, this does not adequately outline the relationship between these groups and the University. There are often misconceptions regarding the role and responsibility of the University for these RSOs. In the Fall of 2009, the Division of Student Affairs and the University Counsel’s Office conducted a scan to understand the way in which other universities structure this relationship. As a result of this scan, this policy was developed as a best practice for Eastern Kentucky University.
Policy Procedures

Sponsored Student Organization (SSO): These RSOs are closely linked to the University and as a result would have the greatest level of University support and benefits in exchange for significant accountability to the University in areas such as legal compliance, fiscal responsibility and adherence to established community standards.

1) Must operate under the direct supervision of an advisor who is a University faculty or staff member
2) Must be directly linked to a University Department.
3) Must abide by all University policies and regulations.
4) Must register with the Office of Student Life pursuant to this policy.

Voluntarily-Affiliated Student Organization (VSO): These RSOs have a basic level of access to University support and benefits in exchange for basic accountability to the University. These RSOs have chosen to affiliate with the University but are NOT agents of the University.

1) Must maintain appropriate level of insurance (if insurance is required by the University, dependent upon the level of risk the group typically is involved in). Any groups required to carry insurance, must have the University named as Additional Insured on their policy.
2) Must abide by all University policies and regulations. However, the University respects the rights of the VSO to determine its own membership.
3) Must register with the Office of Student Life pursuant to this policy.

Non-Affiliated Student Organization (NSO): These RSOs have no access to University support and benefit. These RSOs have chosen not to affiliate with the University and are NOT agents of the University. These RSOs will essentially be treated as any other groups external to the University.

1) Does not need to register with the University pursuant to this policy.
2) Must abide by all University policies and regulations in the same manner as all members of the University community. However, the University respects the rights of the NSO to determine its own membership.

Requirements / Benefits:
Dependent upon the category of RSO, each RSO must meet the following requirements and has the benefits as noted in the table below. This list is not exhaustive.

<table>
<thead>
<tr>
<th>Requirements</th>
<th>SSO</th>
<th>VSO</th>
<th>NSO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Covered by University insurance</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Maintain separate insurance policy as appropriate based on the level of activity risk*</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Event specific insurance as appropriate to adhere to University Facility Use Policy</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>EKU Faculty/Staff Advisor</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Required Advisor training</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Benefits</th>
<th>SSO</th>
<th>VSO</th>
<th>NSO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible for SGA Funding</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Ability to accept tax deductible contributions</td>
<td>Yes (only with approval from sponsoring unit)</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Participate in OrgSync</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>On-Campus Mailbox</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Reserve University space as an</td>
<td>Yes</td>
<td>Yes</td>
<td>No (but can reserve)</td>
</tr>
</tbody>
</table>
RSO (in compliance with the University Facility Use Policy) | Yes | Yes | No
---|---|---|---
Ability to use the designated RSO mascot, etc. in organization name in accordance with the University Visual Identity Guide | Yes | Yes | No
Advertise on Campus | Yes | Yes | No
Permission to fund raise (according to Univ. Policy) | Yes | Yes | No
Ability to bank on-campus | Yes | Yes | No

* To be determined by the RSO Risk Management Committee

### Definitions

**Advertise on Campus**
Includes, but is not limited to, flyers, EKU Students Today, ColonelVision etc.

**EKU Faculty / Staff Advisor**
Must be a currently employed full or part-time member of the EKU faculty or staff who has completed required training as specified by the Office of Student Life.

**Non-Affiliated Student Organization (NSO)**
These RSOs have no access to University support and benefit. These RSOs have chosen not to affiliate with the University and are NOT agents of the University. These RSOs will essentially be treated as any other groups external to the University.

**Office of Student Life RSO Listings**
Includes, but is not limited to, virtual and print listings of all RSOs.

**Registered Student Organization (RSO)**
A student organization operating upon the University's campus that has met the minimum requirements to be recognized as one of the three types of student organizations set forth in this policy.

**RSO Risk Management Committee**
Committee comprised of representatives from the following areas: Campus Recreation, Risk Management, Student Government, Student Life, and University Police and others as deemed necessary and appropriate.

**Sponsored Student Organization (SSO)**
These RSOs are closely linked to the University and as a result would have the greatest level of University support and benefits in exchange for significant accountability to the University in areas such as legal compliance, fiscal responsibility and adherence to established community standards.
Voluntarily-Affiliated Student Organization (VSO)  These RSOs have a basic level of access to University support and benefits in exchange for basic accountability to the University. These RSOs have chosen to affiliate with the University but are NOT agents of the University.

Responsibilities

Director of Student Involvement  Overseer the administration of the policy as well as the implementation and the training aspects.

RSO Risk Management Committee  Approves recognition of all RSOs into appropriate category. Assesses the level of risk of RSOs and determines the appropriate category for each.

Violations of the Policy

Violations of this policy will be handled through the process outlined in the RSO Handbook.

Interpreting Authority

The Associate Vice President for Student Affairs – Campus Life.

Relevant Links

University Hazing Policy
Scheduling of Facilities and Outdoor Space Policy
University Fund Raising Policy
RSO Registration Policy
University Visual Identity Guide

NOTE: The structure of this policy has been adapted from a highly effective program at the University of Michigan.
Approval

Administrative Council  9/7/10
President  9/8/10
Board of Regents  9/24/10
Classification of Registered Student Organizations

Policy Statement

The University recognizes the role which organized activities serve in enhancing the educational experience of the members of the University community. Intellectual and personal growth takes place in student organizations which have effective leaders and effective members. Students are encouraged to participate in the programs provided by these organizations, and the staff of the University serves to assist student organizations in their programs.

It is essential however, that the lines of authority and responsibility be clearly established. In the area of Registered Student Organizations (RSOs), the University strongly supports the notion of student governance. It is clear however that some organizations enjoy more authority to choose their membership, leadership, use of funding, etc. than others. In those cases, where more autonomy is granted, more responsibility must also be accepted by the group.

As a consequence, it is essential that the relationship between the University and Registered Student Organizations be articulated and clearly understood. This policy is designed to provide such guidance.

This policy was amended on June 9, 2014 to be consistent with the United States Supreme Court decision of Christian Legal Society v. Martinez, 130 S. Ct. 2971 (2010). The University respects the rights of RSOs to set requirements for membership that are consistent with the RSO's purpose and mission.

Entities Affected by the Policy

All members of the EKU community as well as those outside the University which may be affiliated or conduct business with such groups.
Policy Background

There are times when the activities and/or behaviors of RSOs can cause question as to the relationship between the University and these student organizations. Presently there is a formalized registration policy for all RSOs; however, this does not adequately outline the relationship between these groups and the University. There are often misconceptions regarding the role and responsibility of the University for these RSOs. In the Fall of 2009, the Division of Student Affairs and the University Counsel's Office conducted a scan to understand the way in which other universities structure this relationship. As a result of this scan, this policy was developed as a best practice for Eastern Kentucky University.

Policy Procedures

Sponsored Student Organization (SSO):
These RSOs are closely linked to the University and as a result would have the greatest level of University support and benefits in exchange for significant accountability to the University in areas such as legal compliance, fiscal responsibility and adherence to established community standards.

1) Must operate under the direct supervision of an advisor who is a University faculty or staff member.
2) Must be directly linked to a University Department.
3) Must abide by all University policies and regulations.
4) Must register with the Office of Student Life pursuant to this policy.

Voluntarily-Affiliated Student Organization (VSO):
These RSOs have a basic level of access to University support and benefits in exchange for basic accountability to the University. These RSOs have chosen to affiliate with the University but are NOT agents of the University.

1) Must maintain appropriate level of insurance (if insurance is required by the University, dependent upon the level of risk the group typically is involved in). Any groups required to carry insurance, must have the University named as Additional Insured on their policy.
2) Must abide by all University policies and regulations. However, the University respects the rights of the VSO to determine its own membership.
3) Must register with the Office of Student Life pursuant to this policy.

Non-Affiliated Student Organization (NSO):
These RSOs have no access to University support and benefit. These RSOs have chosen not to affiliate with the University and are NOT agents of the University. These RSOs will essentially be treated as any other groups external to the University.

1) Does not need to register with the University pursuant to this policy.
2) Must abide by all University policies and regulations in the same manner as all members of the University community. However, the University respects the rights of the NSO to determine its own membership.
Requirements / Benefits:

Dependent upon the category of RSO, each RSO must meet the following requirements and has the benefits as noted in the table below. This list is not exhaustive.

<table>
<thead>
<tr>
<th>Requirements</th>
<th>SSO</th>
<th>VSO</th>
<th>NSO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Covered by University insurance</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Maintain separate insurance policy as appropriate based on the level of activity risk*</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Event specific insurance as appropriate to adhere to University Facility Use Policy</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>EKU Faculty/Staff Advisor</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Required Advisor training</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

Benefits

<table>
<thead>
<tr>
<th></th>
<th>SSO</th>
<th>VSO</th>
<th>NSO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible for SGA Funding</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Ability to accept tax deductible contributions</td>
<td>Yes (only with approval from sponsoring unit)</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Participate in OrgSync</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>On-Campus Mailbox</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Reserve University space as an RSO (in compliance with the University Facility Use Policy)</td>
<td>Yes</td>
<td>Yes</td>
<td>No (but can reserve as an external constituent)</td>
</tr>
<tr>
<td>Office of Student Life RSO listings</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Ability to use the designated RSO mascot, etc. in organization name in accordance with the University Visual Identity Guide</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Advertise on Campus</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Permission to fund raise (according to Univ. Policy)</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Ability to bank on-campus</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

* To be determined by the RSO Risk Management Committee

Definitions

Advertise on Campus: Includes, but is not limited to, flyers, EKU Students Today, ColonelVision etc.

EKU Faculty / Staff Advisor: Must be a currently employed full or part-time member of the EKU faculty or staff who has completed required training as specified by the Office of Student Life.

Non-Affiliated Student Organization (NSO): These RSOs have no access to University support and benefit. These RSOs have chosen not to affiliate with the University and are NOT agents of the University. These RSOs will essentially be treated as any other groups external to the University.
Office of Student Life RSO Listings
Includes, but is not limited to, virtual and print listings of all RSOs.

Registered Student Organization (RSO)
A student organization operating upon the University's campus that has met the minimum requirements to be recognized as one of the three types of student organizations set forth in this policy.

RSO Risk Management Committee
Committee comprised of representatives from the following areas: Campus Recreation, Risk Management, Student Government, Student Life, and University Police and others as deemed necessary and appropriate.

Sponsored Student Organization (SSO)
These RSOs are closely linked to the University and as a result would have the greatest level of University support and benefits in exchange for significant accountability to the University in areas such as legal compliance, fiscal responsibility and adherence to established community standards.

Voluntarily-Affiliated Student Organization (VSO)
These RSOs have a basic level of access to University support and benefits in exchange for basic accountability to the University. These RSOs have chosen to affiliate with the University but are NOT agents of the University.

Responsibilities

Director of Student Involvement
Oversee the administration of the policy as well as the implementation and the training aspects.

RSO Risk Management Committee
Approves recognition of all RSOs into appropriate category. Assesses the level of risk of RSOs and determines the appropriate category for each.

Violations of the Policy

Violations of this policy will be handled through the process outlined in the RSO Handbook.
Interpreting Authority

The Associate Vice President for Student Affairs – Campus Life.

Relevant Links

University Hazing Policy
Scheduling of Facilities and Outdoor Space Policy
University Fund Raising Policy
RSO Registration Policy
University Visual Identity Guide

NOTE: The structure of this policy has been adapted from a highly effective program at the University of Michigan.

Approval

Administrative Council 9/7/10
President 9/8/10
Board of Regents 9/24/10
Board of Regents
Eastern Kentucky University
Board of Regents
Finance and Planning Committee
June 9, 2014
Crabbe Library
Noel Studio Greenhouse
9:00 a.m.

I. Call to Order

II. Information Agenda

A. Audit Plan for FY 14 Presentation and Discussion (Crowe Horwath, LLC Representatives and Mr. Barry Poynter) p. 23
B. Financial Update and Discussion (Mr. Barry Poynter)
C. Budget Presentation and Discussion (Ms. Karen Neubauer)

III. Action Items

A. Consent Agenda

1. Approval of April 14, 2014 Finance & Planning Committee Minutes (Janet Craig) p. 28
2. Approval of the Colonels Comply initiative, proposed changes to the Board Bylaws and Audit and Compliance Committee Charter (Judy Spain) p. 33

B. Approval of the 2014-15 Budget for the University (Karen Neubauer C-E) p. 51
C. Approval of the Proposed Tuition for Model Laboratory School 2014-15 p. 52
D. Approval of the Proposed Miscellaneous Salary Rates for 2014-15 p. 54

IV. New Business

V. Adjourn
Audit Plan and Other Items
Eastern Kentucky University

June 9, 2014
Scope of Services

- Report on Financial Statements, Including Federal Awards Programs
- Management Recommendation Letter
- Communication Letter to Those Charged with Governance
- Report on Compliance with House Bill 822 (KRS 164A.555 to 164A.630)
- Representation Letter
- Report on Lease Law Compliance
- Subsequent Events Letter
- Audit of WEKU-FM
- NCAA Agreed-Upon Procedures

Crowe Horwath

The Client Service Team

Dennis Obyc – Partner
Alice Cowley – Senior (In-charge and A-133)
Brent Brady – Senior (In-charge)
Kristina Judd – Staff
Matt Murphy – Staff
Burke Beiting – Staff
Sean Katzenberger – IT Senior Manager
Jeff Daufel – IT Senior
Dakarai Mhlanga – IT Staff
Brian Archambeault – Assurance Professional Practice Review
Planning Activities
- Review of preliminary financial information
- Discussions with management:
  - Risk of fraud in financial statements
  - Internal controls
    - Entity level
    - Account level
  - Business strategies and risks
  - Significant transactions
  - Audit issues
- Determine materiality and preliminary risk assessments
- Develop audit plan and timeline
- Prepare request for schedules and information

Interim Fieldwork
- Document key business systems and processes
- Test and evaluate internal controls, including corroboration of entity level and account level controls
- Review Board and Committee minutes
- Confirmations
- Perform SAS 99 procedures
- Update custom audit programs
- Perform testing on selected accounts
- Perform testing of student financial aid
- Perform testing on other major programs
Crowe Horwath

Audit Approach

Final Fieldwork
- Complete open items from interim
- Perform remaining SAS 99 procedures
- Test account reconciliations and balances
- Review significant or unusual transactions and events
- Complete testing of student financial aid and other major federal award programs
- Obtain confirmations, representations and attorney letters
- Draw conclusions based on procedures performed
- Prepare representation letter
- Review the draft of the audit report
- Draft the A-133 report, management recommendation letter and SAS 114 letter

Crowe Horwath

Actions to Promote Smooth Audit Process

Clear Understanding of Audit Schedule
- Planning meeting – April 7, 2014
- Interim fieldwork – May 12 through May 23, 2014
- Student Financial Aid testing – week of July 14, 2014
- Final fieldwork – August 11 through August 29, 2014
- Completion of audit by September 2014
  - Finance and Planning Committee meeting
  - Issuance of final reports and communications (report due to APA/State by October 3, 2014)
  - WEKU-FM – fieldwork the week of October 20, 2014 (CPB report due by November 30, 2014)
  - NCAA – fieldwork the week of December 1, 2014 (due date of January 15, 2015)

Utilization of Crowe Information Resource Tracker (CiRT)

Effective Coordination of our Collective Team
Crowe Horwath.

New Accounting and Auditing Pronouncements

Effective for year ended June 30, 2014
GASB Statement No. 65, Items Previously Reported as Assets and Liabilities

Effective for year ended June 30, 2015
GASB Statement No. 66, Accounting and Financial Reporting for Pensions

Effective for year ended June 30, 2016
Office of Management and Budget ("Super Circular") - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Crowe Horwath.

Committee Issues and Questions
Finance & Planning Committee
Board of Regents
Eastern Kentucky University
Meeting Minutes
April 14, 2014

I. Call to Order

Mrs. Janet Craig, Chair of the Finance and Planning Committee, called to order a meeting of the Finance and Planning Committee at 10:03 a.m. in Rowlett 301 in the Health Sciences Bldg. Eastern Kentucky University, Richmond, Kentucky. Mrs. Craig noted the presence of a quorum.

Present:
Janet Craig, Chair
Steven Fulkerson
David Tandy
Holly Wiedemann

Also in attendance were Ms. Sarah Carpenter, Student Regent; Nancy Collins, Alan Long, Janie Miller, David Tandy, Amy Thieme, Faculty Regent; Craig Turner, Chair; President Michael Benson; Mr. Barry Poynter, Vice President for Finance & Administration and Treasurer; Dr. Janna Vice, Provost and Vice-President for Academic Affairs; Mrs. Dreidre de Leon, Executive Assistant to the President and Assistant Secretary to the Board, members of the media, guests and EKU faculty and staff.

II. Information Agenda

A. Financial Update

Barry Poynter, Vice President for Finance and Administration and Treasurer, presented the financial update as of March 31, 2014. Compared with the prior year, overall revenues are up by approximately $6.9 million. Education & General revenues are up by $6.6 million primarily due to increased revenues in online tuition. Auxiliary revenues are up by about $754 thousand.

Overall expenditures through March 31, 2014, compared with the prior year, are up by approximately $6.2 million. Education & General expenditures have increased in the areas of Student Services, Institutional Support, and Operations & Maintenance of Plant, primarily due to the various capital projects that are currently underway and being funded with the uncommitted fund balance. Also reflected in the increased expenditures for the year are expenses related to the Voluntary Buyout Plan and the pedway lease. Auxiliary expenditures are up by approximately $1.2 million primarily due to increased debt service payments.

On a net basis, Education and General funds are ahead of the prior year by approximately $1.1 million while Auxiliary funds are trailing by approximately $400 thousand.

Lastly, tracking the total overall revenue and expenditures for both years as a percent of budget indicates that through March 31, 2014, both revenue and expenditures are in line with the budget.
B. Colonels Comply Initiative & Proposed changes to the Board Bylaws

Dr. Judy Spain, EKU University Counsel introduced the Colonels Comply Initiative. The mission statement for this initiative is as follows: *The EKU's Colonels Comply is dedicated to furthering EKU's mission and strategic plan by proactively partnering faculty, staff, and administration to promote an institutional culture of compliance by effectively identifying, prioritizing, and managing potential violations of law, regulation, and University policy and procedure and effectively establishing a control environment that reflects the legal and regulatory scheme in which the University is obligated to operate.*

Dr. Spain was available for discussion & questions. Dr. Spain stated there would be an ethics hotline in place this year and the code of ethics would be reevaluated. Mrs. Craig asked if this would replace the earlier proposed Whistleblower Policy. Dr. Spain advised it would not and that there would be a Whistleblower Policy or something similar added in the future.

The committee recommended that all policies be brought back to the Finance and Planning Committee for prior review.

Mrs. Craig noted the need for review of the Compliance Committee to ensure there is adequate student, staff and faculty representation.

Mrs. Miller asked if there would be training. Dr. Spain stated yes.

Mrs. Craig noted some items that were struck in the by-laws were not carried over to the new audit committee. Dr. Spain acknowledged that error and assured it would be corrected.

The details of the Colonel Comply Initiative, PowerPoint presentation & draft changes to the EKU Board of Regents By-laws are referenced in the April 14, 2014 BoR Agenda pages 31-57.

III. Action Items

A. Consent Agenda

1. Approval of January 13, 2014 Minutes of the Finance & Planning Committee

   Motion to approve the January 13, 2014 Minutes of the Finance & Planning Committee
   Passed: passed with a motion by Steven Fulkerson and a second by David Tandy.
   Motion approved by voice vote.

2. Madison County Extended Jurisdiction Agreement

   Mr. Mark Welker, Executive Director of EKU’s Public Safety Department brought forth the following documents for review and approval: Extended Jurisdictional Agreement; Policy 390.00 Extended Jurisdiction (Draft); Policy 391.00 Mutual Aid Agreements (Draft) and Madison County Geographical Map (Note: These documents were previously submitted for review and approval at the January 13, 2014 BoR meeting and have been revised as requested and brought back per request by the BoR.)
2. Madison County Extended Jurisdiction Agreement (cont.)

Mr. Barry Poynter stated that all state universities in Kentucky except three (EKU, KSU & UK) have an extended jurisdiction agreement.

Mr. Welker was available for discussion and questions. Mrs. Craig clarified that if local police called upon EKU Police, the EKU Police could assist, if the EKU Police had the resources. Mr. Welker stated that is correct. Mr. Welker also clarified EKU Police would not be patrolling I-75.

Mr. Welker also stated that this is a one (1) -year extended jurisdiction agreement. After one year, a report will be brought back to the Board. However, if there are problems before the year is up, the policy would be stopped and brought back to the board.

Mr. Fulkerson asked if our officers receive comparable or better training than other officers. Mr. Welker stated our officers receive the same training as all other counties at our Department of Criminal Justice & Training.

Mr. Craig asked if there were any liability issues and will this affect our premiums. Mr. Welker stated this policy decreases liability and does not affect our premiums.

With there be no further discussion or questions, a motion was made to approve the Madison County Extended Jurisdiction Agreement.

**Motion Passed:** passed with a motion by Steven Fulkerson and a second by David Tandy. Motion passed by voice vote.

The approved documents are included in the April 14, 2014 Board of Regents Official Minutes.

3. Request for Delegation of Authority to Pursue Acquisition of, or to Surplus, Real Property

Dr. Judy Spain explained this request has been done with all previous university presidents. The Board has previously approved the Master Plan; however if anytime in between board meetings, the university deems it necessary to pursue acquisition of, or to surplus, real property, this authorizes the President to do so during the interim.

Mrs. Craig asked if there was a resolution. Dr. Spain stated no, but one can be created. Mrs. Craig requested a resolution be made.

There being no further discussion or questions. A motion was made to approve the Request for Delegation of Authority to Pursue Acquisition of, or to Surplus, Real Property.

**Motion Passed:** passed with a motion by Steven Fulkerson and a second by David Tandy. The motion passed by voice vote.

The original signed resolution is included in the April 14, 2014 Board of Regents Official Minutes.
B. Proposed Meal Plan Rates for 2014-15

Mrs. Karen Neubauer presented the Proposed Meal Plan Rates for 2014-15. For the upcoming year, EKU’s meal plan rates will increase by an overall average of 2.5%. She stated that EKU’s meal plan rates are right in the middle of other university’s meal plan rates. She also stated that this rate increase is consistent with the CPI Index, which is projected to increase by 2% - 3% overall.

C. Proposed Tuition Rates for 2014-15

Mrs. Karen Neubauer presented the Proposed Tuition Rates for 2014-2015. The Council on Post-Secondary Education (CPE) has announced a tuition ceiling of 5% for resident undergraduate students at state comprehensive and research institutions. EKU will implement the 5% increase for resident undergraduate students. For non-resident undergraduate students, the rate will be at least twice the residential rate.

Per semester, the proposed resident undergraduate rate for 2014-15 is $3,960, which is slightly above the 5% parameter. Mrs. Neubauer said she is working with CPE to continue our practice of rounding to the whole dollar. She also noted that graduate rates do not have to adhere to the parameter set by CPE, but in discussion with the Dean of Graduate School, agreement has been made to increase graduate tuition by 4.4%. Tim Matthews, Executive Director of e-Campus, suggested no increase in the on-line rates so as not to impact the level of enrollment.

Mrs. Neubauer mentioned the new non-mandatory athletic fee of $50 that will apply to students attending the Richmond campus and taking 5 credit hours or more.

Mr. Fulkerson stated a need for discussion about getting approval from CPE to increase tuition. Mrs. Neubauer stated EKU would need to change its tuition structure. She also stated Morehead has backed off their change to a per credit hour model. Mrs. Neubauer also stated she has contracted with research groups to look at different tuition models, but noted no changes would occur this year.

Mrs. Craig stated we needed to look at student loans and to keep that in mind when looking at models.

D. Proposed Resident Hall Rates for 2014-15

Mrs. Neubauer presented the Proposed Resident Hall Rates for 2014-15. She stated the rates would increase by 5% which is consistent with housing the past five (5) years. She noted two (2) residence halls will go off-line: Commonwealth and Combs and announced two (2) new living and learning committees: Sullivan and Burnam.

Mrs. Neubauer was available for discussion and questions. There being no further discussion or questions, a motion was made to approve items B-D.

Motion Passed: passed with a motion by Steven Fulkerson and a second by David Tandy. Motion passed by voice vote.

The approved documents are included in the April 14, 2014 Board of Regents Official Minutes and are referenced in the April 14, 2014 Agenda on pages 81-90.
In addition to items A-D, the board discussed debt and revenue. Mr. Craig Turner requested the issue of bad debt be moved to New Business for further discussion.

E. 2014 Spring Semester Payroll On & Off Campus for Part-Time Faculty and Laboratory Assistants & Addendums to the Fall 2013 On & Off campus Part-Time Faculty & Laboratory Assistants

Dr. Janna Vice presented this item for approval by the Board. Since this item is a budget item, it has been pulled out of the Personnel Actions item for Board approval.

There being no further discussion or questions, a motion was made to approve item E.

**Motion Passed:** passed with a motion by Steven Fulkerson and a second by David Tandy. The motion passed by voice vote.

The approved documents are included in the April 14, 2014 Board of Regents Official Minutes and are referenced in the April 14, 2014 BoR Agenda on pages 91-112.

IV. New Business

A. Bad Debt

Mr. Turner made a motion to allow EKU staff to implement a plan utilizing the Kentucky Department of Revenue to aid in collection of bad debt. Mr. House seconded. The motion was approved by voice vote.

V. Adjourn

There being no further discussion, Mrs. Craig made the motion to adjourn. Mr. Tandy seconded. Motion passed by voice vote. The meeting adjourned at 11:10 a.m.
I. Colonels Comply Initiative, proposed changes to the Board Bylaws, and proposed Audit and Compliance Charter

II. Issue

Implementation of a comprehensive compliance initiative enables the University to more effectively conduct operations and activities ethically; with the highest level of integrity, and in compliance with legal and regulatory requirements. Eastern Kentucky University does not presently have a comprehensive compliance program.

Adoption of this comprehensive compliance initiative necessitates a change to the Board of Regents Bylaws and the adoption of the Audit and Compliance Charter.

III. Background

EKU’s Colonels Comply is dedicated to furthering EKU’s mission and strategic plan by proactively partnering faculty, staff, and administration to promote an institutional culture of compliance by effectively identifying, prioritizing, and managing potential violations of law, regulation, and University policy and procedure and effectively establishing a control environment that reflects the legal, ethical and regulatory scheme in which the University is both expected and obligated to operate.

The collaborative committee structure, with strong support from the Board of Regents and President, will assist the University in developing compliance policies, procedures, and codes that are clear, concise, and accessible to all University constituencies; including how the University will execute, communicate, implement, and monitor the compliance measures; incorporating the concept of compliance into applicable job descriptions; and holding persons accountable for compliance.

IV. Alternatives

The alternative is to not approve the Colonels Comply initiative which would result in a less effective compliance initiative.

V. President’s Recommendation

The President recommends approval of the Colonels Comply initiative, the revisions to the Board of Regents Bylaw changes, and the adoption of the Audit and Compliance Charter.
Colonels Comply

Mission Statement
EKU's Colonels Comply is dedicated to furthering EKU's mission and strategic plan by proactively partnering faculty, staff, and administration to promote an institutional culture of compliance by effectively identifying, prioritizing, and managing potential violations of law, regulation, and University policy and procedure and effectively establishing a control environment that reflects the legal, ethical and regulatory scheme in which the University is both expected and obligated to operate.

Guiding Principles
1. Characterize Colonels Comply as a priority of Eastern Kentucky University Board of Regents and President.
2. Colonels Comply will be implemented and monitored, will be provided adequate administrative autonomy, and will be provided adequate resources to address compliance matters.
3. The committees formed to implement Colonels Comply will be vested with sufficient authority to implement, assess, and monitor the program.
4. Perform an assessment to determine the University's compliance risk profile so that compliance resources, efforts and staff can be devoted to the most significant compliance risks (and which avoids the University using a disproportionate amount of time monitoring low compliance risk areas).
5. Develop or purchase technological tools or resources that can assist the University with gathering data, monitoring compliance efforts, and measuring the effectiveness of policies and procedures.
6. Tailor the compliance education and training program to meet the specific needs of University constituencies.
7. Communicate a clear and consistent message concerning the University's compliance expectations from the University President and Board of Regents to University constituencies.
8. Actively encourage compliance through positive reinforcement by providing proactive assistance by Colonels Comply committees; stress that compliance will lessen and not increase employee workload.
9. Develop compliance policies, procedures, and codes that are clear, concise, and accessible to all University constituencies; include how the University will execute, communicate, implement, and monitor the compliance measures; incorporate the concept of compliance into applicable job descriptions; and hold persons accountable for compliance.

Operating Guidelines
- Consider:
  - Awareness; Ask the questions.
- Commit:
  - Find the resources; Get the answers.
- Comply:
Colonels Comply

Empowered to do the right thing.

Structure

A. Governing Authority
The Board of Regents (BoR) is vested with the final jurisdiction over Eastern Kentucky University, as enumerated in KRS 164.321. The BoR Audit and Compliance Committee is vested with authority for ensuring that an ongoing comprehensive compliance program is implemented.

The President is appointed by the BoR and is responsible for the management and operation of Eastern Kentucky University. The President is responsible for ensuring that Colonels Comply is fully implemented.

B. Compliance Executive Steering Committee
Membership
The Compliance Executive Steering Committee is appointed by the President and is comprised of following ex-officio members consisting of the Special Assistant to the President, Director of Internal Audit, and University Counsel.

Meetings
The Compliance Executive Steering Committee shall meet at least four times each year.

Role and Responsibilities
- Report to the Board of Regents Audit and Compliance Committee on the Colonels Comply program.
- Serve as an advisory committee for Colonels Comply.
- Provide guidance to the Compliance Oversight Committee
- Review reports and statistical data generated by committee reports, third party external reporting process, or other sources as applicable to identify possible trends of non-compliance.

C. Compliance Oversight Committee
Membership
The Compliance Oversight Committee is a University standing committee appointed by the President and chaired by the Vice President for Finance and Administration. The Compliance Oversight Committee is comprised of the following ex-officio individuals:
- Special Assistant to the President
- Director of Internal Audit
- University Counsel
- Senior Vice President and Provost
- Vice President for Student Success
- Vice President for Finance and Administration
- Faculty Senate Chair
Colonels Comply

- Staff Council Chair
- Past Faculty Senate Chair
- Past Staff Council Chair

Meetings
The Compliance Oversight Committee shall meet at least four times each year.

Role and Responsibilities
The Compliance Oversight Committee responsibilities include:

- Review and give final approval of the Colonels Comply Program and recommend policies and procedures, and any amendments thereto, related to institutional compliance.
- Review and evaluate risk assessment surveys prepared by the Compliance Working Group and approve compliance monitoring plans.
- Serve as an oversight Committee for the Colonels Comply Program. The Committee has decision-making responsibility and authority to establish, staff, and implement compliance initiatives across the entire University.
- Determine the strategic agenda for the Colonels Comply Program on a yearly basis.
- Furnish adequate resources for and support of the Colonels Comply Program.
- Enforce consistent application of compliance standards.
- Review the annual compliance report presented by the Compliance Working Group to confirm effective compliance oversight.
- Provide guidance to the Compliance Working Group on the operation of the compliance program to mitigate and assess non-compliance with applicable laws, regulations, policies and procedures.
- Oversee the University’s compliance activities and programs and ensure they are reasonably designed, implemented, enforced, and generally effective in identifying and minimizing risk of violations of university policies, procedures, regulations, or laws.
- Monitor that when a new University policy has been adopted, the responsible party reports to the Committee as to how the requirements of the policy have been publicized; how necessary training been provided; whether ongoing training is needed; and other similar information to ensure that the University community is exposed to the new policy and its requirements.

D. Compliance Working Group
Membership
The Compliance Working Group is appointed by the Compliance Oversight Committee and consists of the following ex-officio members as well as other members appointed by the Compliance Oversight Committee as so needed:

- Associate Vice President and Dean of Students
- Associate Vice President, Information Technology
- Dean of the Graduate School and Associate Vice President for Research
- Dean of University Programs
Meetings
The Compliance Working Group shall meet at least six times each year.

Role and Responsibilities
The Working Group's responsibilities include:

- Review the results of institutional compliance risk assessments to identify emerging risk areas and high risk activities within the institution and recommend to the Compliance Oversight Committee those high risks which require executive oversight.
- Provide recommendations to the Compliance Oversight Committee in the development of policies and procedures related to include compliance awareness, training, and monitoring to identify, avoid, and/or minimize non-compliance with applicable laws, regulations, University policies and procedures.
- Ensure that quality effective training programs for areas identified as high compliance risks are provided.

E. Compliance Risk Owners

Membership
Compliance Risk Owners are the responsible parties for compliance with applicable laws, regulations and University policies and procedures.

Meetings
Compliance Risk Owners may be asked to attend the Compliance Working Group and/or Compliance Oversight Committee on an as-needed basis.

Role and Responsibilities
- Assist, act as a resource, and support the Compliance Oversight Committee and Compliance Working Group in fulfilling oversight responsibilities.
- Risk Owners are the keystone to the structure for implementing Colonels Comply.
- Responsible for day-to-day compliance activities.
- Responsible for completing risk assessment survey.
- Responsible for developing and executing quality effective training programs for compliance risks.
- Responsible for monitoring continued compliance within their designated area.
1. **Definition (KRS164.310 and KRS 164.350)**

   The Board of Regents was created by the Kentucky General Assembly (KRS 164.410) and vested with the power of governance (KRS 164.350). The Board "constitutes a body corporate, with the usual corporate powers and, with all immunities, rights, privileges and franchises usually attaching to the governing bodies of educational institutions" (KRS 164.350).

2. **Membership (KRS 164.321)**

   A. The Board consists of eight (8) members appointed by the governor to six-year terms, one (1) member of the teaching faculty elected by the faculty to a three-year term. One (1) member of the non-teaching staff elected by the non-teaching staff to a three-year term, and one (1) member of the student body elected by the student body to a one-year term.

   B. The gubernatorial appointments may include one (1) graduate of the respective institution who resides outside the Commonwealth. Not more than two (2) appointed members of the board shall be residents of one (1) county. The appointments shall reflect the proportional representation of the two (2) leading political parties of the Commonwealth based on state's voter registration. Membership on the Board shall reflect no less than the proportional representation of the minority racial composition of the Commonwealth. Membership on the board shall not be incompatible with any state office.

   C. Appointments to fill vacancies shall be made in the same manner and within the same time after the occurrence of the vacancy as regular appointments. The person appointed shall hold the position for the unexpired term only.

   D. Each member of the Board shall serve for the term appointed and until a successor is appointed and qualified.

   E. Each member of the Board shall, at the first meeting following appointment or election, take an oath to faithfully discharge the duties of a member of the Board.

   F. The faculty member shall be teaching or research member of the faculty of the rank of assistant professor or above. He/she shall be elected by secret ballot of all faculty members of the University of the rank of instructor, assistant professor or above, or librarians holding comparable ranks. The faculty member shall serve for a term of three (3) years and until a successor is re-elected and qualified.

   The faculty member shall be eligible for re-election, but shall not be eligible to continue to serve as a member of such Board if he or she ceases being a member of the teaching staff of the University. Elections to fill vacancies for the unexpired term shall be in the same manner as provided for the original election.
2. **Membership (KRS 164.321) (cont.)**

G. The non-teaching staff member shall be any full-time staff member excluding the president, vice presidents, academic deans, and academic department chairpersons and members of the teaching and research faculty. He/she shall represent all non-teaching university employees including, but not limited to, building facilities and clerical personnel. He/she shall be elected by secret ballot by the non-teaching employees. No one eligible to vote in the election for faculty regent may also vote in the election of the non-teaching member.

The non-teaching staff member shall serve a term of three (3) years and until a successor is elected and qualified. The non-teaching personnel shall be eligible for reelection, but shall not be eligible to continue to serve as member of the board if he/ she cease being an employee of the university. Elections to fill vacancies shall be for the unexpired term in the same manner as provided for the original election.

H. The student member shall be the President of the student body of the University during the appropriate academic year and may be an out-of-state resident if applicable. If the student member does not maintain status as student body president or as a full-time student at any time during the academic year, a special election shall be held to select a full-time student member. The student member’s term shall begin with the first meeting served during the fiscal year during which the majority of his/her term will be served.

3. **Meetings (KRS 164.330 to 164.340; KRS 61.805 to 61.850)**

A. The Board shall meet quarterly during the months of September, January, April and June at the University or at such other place as is agreed upon as required by KRS 164.340. The dates of any fixed-meetings can be changed with Board consent. The Board shall also meet within thirty (30) days of the appointment of a new member (KRS 164.330).

B. Upon written request of the President of the University, or of two (2) members of the Board, the Chairman of the Board shall call special meeting at a place designated by the Chair, and the Board may at such special meeting transact any or all business that it may transact at a regular meeting. A majority of the members of the Board shall constitute a quorum for the transaction of business, but no appropriation of money or any contract that requires an appropriation or disbursement of money shall be made, or no teacher employed or dismissed, unless a majority of all the members of the Board vote for it. (KRS 164.340)

C. Except when the Board has authorized a member or a committee to act on its behalf for a specific purpose, Board action must result from a decision of the whole. When a member or committee has been empowered to act for the Board; such action shall be reported to next regular meeting of the Board for confirmation and recording in the minutes.

D. Prior to each quarterly and special Board meeting, the President and/or Chairman of the Board shall decide what shall be placed on the Consent Agenda. The following items will not be placed on the Consent Agenda: Audit (KRS 164.350); Budget and budget guidelines (KRS 164.350); acquisition and sale of property (KRS 164.410); and recommendations for Promotion and Tenure (KRS 164.360).
E. The Agenda, including Consent Agenda, will be sent to all members a minimum of seven (7) days before the meeting. Any individual Board member shall have the right to remove any item from the Consent Agenda and place it on the Agenda for separate consideration by the Board. The meetings of the Board are considered as open meetings of a public agency as defined in KRS 61.805 and are subject to provisions of KRS 61.800 through 61.850 inclusive.

F. Meetings of the Board will be conducted in conformance with the following provisions and procedures:

(1) A majority of the members of the Board constitute a quorum.

(2) Routine Board action is taken by a voice vote, but a roll call will be taken on matters involving appropriations and disbursements of money, the granting of tenure, and on dismissal of personnel. Actions requiring roll call votes require affirmative votes from a majority of the membership. A roll call may be requested by Board member on other items of business.

(3) All meetings shall be conducted in accordance with Roberts’ Rule of Order.

(4) The following Procedures will be followed in conducting executive sessions:

(a) Notice shall be given in regular open meeting of the general nature of the business to be discussed in executive session and the reason for the closed session pursuant to KRS 810.

(b) Executive sessions may be held only after a motion is made and carried by a majority vote in open, public session.

(c) No final action may be taken in an executive session.

(d) No matters may be discussed at a closed session other than those announced prior to convening the executive session.

(e) Action on any item discussed in executive session can be taken only after the Board has returned to open session.

4. **Officers (KRS 164.321, KRS 164.380, KRS 164.450)**

The Board elects a chair, vice chair, secretary and treasurer. The chair must be elected annually (KRS 164.321) and all other officers at the first meeting following appointment of a new member. No member of the Board may serve as treasurer (KRS 164.330). The secretary shall maintain all records and reports of the Board and a journal of Board proceedings.

5. **Committees**

The following committees are to be appointed by the Chair of the Board of Regents. In making these appointments, the Chair shall appoint a chair of each committee, with the exception of the Executive and Academic Affairs Committee, which shall be chaired by the Chair of the Board. In each area of assigned responsibility, the appropriate committee is charged with presenting
5. Committees (cont.)

reports and recommendation to the full Board of Regents; except in the case of student
disciplinary appeals on which the Student Life, Discipline, and Athletics Committee is
empowered to act on behalf of the Board. Each committee is empowered to call upon on behalf
of the Board. Each committee is empowered to call upon the members of the University
Community for support or input to the committee's works and should coordinate requests for
such support and input through the Office of the President.

A. Executive and Academic Affairs Committee

The Executive and Academic Affairs Committee shall be comprised of the Chair and Vice
Chair of the Board of Regents and the chairs of the other standing committees which are not
chaired by the Chairman of the Board. The Chair of the Board of Regents will also serve as
Chair of the Executive and Academic Affairs Committee. Functions of the Executive and
Academic Affairs Committee include:

(1) Review and evaluation of the manner in which the University is fulfilling its mission of
instruction, service and research, with particular concern for the quality of education
programs and services.

(2) Review prior to presentation to the full Board, of the President’s recommendation based
on the Report of the Council on Academic Affairs, with particular concern for the
quality of educational programs and services.

(3) Review prior to the presentation to the full Board of academic and support service
program and policy proposals which have bearing on the quality of the educational
programs and services of the Universities.

(4) Consideration of proposed organizational changes including proposed changes to
charters and constitutions of the faculty.

(5) Assist the President, as necessary, in the relationships of the institution with the various
agencies of local, state, and federal government.

(6) Conduct evaluation of the President in keeping with the provisions of these By-laws.

(7) Perform other duties as may be assigned, form time-to-time, by the Board of Regents.

B. Finance and Planning Committee

The Finance and Planning Committee shall be comprised of a Chair and three other
members of the Board. Functions of the Committee include:

(1) Receiving regular reports on the financial affairs of the University from the President
and Treasurer and advising the full Board of the nature of these reports.
B. Finance and Planning Committee (cont.)

- Providing input on behalf of the Board of Regents into the determination of strategic planning goals and strategic directions; reviewing those goals and directions prior to their submission to the Board of Regents and consulting with the President on the proposed allocation of resources intended to fulfill the objectives of the strategic plan prior to development of an annual operating budget for the University.

- Review of long-range plans, priorities, and fiscal resources of University prior to presentation of biennial budget requests to the Commonwealth of Kentucky and of the annual operating budget to Board of Regents.

- The transmittal of appropriate observations or recommendations with financial and planning implications to the Executive and Academic Affairs Committee.

- Present the annual financial audit to the full Board of Regents.
Student Life, Discipline, and Athletics Committee

The Student Life, Discipline, and Athletics Committee shall be comprised of a Chair and three other members of the Board. Functions of the Committee include:

1. Consideration of matters which affect the quality of student life and student services at the University.

2. Consideration of proposed changes to charters and constitutions of the student body and to the statement of student rights and responsibilities.

3. Hearing and acting on appeals of students from sanctions imposed by Student Disciplinary Council in accordance with Board policy governing such matters.

4. Review of the level, scope and representative nature of intercollegiate athletic competition sponsored by the University.

5. Review of policy recommendations from the Faculty Athletic Committee.

6. Making appropriate recommendations to the Board of Regents.
Institutional Advancement and Honors Committee

The Institutional Advancement and Honors Committee shall be comprised of a Chair and three other members of the Board. Functions of the committee include:

(1) Coordination of Board involvement in the advancement efforts of the University including advocacy and development.

(2) The development of an avenue of communication between the Board and Executive Committee of the Alumni Association through which:

(a) The alumni of the University can express their interest in the advancement of the institution and advise the Board of the activities of the Alumni Association, and

(b) The Alumni Association can be advised of the goals and decision of the Board.

(3) The receiving the consideration of recommendations for recipients of honorary degrees from members of the University Community.

(4) Identification of individuals of merit and accomplishment for nomination to the Board of Regents as recipients of honorary degrees.

(5) The acceptance of nominations and consideration of nominees to be recommended to the Board for the Eastern Kentucky University Board of Regents Award and other awards that the Board might establish.

(6) The consideration of other honors which the institution might, from time-to-time, bestow, including the naming of facilities for individuals and other forms of special recognition.

Internal Affairs Committee

The Internal Affairs Committee shall be comprised of a Chair and three members of the Board. The functions of the committee include;

(1) Reviewing recommendations and reports concerning the physical plant and technology infrastructures.

(2) Reviewing policy matters affecting the non-instructional staff.

6. Powers and Responsibilities of the Board

The powers and responsibilities of the Board include the identification and election of the President of the University, the approval of policies which govern the affairs of the University, the approval of budget requests for state support, and review and approval of the annual operating budget to be recommended by the President of the University. It shall be the responsibility of the President, the administration and the faculty to administer and implement the policies of the Board. The Kentucky Revised Statutes include the following specific provisions:
A. General Power of Board of Regents (KRS 164.350)

The government of the University is vested in its Board of Regents. The Board of Regents, when its members have been appointed and qualified, shall constitute a body corporate, with the usual corporate powers, and with all immunities, rights, privileges and franchises usually attaching to the governing bodies of educational institutions. The Board may:

(1) Receive grants of money and expend the same for the use and benefit of the University;

(2) Adopt bylaws, rules and regulations for the government of its members, officers, agents and employees, and enforce obedience to such rules;

(3) Require such reports from the present officers, faculty and employees as it deems necessary and proper, from time to time;

(4) Determine the number of divisions, departments, bureaus, offices and agencies needed for the successful conduct of the affairs of the university or college; and

(5) Grant diplomas and confer degrees upon recommendation of the President and faculty.

B. Appointment and Removal of President, Faculty and Employees

(1) The Board of Regents may appoint a President, and on the recommendation of the President may, in its discretion, appoint all faculty members and employees and fix their compensation and tenure of service, subject to provisions of subsection (2) of this section.

(2) No person shall be employed for a longer period than four (4) years. No person shall be employed who is related to any member of the Board of Regents.

(3) The Board may remove the President of the University, and upon the recommendation of the President may remove any faculty member or employee, but no President or faculty member shall be removed except for incompetency, neglect of or refusal to perform his duty, or for immoral conduct. A President or faculty member shall not be removed until after ten (10) days’ notice in writing, stating the nature of the charges preferred, and after an opportunity has been given him to make defense before the Board by counsel, or otherwise, and introduce testimony which shall be heard and determined by the Board. Charges against a President shall be preferred by the Chairman of the Board upon written information furnished to him, and charges against a faculty member shall be preferred in writing by the President unless the offense in committed in his presence.

(4) The Board shall evaluate the President, using as general guides procedures recommended by the American Association of State Colleges and Universities and the Association of Governing Boards. A president shall be evaluated during the second and fourth year of service and every four years thereafter. The evaluation shall be conducted for the Board by the Executive and Academic Affairs Committee.
C. **Governing Boards of Institutions to Have Exclusive Control of Employment, Tenure and Official Relations of Employees. (KRS 164.365)**

Anything in any statute of the Commonwealth to the contrary notwithstanding, the power over and control of appointments, qualifications, salaries and compensation payable out of state treasury or otherwise; promotions, and official relations of all employees of Eastern Kentucky University, Western Kentucky University, Murray State University, and Morehead State University, as provided in KRS 164.350 and 164.360, and of Kentucky State University, shall be under the exclusive jurisdiction of the respective governing boards of each of the institutions named.

D. **Suspension or Expulsion of Students (KRS 164.370)**

Each Board of Regents may invest the faculty or a committee of the faculty and students with the power to suspend or expel any student for disobedience to its rules, or for any other contumacy, insubordination or immoral conduct. In every case of suspension or expulsion of a student, the person suspended or expelled may appeal to the Board of Regents. The Board of Regents shall prescribe the manner and the mode of procedure of appeal. The decision of the Board of Regents shall be final.

E. **Practice Schools (KRS 164.380)**

The Board of Regents of each of the state universities or colleges may maintain, in connection with the college, a model and practice school under the supervision of thoroughly trained teachers for the purpose of giving observation and practice work to student teachers.

F. **Interest in Contracts Prohibited (KRS 164.390)**

No President, professor, teacher member of the executive council or other officer or employee shall be interested in any contract or purchase for the building or repairing of any structure or furnishing of any supplies for the use of a university or college.

G. **Safety and Security Departments and Officers Authorized (KRS 164.950)**

The governing Board of each public institution of higher education is authorized to establish a safety and security department and appoint safety and security officers and other employees for the university, college, or other institution of public higher education for which it is responsible; to prescribe distinctive uniforms for the safety and security officers of said institution, and to designate and operate emergency vehicles. Safety and security officers so appointed shall take an appropriate oath of office, in the form and manner consistent with the Constitution of Kentucky and shall serve at the pleasure of the governing Board.

H. **Records of Board (KRS 61.870 – 61.884)**

For purpose of the state open records law as referenced in section 3.D., the Secretary of the Board is official custodian of the Records of the Board.
I. Communications

All communication by members of the University Community to the Board shall be transmitted through the Office of the President. All communications of the Board of Regents shall be signed and copies thereof furnished to the President, the Chair and; as necessary, attested to by the Secretary; and copies thereof provided to the President.

J. Amendments to By-Laws

These By-laws may be changed or amended at any meeting of the Board of Regents by a two-thirds vote of those present, providing notice of the substance of the proposed amendment is sent to all members two weeks before the meeting.

Amended October 28, 2013
BOARD OF REGENTS
AUDIT AND COMPLIANCE COMMITTEE CHARTER

Introduction
The Audit and Compliance Committee (Committee) is the primary committee of the Board of Regents (Board) charged with oversight for auditing, compliance, and ethics activities within Eastern Kentucky University (University). This Charter broadly defines the Committee’s roles with respect to auditing, compliance, and ethics. However, nothing in this Charter shall be construed to the limit the authority of the Board or the Committee.

Purpose
The Committee is appointed by the Board to assist the Board in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control, the audit process, and the University’s operational compliance with applicable legal requirements and sound ethical standards. The Committee encourages ethical conduct and a commitment to compliance with the law.

Authority
The Committee is empowered to:
• Oversee the accounting and financial reporting processes of the University and the audits of the University.
• Appoint, oversee and replace, if necessary, the registered public accounting firm employed by the University.
• Resolve any disagreements between management and the auditor regarding financial reporting.
• Pre-approve all audit and non-audit services.
• Assist the Board in monitoring the University’s compliance with legal and regulatory requirements.
• Oversee the University’s systems of internal controls and changes to correct internal control weaknesses.
• Seek any information it requires from University employees or external parties.

Composition
The Committee will consist of a Chair and three independent members of the Board. Each Committee member will be both independent and financially literate. At least one member shall be designated as the "financial expert," having had past employment experience in finance or accounting, requisite professional certification in accounting, or any other comparable experience or background which results in such individual’s financial sophistication, including being or having been a chief executive officer, chief financial officer, or other senior officer with financial oversight responsibilities. This member should have an understanding of Generally Accepted Accounting Principles (GAAP) and financial statements and experience with internal control and procedures for financial reporting.
Meetings
The Committee will meet at least four times a year, with authority to convene additional meetings, as circumstances require. Except as otherwise provided by statute or this Charter, a majority of the incumbent members of the Committee shall be required to constitute a quorum for the transaction of business at any meeting, and the act of a majority of the Committee members present and voting at any meeting at which a quorum is present shall be the act of the Committee. The Committee will invite members of management, auditors, or others to attend meetings to provide pertinent information, as necessary. Meeting agendas will be prepared and provided in advance to members, along with appropriate briefing materials. Minutes will be prepared. The Committee shall report to the Board at the first Board meeting following each such Committee meeting.

Responsibilities

**Committee Responsibilities - Auditing**
The responsibilities of the Committee as it pertains to auditing are broadly summarized as follows:
1. Monitor the effectiveness of management’s system of internal control to prevent and detect fraud.
2. Ensure open communications among management, internal auditors, external auditors, and the Committee.
3. Recommend to the Board of Regents the certified public accountants to be contracted to serve as independent auditor and the scope of their annual audit and approve any services other than audit and audit-related services provided by the certified public accountants.
4. Discuss external audit issues with the certified public accountants as required by relevant professional standards.
5. Review the annual internal audit plan and discuss the extent to which it addresses high risk areas with the Director of Internal Audit. Solicit feedback from management on specific internal audit findings or issues as deemed necessary by the Committee.
6. Review and submit the Internal Audit Charter to the Board for approval on a periodic basis to include changes needed to ensure that the audit function is complying with professional standards and addressing emerging audit issues.

**Committee Responsibilities – Compliance and Ethics**
The responsibilities of the Committee as it pertains to the compliance and ethics program are broadly summarized as follows:
1. Ensure that the proper tone for compliance and ethics is established and reinforced through programs subject to review by the Committee.
2. Provide oversight as needed to ensure that the compliance and ethics program effectively prevents and detects instances of noncompliance by employees and officers of the University.
3. Review the Code of Ethics Policy on a periodic basis and make recommendations for changes as appropriate.
4. Assess the effectiveness of management’s system for receiving and resolving allegations pertaining to non-compliance with law, policy, and procedure.
5. Meet with the University Compliance Executive Steering Committee on a periodic basis to review compliance risk assessments, action plans, and other steps taken to ensure the management of an effective compliance function.

The function of the Committee is oversight. While the Committee has the responsibilities and powers set forth in this Charter, it is not the duty of the Committee to plan or conduct audits and reviews. Each member of the Committee shall be entitled to rely on the records, reports, and other materials provided to them in discharging their duties.
Periodic Charter Review and Evaluation
The Committee shall periodically assess its activities with respect to the responsibilities outlined in this charter and shall take action as needed in response to this assessment. This assessment shall include a review of the adequacy of the Committee Charter. Recommended revisions to the Committee Charter shall be submitted for approval to the Board.

Approved by the Board of Regents of Eastern Kentucky University on Date:

__________________________________________  ________________
Wm. Craig Turner  Date
Chair of the Board of Regents

__________________________________________  ________________
NAME  Date
Chair of the Audit and Compliance Committee

__________________________________________  ________________
Michael T. Benson  Date
President

{00033624-1}  3
I. Adoption of the 2014-15 Budget for the University and Model Laboratory School

II. Issue

Included as a part of the Board materials for this meeting is a budget booklet containing detailed information for the proposed 2014-15 budget with a 2013-14 comparison. In addition, a detailed salary listing for all positions has been provided. Model Laboratory School’s budget and related salaries are incorporated within the overall University budget and salary listing.

III. Background and Process

University Budget Guidelines -
At the April meeting, the Board of Regents approved the budget guidelines relative to development of the 2014-15 budget. The budget guidelines were general recommendations related to the uses of new University operating funds. The recommendation for the budget guidelines included an increase in tuition as well as funding for fixed and unavoidable costs. A summary of changes can be found in the budget booklet.

Model Laboratory School Budget -
Model’s 2014-15 budget was developed through the efforts of Model’s administration and the College of Education in conjunction with input from various administrative offices. Model revenues are based on anticipated funds to be received from contracts with the Madison County School District, other contract revenues through the Commonwealth of Kentucky, and tuition and fees for Model students.

IV. Alternatives

The alternative is not to adopt the recommended budget or to modify it.

V. President’s Recommendation

The President recommends approval of the proposed budget for 2014-15.
I. Proposed Tuition Model Laboratory School for 2014-15

II. Issue

The University must set tuition rates for the 2014-15 fiscal/academic year for Model Laboratory.

III. Background and Process

The tuition recommendation for Model Laboratory School for 2014-15 is an increase of $500 for K-12. Model’s 2014-15 budget was developed through the efforts of Model’s administration and the College of Education in conjunction with the Budgeting, Financial Planning, and Fiscal Effectiveness Office. Model revenues are based on anticipated funds to be received from the contracts with the Madison County School District, other contract revenue through the Commonwealth of Kentucky, and tuition and fees for Model students.

This the second year of a two-year plan to move Model Laboratory to a self-supporting entity. The revenue anticipated for 2014-15 is $5,000,516 with expenditures of $5,009,104. This will be the first year that the University will need to contribute little or no subsidy to Model Laboratory.

IV. Alternatives

Alternatives include leaving the rates unchanged or raising them more or less than the amounts proposed.

V. President’s Recommendation

It is the President’s recommendation that the Board approve tuition for the 2014-15 fiscal/academic years for Model Laboratory.
Eastern Kentucky University
Proposed Tuition and Fees - Model Laboratory School
For Fiscal Year 2014-15

<table>
<thead>
<tr>
<th></th>
<th>2013-14</th>
<th>2014-15</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tuition (per academic year)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursery</td>
<td>$ 4,830</td>
<td>$ 4,830</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>$ 2,940</td>
<td>$ 3,440</td>
</tr>
<tr>
<td>1-8</td>
<td>$ 2,731</td>
<td>$ 3,231</td>
</tr>
<tr>
<td>9-12</td>
<td>$ 2,752</td>
<td>$ 3,252</td>
</tr>
<tr>
<td><strong>Fees (per academic year)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology Fee K-12</td>
<td>$ 200</td>
<td>$ 200</td>
</tr>
<tr>
<td>Instructional Fee K-8 (formerly textbook fee)</td>
<td>$ 100</td>
<td>$ 100</td>
</tr>
<tr>
<td>Textbook Fee 9-12</td>
<td>$ 150</td>
<td>$ 200</td>
</tr>
<tr>
<td>Screening Fee (one-time)</td>
<td>$ 50</td>
<td>$ 50</td>
</tr>
</tbody>
</table>
I. **Proposed Miscellaneous Salary Rates for 2014-15**

II. **Issue**

Although there are no planned salary increases for the 2014-15 operating budget, the attached contains a recommendation for promotions, summer school salaries, part-time faculty rates, graduate assistant wages, and student work study wages.

III. **Background and Process**

The recommendation for the faculty compensation for summer school and for per course teaching compensation for adjunct faculty comes from the Provost's Office in conjunction with discussion with deans and other faculty. The recommendation for student work study wages is the result of discussions centered around continuing to offer students competitive wages to work on campus as a focus in further ensuring student success in addition to the needs being met by the work these students perform in assisting in administrative and academic support. The recommendation for graduate students comes from the Dean of the Graduate School and the Dean’s Council.

IV. **Alternatives**

An alternative would be to recommend different rate schedules.

V. **President’s Recommendation**

Based on the recommendations noted in III above, the President recommends that the Board approve the miscellaneous salary rates for the 2014-15 fiscal/academic year.
Eastern Kentucky University
Salary Guidelines
For Fiscal Year 2014-15

<table>
<thead>
<tr>
<th>Faculty Promotions</th>
<th>2013-14</th>
<th>2014-15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructor to Assistant Professor</td>
<td>$ 1,800</td>
<td>$ 1,800</td>
</tr>
<tr>
<td>Assist Professor to Associate Professor</td>
<td>$ 3,000</td>
<td>$ 3,000</td>
</tr>
<tr>
<td>Associate Professor to Professor</td>
<td>$ 4,500</td>
<td>$ 4,500</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Summer School Salaries (per 3-hour course)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-guaranteed % of 9-month salary</td>
</tr>
<tr>
<td>Maximum</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part-Time Faculty (per 3-hour course)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctoral</td>
</tr>
<tr>
<td>Masters</td>
</tr>
<tr>
<td>Bachelors</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Graduate Assistants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
</tr>
<tr>
<td>Service</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Federal Work Study and Institutional Student Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>(hourly rates)- categorized based on years of work study experience</td>
</tr>
<tr>
<td>Student Employee 1</td>
</tr>
<tr>
<td>Student Employee 2</td>
</tr>
<tr>
<td>Student Employee 3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Model Laboratory School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will continue to follow the Madison County Schools salary schedule</td>
</tr>
</tbody>
</table>
Eastern Kentucky University
Board of Regents
Executive and Academic Affairs Committee
June 9, 2014
Crabbe Library
Noel Studio Greenhouse
10:45 a.m.

I. Call to Order

II. Action Items

A. Consent Agenda

1. Approval of April 14, 2014 Executive & Academic Affairs Committee Minutes (Craig Turner) p. 57
2. Personnel Actions (President Benson) p. 59
3. Approve Policy 4.7.3, Faculty Workload (Janna Vice 3-8 & B) p. 66
4. Approve Policy 4.1.11, Awarding Incomplete Grades p. 71
5. Approve Policy 4.4.14, Laboratory Safety p. 75
6. Approve Policy 4.3.14, Military Activation and Course Completion p. 80
7. Council on Academic Affairs Report (New Programs, Program Revisions & Program Suspensions, Academic Requirements & Informational Items: See attached summaries.) p. 84
8. Addendum to the Council on Academic Affairs Report (Program Revisions: See attached summaries.) p. 461

B. Addendum to Tenure (Janna Vice) p. 483

III. New Business

IV. Adjourn
Executive and Academic Affairs Committee
Board of Regents
Eastern Kentucky University
April 14, 2014
Rowlett 301

I. Call to Order

Mr. Craig Turner, Chair of the Executive and Academic Affairs Committee and Chair of the EKU Board of Regents, called to order a meeting of the Executive and Academic Affairs Committee at 11:13 a.m. in Rowlett 301 of the College of Health Sciences Bldg., Eastern Kentucky University, Richmond, Kentucky. Mr. Turner noted the presence of a quorum.

Present Board Members:
Nancy Collins
Janet Craig
Ernie House
David Tandy
Craig Turner

Also in attendance were Ms. Sarah Carpenter, Student Regent; Steven Fulkerson, Staff Regent & Secretary to the Board, Janie Miller, Amy Thieme, Faculty Regent, Holly Wiedemann, Alan Long; President Michael Benson; Mr. Barry Poynter, Vice President of Financial Affairs and Treasurer; Dr. Janna Vice, Provost and Vice-President of Academic Affairs; Ms. Dreidre de Leon, Exec. Asst. to the President and Asst. Secretary to the Board, members of the media, guests and EKU faculty and staff.

II. Action Items
A. Consent Agenda
   1. Approval of January 13, 2014 Executive & Academic Affairs Committee Minutes (Craig Turner)

      Motion Passed: Approval of the January 13, 2014 Minutes passed with a motion by Janet Craig and a second by Ernie House. The motion passed by voice vote.

   2. Personnel Actions (President Benson 2-3)

      Motion Passed: Approval of the Personnel Actions passed with a motion by Janet Craig and a second by Nancy Collins. The motion passed by voice vote.

   3. Approval of Candidates for May 2014 Commencement

      Motion Passed: Approval of Candidates for May 2014 Commencement passed with a motion by Sarah Carpenter and a second by Janet Craig. The motion passed by voice vote.

   4. Faculty Emeritus Nominations (Janna Vice 4-6)

      Motion Passed: Approval of Faculty Emeritus Nominations passed with a motion by Janet Craig and a second by Nancy Collins. The motion passed by voice vote.
5. Addendum to Retirement Transition Program Participants 2014-2016

Motion Passed: Approval of the Addendum to Retirement Transition Program Participants 2014-2016 passed with a motion by Janet Craig and a second by Ernie House. The motion passed by voice vote.

6. Report from the Council on Academic Affairs (Program Revisions)

Dr. Vice presented to the Board and recommended for approval each of the items from the Council on Academic Affairs as presented and detailed in the April 14, 2014 Board agenda materials (pages 131-143) which have appropriate department, Faculty Senate and Council on Academic Affairs endorsement for Board approval.

Motion Passed: Approval of the Council on Academic Affairs (Program Revisions) passed with a motion by Janet Craig and a second by Nancy Collins. The motion passed by voice vote.

All documents listed in the Consent Agenda are included with the April 14, 2014 Official Minutes of the Board of Regents. The documents can be referenced on pages 114-143 in the April 14, 2014 Agenda.

B. Recommendations for Promotion & Tenure for 2014-2015 (Dr. Janna Vice)

Motion Passed: Approval of the Recommendations for Promotion & Tenure for 2014-2015 passed with a motion by Janet Craig and a second by Nancy Collins. The motion passed by voice vote.

C. Tobacco-Free Campus Policy (Renee Fox & Jack Rutherford)

Ms. Renee Fox and Dr. Jack Rutherford gave an overview of why EKU should become a Tobacco-Free Campus stating EKU's support to foster a healthy campus climate for EKU faculty, staff and students, volunteers, vendors, patrons, customers, guests, visitors, and contractors. This Policy is designed to support health initiatives for EKU and its extended regional campuses by designating all EKU owned, rented and leased property as Tobacco-free, including surrounding exterior spaces and recreational areas.

Motion Passed: Approval of the Tobacco-Free Campus Policy passed with a motion by Janet Craig and a second by Holly Wiedemann. The motion passed by voice vote.

All documents for items B&C are included with the April 14, 2014 Official Minutes of the Board of Regents. The documents can be referenced on pages 144-152 in the April 14, 2014 Agenda.

III. New Business

No new business.

IV. Adjourn

There being no further business, Mrs. Collins made the motion to adjourn. The motion was seconded by Mrs. Craig. The committee adjourned at 11:45 a.m.
I. Personnel Actions

II. Issue

The following pages reflect the employment of new and continuing faculty and staff, new and continuing employment of persons whose employment is contingent on outside funding, retirements, faculty and staff whose service has ended/will end and leaves of absence.

III. Background and Process

Prior action of the Board has authorized the President to act on necessary personnel matters, including those listed above, between meetings of the Board and to bring to the Board for its confirmation at its next meeting. All of the listed actions have been handled through the normal personnel processes of the institution and have been recommended by respective chairpersons, deans, directors and appropriate vice presidents.

IV. Alternative

The alternative is not to confirm the personnel actions.

V. President’s Recommendation

It is recommended that the Board of Regents confirm the following personnel actions.
<table>
<thead>
<tr>
<th>Candidate</th>
<th>Position Title &amp; Dept.</th>
<th>Hire Date &amp; Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexander, Martha</td>
<td>EEO Investigator, Equal Employment/Affirmative Action</td>
<td>Current hire date - 04/28/14 Base salary - $50,000</td>
</tr>
<tr>
<td>997511</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allen-Wynn, Britt Davis</td>
<td>Assistant Online Coordinator OL-RN to BSN</td>
<td>Current hire date - 04/28/14 Base salary - $36,213</td>
</tr>
<tr>
<td>996718*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ballou, Amanda Nicole</td>
<td>Assistant Online Coordinator OL-RN to BSN</td>
<td>Current hire date - 04/21/14 Base salary - $33,744</td>
</tr>
<tr>
<td>996719*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barnes, April Lynn</td>
<td>Auditor Internal Audit</td>
<td>Current hire date - 04/16/14 Base salary - $45,000</td>
</tr>
<tr>
<td>996776</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Burkett, Barry Lee</td>
<td>Instructional Designer Office of e-Campus Learning</td>
<td>Current hire date - 03/17/14 Base salary - $51,837</td>
</tr>
<tr>
<td>996803*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Couture, Jacqueline Ann</td>
<td>Assistant University Librarian Libraries</td>
<td>Current hire date - 03/21/14 Base salary - $57,000</td>
</tr>
<tr>
<td>999744</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Daniel, Christopher</td>
<td>Instructional Designer Instructional Development Center</td>
<td>Current hire date - 04/09/14 Base salary - $56,250</td>
</tr>
<tr>
<td>999713</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Davenport, Bethany</td>
<td>Associate Annual Giving Officer University Development &amp; Alumni Relations</td>
<td>Current hire date - 04/14/14 Base salary - $32,500</td>
</tr>
<tr>
<td>996762</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Douglas, Tiesha</td>
<td>Development Officer University Development &amp; Alumni Relations</td>
<td>Current hire date - 03/17/14 Base salary - $49,632</td>
</tr>
<tr>
<td>997480</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hunt, Jessica Linne</td>
<td>Accountant Sponsored Programs Accounting &amp; Financial Services</td>
<td>Current hire date - 04/13/14 Base salary - $36,296</td>
</tr>
<tr>
<td>999972</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Keene, Angela Hacker</td>
<td>Human Resource Consultant Human Resources</td>
<td>Current hire date - 03/17/14 Base salary - $48,394</td>
</tr>
<tr>
<td>997123</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Larkin, William Clay</td>
<td>Director, Military/Veteran Affairs Veteran Affairs</td>
<td>Current hire date - 03/03/14 Base salary - $54,688</td>
</tr>
<tr>
<td>996998</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ray, Shawn</td>
<td>Development Officer University Development &amp; Alumni Relations</td>
<td>Current hire date - 04/07/14 Base salary - $54,044</td>
</tr>
<tr>
<td>996715*</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Indicates new position
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Institution</th>
<th>Current hire date</th>
<th>Base salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Renfro, Kara Leigh</td>
<td>Instructional Designer</td>
<td>Office of e-Campus Learning</td>
<td>03/31/14</td>
<td>$46,323</td>
</tr>
<tr>
<td>Smith, Randi S.</td>
<td>Coordinator, Patron Services</td>
<td>EKU Center for the Arts</td>
<td>04/01/14</td>
<td>$37,638</td>
</tr>
<tr>
<td>Stout, Jami Dawn</td>
<td>Advising Specialist</td>
<td>Dean-Justice &amp; Safety</td>
<td>04/21/14</td>
<td>$29,861</td>
</tr>
<tr>
<td>Tuveson, Mary Christine</td>
<td>Development Officer</td>
<td>University Development &amp; Alumni Relations</td>
<td>03/17/14</td>
<td>$54,044</td>
</tr>
</tbody>
</table>

*Indicates new position
June 2014 OUTSIDE FUNDED POSITIONS NEW & CONTINUING

The following persons have been employed in positions contingent upon outside funding. The outside funding is now in place, and I recommend that the following persons be approved for continued employment. All will remain contingent upon outside funding. The terms of assignment are noted, and I recommend their approval by the Board of Regents.

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Position Title &amp;Dept.</th>
<th>Hire Date &amp; Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adams, Patricia Ruth</td>
<td>Independent Living Coordinator UTC Independent Living Project FY14</td>
<td>Current hire date – 04/14/14 Base salary - $34,393</td>
</tr>
<tr>
<td>Bishop, Lauren Shea</td>
<td>Associate Director BCHC, BG Community Health CTR FY15</td>
<td>Current hire date – 03/01/14 Base salary - $68,000</td>
</tr>
<tr>
<td>Blankenship, Brittney</td>
<td>Independent Living Coordinator UTC Independent Living Project FY14</td>
<td>Current hire date – 04/28/14 Base salary - $27,729</td>
</tr>
<tr>
<td>Edwards, Buford</td>
<td>Training Specialist UTC Targeted Case Management FY14</td>
<td>Current hire date – 04/14/14 Base salary - $43,620</td>
</tr>
<tr>
<td>Castillo, Esveyda</td>
<td>Manager, Support Services BCHC, BG Community Health CTR FY15</td>
<td>Current hire date – 03/01/14 Base salary - $37,859</td>
</tr>
<tr>
<td>Lovorn, Sara B.</td>
<td>Training Specialist UTC Title IV-E Training FY14</td>
<td>Current hire date – 05/05/14 Base salary - $42,552</td>
</tr>
<tr>
<td>Oskinis, Rachel</td>
<td>Advising Specialist Dean-Justice &amp; Safety</td>
<td>Current hire date – 04/21/14 Base salary - $31,852</td>
</tr>
</tbody>
</table>
## JUNE 2014 RETIREMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rogow, Robert B.</td>
<td>Dean and Professor</td>
<td>07/31/2014</td>
</tr>
<tr>
<td>Velotta, Cathie</td>
<td>Associate Professor</td>
<td>05/15/2014</td>
</tr>
<tr>
<td>Name</td>
<td>Title</td>
<td>Effective Date</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Endonino, Jon C.</td>
<td>Lecturer</td>
<td>08/14/2014</td>
</tr>
<tr>
<td>Fenske, Heather Noelle</td>
<td>Program Specialist</td>
<td>04/11/2014</td>
</tr>
<tr>
<td>Fister-Tucker, Mary</td>
<td>Director</td>
<td>03/17/2014</td>
</tr>
<tr>
<td>Gildersleeve, Christine</td>
<td>Coordinator</td>
<td>04/01/2014</td>
</tr>
<tr>
<td>Hankins, Karen</td>
<td>Technology Analyst</td>
<td>03/18/2014</td>
</tr>
<tr>
<td>Kolbe, Melissa</td>
<td>Assistant Coach</td>
<td>04/01/2014</td>
</tr>
<tr>
<td>Logue, Christen</td>
<td>Staff Psychologist</td>
<td>05/23/2014</td>
</tr>
<tr>
<td>Merida, Adison</td>
<td>Security Analyst</td>
<td>05/02/2014</td>
</tr>
<tr>
<td>Morgan, Charles</td>
<td>Sr. Staff Psychologist</td>
<td>03/21/2014</td>
</tr>
<tr>
<td>Patrick, Thomas Ray</td>
<td>Interim, Assist Director</td>
<td>03/07/2014</td>
</tr>
<tr>
<td>Redding, Laura</td>
<td>Training Specialist</td>
<td>03/17/2014</td>
</tr>
</tbody>
</table>
LEAVES OF ABSENCE

Upon recommendation by the respective chair, dean, and the appropriate vice president, the following requests for a leave of absence are submitted for your approval:

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
<th>Department/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paulsen, Derek J.</td>
<td>August 2014 - May 2015</td>
<td>Department of Criminal Justice</td>
</tr>
<tr>
<td>Nikitas, Derek</td>
<td>August 2014 - May 2015</td>
<td>Department of English</td>
</tr>
<tr>
<td></td>
<td>½ leave of absence</td>
<td></td>
</tr>
</tbody>
</table>
I. Approve Policy 4.7.3, Faculty Workload

II. Issue

The proposal is to adopt a revision of Policy 4.7.3.

III. Background

This policy has been revised to reflect changes in higher education during the past twenty-seven years. Revisions include clarifications of workload expectations, changes in overload and reductions in teaching load, and requirements for new faculty.

IV. Alternatives

The alternatives are to maintain the current Policy 4.7.3 or to revise the proposed Policy 4.7.3.

V. President's Recommendation

Based upon the recommendations of the Chairs Association, the Faculty Senate, and the Provost Council, the President recommends approval.
Faculty Workload

Policy Statement

Faculty workload consists of three major areas of responsibility: teaching, research, and service.

The standard teaching load of full-time faculty members with the rank of assistant professor or above is 12 hours per week, and

Entities Affected by the Policy

- Colleges
- Departments
- Faculty

General Principles

1. Teaching responsibility
2. Research activities
3. Service activities
4. Teaching responsibilities as class activities

Page 1 of 4
Revision Draft March 19, 2014
4.7.3P
Volume 4, Academic Affairs
Chapter 7, Faculty Rights and Responsibilities
Section 3, Faculty Workload

4.7.3P has an obligation to engage in scholarly activity beyond that required for preparation of classes. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration. Scholarly activity is defined as research, artistic performance, creative or technical achievement, may include creative products or performances, publications, presentations, exhibitions, grant proposals/awards, professionally-related innovations, and other forms of scholarship of discovery and integration.

Faculty members have an obligation to engage in scholarly activity to the University (normally through committee service and student advising), to the community (related to one's professional expertise), and to the profession (through participation in appropriate professional organizations).

6. While the teaching responsibility alone takes the bulk of available time for faculty, they also have an obligation to carry a fair share of the service responsibility to engage in service to the University (normally through committee service and student advising), to the community (related to one's professional expertise), and to the profession (through participation in appropriate professional organizations).

7. While each faculty member may not be actively involved in all three areas of a standard workload at any given time, the collective participation of the faculty in all areas is necessary to assure that goals essential to all aspects of the University mission are achieved. The unique requirements of each academic component, as well as the specialized interests, abilities, and qualifications of individual faculty members, necessitate a flexible system for determining individual faculty assignments that will accommodate this diversity.

8. Teaching overloads are not permitted for full-time faculty except in situations where student needs are not being met. In such situations, no more than one class (or three-hour equivalent) overload will be permitted for the fall and spring semesters. No overloads are permitted for the summer terms.

Page 2 of 4
Revision Draft March 19, 2014
It should be noted that teaching overloads in some disciplines are prohibited by their accrediting agencies.

Responsibilities

Associate Vice President for Research

Department Chair

College Dean

Definitions

Interpreting Authority

Provost and Vice President of Academic Affairs
## Policy Adoption Review and Approval

<table>
<thead>
<tr>
<th>Date</th>
<th>Entity</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 8, 2014</td>
<td>Board of Regents</td>
<td>Approved</td>
</tr>
<tr>
<td>May 7, 2014</td>
<td>President</td>
<td>Approved</td>
</tr>
<tr>
<td>April 7, 2014</td>
<td>Provost Council</td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>Faculty Senate</td>
<td></td>
</tr>
</tbody>
</table>

### Regulation Issued

<table>
<thead>
<tr>
<th>Date</th>
<th>Entity</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 12, 1987</td>
<td>Faculty Senate</td>
<td>Adopted</td>
</tr>
</tbody>
</table>
I. Approve Policy 4.1.11, Awarding Incomplete Grades

II. Issue

The proposal is to adopt a revision of Policy 4.1.11.

III. Background

The revision of this policy provides consistency between the policy, the forms, and the Catalog.

IV. Alternatives

The alternatives are to maintain the current Policy 4.1.11 or to revise the proposed Policy 4.1.11.

V. President's Recommendation

Based upon the recommendations of the Council on Academic Affairs, Chairs Association, the Faculty Senate, and the Provost Council, the President recommends approval.
Awarding Incomplete Grades

Policy Statement

An Incomplete Grade may be initiated by a student (undergraduate and graduate) or faculty member prior to the last day of class when a student wishes to pursue an incomplete grade. If the instructor agrees that the student has extenuating circumstances beyond control and agrees to assign an incomplete grade, the instructor will identify on the Incomplete Grade Agreement all outstanding assignments.

Entities Affected by the Policy

- Colleges
- Departments
- Office of the Registrar
- Students

Procedures
A grade of "I" signifies that a student must complete unfinished work in order to receive a grade and, therefore, credit for a course. An incomplete grade is a placeholder until such a time as the coursework is complete; it cannot remain on a student's transcript beyond the time allowed by this policy.
Responsibilities

Faculty
- Ensure that an Incomplete Grade is completed and submitted to the Office of the Registrar by the specified deadline.
- Complete and submit a Change of Grade form by the specified deadline once a student completes all work designated on the Incomplete Grade.

Office of the Registrar
- Process Incomplete Grade Completion Steps and Change of Grade Forms.

Student
- Ensure that unfinished coursework is completed by the date specified on the Incomplete Grade.

Violations of the Policy

Interpreting Authority
- Provost and Vice President for Academic Affairs

Relevant Links

Policy Adoption Review and Approval

Policy Revised

<table>
<thead>
<tr>
<th>Date</th>
<th>Entity</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 8, 2014</td>
<td>Board of Regents</td>
<td>Approved</td>
</tr>
<tr>
<td>May 7, 2014</td>
<td>President</td>
<td>Approved</td>
</tr>
<tr>
<td>October 7, 2013</td>
<td>Provost Council</td>
<td>Approved</td>
</tr>
<tr>
<td>August 22, 2013</td>
<td>Faculty Senate</td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>Council on Academic Affairs</td>
<td></td>
</tr>
</tbody>
</table>

Policy Issued

<table>
<thead>
<tr>
<th>Date</th>
<th>Entity</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 27, 2007</td>
<td>Board of Regents</td>
<td>Adopted</td>
</tr>
<tr>
<td>April 9, 2007</td>
<td>Faculty Senate</td>
<td>Approved</td>
</tr>
</tbody>
</table>
I. **Approve Policy 4.4.14, Laboratory Safety**

II. **Issue**

The proposal is to adopt Policy 4.4.14.

III. **Background**

This new policy ensures compliance with OSHA and other safety regulations with regard to laboratory safety.

IV. **Alternatives**

The alternatives are to not adopt Policy 4.4.14 or to revise the proposed Policy 4.4.14.

V. **President’s Recommendation**

Based upon the recommendations of the Chairs Association, the Faculty Senate, and the Provost Council, the President recommends approval.
Laboratory Safety

Policy Statement

It is the policy of Eastern Kentucky University to ensure compliance with proper safety measures in all University teaching and research laboratories. In doing so, the University complies with applicable provisions of the Chemical Hygiene requirements issued under the U. S. Occupational Safety and Health Administration (OSHA) and other regulatory requirements.

This policy establishes requirements for practices and procedures to help ensure that faculty, staff, and students at the University are protected from health and safety hazards associated with University laboratories, including hazardous chemicals, physical hazards, radiation, and biohazardous materials.

The Associate Vice President for Research shall serve as the Institutional Official for providing Laboratory Safety Assurances to regulatory agencies.

Entities Affected by the Policy

- Deans
- Chairs
- Faculty and staff responsible for University research and teaching laboratories and/or studios or classrooms where hazardous chemicals, physical hazards, radiation, and biohazardous materials are present
- Undergraduate and graduate students engaged in laboratory-based activities

Procedures

Establishing the Laboratory Safety Committee
The Laboratory Safety Committee shall consist of a minimum of eight members to include: the Director of the Environmental Health and Safety Officer or his/her designee, the Director of Sponsored Programs, a minimum of five faculty members, one from each College, selected from recommendations of College Deans, and a minimum of one laboratory support staff. Committee members shall serve two year terms, which are renewable. The Director of Environmental Health and Safety Officer, or his/her designee, shall serve as chair of the committee.

Identifying Affected Units
1. In July of each year, the Laboratory Safety Committee will conduct a survey of all Department Chairs to determine whether potentially hazardous chemicals, physical hazards, radioactive materials or other potentially dangerous materials are used for research or educational purposes within the
Department. Survey information will be reviewed by the Laboratory Safety Committee and those departments that have identified lab safety issues covered under this policy will be designated as Affected Units by the Committee.

2. Annual requirements for reporting, training, and site visits, in accordance with the Laboratory Safety Handbook, will be provided to the Departmental Chairs of the Affected Units with copies to the College Dean by no later than August 15.

3. Department Chairs failing to submit surveys by the Committee’s deadline will automatically be assumed to be Affected Units for the academic year.

**Preparing the Laboratory Safety Handbook and Laboratory Safety Plans**

1. Detailed procedures applicable to laboratory safety, including filing of appropriate Laboratory Safety Plans, annual inspections, training requirements, and other guidelines are published in the EKU Laboratory Safety Handbook. Procedures in the Handbook are to be reviewed annually by the Laboratory Safety Committee and amended, as needed, to assure regulatory compliance.

2. Department Chairs in Affected Units shall work with faculty and staff within their units to develop a Laboratory Safety Plan for each laboratory, classroom, or studio where hazardous chemicals or other hazardous materials are present.

### Definitions

**Affected Units**

Departments or other units that use potentially hazardous chemicals, physical hazards, radiation, and biohazardous materials for research or educational purposes, or units designated by the Laboratory Safety Committee as Affected Units.

**Hazardous Material**

A chemical, radioactive material, blood borne pathogen or other material for which there is statistically significant evidence, based on at least one study conducted in accordance with established scientific principles that acute or chronic health effects may occur in exposed employees. The term "health hazard" includes chemicals which are carcinogens; toxic or highly toxic agents; reproductive toxins; irritants; corrosives; sensitizers; hepatotoxins; nephrotoxins; neurotoxins; agents which act on the hematopoietic systems; and agents which damage the lungs, skin, eyes, or mucous membranes.

**Laboratory**

A facility where the "use of hazardous chemicals or other hazardous materials" occurs. It is a workplace where relatively small quantities of hazardous chemicals are used on a non-production basis. For the purposes of this policy, "laboratory" may include studio, clinic, or any similar facility where hazardous materials may be used as part of the University’s research, service, or educational mission.

**Laboratory Safety Handbook**

EKU document outlining appropriate procedures and training requirements related to laboratory safety.

**Laboratory Safety Plan**

A written program developed and implemented by the University which sets forth procedures, equipment, personal protective equipment and work practices that (i) are capable of protecting employees from the health hazards presented by hazardous chemicals, physical hazards, radiation, and biohazardous materials used in that particular workplace and (ii) meet the requirements of 29 CFR 1910.1450(e) and other relevant safety regulations.

**Physical Hazards**

Machinery or other equipment requiring specialized training.

### Responsibilities

**College Dean**

- Provide recommendations for membership on Laboratory Safety Committee
- Seek resources within the College or the University, as necessary to maintain applicable laboratory safety standards for all laboratory facilities in the College
- Assist in identifying Departments within the College that are subject to the Laboratory Safety Policy

Page 2 of 4

Draft 5/7/14
Department Chair

- Work with faculty and staff to develop and implement a Laboratory Safety Plan for each laboratory, classroom, or studio where hazardous chemicals, physical hazards, radiation, and biohazardous materials are present.
- Ensure that each laboratory has a specific person designated as the "Laboratory Supervisor" for the laboratory. This is especially important for labs that have many users, such as teaching labs.
- Make budget arrangements for health and safety improvements
- Support the safety program
- Ensure that faculty and staff adhere to the Laboratory Safety Policy and to accepted safety practices
- Maintain a current copy of the Laboratory Safety Plan for each laboratory in the department in the departmental offices
- Complete annual survey conducted by the Laboratory Safety Committee to determine Affected Units
- Report significant accidents or incidents to the Environmental Health and Safety Office

Environmental Health and Safety Office

- Assist faculty and staff with issues relating to chemical storage, handling, disposal, labeling, and safety
- Assist the Laboratory Safety Committee with training and informing laboratory faculty, staff, and student workers about safety issues
- Assist the Laboratory Safety Committee in conducting annual internal inspections of labs for health and safety

Faculty and staff (including teaching and research assistants)

- Comply with all the requirements of this Policy and follow accepted safety practices
- Ensure that all of their laboratory workers comply with this Policy and follow accepted safety practices
- Develop a Laboratory Safety Plan, in collaboration with the Department Chair, identifying hazards unique to their individual laboratories, to address safety issues pertinent to these special hazards.
- Know what chemicals are stored and used in their laboratories and the hazards associated with them
- Maintain a current inventory of chemicals present in the laboratory
- Maintain safety sheets and other records for any chemicals covered by this policy
- Ensure that safety equipment and supplies are present and functional and that laboratory workers use this equipment as needed
- Request funds needed for specific health and safety improvements.
- Report significant accidents or incidents to the Department Chair
- Ensure that the information on laboratory identification signs is current
- Correct any safety deficiencies identified during inspections

Laboratory Safety Committee

- Conduct the annual review of the Laboratory Safety Plan and modify as needed
- Provide technical advice to Department Chairs, Laboratory Supervisors and workers concerning requirements of the Laboratory Safety Plan
- Make recommendations to the Department Chairs and College Deans for safety improvements
- Serve as a liaison between safety personnel and the departments to improve communication
- Maintain documentation relating to the Laboratory Safety Plan, including training records, internal inspection records, and copies of meeting minutes and memos
- Inform and train laboratory faculty, staff, and student workers about chemical safety as required by the Laboratory Safety Plan
- Conduct annual internal inspections of labs for health and safety and submit written reports of the inspection to the Associate Vice President for Research

Laboratory workers, including students

- Comply with all health and safety standards and rules
- Successfully complete and required training as specified in the Laboratory Safety Plan
• Report all hazardous conditions to the laboratory supervisor
• Wear or use prescribed protective equipment
• Report any suspected job-related injuries or illnesses to the laboratory supervisor and seek treatment immediately
• Refrain from the operation of any equipment or instrumentation without proper instruction and authorization
• Remain aware of the hazards of the chemicals in the lab and handle hazardous chemicals safely
• Request information and training when unsure how to handle a hazardous chemical or procedure

Statutory or Regulatory References

OSHA Laboratory Standard:

Violations of the Policy

Policy compliance is the joint responsibility of all involved. If non-compliance issues are identified by the Laboratory Safety Committee, corrective action may be necessary and shall be completed following consultation with the faculty member, respective Dean, Department Chair, and/or Associate Vice President for Research. Any actions deemed necessary in response to policy non-compliance may be appealed to the Provost.

Interpreting Authority

• Associate Vice President for Research

Policy Adoption Review and Approval

<table>
<thead>
<tr>
<th>Date</th>
<th>Entity</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 8, 2014</td>
<td>Board of Regents</td>
<td>Approved</td>
</tr>
<tr>
<td>May 7, 2014</td>
<td>President</td>
<td>Approved</td>
</tr>
<tr>
<td>April 7, 2014</td>
<td>Provost Council</td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>Faculty Senate</td>
<td>Approved</td>
</tr>
</tbody>
</table>
I. Approve Policy 4.3.14, Military Activation and Course Completion

II. Issue

The proposal is to adopt a revision of Policy 4.3.14.

III. Background

Because spouses, sponsored dependents, or children of activated military personnel can be affected by an activation or mobilization, Policy 4.3.14 has been revised to include these students.

IV. Alternatives

The alternatives are to maintain the current Policy 4.3.14 or to revise the proposed Policy 4.3.14.

V. President’s Recommendation

Based upon the recommendations of the Council on Academic Affairs, Chairs Association, the Faculty Senate, and the Provost Council, the President recommends approval.
Military Activation and Course Completion
Interim Policy

Policy Statement

A student who is called to active duty or whose spouse/legal guardian or sponsored dependent is called to active duty may be unable to complete courses in which they enrolled. If military activation or mobilization affects the ability of a student to complete a course, the University provides several options, including withdrawal from the course and/or University or taking an incomplete and completing the course(s) following completion of active duty.

A student who volunteers for military service during a semester makes the decision to join the military instead of being a student, and does so while the semester is in progress, (instead of completing the semester and then joining), is not eligible for Military Withdraw, Military Incomplete, or to receive a grade early in the semester. The spouse of a student who volunteers for military service and cannot complete a semester will not be eligible for Military Withdraw, Military Incomplete, or to receive a grade early in the semester.

Entities Affected by the Policy

- Students called to active duty in the military
- Students whose spouse or legal guardian is called to active duty in the military
- Students whose sponsored dependent(s) is called to active duty in the military
- Colleges
- Departments
- Faculty
- Office of the Registrar

Procedures

Students with military status (Active, Reserves, National Guard) at the beginning of the semester, or students whose spouses, legal guardians, or sponsored dependents have active military status, who find it necessary to leave the University because of required mobilization must complete one (1) of the following:

Option 1- Receive a Grade
1. When military activation or mobilization occurs after the 12th week of the semester, the instructor has the option of assigning the student a grade in the class based upon work completed. That grade would be submitted during normal final grade submission, and no additional work would be required of the student.
2. The request for assignment of a grade based on coursework completed must be made in writing and must be approved by the Chair of the Department and the Dean of the College in which the course(s) is offered. A copy of activation/mobilization papers must be attached.
Option 2 – Receive an Incomplete Due to Military Activation/Mobilization

1. The affected student will petition the faculty members to request an assignment of a grade of "IM" in course(s) currently enrolled.
2. If the instructor feels that the portion of the semester remaining, and volume of uncovered material is such that it can be made up in a reasonable amount of time and effort, a grade of "Incomplete for Military Activation" may be given.
3. The instructor completes an Incomplete Grade Agreement and notes on the agreement that this is due to military activation/mobilization. The student shall provide a copy of the military orders and the instructor must ensure that a copy of the student’s military orders is attached to then Incomplete Grade Agreement. Without a copy of these orders the student cannot receive the "Incomplete for Military Activation" grade.
4. The Incomplete Grade Agreement shall be processed as normal.
5. Once the Registrar’s Office receives a copy of the military orders an "IM" grade will be recorded.
6. The student has two (2) years from the date of military discharge to complete the "IM" grade. The student, upon completion of active military duty, must follow up with the faculty member. If the faculty member is no longer with the University or is on leave from the University, the student should contact the Department Chair for determining how to fulfill the Incomplete Grade Agreement. If the student does not make contact within 2 years of leaving the University, the "IM" turns to a "W."
7. Upon completion of coursework, the instructor, or the Department Chair if instructor is no longer at EKU, will submit a change of grade form.

Option 3 – Receive a Military Withdrawal from the Course or from the University

1. Students choosing to withdraw from specific courses or from the University must send a letter requesting a withdrawal and enclose a copy of the military activation notification. The letter must include the following information:
   - Student name and Student EKU ID Number
   - A statement that the student wishes to withdraw completely from the University OR listing the individual courses for withdrawal.
   - Student’s signature (mandatory) and the date
2. The Office of the Registrar staff will process the withdrawal which also triggers a 100% refund in all tuition and course fees. Room and board fees will be prorated.
3. If a student requests an incomplete and the faculty declines to grant an "IM," then the student will have to withdraw.

Definitions

Active Duty

Active Duty orders are Federal Title 10 orders in which the Active Duty/Army Reserve/National Guard student is ordered to training or mobilized for deployment in support of the Global War on Terror or any contingency operations in service to the United States. Title 10 orders require the student to move and can affect the military spouse and their ability to continue in the classroom. Active Duty may also refer to National Guard soldiers activated only under State Title 32 orders for emergency preparedness operations.

Interpreting Authority

Provost and Vice President of Academic Affairs

Policy Adoption Review and Approval
### Policy Revised

<table>
<thead>
<tr>
<th>Date</th>
<th>Entity</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 8, 2014</td>
<td>Board of Regents</td>
<td>Approved</td>
</tr>
<tr>
<td>May 7, 2014</td>
<td>Provost Council</td>
<td>Approved</td>
</tr>
<tr>
<td>November 4, 2013</td>
<td>Faculty Senate</td>
<td>Approved</td>
</tr>
<tr>
<td>September 19, 2013</td>
<td>Council on Academic Affairs</td>
<td>Approved</td>
</tr>
<tr>
<td>May 5, 2014</td>
<td>President Michael T. Benson</td>
<td>Approved Extension of Interim</td>
</tr>
<tr>
<td>July 24, 2013</td>
<td>President Doug Whitlock</td>
<td>Approved Interim</td>
</tr>
<tr>
<td>January 31, 2002</td>
<td>Board of Regents</td>
<td>Adopted</td>
</tr>
<tr>
<td>December 3, 2001</td>
<td>Faculty Senate</td>
<td>Approved</td>
</tr>
<tr>
<td>December 11, 1950</td>
<td>President (announced at Faculty Meeting)</td>
<td>Adopted</td>
</tr>
</tbody>
</table>

### Policy Issued

<table>
<thead>
<tr>
<th>Date</th>
<th>Entity</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 12, 1942</td>
<td>Faculty</td>
<td>Adopted</td>
</tr>
</tbody>
</table>
To: Dreidre de Leon

From: Janna P. Vice

Date: May 9, 2014

Subject: Council on Academic Affairs Agenda for Board of Regents

The following Academic Affairs items have been approved by the Council on Academic Affairs, the Faculty Senate, and the Provost. On behalf of President Benson, these items are presented for the Board of Regents’ consideration on June 9, 2014.
NEW PROGRAMS

The following proposed new programs are presented for approval by the Board of Regents.

COLLEGE OF ARTS & SCIENCES

Department of Psychology

1. Psy.D. in Clinical Psychology

Create an applied Doctor of Psychology degree designed to prepare clinical psychology practitioners.

Page 12

COLLEGE OF EDUCATION

Department of Curriculum & Instruction

2. Endorsement in Elementary Mathematics Specialist (P-5)

Create a new teacher endorsement to prepare certified teachers to serve as Elementary Math Specialists.

Page 27

COLLEGE OF HEALTH SCIENCES

Department of Baccalaureate & Graduate Nursing

3. Post-Doctorate Certificate in Nursing Practice for Neuroscience APN

Create a Post-Doctorate Certificate to provide additional education and training in neuroscience.

Page 30

COLLEGE OF JUSTICE & SAFETY

Institute for Social Intelligence & Leadership

4. Certificate in Social Intelligence & Leadership

Create a new college-level certificate in Social Intelligence & Leadership, which can be earned by professional, non-degree-seeking students.

Page 44

5. Minor in Social Intelligence & Leadership

Create a new minor in Social Intelligence & Leadership that: (1) enhances students' knowledge and skills in creative and critical thinking; (2) focuses on the knowledge and skills to develop positive communications and relations in college and the workplace; and (3) shows students the life skills and science of effective leadership.

Page 48

UNIVERSITY PROGRAMS

6. Certificate in Environmental Sustainability and Stewardship

Add a Certificate in Environmental Sustainability & Stewardship.

Page 52
# PROGRAM REVISIONS

The following proposed program revisions are presented for approval by the Board of Regents.

## COLLEGE OF ARTS & SCIENCES

### Department of Chemistry

1. **B.A. in Chemistry**
   Revise the current B.A. in Chemistry program to add BIO 273 as an option for supporting course for pre-pharm.

2. **B.A. & M.S. in Chemistry (3+2)**
   (1) Update the program to reflect changes in the chemistry curriculum for graduate courses, mainly the change to CHE 810 and addition to CHE 811. (2) Remove the reference to BS Forensic in the Program Requirements. (3) Add BIO 273 to the Pre-Pharmacy Option.

3. **B.S. & M.S. in Chemistry (3+2)**
   (1) Update the program to reflect changes in the chemistry curriculum for graduate courses, mainly the change to CHE 810 and addition to CHE 811. (2) Remove the reference to the BA degree in the Program Description and Program Requirements. (3) Add CHE 775/775L as an option for 3+2 students.

4. **B.S. & M.S. in Forensic Science (3+2)**
   Update the program to reflect changes in the chemistry curriculum for graduate courses, mainly the change to CHE 810 and addition to CHE 811.

5. **M.S. in Chemistry**
   Update the program to reflect changes in the chemistry curriculum for graduate courses, mainly the change to CHE 810 and addition to CHE 811.

### Department of Computer Science

6. **Minor in Informatics**
   Adjust the minor to reflect recent prefix changes to identified courses, replacing the “CSC” prefix with the “INF” prefix.

7. **B.S. in Computer Science**
   (1) Increase the number of hours in the core and adjust the options so there are more hours in the core than in the options. (2) Update the Computer Forensics and Security Option, in preparation for seeking FEPAC accreditation. The option is also being reduced to 120 hours. (3) Update the courses in the major electives to reflect new and changed courses.

8. **M.S. in Applied Computing**
   Allow CSC 707 to be taken as an elective.

### Department of Foreign Languages & Humanities

9. **Certificate in German Conversation and Culture**
   Revise course requirements to include FCC 210 as a required course and remove GER 204 and 340.

### Department of Geography & Geology

10. **University Certificate in Geographic Information Systems**
    Remove two courses from and add one course to the introductory Geoscience laboratory requirement; add one course to electives.
### Department of Geography & Geology (cont’d)

11. **Minor in Earth Science/Teaching**  
   Reflect renumbering of GLY 304 to GLY 104 in the program.

12. **Minor in Geographic Information Systems**  
   Change the numbering of three courses in the minor.

13. **Minor in Geology**  
   Remove five courses from and add GLY 104 to the introductory sequence.

14. **B.A. in Geography**  
   (1) Remove the following supporting course requirements: GLY 102, 107, or 108; SOC 232; ECO 120 or ECO 230.  
   (2) Add the following supporting course requirements: STA 270 and STA 270L.  
   (3) Add GEO 498 as an ACCT option.  
   (4) Change the number of free electives from 38 to 37 hours.

15. **B.S. in Earth Science/Teaching**  
   Update GLY 304 to GLY 104. Remove the minor requirements.

16. **B.S. in Geology**  
   (1) Add option to the ACCT requirement;  
   (2) remove GLY 172, 302, 304, and 305 from the introductory core and add GLY 104;  
   (3) remove the BIO supporting course requirement.

### Department of Government

17. **B.A. in Political Science + Master of Public Administration Dual Degree Program**  
   Add POL 250 and POL 400W to the 3+2 program curriculum to reflect the current political science curriculum.

18. **Master of Public Administration (MPA)**  
   Replace the GRD 858G oral and GRD 857F written comprehensive examination exit requirement with the field study capstone exit requirements, POL 870 or POL 871, and clarify the elective options for the Community Health Administration, Community Development, and Environmental Health Tracks.

### Department of Physics & Astronomy

19. **B.S. in Physics/Teaching**  
   Revise the Physics/Teaching B.S. program to drop AST 330 and add AST 335.

### Department of Psychology

20. **University Certificate in Autism Spectrum Disorders**  
   (1) Alter hours for OTS 831 (from 3 to 2 hours) and 846 (from 3 to 4 hours) for OTS majors in the autism certificate program earn and add CDS 720 and 878 to the course requirements.  
   (2) Add PSY 838 (Practicum in Clinical Psychology) to the Autism Spectrum Disorders Certificate.

21. **B.S. in Psychology**  
   Add PSY 399 and PSY 318 as courses that satisfy the Skills requirement and PSY 419 as a course that satisfies the Capstone requirement for the Psychology degree. Create concentrations within the program to offer students a clear path toward exploring areas of interest or preparing for a career.

### College of Business & Technology

#### Department of Accounting, Finance, & Information Systems

22. **Minor in Personal Finance**  
   Change the prefix INS to RMI in the catalog.
23. Minor in Risk Management and Insurance  
Change the prefix INS to RMI in the catalog.

24. B.B.A. in Finance  
Change the prefix INS to RMI in the catalog.

25. B.B.A. in Risk Management and Insurance  
Add FIN 324: Principles of Investment, to the program electives. Change the prefix INS to RMI in the catalog.

Department of Agriculture

26. B.S. in Agriculture  
Move one supporting course to the Agribusiness concentration and add courses to other concentrations. Change the required Economics course.

27. B.S. in Horticulture  
Condense concentrations by combining course material. Move one supporting course to the Agribusiness concentration and add courses to other concentrations. Change the required Economics course.

Department of Applied Engineering & Technology

28. Minor in Aviation (Flight)  
(1) Drop old catalog course numbers AVN 194A, 220A, 205A, and 206A. (2) Add AVN 192A, 193A, 221A, and 222A. (3) Drop the statement: “No more than 12 hours of core courses taken for the aviation (administration option) major may be counted toward the minor in aviation (flight).” (4) Correct a typo by changing GEO 215 to GEO 315.

29. B.S. in Aviation  
Add AVN 470 - National Air Space System as an “or” option to AVN 340 - Airport Management in the core courses as required by the FAA to facilitate the new 1000-hour ATP (Airline Transport Pilot) certification.

30. B.S. in Construction Management  
(1) Combine CON 323 and CON 423 into a new 5 credit-hour course: CON 325. (2) Delete OSH 379 as a program requirement. (3) Revise Con 499, making it a 4 credit-hour course. (4) Add AEM 310W as an alternate to CCT 201. (5) Add a 3 credit-hour elective.

Department of Communication

31. B.A. in Broadcasting & Electronic Media  
(1) Reflect the change in BEM 491 from one credit to two credits; (2) Reduce the number of required BEM 343 or 349 or 398 credits to 1 in the ACCT requirement; (3) Require CMS 210 for BEM majors; (4) add BEM 396 and 453 to the acceptable BEM electives in the BEM General Option.

32. B.A. in Communication Studies  
(1) Require CMS 100 for CMS majors; (2) Remove CMS 300 from major requirements and add CCT 201.

33. B.A. in Journalism  
(1) Reduce electives to 9 hours; (2) Require students to take three credits of JOU 302: Journalism Practicum, as opposed to only one; (3) Require students to take one credit of JOU 349 (co-op) outside the department.

Department of Management, Marketing, & International Business

34. Minor in Entrepreneurship  
Revise the minor to eliminate possible redundancy and include recently developed courses focusing on current trends in Entrepreneurship in business.
### Department of Management, Marketing, & International Business (cont’d)

35. **Minor in Entrepreneurship (for non-business majors)**
   Remove CCT 101; add CCT 270 to Required Courses for the Entrepreneurship Minor.

36. **B.B.A. in General Business/Corporate Communication and Technology Concentration**
   Remove CCT 302 and add CCT 270 to the Major Requirements in Corporate Communication and Technology Concentration.

37. **B.S. in Business and Marketing Education/Teaching**
   Remove CCT 101 and add CCT 270 to major core requirements.

### College of Education

<table>
<thead>
<tr>
<th>Department of Curriculum &amp; Instruction</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>38. <strong>B.S. in Middle Grade Education</strong></td>
<td>180</td>
</tr>
<tr>
<td>Change the prefix of CNM to BIO in the Science emphasis; change the course number to 590.</td>
<td></td>
</tr>
<tr>
<td>39. <strong>B.S. in Elementary Education</strong></td>
<td>187</td>
</tr>
<tr>
<td>Change the prefix of CNM to BIO in Multidisciplinary.</td>
<td></td>
</tr>
<tr>
<td>40. <strong>M.A.Ed. in Elementary Education</strong></td>
<td>194</td>
</tr>
<tr>
<td>Replace the GRD requirements, GRD 878a and 878b, with the ETL 804 Capstone as the exit requirement for the program.</td>
<td></td>
</tr>
<tr>
<td>41. <strong>M.A.Ed. in Gifted Education</strong></td>
<td>198</td>
</tr>
<tr>
<td>Replace the GRD requirements, GRD 878e and 878f, with the ETL 804 Capstone as the exit requirement for the program.</td>
<td></td>
</tr>
<tr>
<td>42. <strong>M.A.Ed. in Library Science</strong></td>
<td>203</td>
</tr>
<tr>
<td>(1) Drop the “with Teacher Leader Endorsement” language from the name of the degree. (2) Update program requirements to meet the revised EPSB admission requirements for initial certification. (3) Update program curriculum to align with AASL standards. (4) Remove course lists from endorsements and direct students to the respective department website where this information is maintained.</td>
<td></td>
</tr>
<tr>
<td>43. <strong>M.A.Ed. in Literacy (P-12)</strong></td>
<td>207</td>
</tr>
<tr>
<td>Replace the GRD requirements, GRD 878g and 878h, with the EME 865 Capstone as the exit requirement for the program.</td>
<td></td>
</tr>
<tr>
<td>44. <strong>M.A.Ed. in Middle Grades Education</strong></td>
<td>212</td>
</tr>
<tr>
<td>Replace the GRD requirements, GRD 878c and 878d, with the ETL 804 Capstone as the exit requirement for the program.</td>
<td></td>
</tr>
<tr>
<td>45. <strong>M.A.Ed. in Secondary Education</strong></td>
<td>216</td>
</tr>
<tr>
<td>Replace the GRD requirements, GRD 878i and 878j, with the ETL 804 Capstone as the exit requirement for the program. Add AED 761 to the Art Specialization options (Degree Works PSEUDO).</td>
<td></td>
</tr>
<tr>
<td>46. <strong>Master of Arts in Teaching</strong></td>
<td>222</td>
</tr>
<tr>
<td>Make EGC 889 - M.A.T. Capstone Seminar the exit competency to replace GRD requirements.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department of Educational Leadership &amp; Policy Studies</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>47. <strong>M.A. in Student Personnel Services in Higher Education</strong></td>
<td>228</td>
</tr>
<tr>
<td>Add Working with College Students as a required course for the program.</td>
<td></td>
</tr>
<tr>
<td>48. <strong>Ed.D. in Leadership and Policy Studies</strong></td>
<td>233</td>
</tr>
<tr>
<td>Create two tracks in the Doctor of Education Program: (1) Leadership and Policy Studies and (2) Counselor Education and Supervision.</td>
<td></td>
</tr>
</tbody>
</table>
49. Minor in Special Education

Revise required courses in the minor and update electives to reflect the core courses in Special Education. As a result, elective courses need to be edited.

50. B.S. in Communication Disorders

Replace CDS 487 with CDS 475. Reorganize courses to equalize hours by semester. Include speech/language/hearing screenings so students can experience an activity they will conduct in professional practice. Add SED 104 as a supporting course for the program. Add CDS 571W.

51. Interdisciplinary Early Childhood Certification (Graduate)

Change IECE graduate certification programs so all coursework may be done at the graduate level, which involves removing three courses from the program (SED 704, SED 777, and SWK 456) and using two new courses SED 711 and SED 730. Add SED 811 as an option to substitute for SED 352 and SED 436.

52. M.A.Ed. in Communication Disorders

Clarify admission requirements and add a required background check to bring Professional Education admission requirements into alignment with regulations.

53. M.A.Ed. in Special Education with Teacher-Leader Option B

Drop the GRD 877 requirement. Both ETL 804 and SED 897 have key assessments that are used for program and candidate assessment. These two courses more fully measure what students have learned and can apply to practice.

54. Admission to Professional Education

(1) Update the cumulative GPA requirement to include the GPA statement as identified in regulation. (2) Remove the College of Education math requirement as a single indicator. (3) Institute Praxis CASE exam, which measures math skills. (4) Update the Professional Code of Ethics, Character Fitness Declaration, and Professional Dispositions section with current language represented in regulation. (5) Update the Student Behavior section. (6) Add Clinical Experience performance-based assessment as a condition for admission.

55. Clinical Placement

Update the catalog to reflect current policy and regulation and to remove repetitive wording.
Department of Occupational Therapy

59. M.S. in Occupational Therapy and OTD

Revise the catalog description and credit hours for an accelerated pathway to both the Occupational Therapy M.S. degree and the Doctorate.

Department of Recreation & Park Administration

60. B.S. in Recreation and Park Administration

Natural Resources & Recreation Management:
(1) Add REC 180 (1 hour); (2) Remove REC 250, PHI 385, GEO 302 and 325, and BIO 317; (3) Add REC 590 and WLD 317 as the required “select from” courses.

Recreation Management & Programming:
(1) Remove REC 250 and replace it with REC 290; (2) Add REC 516 and REC 590 as the required “select from” courses.

Tourism & Resort Recreation:
(1) Remove EHS 230; (2) Add REC 516, 530, and 590 as the required “select from” courses.

COLLEGE OF JUSTICE & SAFETY

School of Justice Studies

61. B.S. in Corrections and Juvenile Justice Studies

Make changes to the courses allowable for the University ACCT requirement. Allow CRJ 490W to be used as a COR elective.

School of Safety, Security, & Emergency Management


Add electives GEO 453 and HLS 349, 460, 465, and 467; Remove GEO 553, GEO 210, GLY 302, and SEC 210 from electives.

63. University Certificate in Homeland Security

Add HLS 210 and remove HLS 301 and 401 as requirements; Add HLS 301, 401, 349, 380, and 443 and remove SEC 210 as electives; Increase elective requirement to 9 hours.

64. University Certificate in Security Management

(1) Reduce core requirements to 12 hours, change prefix of required courses from SEC to HLS, add HLS 310, and remove SEC 110 and 250. (2) Increase elective hours to 12, add: CIS 320, CIS 325, CSC 307, GBU 204, HLS 338, HLS 349, and INS 378, and remove SEC 260, 338 and 349 as electives. (3) Remove the following language: “Prerequisites for the certificate courses do not count toward the total curriculum requirements. This certificate is not available to students in the B.S. in Homeland Security or Minor in Security Management programs.”

65. Minor in Emergency Management

Add GEO 453 and HLS 349, 460, 465, and 467 as electives; Remove GEO 553, SEC 210, and GLY 302 and GEO 210 as electives.

66. Minor in Homeland Security

Add HLS 210 and remove HLS 201 as requirements; Update CIP Code.

67. Minor in Security Management

(1) Change course prefix SEC to HLS in requirements, add HLS 310 and remove SEC 110 as requirements. (2) Remove SEC 250, 260, 338, and 349 as electives and add the following electives: CIS 320, 325, HLS 301, 338, 349, and 402. (3) Add the following language: “The Minor in Security Management is not available to B.S. in Homeland Security majors.”
68. Associate of General Studies, Homeland Security Concentration

Add HLS 210 and remove SEC 210; Add the following recommended courses for students planning to enroll in the B.S. in Homeland Security: BIO 100 or BIO 101 or CHE101/101L or PHY 101 or PHY 131 (Element 4), EES 250 (Element 1C).

69. Associate of General Studies, Security Management Concentration

Change course prefix SEC to HLS in requirements, add HLS 310, and remove SEC 250 as a requirement.

70. B.S. in Occupational Safety

(1) Add TRS 225 - Basic Fleet Management Safety Principles, and TRS 395 - Marine Transportation Safety, as supporting courses for OSH. (2) Add OSH 420 - Environmental Law & Management as a major course, and substitute it for EHS 345 - Advanced Industrial Hygiene, which is currently a supporting course. (3) Add PHY 101 - Concepts of the Physical World, as a supporting course in place of PHY 131 - College Physics I.

71. Certificate in Veterans Studies

Remove VTS 300, 349, 350, 400, and 490 from the curriculum options and revise information about the Director and program.

72. Minor and Certificate in Women and Gender Studies

Remove CMS 400, CSC 490, ENG 550, HIS 300A C, HON 312 and 316, NAT 310, PHI 390 and WGS 399 from the Minor and Certificate electives; Add WGS 306, 308, 309, 364, and 593, SOC 399; Add language that allows other gender-specific courses to count toward electives with approval from WGS.

73. Minor in Environmental Sustainability and Stewardship

Revise program to require ENF 200; Add two cross-listed EMS and two cross-listed BIO courses to the course offerings; and make minor text changes in the program description for clarity.

74. Minor in Veterans Studies

Remove VTS 300, 349, 350, 490 from the curriculum options, add an alternative Capstone option, and revise information about the Director and program.

75. Associate of General Studies, Veterans Studies Concentration

Remove VTS 300, 349, 350, and 490 from the curriculum options.

76. Bachelor of General Studies

Revise the Professional Track in B.G.S. and add the following Tracks: (1) Option A - Professional Area in Business, (2) Option B - Public Administration, (3) Option C - Human Services, (4) Option D - Paraeducator in Special Education, and (5) Option E - Paraeducator in Education. Decrease free electives to 40-48 hours.
PROGRAM SUSPENSIONS

The following proposed program suspensions are presented for approval by the Board of Regents.

COLLEGE OF BUSINESS & TECHNOLOGY

Department of Communication

1. Minor in Dispute Resolution

   Drop the stand-alone Minor in Dispute Resolution.

COLLEGE OF JUSTICE & SAFETY

School of Safety, Security, & Emergency Management

2. University Certificate in Intelligence & Security Operations

   Suspend the Certificate in Intelligence & Security Operations.

ACADEMIC REQUIREMENTS

The following proposed actions are presented for approval by the Board of Regents.

1. Academic Credit for Prior Learning through Portfolio Assessment

   Allow admitted, enrolled, degree-seeking EKU students who have earned 12 credit hours at EKU in a recent term and are in good academic standing to demonstrate competence through prior learning of specific courses and receive EKU academic credit in those subject areas.

2. Developmental Education Hour Restriction

   Change the 13-hour restriction for Developmental Education students to 16 hours.

3. Dual Credit Admissions Criteria

   Change the admissions criteria for the dual credit program in order to serve more students by (1) accepting PLAN scores in addition to ACT scores, (2) reducing the ACT requirement to 20 for general participation, and (3) providing exceptions to:
   - Junior/Senior status for students meeting dual credit scholarship level
   - 3.0 GPA requirement (at the principal’s recommendation).

4. Intervention for First-Time Freshman on Academic Probation

   Require new EKU first-time freshmen earning less than a 2.0 GPA at the end of their first term to participate in prescribed intervention strategies.

5. Proposed New Policy on Conditional Admission for International Students in the Graduate School

   Allow international students who meet all graduate admission requirements except the English Language Proficiency to be eligible for Conditional Admission and, thereafter, be referred to the University’s English Language Services program for intensive English language study.

10
The following items are presented to the Board of Regents for information only.

1. Department of Foreign Languages & Humanities Departmental Name Change
   The Department of Foreign Languages & Humanities will change its name to the Department of Languages, Cultures, & Humanities, effective Fall 2014.

2. Department of Occupational Therapy Departmental Name Change
   The Department of Occupational Therapy will change its name to the Department of Occupational Science and Occupational Therapy, effective Fall 2014.

3. Winter Intersession Pilot Program
   Pilot program for Winter Intersession between Fall and Spring terms.
New Academic Program or Major Academic Program Modification Proposal Form

COVER PAGE

Date:

(Check one)

X New Program

Major Program Modification

Department Name: Psychology

College: Arts and Sciences

PROGRAM INFORMATION

Program Name/Title: Clinical Psychology

__ Major

__ Collaborative

__ Joint

X Single Institution

__ Technical

__ Occupational

__ Vocational

Program Types:

Degree Level:

__ Associate

__ Bachelor

__ Master

__ Doctorate

X Advanced Practice Doctorate


Proposed Implementation Date: 8/1/2014

APPROVALS

<table>
<thead>
<tr>
<th>Approval</th>
<th>Yes</th>
<th>No</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td></td>
<td></td>
<td></td>
<td>NA</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>X</td>
<td></td>
<td>10/13/2008</td>
<td>NA</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td></td>
<td></td>
<td></td>
<td>NA</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td></td>
<td></td>
<td></td>
<td>NA</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>X</td>
<td></td>
<td>11/8/2008</td>
<td>NA</td>
</tr>
<tr>
<td>Council on Academic Affairs</td>
<td>X</td>
<td></td>
<td>11/19/2009</td>
<td>Under review; pre-proposal approved May 1, 2014.</td>
</tr>
<tr>
<td>Faculty Senate</td>
<td>X</td>
<td></td>
<td>3/17/2014</td>
<td>Pending</td>
</tr>
<tr>
<td>Board of Regents</td>
<td></td>
<td></td>
<td></td>
<td>NA</td>
</tr>
<tr>
<td>Council on Postsecondary</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SACS (via Provost Office)</td>
<td></td>
<td></td>
<td></td>
<td>NA</td>
</tr>
</tbody>
</table>

A new academic program is a program not previously offered at an institution or one that was previously offered but has been suspended for five or more years or has been closed.

Major academic program modifications refer to significant changes in the program’s purpose and curriculum such that a different CIP code more accurately describes the revised program. Separation of an academic program into two programs and the combination of two existing programs into one program constitute major academic program modifications.
PART I

A. Centrality to the Institution's Mission and Consistency with State's Goals

1. Provide a brief description of the program. Describe any tracks (if undergraduate), concentration (if master's), or specializations (if doctorate).

The Doctor of Psychology degree (Psy.D.) is an applied doctoral degree designed to prepare clinical psychology practitioners. The program is based on the practitioner-scholar training model for clinical practice. This model, endorsed by the National Council of Schools of Professional Psychology (NCSPP), places an emphasis on training clinical psychology practitioners who are sophisticated consumers of research and who ground their practice in the empirical research literature. The program is designed to train students in each of the seven core competencies specified by the NCSPP:

- Relationship Competency
- Assessment Competency
- Intervention Competency
- Research and Evaluation Competency
- Consultation and Education Competency
- Management and Supervision Competency
- Diversity

The proposed Psy.D. program at Eastern Kentucky University will include a high quality curriculum that meets the accreditation standards of the American Psychological Association and will require 121 credit-hours of course work in the theory and practice of psychology, extensive practicum experience, and a year-long full-time clinical internship. There will be a programmatic focus on preparing practitioners to work in rural communities. The curriculum will provide opportunities for specialized training in substance abuse, mental health administration, school-based mental health, and working with traditionally underserved populations including veterans and their families, adults and children with developmental disabilities, and individuals who are deaf or hard of hearing. Additional specialized training opportunities will include forensic psychology and applied behavior analysis.

2. List the objectives of the proposed program. These objectives should deal with the specific institutional and societal needs that this program will address.

- Provide empirically-grounded training for psychologists planning to work in rural mental health.
- Provide a rigorous, high quality curriculum that meets the accreditation standards of the American Psychological Association.
- Prepare students to deliver evidence-based mental health services in a manner consistent with accepted standards of practice.
- Prepare students to be sophisticated consumers of research relevant to the practice of psychology.
- Provide opportunities for specialized training in mental health administration, school-based mental health, and working with traditionally underserved populations including adults and children with developmental disabilities and individuals who are deaf or hard of hearing, forensic psychology, treatment of substance abuse, and applied behavior analysis.
- Support EKU’s commitment to regional stewardship by allowing an expansion of mental health services available to the community.
- Respond to a need for doctoral-level psychologists in EKU’s service region and in other rural communities.
- Support the Psychology Department’s goal of better preparing our undergraduates for graduate education by providing opportunities for applied psychology experience.
• Offer affordable and accessible doctoral education to Kentuckians.
• Contribute to EKU’s vision of achieving national distinction and address the priorities for postsecondary education in Kentucky set forth by the CPE.

3. Explain how the objectives support the institutional mission and strategic priorities, the statewide postsecondary education strategic agenda, and the statewide strategic implementation plan.

The proposed program is consistent with EKU’s mission as a comprehensive public institution to prepare students to lead productive, responsible, and enriched lives. This mission is accomplished by emphasizing 1) student success, 2) regional stewardship, and 3) critical and creative thinking and effective communication.

1: Student Success: The program will prepare students for a career in professional psychology by offering rigorous training that meets the accreditation standards of the American Psychological Association. The emphasis on rural mental health will be attractive to students in our region who wish to learn advanced clinical skills and remain in the Commonwealth. Each year between eight and ten graduates of our current M.S. Clinical Psychology program go on to doctoral programs (typically Psy.D. programs). Most have ties to Kentucky and would welcome the opportunity to earn a doctorate at EKU. A recent survey of Psychology majors at EKU revealed that nearly 80% anticipate going on to graduate school. A number of these students either wish to pursue graduate work locally or are place bound and thus unable to leave the region. Offering the Psy.D. degree at EKU will serve these students.

2: Regional Stewardship: The Psy.D. program will support EKU’s commitment to regional stewardship in two ways. First, graduates of the program will help meet the critical need for trained mental health professionals in service region and other rural areas of the Commonwealth. According to the US Department of Health and Human Services and the American Psychological Association, there is a chronic and severe shortage of psychologists and other behavioral healthcare providers (especially those trained at the doctoral level) in rural U.S. counties. This is a significant problem in the EKU service region. The specialization in rural mental health will prepare graduates to work in the areas experiencing the greatest need for mental health services. In addition, the program will increase the number of qualified doctoral-level supervisors required by Kentucky law to oversee the practice of master’s-level psychologists. The scarcity of doctoral-level supervisors has been a significant problem for rural mental health agencies for many years.

Second, the doctoral program will allow the Psychology Department to expand mental health services currently offered through the EKU Psychology Clinic. The Clinic provides affordable, evidence-based services to adults, children, and families in the EKU service region and beyond. These services are currently being provided by students in the Clinical M.S. and School Psy.S. degree programs. The presence of doctoral-level students (particularly those beyond year two in the program), working under the supervision of the faculty, will provide the resources to offer more extensive and advanced mental health services to the community.

3: Critical and Creative Thinking and Effective Communication: The Psy.D. program will focus on the development of Critical and Creative Thinking and Effective Communication. These skills are necessary for the effective delivery of mental health services. Students will learn these skills in their clinical assessment and treatment courses (e.g., Intellectual Assessment, Personality Assessment, Psychotherapy and Behavior Change, among others). Moreover, the clinical practicum/internship experiences will afford students to apply these skills in supervised applied settings. For example, students will learn to analyze client problems (e.g., presenting complaints that bring them into treatment), synthesize various sources of clinical data (e.g., interview data, records, and psychological test results), while developing conceptualizations of the client and appropriate treatment plans. These skills are crucial for ethical and responsible clinical practice and will be emphasized in every component of the Clinical Psychology program.

The proposed program also supports the statewide postsecondary education strategic agenda. First, the program supports CPE Strategy 6.5: “Advance Kentucky’s STEM + H agenda through ongoing leadership, advocacy, and collaborative efforts” (Stronger by Degrees). Because mental health is vital to the overall health of the
Commonwealth, increasing the capacity for doctorally-trained mental health professions will advance Kentucky’s STEM + H agenda. Second, the program supports CPE Strategy 7.2: “Support collaborations among postsecondary education providers to serve regional needs and planning efforts to raise the educational attainment level of the Commonwealth.” As noted elsewhere in this proposal, EKU will seek ways to collaborate with WKU should they begin a Psy.D. program. Both programs will serve regional needs and raise the educational attainment level of the Commonwealth. The selective recruitment and admissions process will reflect the University’s commitment to creating a diverse student body and increasing the diversity of the workforce in rural mental health settings. This is consistent with CPE Strategy 4.7. (“Implement a statewide diversity policy that recognizes diversity as a vital component of the state’s educational and economic development”). Third, the program supports CPE Strategy 7.1: “Strengthen and expand partnerships with business, industry, government, non-profit, and other educational entities to meet Kentucky’s workforce and community needs.” Jamie S. Burton, Chief Executive Office of The Adanta Group, noted in a letter dated October 11, 2013, “The Adanta Group supports Eastern Kentucky University’s interest in developing a Doctorate program in Clinical Psychology. As evidenced in the recent study by Deloitte and commissioned by the Kentucky Cabinet for Health and Family Services, there is a need for more licensed behavioral health professionals, including doctoral prepared psychologists, throughout the state. The need is also particular to rural areas in Kentucky, which includes the Lake Cumberland region The Adanta Group serves, providing mental health and substance.” EKU’s program will strengthen our partnerships with businesses like The Adanta Group to meet Kentucky’s workforce and community needs. Finally, the proposed program will support CPE Strategy 7.3: “Maximize the impact of postsecondary education’s contribution to improving the health of Kentucky’s people.” By increasing the number of doctorally-prepared mental health professionals, particularly in rural areas of the state, we will be maximizing the impact of postsecondary education’s contribution to improving the health of Kentucky’s people.

4. Is an approval letter from Education Professional Standards Board (EPSB) required? Yes or No
   If yes, attach the approval letter from ETSB.

   B. Program Quality and Student Success

1. What are the intended student learning outcomes of the proposed program?

   The National Council of Schools of Professional Psychology (NCSPP) emphasizes doctoral training clinical psychology practitioners who are sophisticated consumers of research and who ground their practice in the empirical research literature. Student learning outcomes of the proposed program were designed to capture all seven of the core competency areas of NCSPP (Relationship Competency, Assessment Competency, Intervention Competency, Research and Evaluation Competency, Consultation and Education Competency, Management and Supervision Competency, Diversity). Indeed, graduates of the Psy.D. program will demonstrate an ability to do each of the following:

   1. Develop and maintain a constructive working alliance by working collaboratively with peers, colleagues, students, supervisors, members of other disciplines, consumers of services, and community organizations (NCSPP Competency: Relationship)
   2. Conduct a comprehensive psychological assessment, synthesizing various sources of clinical data in order to use the results to diagnose children and adults (NCSPP Competency: Assessment)
   3. Synthesize and integrate assessment results and information in the professional literature to develop an effective, empirically supported intervention (NCSPP Competency: Intervention, Research/Evaluation)
   4. Use appropriate methodologies to determine the effectiveness of interventions for the purposes of outcome assessment (NCSPP Competency: Intervention, Research)
   5. Implement evidence-based interventions with children, adults, couples, families, and groups. (NCSPP Competency: Intervention)
   6. Consult with other mental health, healthcare, and education professionals (NCSPP Competency: Consultation/Education)
7. Understand the dynamics of effective and ethical supervision, both as a student and eventual supervisor. Graduates of the program will be able to provide supervision of master’s level psychologists (NCSPP Competency: Management and Supervision)

8. Identify and understand issues of individual and cultural difference, and issues of power, privilege and oppression that informs and influences all professional functions and activities, including assessment, conceptualization, intervention, consultation and evaluation approaches (NCSPP Competency: Diversity)

9. Tailor assessment and treatment procedures to residents of rural communities and other targeted patient populations (e.g., individuals with developmental disabilities and those who are deaf or hard of hearing) (NCSPP Competency: Intervention, Diversity)

10. Evaluate different research methodologies used to demonstrate evidence-based practice of psychology. Graduates of the program will understand research methodology and statistics so as to allow them to critically evaluate published research, apply psychological research to clinical practice, and conduct research in applied clinical settings (e.g., program evaluation, outcome research in practice). (NCSPP Competency: Research and Evaluation)

11. Engage in rigorous, critical, and disciplined thought as he or she acquires, organizes, and evaluates clinical information. Graduates of our program will utilize critical and analytical thinking in order to integrate clinical observations with self-reflection and current knowledge from the field of psychology. (NCSPP Competency: Research and Evaluation).

12. Practice in accordance with applicable laws, regulations, and professional standards

2. Identify both the direct and indirect methods by which the intended student learning outcomes will be assessed.

Students’ academic and professional development and their progress toward achieving competency in each of the seven National Council of Schools of Professional Psychology (NCSPP) core areas will be assessed using a variety of methods at multiple points throughout the program. Formal evaluation methods will include:

- Annual Faculty Evaluation meetings during which course grades, practicum evaluations, students’ self-evaluations, faculty observations, research supervisor evaluations, portfolio materials, and evidence of satisfactory progress toward professional development will be reviewed (SLO: 1-12)
- Comprehensive/Qualifying Exam (completed at the end of the second year, prior to receiving the M.S. degree) (SLO: 2-5, 8-12)
- Clinical Portfolio (documenting progress toward demonstrating the seven competencies) (SLO: 1-12)
- Students will be required to complete a Doctoral Specialty Project demonstrating competency (knowledge of the evidence-based practice literature and skills acquisition) in a specific clinical specialty area. The work will include a written report and a public presentation of the product. The precise nature of the project will be developed in consultation with (and approved by) the student’s doctoral committee and the Director of Clinical Training. (SLO: 1-6, 8-12)

3. How will the program support or be supported by other programs within the institution?

The Psy.D. program is designed to integrate Psychology undergraduates to a significant extent. Involving undergraduates in clinical and faculty research activities and, where feasible, in formal course work (via a limited number of 500/700 level courses) will help the department make the most efficient use of faculty resources and help prepare EKU undergraduates for graduate-level training. Some Psy.D. courses will be available as electives to students in our School Psychology Psy.S. and General Psychology M.S. programs. The presence of doctoral students in graduate assistantship positions will stimulate and support EKU’s faculty research programs and provide additional opportunities for involving EKU’s undergraduates in research. It will help prepare EKU psychology undergraduates for graduate-level training. For example, vertical clinical teams headed by a faculty mentor would include advanced and beginning graduate students and advanced undergraduates. The teams would provide supervision for students at all levels working in the EKU Psychology Clinic and in selected field placements. Work on the clinic team could serve as a laboratory experience for selected undergraduate courses (e.g., PSY 405 Interviewing). Advanced graduate students would gain experience in providing clinical supervision. Additionally,
having doctoral students in the EKU Psychology Clinic will allow expansion of mental health services to the community and provide additional opportunities for undergraduate clinical psychology co-op placements. In addition, students in the doctoral program will continue (and likely expand) collaboration with graduate students and faculty in other EKU departments (e.g., Occupational Therapy, Communication Disorders, Special Education) on providing services through the Psychology Department training clinic (The EKU Psychology Clinic).

4. Will this program replace or enhance any existing program(s) or tracks, concentrations, or specializations within an existing program? **Yes or No**
   If yes, please explain.
   The Psy.D. program will subsume the existing M.S. Clinical Psychology degree program. A number of existing courses in the Master’s program will be transformed into doctoral-level courses and incorporated into the proposed program. Students in the Psy.D. program will earn the M.S. degree during the course of their doctoral program.

5. Will this be a distance learning program?
   If so, please indicate the anticipated percentage of the program for each of the following (can total more than 100%).
   - Online
   - Hybrid
   - ITV
   - Offered at a site other than Richmond

6. Will this program utilize alternative learning formats (e.g. distance learning, technology-enhanced instruction, evening/weekend classes, accelerated courses)?
   If yes, please check all that apply.
   - Courses that combine various modes of interaction, such as face-to-face, videoconferencing, audio-conferencing, mail, telephone, fax, e-mail, interactive television, or World Wide Web?
   - Technology-enhanced instruction
   - Evening/weekend/early morning classes
   - Accelerated courses
   - Instruction at nontraditional locations, such as employer worksite
   - Courses with multiple entry, exit, and reentry points
   - Courses with “rolling” entrance and completion times, based on self-pacing
   - Modularized courses

7. Are new or additional faculty needed?
   Please provide a plan to ensure that appropriate faculty resources are available, either within the institution or externally, to support the program.
   Note whether they will be part-time or full-time.

   Yes. One new full-time tenure-eligible Assistant Professor position will be needed for the program. This position will be filled by someone with expertise in an area that will complement those of the current Clinical faculty at EKU.

C. **Pro ra De and/Unnecessary Duplication**

1. Provide justification and evidence to support the need and demand for this proposed program. Include any data on student demand; career opportunities at the local, state, and national levels; and any changes or trends in the discipline(s) that necessitate a new program.
Currently, the only Kentucky institution offering the Clinical Psy.D. is Spaulding University, a private institution in Louisville. The tuition at Spaulding is significantly higher than the tuition at EKU ($895 per credit hour vs. our proposed tuition rate of $600 per credit hour). Since Spaulding is the only university in Kentucky offering the Psy.D. in Clinical Psychology, a limited number of degrees are awarded each year. A Psy.D. program at EKU would increase the number of Kentuckians who could earn doctoral degrees.

Each year between eight and ten graduates of the M.S. Clinical Psychology program go on to doctoral programs (typically Psy.D. programs). Most have ties to Kentucky and would welcome the opportunity to earn a doctorate at EKU. Psychology is among the most popular majors at EKU (we typically have approximately 800 undergraduate Psychology majors). A recent survey of our majors revealed that nearly 80% anticipate going on to graduate school. A number of these students either wish to pursue graduate work locally or are place bound and thus unable to leave the region.

There is a strong demand for doctoral level training in psychology. In 2012-13, there were 150 applicants to the Spalding Psy.D. program (30 full-time students were admitted). There were 245 applicants to the UK Clinical Ph.D. program (11 admitted) and 154 to the U of L program (12 admitted).

Employment of psychologists is expected to grow 22 percent from 2010 to 2020, faster than the average for all occupations. Job prospects should be best for those who have a doctoral degree in an applied specialty. The 2010 median salary for doctoral psychologists was $68,810. (Bureau of Labor Statistics, Occupational Outlook Handbook, 2012-2013 edition).

According to the American Psychological Association, there is a shortage of clinical psychologists (especially those trained at the doctoral level) in the rural areas of the US. With our history of preparing students to provide behavioral health care services in these traditionally underserved regions, including rural Kentucky, EKU is in an excellent position to help fill this need. Community mental health centers in rural Kentucky communities report ongoing difficulty recruiting doctoral level psychologists.

2. Specify any distinctive qualities of the program.

The proposed program will focus on training psychologists to work in rural mental health agencies, and it will provide access to specialized training that will complement that focus. Opportunities for integrated graduate-level preparation in mental health administration, substance abuse treatment, and working with traditionally underserved populations including veterans and their families, adults and children with developmental disabilities, and individuals who are deaf or hard of hearing, will distinguish the EKU program from other Psy.D programs.

3. Are there existing programs in the state?
   a. Does the proposed program differ from existing programs?
      If yes, please explain.

      Yes. As indicated earlier, the only other Psy.D. program in the state is at Spalding University in Louisville. While there will be similarities between the program in terms of core coursework in order to meet accreditation by the American Psychological Association, the program at Spalding does not emphasize training clinicians to work in rural communities.

   b. Does the proposed program serve a different student population (i.e. students in a different geographic area) from existing programs?
      If yes, please explain.

      Yes. Since the only Psy.D. program in Kentucky is in Louisville, the proposed program at EKU will serve students in Central, Eastern, and Southeastern Kentucky. The proposed program will also serve students
who are more interested in a practice-oriented (Psy.D.) rather than a research (Ph.D.) doctorate.

c. Is access to existing programs limited?
   If yes, please explain.

    Yes. Both geography and capacity place limits on accessibility to existing programs.

d. Is the excess demand for existing similar programs?
   If yes, please explain.

    Yes. There is a strong demand for doctoral level training in psychology. In 2012-13, there were 150
    applicants to the Spalding Psy.D. program (30 full-time students were admitted). There were 245
    applicants to the UK Clinical Ph.D. program (11 admitted) and 154 to the U of L program (12 admitted).

e. Will there be collaboration between the proposed program and existing programs?
   Please explain the collaborative arrangement with existing programs.

   We discussed our program proposal with officials at Western Kentucky University. While we support
   the proposal for the program they indicated that they were pursuing, it is unlikely that there will be extensive
   opportunities for direct collaboration between the programs. The nature of clinical training (intensive and
   requiring face-to-face interaction), and the distance between the two institutions, make extensive
   collaboration difficult. However, we would welcome WKU students to complete coursework at EKU
   (particularly elective courses delivered online) that would complement their proposed curriculum. We
   would be receptive to any similar reciprocal agreements to have our students complete similar kinds
   of coursework at WKU.

D. Advance Practice Doctorates

1. Does the curriculum include a clinical or experiential component?

   Yes

   a. List and discuss the nature and appropriateness of available clinical sites.

   Clinical practica are an essential part of doctoral training in clinical psychology, affording students an
   opportunity to practice clinical skills taught in the classroom. Every student in the program will begin their
   practicum training in our Department Psychology Clinic. This provides a valuable service to the
   community and a training opportunity for our students. These practicum positions are part-time through the
   first four years of the program. During the fifth year of training, each completes a full-time internship
   position with an external, APA-Accredited internship. Here is a list of current practicum placement sites
   for our current Master’s program. These placements will also work as clinical training positions for the
   doctoral program. Sites in our service region are bolded:

   • Eastern Kentucky University Psychology Clinic
   • Eastern Kentucky University Counseling Center
   • Baptist Health Richmond
   • Mayfield Elementary School
   • Madison County Comprehensive Care Center
   • Estill County Comprehensive Care Center
   • The Adanta Group (Somerset)
   • Cumberland River Comprehensive Care (Laurel County)
b. Are there official agreements with clinical sites?
   i. Supply letters of commitment from each clinical site that specifies the number of students to be accommodated and identifies other academic programs that also use the facilities.

   Letters of support for the Psy.D. program can be provided upon request. A number of the agencies listed above have expressed their interest in continuing to collaborate in the Psy.D. program.

2. Describe how the doctorate builds upon the reputation and resources of the existing master’s degree program in the field.

The EKU Psychology Department, and the M.S. Clinical Program in particular, has a long history of preparing students to provide behavioral health care services in traditionally underserved regions, including rural Kentucky. All four of our graduate programs are viable, well-established programs and both the Clinical Psychology M.S. and School Psychology Psy.S. degree programs are nationally accredited (there is no accrediting body for I/O or General Psychology programs). Nearly all of the curricular and other training elements necessary to support a doctoral program are already in place, including:

- A well-established network of community practicum placements
- A thriving and well-respected training clinic (the EKU Psychology Clinic)
- A research infrastructure adequate for the needs of an applied program
- Opportunities for training in two high-demand specialty areas not available at other state institutions: developmental disabilities and deafness/mental health
- Resources to develop a program emphasis on rural mental health which is well-suited to the needs of EKU’s service region
- Resources to provide training in mental health administration
- Resources to provide training in school-based mental health services and in how to support and work effectively with school psychologists
- Resources to provide training in working with veterans and their families
- A readily available pool of doctoral level practitioners to serve as adjunct faculty teaching advanced specialty seminars and supervising clinical practicum placements
- Five APA-accredited doctoral clinical internship sites in Kentucky (including a consortium in rural Eastern Kentucky)

The Psy.D. program would reflect an expansion and refocusing of the existing Clinical Psychology M.S. Program curriculum. The current clinical curriculum would be supplemented with courses already being offered by the Psychology Department for our other graduate programs, new doctoral-level courses, additional practicum and internship hours, and by electives offered by other EKU departments. The content and structure of the existing courses would be adjusted to reflect the rigor and standards of a doctoral-level program. Policies and procedures for
student training and assessment already in place for the Clinical Psychology M.S. program would be adapted to meet the needs of the doctoral program.

3. Explain the new practice or licensure requirements in the profession and/or requirements by specialized accrediting agencies that necessitate a new doctoral program.

There are no new practice or licensure requirements in the profession or requirements by specialized accrediting agencies that necessitate the new doctoral program. However, the rationale for establishing the Psy.D. degree in the late 1960s was that “Psychological knowledge...had matured enough to warrant creation of explicitly professional programs along the lines of professional programs in medicine, dentistry, and law.” Thus, the model was established to complement, rather than compete with, the Ph.D. degree. Growth of Psy.D. programs has been rapid; there are currently over 90 Psy.D. programs in the U.S. (65 in clinical psychology), and since the mid-1990s Psy.D. programs enrolled three times as many students as did Ph.D. programs. All 50 states license practitioners holding either the Ph.D. or Psy.D. degrees and the major accrediting body for clinical psychology programs, the American Psychological Association (APA), accredits both types of programs. APA’s guidelines for accreditation are, in fact, the same for both degrees.

4. Explain the impact of the proposed program on undergraduate education at the institution. Within the explanation, note specifically if new undergraduate courses in the field will be needed.

The Psy.D. program is designed to integrate undergraduates to a significant extent. Involving undergraduates in clinical and research activities and, where feasible, in the formal course work (via a limited number of 500/700 level courses) will help the department make the most efficient use of faculty resources and help prepare EKU undergraduates for graduate-level training. Moreover, the presence of doctoral students in graduate assistantship positions will stimulate and support EKU’s faculty research programs and provide additional opportunities for involving EKU’s undergraduates in research. It will help prepare EKU psychology undergraduates for graduate-level training. For example, vertical clinical teams headed by a faculty mentor would include advanced and beginning graduate students and advanced undergraduates. The teams would provide supervision for students at all levels working in the EKU Psychology Clinic and in selected field placements. Work on the clinic team could serve as a laboratory experience for selected undergraduate courses (e.g., PSY 405 Interviewing). Advanced graduate students would gain experience in providing clinical supervision. Additionally, having doctoral students in the EKU Psychology Clinic will allow expansion of mental health services to the community and provide additional opportunities for undergraduate clinical psychology co-op placements. This program will not require new undergraduate courses in the field.

5. Provide evidence that funding for the program will not impair funding of any existing program at any other public university.

Because no Psy.D. programs exist at any other public university and because of the sustained and strong demand for doctoral training in psychology, the Psy.D. at EKU will not impair funding for existing programs at EKU or at other public institutions in Kentucky. The demand for training, coupled with the growing need for qualified psychological practitioners, far exceeds the capacity of existing programs. The proposed new faculty line will include undergraduate teaching responsibilities as well as teaching in the Psy.D. program.

E. Cost and Fundin of the Proposed Pro ra

1. Estimate the level of new and existing resources that will be required to implement and sustain the program using the spreadsheet below.

<table>
<thead>
<tr>
<th>A. Fundin Sources, by year of pro ra</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
</table>

104
**Total Resources Available from Federal Sources**

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Narrative Explanation/Justification**

**Total Resources Available from Other Non-State Sources**

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Narrative Explanation/Justification**

**State Resources**

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Narrative Explanation/Justification**

**Internal Allocation**

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Internal Reallocation**

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Narrative Explanation/Justification:** The source and process of allocation and reallocation should be detailed, including an analysis of the impact of the reduction on existing programs and/or organization units.

**Student Tuition**

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td>$223,200</td>
<td>$439,200</td>
</tr>
<tr>
<td>Existing</td>
<td>$655,200</td>
<td>$806,400</td>
</tr>
<tr>
<td></td>
<td>$979,200</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Narrative Explanation/Justification:** Describe the impact of this program on enrollment, tuition, and fees.

The first cohort will include 12 students. An additional cohort of 12 students will be added in Year 2 and each succeeding year.

**TOTAL**

|          | $223,200 | $439,200 | $655,200 | $806,400 | $979,200 |

---

**A. Breakdown of Budget Expenses/Requirements**

<table>
<thead>
<tr>
<th>Expenses/Requirements</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Staff:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Executive, administrative, and managerial</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Professional</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Faculty</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Faculty Line*</td>
<td>$30,000</td>
<td>$30,000</td>
<td>$30,000</td>
<td>$30,000</td>
<td>$30,000</td>
</tr>
<tr>
<td>Fringe</td>
<td>$12,585</td>
<td>$12,585</td>
<td>$12,585</td>
<td>$12,585</td>
<td>$12,585</td>
</tr>
<tr>
<td>Existing Faculty*</td>
<td>$29,244</td>
<td>$29,244</td>
<td>$29,244</td>
<td>$29,244</td>
<td>$29,244</td>
</tr>
<tr>
<td>Fringe</td>
<td>$12,268</td>
<td>$12,268</td>
<td>$12,268</td>
<td>$12,268</td>
<td>$12,268</td>
</tr>
<tr>
<td>DCT Salary</td>
<td>$12,997</td>
<td>$12,997</td>
<td>$12,997</td>
<td>$12,997</td>
<td>$12,997</td>
</tr>
<tr>
<td>Fringe</td>
<td>$5,452</td>
<td>$5,452</td>
<td>$5,452</td>
<td>$5,452</td>
<td>$5,452</td>
</tr>
<tr>
<td>Course Buyout for DCT</td>
<td>$10,400</td>
<td>$10,400</td>
<td>$10,400</td>
<td>$10,400</td>
<td>$10,400</td>
</tr>
</tbody>
</table>

**Narrative Explanation/Justification**

The proposal includes the hiring of a full-time tenure-eligible faculty member. Estimating a 9-month base salary of $60,000 plus an
additional $25,170 in fringe benefits (current rate of 41.9%), results in an annual cost of $85,170. The proposal will also include transitioning a current faculty member into the role of Director of Clinical Training (DCT). The DCT position is an 11-month full time position that requires a 2-course teaching reduction per semester. The duties of the DCT include oversight of the entire program, recruitment, student evaluations, program development, and liaison to the accreditation body (APA). Based on Dr. Dustin Wygant assuming the DCT position, the additional faculty costs for the program will be $28,849, which is calculated by 11/9 of his current base salary ($58,487) plus fringe benefits (41.9%), as well as $10,400 for reduced teaching load.

*Both the new faculty member and existing faculty member (Dr. Wygant) will teach half-time in the new graduate program and half-time in the undergraduate Psychology program. Therefore, these salary and fringe costs are estimated as half of their full-time salary.

### Graduate Assistants (if master’s or doctorate)

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>$216,600</th>
<th>$324,900</th>
<th>$433,200</th>
<th>$433,200</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>$216,600</td>
<td>$324,900</td>
<td>$433,200</td>
<td>$433,200</td>
<td>$433,200</td>
</tr>
</tbody>
</table>

### Narrative Explanation/Justification

The proposal includes hiring each incoming student as Graduate Assistant (20 hrs/week) for the fall and spring semesters of their first year of instruction. Each student will receive a half-time Graduate Assistantship for the fall and spring semesters of their second and third years. After receiving their Master’s degree in the third year, students will be eligible for hire as adjunct faculty and online course facilitators. They will also be able to pursue the Licensed Psychological Associate credential. This will allow them to secure paid clinical practicum positions. The fifth-year internship at an external agency is paid by that agency. The cost per full time graduate assistantship is $5,425 and comes with a 6-hour tuition waiver, totaling $3,600 for a total of $9,025 per assistantship. These positions will help students defray the cost of attending the full-time program, while providing important support activities to the department (e.g., teaching and research assistantships). It will also make our program highly attractive to students interested in obtaining a Psy.D. degree.

### Equipment and Instructional Materials

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>$5,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>$5,000</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

### Narrative Explanation/Justification

The requested budget includes funds to purchase psychological test kits used in the psychological assessment courses. These tests (particularly the intellectual assessment tests) are typically re-normed on a 5 year basis. Professional standards requires utilization of the most up-to-date assessment procedures. Therefore, our program will need these funds to ensure that we remain consistent with best practices and professional standards.

### Library

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

### Narrative Explanation/Justification

Given that most journals in psychology are available through PsychINFO, which the library already has available, we will not require any additional library resources. Journal materials not available through PsychINFO are easily retrievable through inter-library loan.

### Contractual Services

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

### Narrative Explanation/Justification

### Academic and/or Student Services

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>
Narrative Explanation/Justification

Other Support Services

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$13,042</td>
<td>$13,042</td>
<td>$13,042</td>
<td>$13,042</td>
<td>$13,042</td>
<td>$13,042</td>
</tr>
</tbody>
</table>

Narrative Explanation/Justification

The request includes the hiring of a part-time (20 hrs/week) Senior Office Associate ($12.54/hour) to assist the Director of Clinical Training in the monitoring and processing of paperwork associated with running the program.

Faculty Development

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$5000.00</td>
<td>0</td>
<td>$5000.00</td>
<td>0</td>
<td>$5000.00</td>
<td>0</td>
</tr>
</tbody>
</table>

Narrative Explanation/Justification

The Psychology Department requests an increase of $5,000 in the department’s M&O budget to support additional demands on faculty to engage in professional development appropriate for doctoral program faculty and to support costs associated with recruiting doctoral students.

Assessment

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Narrative Explanation/Justification

Student Space and Equipment (if doctorate)

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Narrative Explanation/Justification

Given that proposal includes the hiring of an additional full-time faculty member, we will need funds to furnish this individual's office.

Other

<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>$8850</td>
<td>$3750</td>
</tr>
</tbody>
</table>

Narrative Explanation/Justification

The program will have to undergo a review by the American Psychological Association in order to gain APA-Accreditation. The process involves an initial self-study and site visit, which costs $8500. We don't anticipate being able to complete this process until at least the 4th year after the program's inception. Each year thereafter requires an annual accreditation fee of $3750.

TOTAL

|            | $354,587| $455,887| $564,187| $573,037| $572,937|

PART II

1. For a new program, provide the catalog description as being proposed.

2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.
**Curriculum Change Form**
*(Present only one proposed curriculum change per form)*
*(Complete only the section(s) applicable.)*

<table>
<thead>
<tr>
<th>Part I</th>
<th>(Check one)</th>
<th>Department Name</th>
<th>Curriculum and Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Education</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title (30 character limit)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>X</strong> ENDORSEMENT (Part III)</td>
<td>*Program Title</td>
<td>Endorsement: Elementary Mathematics Specialist (P-5)</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
<td></td>
</tr>
</tbody>
</table>

Provide only the information relevant to the proposal.

---

**Proposal Approved by:**
- **Departmental Committee:** 9/05/2013
- **College Curriculum Committee:** 10/01/13
- **General Education Committee:** NA
- **Teacher Education Committee:** 10/22/2013
- **Graduate Council:** **12/13/2013**
- **Council on Academic Affairs:** 1/16/2014
- **Faculty Senate**: 2/10/2014
- **Board of Regents**: Pending
- **EFFECTIVE ACADEMIC TERM**: FALL 2014

---

*If Applicable (Type NA if not applicable.)*
**Approval needed for program revisions or suspensions.**
***To be added by the Registrar's Office after all approval is received.***

---

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Create a new endorsement for an Elementary Mathematics Specialist (P-5)

**A. 2. Proposed Effective Academic Term:** Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

The Elementary Mathematics Specialist is a new teacher endorsement created by the Education Professional Standards Board in August 2010 intended to prepare certified teachers to serve as Elementary Mathematics Specialists in P-5 schools. This endorsement provides depth of knowledge beyond the elementary preparation program and prepares candidates to provide professional leadership and coaching in math in their school/district.

**C. The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:** Existing Faculty
- **Operating Expenses Impact:** NONE
- **Equipment/Physical Facility Needs:** NONE
- **Library Resources:** NONE
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

2012-2013 GRADUATE CATALOG - PAGE 72

Endorsement Preparation Programs
Elementary School Counselor seeking Secondary School Counseling Endorsement
Elementary Mathematics Specialist (Grades P-5) Endorsement
Environmental Education (Grades P-12) Endorsement
Individual Intellectual Assessment Endorsement
Gifted Education (Grades P-12) Endorsement
Instructional Computer Technology (Grades P-12) Endorsement
Literacy Specialist (P-12) Endorsement
Reading (P-12) Endorsement
Secondary School Counselor seeking Elementary Education Counseling Endorsement
Teacher Leader Endorsement
Teaching English as a Second Language (Grades P-12) Endorsement

2012-2013 GRADUATE CATALOG - PAGE 80

ENDORSEMENTS
PREPARATION PROGRAMS

These are programs of study which do not lead to a degree or to EKU awarded recognition but instead prepare the student, upon recommendation from EKU, for professional endorsement by the Commonwealth of Kentucky Education Professional Standards Board. In some cases, the endorsement may be earned as part of a degree program. For information on the following endorsement programs, go to the Curriculum and Instruction website at www.education.eku.edu/curriculum/.

Endorsement Area Required Hours
- Driver Education (Grades 8-12) 12 hours
- Elementary Mathematics Specialist (Grades P-5) 15 hours
- English as a Second Language (Grades P-12) 12 hours
- Environmental Education (Grades P-12) 12 hours
- Gifted Education (Grades P-12) 12 hours
- Instructional Computer Technology (Grades P-12) 12 hours
- Literacy Specialist (Grades P-12) 12 hours
- Reading (Grades P-12) 12 hours
New Academic Program or Major Academic Program Modification Proposal Form

COVER PAGE

Date: March 20, 2014

(Check one)

- X_New Program
- Major Program Modification

Department Name: Department of Baccalaureate and Graduate Nursing

College: Health Sciences

PROGRAM INFORMATION

Program Name/Title: Post-Doctorate in Nursing Practice for Neuroscience APN

Program Types

- X_Certificate
- Collaborative
- Joint
- Single Institution
- Technical
- Occupational
- Vocational

Degree Level

- Associate
- Bachelor
- Master
- Doctorate
- Advanced Practice Doctorate


Proposed Implementation Date: Fall, 2014

APPROVALS

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Yes/No</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>x</td>
<td>2/13/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>x</td>
<td>4/2/2014</td>
<td>NA</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>x</td>
<td>4/4/2014</td>
<td>NA</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>x</td>
<td>4/17/2014</td>
<td></td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>x</td>
<td>4/4/2014</td>
<td></td>
</tr>
<tr>
<td>Council on Academic Affairs</td>
<td>x</td>
<td>4/17/2014</td>
<td></td>
</tr>
<tr>
<td>Faculty Senate</td>
<td>X</td>
<td>5/5/2014</td>
<td></td>
</tr>
<tr>
<td>Board of Regents</td>
<td></td>
<td></td>
<td>Pending</td>
</tr>
<tr>
<td>Council on Postsecondary Education</td>
<td></td>
<td></td>
<td>Pending</td>
</tr>
<tr>
<td>SACS (via Provost Office)</td>
<td></td>
<td></td>
<td>NA</td>
</tr>
</tbody>
</table>

A new academic program is a program not previously offered at an institution or one that was previously offered but has been suspended for five or more years or has been closed.

Major academic program modifications refer to significant changes in the program’s purpose and curriculum such that a different CIP code more accurately describes the revised program. Separation of an academic program into two programs and the combination of two existing programs into one program constitute major academic program modifications.
A. Centrality to the Institution's Mission and Consistency with State’s Goals

1. Provide a brief description of the program. Describe any tracks (if undergraduate), concentration (if master’s), or specializations (if doctorate).

The purpose of this program will be to provide a Post-Doctorate of Nursing Practice Certificate to provide additional education and training for nurses who hold a Doctorate of Nursing Practice (DNP) degree and who already hold certification and licensure as a nurse practitioner. The post-DNP certificate program will provide education in neuroscience. A local health care system has collaborated with the Department to educate advanced practice providers in neuroscience required for them to meet the needs of their neurological patient population. The development of the Post-DNP Neuroscience for APN certificate for Nurse Practitioners with DNP’s to provide the necessary education and clinical practice to meet the needs of the healthcare system’s patients with neurological disorders. The health care system has Nurse Practitioners who are educated at the DNP level, but do not possess the necessary education or skills to provide care for the neuroscience patients. Developing a Post-Doctoral Neuroscience for APN Certificate program will allow current Nurse Practitioners with a DNP, to be prepared for clinical practice in neuroscience.

2. List the objectives of the proposed program. These objectives should deal with the specific institutional and societal needs that this program will address.

**EKU Goal: Create and maintain inclusive, equitable, and diverse environment**

**Depart ent Goal:** DBGN program supports the appreciation of cultural influences on healthcare.

**Pro ra Goal:** To provide advanced education and training to influence and support an equitable and diverse healthcare environment.

**EKU Goal 4: Collaborate with the University's regional community partners to promote academic achievement, economic development, and quality of life.**

**Depart ent Goal:** DBGN program will demonstrate a commitment to Public Service and Regional Stewardship by continuing collaborations with regional partners to promote health and will serve the needs of underserved populations.

**Pro ra Goal:** Collaborate with regional partners, within the state health care system, to promote health and serve the needs of underserved populations.

3. Explain how the objectives support the institutional mission and strategic priorities, the statewide postsecondary education strategic agenda, and the statewide strategic implementation plan.

The following tables demonstrate the congruence with the Departments’ mission to the College and University. Additionally, the tables the congruence among the strategic goals and objectives of the University, College, Kentucky Council on Postsecondary Education and Department in relation to the proposed Post-Doctorate in Nursing Practice for Neuroscience APN’s.

<table>
<thead>
<tr>
<th>EKU UNIVERSITY MISSION</th>
<th>College of Health Sciences MISSION</th>
<th>DBGN MISSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>As a comprehensive public institution, Eastern Kentucky University prepares students to lead productive, responsible, and enriched lives. To Mission: The mission of CHS is to prepare outstanding health and human service professionals and leaders who are critical and creative thinkers and effective communicators.</td>
<td>Mission: The mission of the DBGN is congruent with the mission of the college and university: to promote student success by providing high</td>
<td></td>
</tr>
</tbody>
</table>
accomplish this mission, the University emphasizes:

- **Student Success**
- Regional Stewardship, and
- **Critical and Creative Thinking**
- and Effective Communication

quality, accessible learning opportunities which encourage students to act independently, to think critically, to communicate effectively, and to practice professional or advanced levels of nursing with integrity, enlightenment and creativity; and to collaborate with regional partners to promote health.

<table>
<thead>
<tr>
<th>University Goals</th>
<th>College Goals</th>
<th>KY Council on Postsecondary Ed</th>
<th>Department Objectives</th>
<th>DNP Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>EKU Goal 1: Maximize student success</td>
<td>EKU Goal 1: Maximize student success</td>
<td>Strate ic Agenda/Policy Obj.</td>
<td>EKU Goal 1: Maximize student success</td>
<td>#1) Develop, evaluate, translate, and integrate theory-based nursing and interdisciplinary knowledge in new practice approaches to enhance health and health care delivery.</td>
</tr>
<tr>
<td>CHS SD 1.1: Provide nationally recognized high quality accredited and approved programs as evidence by our graduates meeting or exceeding national pass rates (or national pass rate means) on licensure exams, certifications, and standardized exam results.</td>
<td>Agenda: Balancing Quality and Quantity</td>
<td>Policy Objective 6: Increase basic, applied, and translational research to create new knowledge and economic growth</td>
<td>Critical Thinking—Research and Leadership DBGN students/graduates will demonstrate evidence of critical thinking in the area of research and leadership.</td>
<td></td>
</tr>
<tr>
<td>Strategy: # 6.2; #6.6</td>
<td>Policy Objective 7: Increase educational attainment and quality of life in Kentucky communities through regional stewardship, public service and community outreach.</td>
<td>Policy Objective 8: Increase academic Productivity through program innovations</td>
<td>Critical Thinking—Role Preparation DBGN students/graduates will demonstrate evidence of effective critical thinking in the area of role preparation.</td>
<td></td>
</tr>
<tr>
<td>Strategies: # 7.1; # 7.2; # 7.3</td>
<td>Strategy: # 8.3</td>
<td>Communication—DBGN students will communicate effectively.</td>
<td>Communication—DBGN students will communicate effectively.</td>
<td></td>
</tr>
</tbody>
</table>
| #2) Create and evaluate principles of organizational and systems theory to provide leadership in improving health outcomes and promoting excellence in practice. | #3) Utilize analytic methods, information technology, and research methods to critically appraise evidence-based practice data to evaluate outcomes of practice, practice patterns, and health systems against national benchmarks, to improve health care outcomes. | #4) Assimilate and process aggregate data, using information systems, informatics and technology, as well as evaluation and assessment tools: current research and outcome data, to translate this knowledge to improve or transform patient and
<table>
<thead>
<tr>
<th>EKU Goal 2: Build and sustain the University's capacity for excellence</th>
<th>EKU Goal 2: Build and sustain the University's capacity for excellence</th>
<th>Agenda: Balancing Quality and Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHS SD 2.1: The CHS SO. Administrative Council for the College of Health Sciences will annually examine measures related to our financial effectiveness to include: workload, class size, programs, and faculty and staff issues.</td>
<td>CHS SD 2.2: The College of Health Sciences will increase access to selected high-quality programs, both online and at regional campuses.</td>
<td>Policy Objective 7: Increase educational attainment and quality of life in Kentucky communities through regional stewardship, public service and community outreach.</td>
</tr>
<tr>
<td>Strategies: # 7.1; # 7.3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EKU Goal: Create and maintain an inclusive, equitable, and diverse environment</th>
<th>EKU Goal: Create and maintain an inclusive, equitable, and diverse environment</th>
<th>Agenda: Balancing Quality and Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHS SD 2.2: The College of Health Sciences will demonstrate commitment to diversity through inclusive program curriculum and learning opportunities incorporating</td>
<td></td>
<td>Policy Objective 6: Increase basic, applied, and translational research to create new knowledge and economic growth</td>
</tr>
<tr>
<td>Strategy: # 6.2; #6.6</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EKU Goal: Create and maintain an inclusive, equitable, and diverse environment</th>
<th>EKU Goal: Create and maintain an inclusive, equitable, and diverse environment</th>
<th>DBGN supports the appreciation of cultural influences on healthcare.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EKU Goal 2: Build and sustain the University's capacity for excellence</th>
<th>EKU Goal 2: Build and sustain the University's capacity for excellence</th>
<th>health care systems.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| #6) Employ effective communication and interprofessional collaboration to design, implement, and evaluate individual and system level interventions, to improve health and create change in health care delivery systems. |

| #5) Actively influence health policy that addresses health disparity, access, quality, and financing at institutional, local, state, federal and international levels. |

| #7) Implement clinical prevention and population health activities to improve the health of individuals and populations. |

| #1) Develop, evaluate, translate, and integrate theory-based nursing and interdisciplinary knowledge in new practice approaches to enhance health and health care delivery. |

<p>| #2) Create and evaluate principles of organizational and systems theory to provide leadership in improving health |</p>
<table>
<thead>
<tr>
<th>EKU Goal 4: Collaborate with the University’s regional community partners</th>
<th>EKU Goal 4: Collaborate with the University’s regional community partners</th>
<th>EKU Goal 4: Collaborate with the University’s regional community partners</th>
<th>EKU Goal 4: Collaborate with the University’s regional community partners</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collaborate with the University’s regional community partners</td>
<td>Collaborate with the University’s regional community partners</td>
<td>Collaborate with the University’s regional community partners</td>
<td>Collaborate with the University’s regional community partners</td>
</tr>
<tr>
<td>Agenda: Balancing Quality and Quantity</td>
<td>Policy Objective 6: Increase basic,</td>
<td>EKU Goal 4: Collaborate with the University’s regional community partners</td>
<td>Collaborate with the University’s regional community partners</td>
</tr>
<tr>
<td>5) Actively influence health policy that addresses health disparity, access,</td>
<td>6) Employ effective communication and interprofessional collaboration to design, implement, and evaluate individual and system level interventions, to improve health and create change in health care delivery systems.</td>
<td>7) Implement clinical prevention and population health activities to improve the health of individuals and populations.</td>
<td>outcomes and promoting excellence in practice.</td>
</tr>
<tr>
<td>EKU Goal 4: Collaborate with the University’s regional community partners</td>
<td>EKU Goal 4: Collaborate with the University’s regional community partners</td>
<td>EKU Goal 4: Collaborate with the University’s regional community partners</td>
<td>Collaborate with the University’s regional community partners</td>
</tr>
<tr>
<td>Objective 6: Increase basic,</td>
<td>EKU Goal 4: Collaborate with the University’s regional community partners</td>
<td>Collaborate with the University’s regional community partners</td>
<td>Collaborate with the University’s regional community partners</td>
</tr>
<tr>
<td>117</td>
<td>5) Actively influence health policy that addresses health disparity, access,</td>
<td>6) Employ effective communication and interprofessional collaboration to design, implement, and evaluate individual and system level interventions, to improve health and create change in health care delivery systems.</td>
<td>7) Implement clinical prevention and population health activities to improve the health of individuals and populations.</td>
</tr>
</tbody>
</table>
### to promote academic achievement, economic development, and quality of life.

**CHS SD 4.2:** Demonstrate the College of Health Sciences commitment to Public Service and Regional Stewardship by continuing and enhancing quality collaborations with regional partners such as the Bluegrass Community Health Center, Service Learning Projects, Fieldwork, and Collaborative Research opportunities.

**to promote academic achievement, economic development, and quality of life.**

Applied, and translational research to create new knowledge and economic growth

*Strategy: # 6.2; #6.6*

**Policy Objective 7:** Increase educational attainment and quality of life in Kentucky communities through regional stewardship, public service and community outreach.

*Strategies: # 7.1; # 7.2; # 7.3*

**Policy Objective 8:** Increase academic Productivity through program innovations

*Strategy: # 8.3*

### development, and quality of life.

DBGN will demonstrate commitment to Public Service and Regional Stewardship by continuing collaborations with regional partners to promote health and will serve the needs of underserved populations.

*6) Employ effective communication and interprofessional collaboration to design, implement, and evaluate individual and system level interventions, to improve health and create change in health care delivery systems.*

*7) Implement clinical prevention and population health activities to improve the health of individuals and populations.*

4. Is an approval letter from Education Professional Standards Board (EPSB) required? **No**

If yes, attach the approval letter from ETSB.

### B. Pro ra Quality and Student Success

1. What are the intended student learning outcomes of the proposed program?

The intended student for the Post-Doctorate in Nursing Practice for Neuroscience APN Certificate Student Learning outcomes are as follows:

1. Develop, evaluate, translate, and integrate theory-based nursing and interdisciplinary knowledge in new practice approaches to enhance health and health care delivery.
2. Develop and evaluate principles of organizational and systems theory to provide leadership in improving health outcomes and promoting excellence in practice.
3. Utilize analytic methods, information technology, and research methods to critically appraise evidence based data to evaluate outcomes of practice, practice patterns, and health systems against national benchmarks, to improve health care outcomes.
4. Assimilate and process aggregate data, using information systems, informatics and technology, as well as evaluation and assessment tools, current research and outcome data, to translate this knowledge to improve or transform patient and health care systems.
5. Actively influence health policy that addresses health disparity, access, quality, and financing at institutional, local, state, federal, and international levels.
6. Employ effective communication interprofessional collaboration to design, implement, and evaluate individual and system level interventions, to improve health and create change in health care delivery systems.
7. Implement clinical prevention and population health activities to improve the health of individuals and populations.

2. Identify both the direct and indirect methods by which the intended student learning outcomes will be assessed.

The learnings outcomes for the student in this program will be implemented and measured through assigned readings, course papers and oral presentations, exams, and direct patient care for patients with neurological disorders. All clinicals will be taught and directed by course faculty who have the education, credentials and skills necessary to provide, instruct and evaluate care of the patients with neurological disorders. The culmination of the student’s education will result in presenting a written and oral Capstone Project.

3. How will the program support or be supported by other programs within the institution?

The Post-DNP Certificate will be supported through the existing on-line DNP program. The increased enrollment will support the resources necessary to operate the Certificate program.

4. Will this program replace or enhance any existing program(s) or tracks, concentrations, or specializations within an existing program? Yes

If yes, please explain.

The Certificate program will enhance enrollment in existing DNP and provide additional educational opportunities for DNP prepared Nurse Practitioners.

5. Will this be a distance learning program?

If so, please indicate the anticipated percentage of the program for each of the following (can total more than 100%).

- [ ] Online
- [ ] Hybrid
- [ ] ITV
- [ ] Offered at a site other than Richmond

6. Will this program utilize alternative learning formats (e.g. distance learning, technology-enhanced instruction, evening/weekend classes, accelerated courses)?

If yes, please check all that apply.

- [X] Courses that combine various modes of interaction, such as face-to-face, videoconferencing, audio-conferencing, mail, telephone, fax, e-mail, interactive television, or World Wide Web?
- [X] Technology-enhanced instruction
- [ ] Evening/weekend/early morning classes
- [ ] Accelerated courses
- [X] Instruction at nontraditional locations, such as employer worksite
- [ ] Courses with multiple entry, exit, and reentry points
- [ ] Courses with “rolling” entrance and completion times, based on self-pacing
- [ ] Modularized courses

7. Are new or additional faculty needed?

Please provide a plan to ensure that appropriate faculty resources are available, either within the institution or externally, to support the program.

Note whether they will be part-time or full-time.

The faculty will consist of part-time individuals, with graduate faculty status, who have the education, credentials, experience, and knowledge to instruct and evaluate the student, both in the classroom and clinical setting. The faculty are full-time employees of the collaborating health care facility, as well as part-time faculty for the University. The faculty have been identified as part of the collaboration between the health care system and the
university. Didactic and clinical course work will be conducted at the collaborating health care facility. No additional full-time faculty will be required to implement or continue the Post-DNP Certificate program.

C. Pro ra De and/Unnecessary Duplication

1. Provide justification and evidence to support the need and demand for this proposed program. Include any data on student demand; career opportunities at the local, state, and national levels; and any changes or trends in the discipline(s) that necessitate a new program.

The Department of the Baccalaureate and Graduate Nursing and a state health care system have decided to collaborate to provide a Post-Doctorate in Nursing Practice Certificate to provide additional training for nurses who already have a Doctorate in Nursing Practice degree and are certified as a nurse practitioner. The certificate will provide course work and clinical practice experience for education and training in neuroscience beyond what student have received in their DNP and APRN programs. The Post-DNP in Neuroscience Certificate completers will provide a vital part of care for patients with neurological disorders. There is a shortage of neurologists; of the neurologists they do have available, they are not available 24 hours per day 7 days a week. The physicians are providing necessary care to outpatients in their offices. In order for the health care system to meet the needs of their patient population, they need nurse practitioners educated for inter-professional care for patients with neurological disorders. The Post-DNP in Neuroscience for APN will allow Nurse Practitioners with a DNP to gain the knowledge and skills required to meet the needs of patients with neurological disorders.

2. Specify any distinctive qualities of the program.

The program has one distinctive quality, which is for the purpose to provide additional education and training for APRN’s who already hold a DNP for the care of a specific population of patients with neurological disorders.

3. Are there existing programs in the state? No
   a. Does the proposed the proposed program differ from existing programs? Yes

      There is no other program teaching the specialty of Neuroscience for APN’s, within the state or surrounding states.

   b. Does the proposed program serve a different student population (i.e. students in a different geographic area) from existing programs? Yes

      The students for this program must possess an APRN and a DNP before admission to the certificate program.

   c. Is access to existing programs limited? No

      If yes, please explain.

   d. Is the excess demand for existing similar programs? No

      If yes, please explain.

   e. Will there be collaboration between the proposed program and existing programs? Yes

      Please explain the collaborative arrangement with existing programs.

      Please explain why there is no proposed collaboration with existing programs.

The Department has a Post-Master’s DNP with a concentration in Neuroscience for APN’s. The Post-DNP Neuroscience students will take the same neuroscience courses with the Post-Master’s DNP students, in the Neuroscience concentration.

D. Advance Practice Doctorates
1. Does the curriculum include a clinical or experiential component? N/A
   a. List and discuss the nature and appropriateness of available clinical sites.
   b. Are there official agreements with clinical sites?
      i. Supply letters of commitment from each clinical site that specifies the number of students to be
         accommodated and identifies other academic programs that also use the facilities.
2. Describe how the doctorate builds upon the reputation and resources of the existing master’s degree program in
   the field.
3. Explain the new practice or licensure requirements in the profession and/or requirements by specialized
   accrediting agencies that necessitate a new doctoral program.
4. Explain the impact of the proposed program on undergraduate education at the institution. Within the
   explanation, note specifically if new undergraduate courses in the field will be needed.
5. Provide evidence that funding for the program will not impair funding of any existing program at any other public
   university.

E. Cost and Funding of the Proposed Program

1. Estimate the level of new and existing resources that will be required to implement and sustain the program using
   the spreadsheet below.

<table>
<thead>
<tr>
<th>A. Funding Sources, by year of program</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Resources Available from Federal Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Narrative Explanation/Justification</td>
<td>None</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Resources Available from Other Non-State Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Narrative Explanation/Justification:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>There will be no new resources budgeted for the Certificate program. Resources will be utilized from the existing on-line DNP budget.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Resources</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Narrative Explanation/Justification</td>
<td>None</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internal Allocation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internal Reallocation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Narrative Explanation/Justification:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The source and process of allocation and reallocation should be detailed, including an analysis of the impact of the reduction on existing programs and/or organization units. None indicated.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Tuition</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td>$610/credit hr./student</td>
<td>$610/credit hr./student</td>
<td>$610/credit hr./student</td>
<td>$610/credit hr./student</td>
<td>$610/credit hr./student</td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Narrative Explanation/Justification:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Describe the impact of this program on enrollment, tuition, and fees. The Certificate program plans to enroll 2 students the first year, 3 students second year, then 4 students in subsequent years. The impact of this program will be minimal to the Department.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$18,300</td>
<td>$27,500</td>
<td>$36,650</td>
<td>$36,650</td>
<td>$36,650</td>
</tr>
</tbody>
</table>
### Board of Regents

**CAAAgenda P. 39**

**June 9, 2014**

<table>
<thead>
<tr>
<th>Expenses/Requirements</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Staff:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Executive, administrative, and managerial</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td>$9,500</td>
<td>$9,500</td>
<td>$9,500</td>
<td>$9,500</td>
<td>$9,500</td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Professional</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate Assistants (if master's or doctorate)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Employees</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Narrative Explanation/Justification:</strong> This Certificate program will be on-line and the expenses of operating the program will be absorbed into the administration and management of our current on-line DNP program budget.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Equipment and Instructional Materials</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td>$4000</td>
<td>$2000</td>
<td>$2000</td>
<td>$2000</td>
<td>$4000</td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Narrative Explanation/Justification:</strong> This Certificate program will be on-line and the expenses of operating the program will be absorbed from our current on-line DNP program budget.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Library</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Narrative Explanation/Justification:</strong> This Certificate program will be on-line and the expenses of operating the program will be absorbed from our current on-line DNP program budget.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Contractual Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Narrative Explanation/Justification:</strong> None</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Academic and/or Student Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Narrative Explanation/Justification</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Support Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Narrative Explanation/Justification</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Narrative Explanation/Justification:</strong> This Certificate program will be on-line and the expenses of operating the program will be absorbed from our current on-line DNP program budget.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Assessment</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**122**
<table>
<thead>
<tr>
<th></th>
<th>New</th>
<th>Existing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Narrative Explanation/Justification</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Space and Equipment (if doctorate)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Narrative Explanation/Justification: None This Certificate program will be on-line and the expenses of operating the program will be absorbed from our current on-line DNP program budget.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty Space and Equipment (if doctorate)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Narrative Explanation/Justification: None This Certificate program will be on-line and the expenses of operating the program will be absorbed from our current on-line DNP program budget.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Narrative Explanation/Justification</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>New $14,000</td>
<td>Existing $9,500</td>
</tr>
<tr>
<td></td>
<td>New $9,500</td>
<td>Existing $13,500</td>
</tr>
<tr>
<td></td>
<td>New $9,500</td>
<td>Existing $13,500</td>
</tr>
<tr>
<td></td>
<td>New $9,500</td>
<td>Existing $13,500</td>
</tr>
<tr>
<td></td>
<td>New $9,500</td>
<td>Existing $13,500</td>
</tr>
<tr>
<td></td>
<td>New $14,000</td>
<td>Existing $9,500</td>
</tr>
</tbody>
</table>
PART II

1. For a new program, provide the catalog description as being proposed.

CERTIFICATES

Post-Doctor of Nursing Practice (DNP) in Neuroscience for APN

CIP Code: 51. 818

I. GENERAL INFORMATION

The College of Health Sciences offers Post-Doctor of Nursing Practice in Neuroscience for APN, for individuals who have completed a DNP program and possess a certification and licensure as a Nurse Practitioner. The certificate is intended to be accessible to nurses in the commonwealth and particularly in underserved rural areas. The number of credit hours required for completion is 15. All DNP policies apply to the Post-DNP Certificate students.

II. ADMISSION REQUIREMENTS

Minimum requirements for admission to the Post-DNP in Neuroscience for APN certificate include 1) a Doctor of Nursing Practice degree in nursing from a nationally accredited program, 2) a free and unrestricted RN license in Kentucky (or recognized compact state) with no Kentucky Board of Nursing imposed restrictions on practice, voluntary or otherwise, 3) a graduate GPA of at least 3.0 (4.0 scale) and 4) must be certified as a Nurse Practitioner. Admission is competitive and limited to available space. In addition to the Graduate School application and official doctoral degree transcript, applicants must also submit a separate completed department application form, a resume or curriculum vitae, a short essay (500-700 words) describing the relationship between the applicant’s professional goals and the Post-DNP certificate, and at least 3 positive letters of recommendation. As a limited number of applicants are accepted for admission, selection will be based on careful consideration of all information included in the admission application packet and the degree to which each candidate meets the requirements. Complete applications, which include all requested information, are given priority in the selection process. In order to be competitive, all material and documentation must be submitted by the deadline. After review of the application materials, the DNP Admission Committee may select applicants to be interviewed by the committee members as a final step in the selection process.

Please refer to the Department of Baccalaureate and Graduate Nursing website at http://www.bsn-gn.eku.edu/doctor-nursing-practice-dnp for specific information on the application process for admission and progression plans for study, or contact the department at (859) 622-1838 for information on the application process for admission.

Progression Policy — To progress, students must complete all required course work with a grade of "B" or higher and must complete any pre-requisite courses before advancing to the next course. Refer to course descriptions in this Catalog for specifics. A student who does not satisfactorily progress in the program must be given permission by the DNP Admission/Progression Committee to repeat a course and continue in the program.

III. PROGRAM REQUIREMENTS

POST-DOCTOR OF NURSING PRACTICE (DNP) for Neuroscience APN

Neuroscience APN

NSC 902 Neuroscience I for APN’s...........................................3 hrs.
NSC 903 Neuroscience II for APN’s ............................................ 3 hrs.
NSC 996 Capstone Project Neuro APN ........................................ 9 hrs.

Total ...................................................................................................... 15 hrs.

2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.
## Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Institute for Social Intelligence &amp; Leadership</th>
</tr>
</thead>
</table>

- **New Course (Parts II, IV)**
  - College
  - College of Justice and Safety

- **Course Revision (Parts II, IV)**
  - *Course Prefix & Number: NA*
  - *Course Title: NA*

- **Hybrid Course ("S," "W")**
  - *Course Title: NA*

- **New Certificate (Part III)**
  - Program Title

- **Program Suspension (Part III)**
  - If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>NA</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>4/3/14</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** Offer a new certificate in Social Intelligence and Leadership.

**A. 2. Proposed Effective Academic Term:** Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** NA

**B. The justification for this action:** This is a collaborative effort with the Noel Studio for Academic Creativity, the Teaching and Learning Center, and e-Campus in support of the Provost's initiative to enrich the B.A. in General Studies, especially for our service region. The courses that constitute the certificate will serve as the core classes for the new Professional Track options offered in Professional Area in Business, Public Administration and additional options under development. The certificate includes two classes to enhance students' knowledge and skills in creative and critical thinking in furtherance of the University's strategic and QEP plans. Two classes focus on the knowledge and skills students can use to develop positive communications and relations that can enhance workplace performance and success. The program concludes with two courses to show students the life skills and science of effective leadership. The certificate can be awarded upon completion of the courses even prior to earning the degree. It will add a sense of accomplishment to students, encouraged their continued enrollment, and provide a means to enhance their resumes for current and future employment.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** The Institute for Social Intelligence and Leadership is a multi-discipline institute. There are no new courses in this certificate. As the program grows instructors will be drawn from individuals across the university who are qualified to teach under EKU Policy 4.61P, who have positive relations with others, and are willing to participate in a specialized social intelligence instructor development course.
**Operating Expenses Impact:** Initial funding is provided by the College of Justice and Safety and instructor commitment by the Noel Studio for Academic Creativity.

**Equipment/Physical Facility Needs:** The College of Justice and Safety is providing four fully equipped offices, three social labs, classroom space, and technical support, along with e-Campus, to offer this certificate online.

**Library Resources:** Based upon a review by the librarian assigned to the College of Justice and Safety the current resources are adequate to meet the needs of the students and faculty.

---

**Part II. Recording Data for New, Revised, or Dropped Course**

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

**New or Revised* Catalog Text**

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

---

**Part III. Recording Data for Revised or Suspended Program**

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

**Revised* Program Text**

(*Use strikethrough for deletions and underlines for additions.)

---

**CERTIFICATE IN SOCIAL INTELLIGENCE & LEADERSHIP**

CIP Code 35.0101

Completing the certificate requires a minimum grade of "C" in the following required courses:

CRE 101W, EES 250, EES 300, EES 310, EES 450 and EES 460.

Total curriculum requirements: 18 hours.
### Part IV. Recording Data for New or Revised Course

(Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division:</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>AS</td>
<td>HS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BT</td>
<td>JS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ED</td>
<td>UP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
<th>Cip Code (first two digits only)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Schedule Type*</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>FR</td>
</tr>
</tbody>
</table>

Grading Information: Course is eligible for IP (in-progress grading) for:
- Thesis
- Internship
- Independent Study
- Practicum

Co-Requisites and Prerequisites

**See definitions on following page**

**Co-require(s):**
(List only co-require. See below for prerequisites and combinations.)
Course Prefix and No.
Course Prefix and No.

**Prerequisite(s):**
(List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-)
Course Prefix and No.
Course Prefix and No.

Test Scores
Minimum GPA (when a course grouping or student cumulative GPA is required)

**Co-requisite(s) and/or Prerequisite(s) Combination**
(Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-)
Course Prefix and No.

Test Scores
Minimum GPA (when a course grouping or student cumulative GPA is required)

**Equivalent Course(s):**
(credit will not be awarded for both...; or formerly...)
Course Prefix and No.
Course Prefix and No.

Proposed General Education Element: Please mark (X) in the appropriate Element or Elements (e.g. – 4B(3) X).

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td></td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td></td>
<td></td>
<td>3A/B Integrated A&amp;H(6)</td>
<td>or 4A/B Integrated Sciences(6)</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.*)
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) Department Name Institute for Social Intelligence & Leadership

<table>
<thead>
<tr>
<th>New Course (Parts II, IV)</th>
<th>College</th>
<th>College of Justice and Safety</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number N/A</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (“S,” “W”)</td>
<td>*Program Title Social Intelligence and Leadership Minor</td>
<td></td>
</tr>
<tr>
<td>X New Minor</td>
<td>*If Certificate, indicate Long-Term(University) or Short-Term(Departmental)</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td>*Provide only the information relevant to the proposal.</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: Date

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>N/A</th>
<th>Council on Academic Affairs</th>
<th>3/20/2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>02/28/2014</td>
<td>Faculty Senate**</td>
<td>5/5/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
<td>Pending</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>N/A</td>
<td>EFFECTIVE ACADEMIC TERM****</td>
<td>FALL 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:

   New Minor in Social Intelligence & Leadership

A. 2. Proposed Effective Academic Term:

   Fall, 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: This is a collaborative effort with the Noel Studio for Academic Creativity and the Teaching & Learning Center. Program includes two classes to enhance students' knowledge and skills in creative and critical thinking in furtherance of the University's strategic and QEP plans. Two classes focus on the knowledge and skills students can use to develop positive communications and relations in college and the workplace that can positively affect performance and success. The program concludes with two courses that show students the life skills and science of effective leadership. Students and parents have expressed interest in this program and have commented on its value.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: The Institute for Social Intelligence and Leadership is a multi-disciplinary institute. As the program grows instructors will be drawn from individuals across the university who are qualified to teach under EKU Policy 4.61P, who have positive relations with others, and are willing to participate in a specialized social intelligence instructor development program.
Operating Expenses Impact: Initial funding is provided by the College of Justice & Safety and instructor commitment by the Noel Studio for Academic Creativity.

Equipment/Physical Facility Needs: The CJS is providing three fully equipped offices, three social labs, classroom space, instructional design and technical support to offer the program online.

Library Resources: In cooperation with the library staff current resources have been assessed and deemed adequate to meet the needs of the students and faculty. New resources when needed will be incrementally added.

Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Social Intelligence and Leadership Minor
Required courses: (a minimum grade of “C” is mandatory in each of the following):

CRE 101; EES 250, 300, 310, 450, 460 .......................... Total curriculum requirements: 18 hours.
### Recording Data for New or Revised Course

#### Part IV.

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division: Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS</td>
<td>HS</td>
<td>BT ** JS X</td>
<td>ED ** UP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
<th>Cip Code (first two digits only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type* (List all applicable)</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>FR ** JR ** SO ** SR **</td>
</tr>
</tbody>
</table>

**Grading Information:**
- Course is eligible for IP (in-progress grading) for: **Check all applicable**
  - Thesis
  - Internship
  - Independent Study
  - Practicum

**Co-requisite(s) and Prerequisite(s):**
**See definitions on following page**

- **Co-require(s):** (List only co-requisites. See below for prerequisites and combinations.)

- **Prerequisite(s):** (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

- **Co-requisite(s) and/or Prerequisite(s) Combination:** (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

- **Equivalent Course(s):** (credit will not be awarded for both...; or formerly...)

**Proposed General Education Element:**
Please mark (X) in the appropriate Element or Elements (e.g. – 4B(3) X )

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td></td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td></td>
<td>or 3A/B</td>
<td>or 4A/B</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Integrated A&amp;H(6)</td>
<td>Integrated Sciences(6)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Environmental Sustainability &amp; Stewardship</th>
</tr>
</thead>
<tbody>
<tr>
<td>College</td>
<td>University Programs</td>
<td></td>
</tr>
</tbody>
</table>

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>2/25/2014</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>2/16/2014</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>n/a</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>n/a</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>n/a</td>
<td>FALL 2014</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Add Certificate in Environmental Sustainability & Stewardship and (D) minor text changes in program description for clarity

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Adding the certificate program increases options for students who are interested in the subject matter, but for whom an 18-hour minor may not be feasible; (D) text changes in program description and course list are non-substantive and are requested for clarity.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact:
Operating Expenses Impact:
Equipment/Physical Facility Needs:
none
Library Resources:
None although ENV program will continue to advocate for adequate ENV library resources to support program.
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

Certificate in Environmental Sustainability and Stewardship
The certificate in Environmental Sustainability and Stewardship requires a minimum of 12 credit hours as indicated below.

- **Core Requirement**.......................... 3 hours
  - ENV 200

- **Electives Requirement**.......................... 9 hours
  - Nine (9) hours of ENV electives, with no more than 6 hours from any one “Content Area”

- **Total Curriculum Requirement**.................. 12 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part</th>
<th>Curriculum Change Form</th>
<th>Department Name</th>
<th>College</th>
<th>Chemistry</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>(Check one)</td>
<td></td>
<td></td>
<td>Arts and Science</td>
</tr>
<tr>
<td></td>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
<td>B.A. Chemistry</td>
</tr>
<tr>
<td></td>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: Date Date
Departmental Committee 1/22/2014 Council on Academic Affairs 3/20/2014
College Curriculum Committee 2/17/2014 Faculty Senate** 4/7/2014
General Education Committee* NA Board of Regents** Pending
Teacher Education Committee* NA EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council* NA

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Revise the current B.A. Chemistry Program to add BIO 273 as an option for supporting course for pre-pharm.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Pharmacy Schools accept either BIO 320 or BIO 273 and this gives students greater flexibility in scheduling.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact: None
Operating Expenses Impact: None
Equipment/Physical Facility Needs: None
Library Resources: None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(“Use strikethrough for deletions and underlines for additions.”)

BACHELOR OF ARTS (B.A.)
CHEMISTRY
CIP Code: 40.0501

UNIVERSITY GRADUATION REQUIREMENTS

- General Education .................................................................................................................. 36 hrs.
- Student Success Seminar
  (ASO 100; waived for transfers with 30+ hrs) ........................................................................... 1 hr.
- Wellness .................................................................................................................................... 3 hrs.
- Writing Intensive Course (hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - Chemistry majors will select one of the following (based on specific concentration): combination of CHE 349, 349 A-N, 495A and/or 495B for 3 credit hours, HON 420, CHE 515, or ESE 499. (Credit hours are incorporated into program requirements below.)

Total hours University Graduation Requirements ...................................................................... 40 hours

MAJOR REQUIREMENTS

Chemistry Core Requirements .................................................................................................... 28 hours

Concentration Requirements:
Chemistry Concentration ........................................................................................................ 18 hours
CHE 425/425L(4), 430 or 431, 450, 515(5); 3 hours of either 400- or 500-level CHE or FOR courses. (If CHE 495A and/or 495B is taken, only 3 hours can be applied to the major.)

Pre-Pharmacy or Pre-Dental or Pre-Optometry or Pre-Pathology Assistant or Pre-Medical Concentration ................................................................. 14 hours
CHE 425/425L(4), 430, 431, 432(1); three hours from a combination of CHE 349, 349A-N, 495A and/or 495B or HON 420.

Chemistry Teaching Concentration ........................................................................................ 6 hours
Select six credit hours of either 400- or 500-level CHE or FOR courses. If CHE 495A and/or 495B is taken, only 3 hours can be applied to the major. (Following this curriculum and passing the appropriate standardized teacher exams will lead to certification to teach chemistry at the secondary education level.)

Supporting Course Requirements
Chemistry Concentration ........................................................................................................ 8 hours
ECO 230; MAT 124(4)(Element 2); PHY(4) Element 4) 131(5) or 201(5), 132(5) or 202(5).

Pre-Pharmacy Concentration .................................................................................................. 33 hours
MAT 124(4)(Element 2); PHY(4) Element 4) 131(5) or 201(5), 132(5) or 202(5); BIO 111(4)(Element 4), 112(4), 171, 273(4) or 320(4), 301, 378(1); STA 270; PSY 200; PHI 383.

Pre-Dental or Pre-Optometry or Pre-Pathology Assistant or Pre-Medical Concentration ................................................................. 33 hours
MAT 124(4)(Element 2); PHY(4) Element 4) 131(5) or 201(5), 132(5) or 202(5); BIO 111(4)(Element 4), 112(4), 171, 348(4), 320(4); SOC 131(Element 5B); STA 270; PSY 200; PHI 383.

Chemistry Teaching Concentration (must also complete all Prof. Educ. Requirements) ................................................................. 14-15 hours
MAT 124(4)(Element 2); PHY(4) Element 4) 131(5) or 201(5), 132(5) or 202(5); BIO(4) Element 4) 100, 111(4), or 112(4); CSC 104 or CIS 212; GLY 302.

Professional Education Requirements ...................................................................................... 34 hours
EDF 103(1), 203, 319 or 319W, 413; SED 401 or 401S; ESE 490, 499(12), 561; and 3 hrs of Applied Learning Field Experiences: EDF 349Q(0.5), 349R(0.5); EMS 349Q(0.5), 349R(0.5); ESE 349(1).

*Preparatory course in mathematics (MAT 109) may be required before admission to MAT 124.

= Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

Free Electives ........................................................................................................................... 0-26 hours

TOTAL HOURS TO COMPLETE DEGREE ........................................................................... 120-123 hours
**Curriculum Change Form**

*(Present only one proposed curriculum change per form)*

*(Complete only the section(s) applicable.)*

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Chemistry</td>
<td>Arts and Science</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Course Prefix & Number*  

*Course Title*  

*Program Title*  

**B.A. & M.S. Chemistry Accelerated 3+2 Dual Degree**

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

---

**Proposal Approved by:**

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>1/22/2014</td>
<td>Faculty Senate**</td>
<td>4/17/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>2/17/2014</td>
<td>Board of Regents**</td>
<td>5/5/2014</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>Pending</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>3/21/2014</td>
<td>NA</td>
<td>FALL 2014</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)*

**Approval needed for program revisions or suspensions.**

***To be added by the Registrar's Office after all approval is received.*

---

**Completion of A, B, and C is required:** *(Please be specific, but concise.)*

**A. 1. Specific action requested:** *(Example: Increase the number of credit hours for ABC 100 from 1 to 2.)*

Revise the current B.A. & M.S. Chemistry Accelerated 3+2 Dual Degree program

**A. 2. Proposed Effective Academic Term:** *(Example: Fall 2012)*

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** *(if applicable)*

**B. The justification for this action:**

(1) Changes have occurred in the chemistry curriculum for graduate courses that needs to be reflected in the program, mainly the change to CHE 810 and addition to CHE 811. (2) Remove the reference to BS Forensic in the Program Requirements. (3) Pharmacy Schools accept either BIO 320 or BIO 273 and this gives students greater flexibility in scheduling.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None

**Operating Expenses Impact:** None

**Equipment/Physical Facility Needs:** None

**Library Resources:** None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underline for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underline for additions.)

BACHELOR OF ARTS (B.A.) & MASTER OF SCIENCE (M.S.) CHEMISTRY
Accelerated 3+2 Dual Degree Program
CIP Code: 40.0501

Students may apply for admission to the 3+2 program in their junior or senior year. Students are able to complete their B.A. degree and M.S. degree within 5 calendar years because of the accelerated curriculum and because 9 semester hours of 700-level graduate coursework will apply to both the undergraduate B.A. degree and the graduate M.S. degree. Only undergraduate students of proven academic ability will be considered for the program. Entrance requirements for the 3+2 must adhere to the same requirements for the M.S. Chemistry Program in the Graduate Catalog, except entrance examinations (e.g. GRE) are not required for the 3+2 option. Students must fulfill all graduation requirements listed below. Students admitted into the program will remain coded as undergraduate until fulfilling their BA requirements. Students admitted into the 3+2 program must complete the Chemistry BA degree with a minimum 3.0 GPA to be allowed to proceed with graduate program coursework.

Admission Requirements:
Students interested in this option must satisfy all the following conditions:
1. Junior or Senior standing
2. Overall grade point average (GPA) of at least 3.0 at the time of admission to the 3+2 option
3. Approval from department and Graduate School (see the form at http://gradschool.eku.edu/graduate-school-forms)
4. Must maintain an overall undergraduate and graduate grade point average (GPA) of at least 3.0 to continue in the 3+2 option.

Program Requirements
Students in 3+2 Accelerated Dual Degree Option must complete the listed Forensic Science (B.S.) Chemistry (B.A.) program requirements along with the same requirements for the Chemistry M.S. Program (presented in the Graduate Catalog; listing at http://gradschool.eku.edu/graduate-catalog). Nine (9) credit hours of 700-level graduate coursework (CHE 715 and 770) are applicable to the undergraduate degree.

UNIVERSITY GRADUATION REQUIREMENTS
- General Education .......................................................................................................................... 36 hrs.
- Student Success Seminar
  (ASO 100; waived for transfers with 30+ hrs.) ........................................................................ 1 hr.
- Wellness ..................................................................................................................................... 3 hrs.
- Writing Intensive Course (hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - Chemistry majors will select one of the following (based on specific option): some combination of CHE 349, 349A-N, 495A and/or 495B for at least 3 credit hours, HON 420, CHE 515 (or 715), or ESE 499. (Credit hours are incorporated into program requirements below.)

Total hours University Graduation Requirements ........................................................................ 40 hours
The B.A. Chemistry degree, Pre-Pharmacy option, completes all pre-requisites required for application to pharmacy school. While students may apply for admission to pharmacy school after pursuing this degree for three years, a significant number of applicants elect to remain at EKU and complete their B.A. Chemistry degree.

Students accepted into pharmacy school after three years as a Chemistry major will have completed 80% of the B.A. Chemistry degree. As such, these students, upon completion of pharmacy school, may transfer pharmacy coursework back to EKU, to be used in lieu of outstanding EKU Chemistry course requirements; and thereby complete the BA Chemistry degree. The student's record will be reviewed for completion by the Registrar, and providing all other University requirements are met, the student will be awarded an EKU B.A. Chemistry degree. Students interested in transferring back pharmacy coursework can enquire by emailing registrar@eku.edu.

B.A. 3 + 2 CHEMISTRY MAJOR REQUIREMENTS

Chemistry Core Requirements ........................................................................ 40 hours
Options Requirements:
Chemistry Option.......................................................................................... 6 hours
CHE 430 or 431; 3 hrs of 400- or 500-level CHE or FOR courses. If CHE 495A and/or 495B is taken, only 3 hrs can be applied to the major.
Pre-Pharmacy, Pre-Dental, Pre-Optometry, Pre-Pathology
Assistant or Pre-Medical Option.................................................................... 7 hours
CHE 430, 431, 432(1)
Chemistry Teaching Option: ........................................................................ 0 hours
No additional courses. (Following this curriculum and passing the appropriate standardized teacher exams will lead to certification to teach chemistry at the secondary education level.)
Supporting Course Requirements:
Chemistry Option.......................................................................................... 8 hours
MAT 124(4)(Element 2), PHY(4)Element 4) 131(5) or 201(5), PHY 132(5) or 202(5).
Pre-Pharmacy.................................................................................................. 33 hours
MAT 124(4)(Element 2), PHY 131(5) (Element 4) or 201(5), 132(5) or 202(5), BIO 111(4)(Element 4), 112(4), 171, 273 or 320(4), 301, 378(1); ECO 230 (Element 5B); STA 270; PSY 200; PHI 383.
Pre-Dental or Pre-Optometry or Pre-Pathology Assistant or Pre-Medical Option a............................................. 33 hours
MAT 124(4)(Element 2), PHY (Element 4) 131(5) or 201(5), PHY 132(5) or 202(5); BIO 111(4)(Element 4), 112, 171, 301 or 348(4), 320(4); ECO 230 or SOC 131(=Element 5B); STA 270; PSY 200; PHI 383.
Chemistry Teaching Option: ....................................................................... 14-15 hours
MAT 124(4)(Element 2), PHY 131(5) (Element 4) or 201(5), PHY 132(5) or 202(5); BIO 100 (Element 4), 111(4), or 112(4); CSC 104 or CIS 212; GLY 302.
Professional Education Requirements for Chemistry
Teaching Option: ......................................................................................... 34 hours
EDF 103(1), 203, 319 or 319W, 413; SED 401 or 401S; ESE 490, 499(12), 561; and 3 hrs of Applied Learning Field Experiences: EDF 349Q(0.5), 349R(0.5); EMS 349Q(0.5), 349R(0.5); ESE 349(1).
Free Electives.................................................................................................. 0-26 hours
TOTAL HOURS TO COMPLETE B.A. DEGREE............................................... 120-129 hours

M.S. CHEMISTRY MAJOR REQUIREMENTS

Chemistry Core Requirements
700-level Requirements ............................................................................... 12 hours
CHE 715(5), CHE 770(4); 3 hrs of 700 level CHE, BIO, MAT, or other science course.
800-level Requirements ............................................................................... 15 hours
a. CHE 810(2), 811(1), 880(2), 881 and 1 additional hour from either CHE 811 or 881 ........................................... 6 hours
b. Pick three courses from the following: CHE 822, 830, 850, 860 ................................................................. 9 hours
Program Tracks: Students will pick one of the following tracks
Thesis Track: Graduate Research – Written Thesis Required
CHE 899(6).................................................................................................. 6 hours
Internship Track: Applied Learning in Chemistry – Written Report Required
CHE 839(6) or CHE 839(3) and 3 hrs of 700/800 level courses ................................................................. 6 hours
Coursework Track
5 hrs 700/800 level courses ......................................................................... 6 hours
Exit Requirements:

Thesis/Internship Option — A thesis/report based upon the original research/project in the area of the student’s research emphasis must be submitted. A final comprehensive oral examination (GRD 858b) in defense of the thesis/report and related coursework is required.

Coursework Option — Candidates must earn a 3.0 GPA (or higher) for all program coursework for the option. In addition, the candidate for the coursework option must pass a final examination (GRD 858c). The committee will decide the format of the examination.

TOTAL HOURS TO COMPLETE M.S. DEGREE.................................................................................................................................................................33 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Condue one)

New Course (Parts II, IV)  
Course Revision (Parts II, IV)  
Hybrid Course ("S," "W")  
New Minor (Part III)  
Program Suspension (Part III)  
Program Revision (Part III)

Department Name: Chemistry  
College: Arts and Science  
*Course Prefix & Number
*Course Title  
*Program Title  
B.S. & M.S. Chemistry Accelerated 3+2 Dual Degree

Proposal Approved by:  
Departmental Committee: 1/22/2014  
College Curriculum Committee: 2/17/2014  
General Education Committee*: NA  
Teacher Education Committee*: NA  
Graduate Council*: 3/21/2014

*Provide only the information relevant to the proposal.  
**If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by:  
Departmental Committee: 1/22/2014  
College Curriculum Committee: 2/17/2014  
General Education Committee*: NA  
Teacher Education Committee*: NA  
Graduate Council*: 3/21/2014

Proposal Approved by:  
Departmental Committee: 1/22/2014  
College Curriculum Committee: 2/17/2014  
General Education Committee*: NA  
Teacher Education Committee*: NA  
Graduate Council*: 3/21/2014

Proposal Approved by:  
Departmental Committee: 1/22/2014  
College Curriculum Committee: 2/17/2014  
General Education Committee*: NA  
Teacher Education Committee*: NA  
Graduate Council*: 3/21/2014

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:  
   (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

   Revise the current B.S. & M.S. Chemistry Accelerated 3+2 Dual Degree program

A. 2. Proposed Effective Academic Term:  
   (Example: Fall 2012)

   Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students:  
   (if applicable)

B. The justification for this action:

   (1) Changes have occurred in the chemistry curriculum for graduate courses that needs to be reflected in the 
   program, mainly the change to CHE 810 and addition to CHE 811. (2) Remove the reference to the BA degree in 
   the Program Description and Program Requirements. (3) CHE 775/775L is added as an option for 3+2 students to 
   take. If taken, CHE 775/775L should also be counted toward BS degree since it's a 700-level version of CHE 
   575/575L

C. The projected cost (or savings) of this proposal is as follows:

   Personnel Impact: None

   Operating Expenses Impact: None

   Equipment/Physical Facility Needs: None

   Library Resources: None
Part III. Recording Data for Revised or Suspended Program
1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

BACHELOR OF SCIENCE (B.S.) & MASTER OF SCIENCE (M.S.) CHEMISTRY

Accelerated 3+2 Dual Degree Program

CIP Code: 40.0501

Students accepted to the 3+2 Accelerated Dual Degree Option are able to complete their B.S. degree and M.S. degree within 5 calendar years because of the accelerated curriculum and because 9 semester hours of 700-level graduate coursework will apply to both the undergraduate B.A.-B.S. degree and the graduate M.S. degree. Only undergraduate students of proven academic ability will be considered for the program. Students should be aware that, in order to maintain their progress in the accelerated 3+2 program, careful coordination with their advisor is required. Depending upon undergraduate progress at the time of 3+2 admission, some summer-school classes may be needed.

Admission Requirements:
Students interested in this option must satisfy all the following conditions:
1. Junior or Senior standing
2. Overall grade point average (GPA) of at least 3.0 at the time of admission to the 3+2 option
3. Approval from department and Graduate School (see the form at http://gradschool.eku.edu/graduate-school-forms)
4. Must maintain an overall undergraduate and graduate grade point average (GPA) of at least 3.0 to continue in the 3+2 option.

Program Requirements
Students in 3+2 Accelerated Dual Degree Option must complete the listed Chemistry (B.A.) (B.S.) program requirements along with the same requirements for the M.S. Chemistry Program (presented in the Graduate Catalog: listing at http://gradschool.eku.edu/graduate-catalog). Nine (9) credit hours of 700-level graduate coursework (Biochemistry, Pre-medical, or Pre-Dental Option: CHE 715 and 770 or Chemistry Option: CHE 715 and 774/774L) are applicable to the undergraduate degree.

UNIVERSITY GRADUATION REQUIREMENTS

- General Education ........................................................................................................................ 36 hrs.
- Student Success Seminar
  (ASO 100; waived for transfers with 30+ hrs.) .................................................................................. 1 hr.
- Wellness ........................................................................................................................................ 3 hrs.
- Writing Intensive Course (hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - Chemistry majors will fulfill ACCT with CHE 715 (Credit hours are incorporated into program requirements below.)

Total hours University Graduation Requirements .................................................................................. 40 hours
## B.S. CHEMISTRY 3+2 MAJOR REQUIREMENTS

**Chemistry Core Courses** ................................................................. 37 hours  
CHE 349 or 349A-N may not be used to satisfy major requirements.  

**Option Requirements:**  

**Supporting Course Requirements:**  

**CHEMISTRY** .............................................................................................................. 13 hours  
CHE 430, 431, 432(1), 770(4); 2 hrs from the following: CHE 495A and/or 495B, 501L, 574L, 575L, or FOR 442L. CHE 495A and/or 495B (chemistry research) is recommended.  

This program option produces a degree certified by the American Chemical Society (ACS) and follows the recommendation from the American Society for Biochemistry and Molecular Biology (ASBMB).  

**Chemistry** .................................................................................................................. 15 hours  
CHE 430 or 431, 574/574L(4) or 774/774L(4), 575/575L(4) or 775/775L(4); 1 hr from either CHE 432, 495A and/or 495B, 501L, or FOR 442L; 3 hrs from either 400- or 500-level CHE or FOR electives. At least 3 hrs of CHE 495A and/or 495B (chemistry research) is recommended.  

*One, and only one physical chemistry course must be taken at the 700-level (either 774/774L or 775/775L).  

This program option produces a degree certified by the American Chemical Society (ACS).  

**Supporting Course Requirements:**  

**Biochemistry** ...................................................................................................... 21 hours  
BIO 111(4)(Element 4), 315(4), 531(4), MAT 124(4)(Element 2), 224(4); PHY( Element 4) 131(5) or 201(5), 132(5) or 202(5).  
Calculus based physics (PHY 201 and 202) is recommended by the ACS and ASBMB.  

**Premedical or Pre-Dental** ..................................................................................... 24 hours  
BIO 111(4)(Element 4), 315(4), 531(4); MAT 124(4)(Element 2), 224(4); PHY( Element 4) 131(5) or 201(5), 132(5) or 202(5);  
PSY 200 (Element 6); SOC 131.  
Calculus based physics (PHY 201 and 202) is recommended by the ACS and ASBMB.  

**Chemistry** ............................................................................................................. 17 hours  
BIO 111(4)(Element 4), MAT 124(4)(Element 2), 224(4), 225(4); PHY 201(5)(Element 4), 202(5).  

\[d = \text{Course also satisfies a General Education element.}
\]  

Hours are included within the 36 hr. General Education requirement above.)  

**Free Electives** ...................................................................................................... 6-11 hours  

**TOTAL HOURS TO COMPLETE B.S. DEGREE** .................................................... 120 hours

## M.S. CHEMISTRY MAJOR REQUIREMENTS

**Chemistry Core Requirements**  

**700-level Requirements** ................................................................................................. 12 hours  
CHE 715(5), CHE 770(4) or 774/774L(4) or 775/775L(4); 3 hrs of 700 level CHE, BIO, MAT, or other science course.  

**800-level Requirements** .................................................................................................. 15 hours  
  a. CHE 810(2), 811(1), 880(2), 884 and 1 additional hour from either CHE 811 or 881 .................. 6 hours  
  b. Pick three courses from the following: CHE 822, 830, 850, 860 .............................................. 9 hours  

**Program Tracks:**  

Students will pick one of the following tracks  

**Thesis Track:** Graduate Research – Written Thesis Required  
CHE 899(6) ........................................................ 6 hours  

**Internship Track:** Applied Learning in Chemistry – Written Report Required  
CHE 839(6) OR CHE 839(3) and 3 hrs of 700/800 level courses ........................................... 6 hours  

**Coursework Track**  
8 hrs 700/800 level courses ................................................................. 6 hours  

**Exit Requirements:**  

**Thesis/Internship Option** — A thesis/report based upon the original research/project in the area of the student’s research emphasis must be submitted. A final comprehensive oral examination (GRD 858b) in defense of the thesis/report and related course work is required.  

**Coursework Option** — Candidates must earn a 3.0 GPA (or higher) for all program coursework for the option. In addition, the candidate for the coursework option must pass a final examination (GRD 858c). The committee will decide the format of the examination.  

**TOTAL HOURS TO COMPLETE M.S. DEGREE** ......................................................... 33 hours
## Curriculum Change Form

(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Chemistry</td>
<td>Arts and Science</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

<table>
<thead>
<tr>
<th>Program Revision (Part III)</th>
<th>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</th>
</tr>
</thead>
</table>

**Proposal Approved by:**

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/22/2014</td>
<td></td>
<td>4/17/2014</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>2/17/2014</td>
<td>Faculty Senate**</td>
<td>5/5/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
<td>Pending</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>FALL 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>03/21/2014</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

#### A. 1. Specific action requested:

Example: Increase the number of credit hours for ABC 100 from 1 to 2.

Revise the current B.S. & M.S. Forensic Science/Chemistry Accelerated 3+2 Dual Degree program.

#### A. 2. Proposed Effective Academic Term:

Example: Fall 2012.

Fall 2014.

#### A. 3. Effective date of suspended programs for currently enrolled students:

(if applicable)

#### B. The justification for this action:

Changes have occurred in the chemistry curriculum for graduate courses that needs to be reflected in the program, mainly the change to CHE 810 and addition to CHE 811.

#### C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:** None.

**Operating Expenses Impact:** None.

**Equipment/Physical Facility Needs:** None.

**Library Resources:** None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

BACHELOR OF SCIENCE (B.S.) & MASTER OF SCIENCE (M.S.) FORENSIC SCIENCE/CHEMISTRY

Accelerated 3+2 Dual Degree Program

CIP Code: 43.0106

Students accepted to the 3+2 Accelerated Dual Degree Option are able to complete their B.S. degree and M.S. degree within 5 calendar years because of the accelerated curriculum and that 9 semester hours of 700-level graduate coursework will apply to both the undergraduate B.S. degree and the graduate M.S. degree. Only undergraduate students of proven academic ability will be considered for the program. Students should be aware that, in order to maintain their progress in the accelerated 3+2 program, careful coordination with their advisor is required. Depending upon undergraduate progress at the time of 3+2 admission, some summer-school classes may be needed.

Admission Requirements:
Students interested in this option must satisfy all the following conditions:
1. Junior or Senior standing
2. Overall grade point average (GPA) of at least 3.0 at the time of admission to the 3+2 option
3. Approval from department and Graduate School (see the form at http://gradschool.eku.edu/graduate-school-forms)
4. Must maintain an overall undergraduate and graduate grade point average (GPA) of at least 3.0 to continue in the 3+2 option.

Program Requirements
Students in 3+2 Accelerated Dual Degree Option must complete the listed Forensic Science (B.S.) program requirements along with the same requirements for the Chemistry M.S. Program (presented in the Graduate Catalog; listing at http://gradschool.eku.edu/graduate-catalog). Nine (9) credit hours of 700-level graduate coursework (CHE 715 and 770) are applicable to the undergraduate degree.

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ........................................................................................................................ 36 hrs.
• Student Success Seminar (ASO 100; waived for transfers with 30+ hrs.)................................. 1 hr.
• Wellness ..................................................................................................................................... 3 hrs.
• Writing Intensive Course (hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT - Forensic Science majors will select the following: FOR 499 (Credit hours are incorporated into program requirements below.)

Total hours University Graduation Requirements .......................................................................................... 40 hours
B.S. FORENSIC SCIENCE 3+2 MAJOR REQUIREMENTS

- Forensic science majors have a graduation requirement of a cumulative GPA of 2.75/4.0 or better.
- The curriculum below produces a degree that meets the guidelines for accreditation by the Forensic Science Education Programs Accreditation Commission (FEPAC) of the American Academy of Forensic Science (AAFS).

Core Courses .................................................................................................................................................. 53 hours
CHE 111/111L(4), 112/112L(4), 325/325L(5), 361/361L(4), 362/362L(4), 430 or 431, 450, 715(5), 770(4); FOR 301, 401, 411/411L(4), 420(1), 465W, 499. (Note that 450 must be taken before 715.)

Option Requirements:
While not required of either option, an internship (FOR 495) in a forensic science laboratory is highly recommended.

Forensic Chemistry .............................................................................................................................................. 16 hours
FOR 412/412L(3), 430, 440/442L(4), 451/451 L(3), and 475.

Forensic Biology ................................................................................................................................................. 16 hours
BIO 315(4), 320(4), 531(4); CHE 432(1); and 3 hrs of electives from the following: BIO 511, 527, 528, 533, 546, CHE 430 or 431.

Supporting Course Requirements ...................................................................................................................... 12 hours
BIO 111(4)(Element 4); MAT 124(4)(Element 2); PHY(Element 4)131(5) or 201(5), PHY 132(5) or 202(5); STA 270.

Free Electives ...................................................................................................................................................... 0 hours

TOTAL HOURS TO COMPLETE DEGREE ........................................................................................................ 121 hours

M.S. CHEMISTRY MAJOR REQUIREMENTS

Chemistry Core Requirements
700-level Requirements .................................................................................................................................... 12 hours
CHE 715(5), CHE 770(4); 3 hrs of 700 level CHE, BIO, MAT, or other science course.

800-level Requirements .................................................................................................................................... 15 hours
a. CHE 810(2), 811 (1), 880 (2), 884 and 1 additional hour from either CHE 811 or 881 ........................... 6 hours
b. Pick three courses from the following: CHE 822, 830, 850, 860 ......................................................... 9 hours

Program Tracks:
Students will pick one of the following tracks
Thesis Track: Graduate Research – Written Thesis Required
CHE 899(6) ...................................................................................................................................................... 6 hours

Internship Track: Applied Learning in Chemistry – Written Report Required
CHE 839(6) OR CHE 839(3) and 3 hrs of 700/800 level courses ................................................................ 6 hours

Coursework Track
6 hrs 700/800 level courses ............................................................................................................................... 6 hours

Exit Requirements:
Thesis/Internship Option — A thesis/report based upon the original research/project in the area of the student's research emphasis must be submitted. A final comprehensive oral examination (GRD 858b) in defense of the thesis/report and related coursework is required.
Coursework Option — Candidates must earn a 3.0 GPA (or higher) for all program coursework for the option. In addition, the candidate for the coursework option must pass a final examination (GRD 858c). The committee will decide the format of the examination.

TOTAL HOURS TO COMPLETE M.S. DEGREE .................................................................................................. 33 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part</th>
<th>(Check one)</th>
<th>Department Name</th>
<th>Chemistry</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>College</td>
<td>Arts and Science</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Program Title</td>
<td>M.S. Chemistry</td>
</tr>
<tr>
<td></td>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

Proposal Approved by:  

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>College Curriculum Committee</th>
<th>Date</th>
<th>General Education Committee*</th>
<th>Date</th>
<th>Teacher Education Committee*</th>
<th>Date</th>
<th>Graduate Council*</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1/22/2014</td>
<td>Council on Academic Affairs</td>
<td>4/17/2014</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2/17/2014</td>
<td>Faculty Senate**</td>
<td>5/5/2014</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>NA</td>
<td>Board of Regents**</td>
<td>Pending</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>FALL 2014</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)  
Revised the current M.S. Chemistry program

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)  
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:  
Changes have occurred in the chemistry curriculum for graduate courses that needs to be reflected in the program, mainly the change to CHE 810 and addition to CHE 811

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

SEE NEXT PAGE
Revised Program Text
(*Use strikethrough for deletions and underlines for additions.)

MASTER OF SCIENCE
Chemistry
CIP Code: 40.0501

I. General Information

The Master of Science (M.S.) Program in Chemistry is designed to extend the chemical knowledge and skills of students to prepare them for a diverse set of opportunities. The M.S. Program in Chemistry can prepare students for further advanced study in either Chemistry or related Biomedical Sciences, and sophisticated careers in industry, government service, or to advance their current status. Incoming students will take the presented curriculum composed of 33 graduate hours in chemistry, which can be completed in two years. EKU undergraduate students majoring in chemistry or forensic science can integrate the M.S. Chemistry degree with their current degree allowing them to complete the M.S. degree with one additional year as part of an accelerated dual degree program. Students take graduate core graduate courses in 4 out of the 5 subdisciplines of chemistry, graduate elective courses, and complete one of the following tracks:

1) **Research** – Students will complete an independent research project carried out in the laboratories of the chemistry department, which allows them to gain experience in modern experimental techniques. The Chemistry Department requires research projects be written as a Master’s Thesis. Each candidate will give a public defense of the Master’s Thesis, which is evaluated by a faculty committee. This track is highly recommended for students seeking further advanced study in Chemistry or related Biomedical Sciences.

2) **Applied Learning (Internship)** – Provides students with an opportunity to perform an internship or a capstone project deemed appropriate by a faculty committee at an industrial, government, or related chemical organization. This track is meant to prepare students for work in emerging and existing technical fields with a broader understanding of chemical laboratory practices. This track can accommodate individuals who have, or are able to obtain, employment in a chemistry-related field.

3) **Coursework Only** – A coursework distribution that augments technical skills, and provides a broad, yet firm, background in advanced chemical concepts. Students in this option choose elective courses beyond the 4 core requirements. Each student determines his or her course program with the assistance of a faculty advisor and/or committee.

The Department of Chemistry cooperates with the other natural science departments and the College of Education in offering the degree of Master of Arts in Education with an option in Physical Science. The program is primarily for non-specialized science teachers and is described more thoroughly in the College of Education section of this Catalog.

Accelerated Dual Degree Programs (3+2): The Accelerated Dual Degree (3+2) program integrates the current available degrees (Chemistry (B.A. or B.S.) or Forensic Science (B.S.) with the requirements for the M.S. Chemistry degree. Therefore, EKU undergraduate students can attain a M.S. degree with only one extra year of study. Students may apply for admission to the 3+2 program once the entrance requirements are satisfied (typically in their junior or senior year). Once students are accepted into the 3+2 program, the graduate program curriculum (with specific track) will be integrated into the curriculum where 9 semester hours of 700-level graduate coursework is applicable to both the undergraduate and graduate degree. Students in the dual degree chemistry program are projected to receive both the Baccalaureate and Master’s degrees after five years of full-time study.

II. ADMISSION REQUIREMENTS: Applicants should provide evidence of ability to pursue graduate study, and meet the general requirements for admission to the Graduate School.

**Prerequisites:** The following requirements must be completed prior to clear admission to graduate study: 25 undergraduate hours of chemistry from a combination of introductory chemistry, organic chemistry, analytical chemistry, biochemistry, inorganic, or physical chemistry (each with a laboratory component). Additional requirements would be at least one semester of calculus, one year of physics, and completion of the graduate record Examinations (GRE) general test with expected scores of 144 or higher on the Verbal and 150 or higher on the Quantitative portions of the exam (target score - 294). Enrollment in graduate courses will be restricted until these prerequisites have been completed. For EKU students applying to the M.S. program through the 3+2 accelerated dual degree Program, the GRE general test will be waived.

III. PROGRAM REQUIREMENTS

Curriculum for the M.S. Chemistry Program

A minimum of 33 semester hours of graduate credit is required. the program shall include the following:

<table>
<thead>
<tr>
<th>A. Core Requirements</th>
<th>27 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>i. 700-level Requirements</td>
<td>12 hours</td>
</tr>
<tr>
<td>a. CHE 715 and one of the following: CHE 770 or 774/774L or 775/775L</td>
<td>9 hours</td>
</tr>
<tr>
<td>b. Additional course in chemical/biological science or mathematics</td>
<td>3 hours</td>
</tr>
<tr>
<td>ii. 800-level Requirements</td>
<td>15 hours</td>
</tr>
<tr>
<td>a. CHE 810(2), 811 (1), 860 (2), 864 and 1 additional hour from either CHE 811 or 851</td>
<td>6 hours</td>
</tr>
<tr>
<td>b. Pick three courses from the following: CHE 822, 830, 850, 860</td>
<td>9 hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B. Program Tracks:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Thesis Track: Graduate Research</td>
<td>6 hours</td>
</tr>
<tr>
<td>Internship Track: Applied Learning in Chemistry:</td>
<td></td>
</tr>
<tr>
<td>Written report required CHE 839(6) or CHE 839(3); 3 hours of CHE 700/800 level courses</td>
<td>6 hours</td>
</tr>
<tr>
<td>Coursework Track 6 hours CHE 700/800 level courses</td>
<td>6 hours</td>
</tr>
</tbody>
</table>

Total Requirements | 33 hours |
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>College</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td>Department Name Computer Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title</td>
<td>Minor in Informatics</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

**If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by: Date Date

** If Applicable (Type NA if not applicable.)

Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

** Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

   Adjust the minor to reflect the new INF prefix by replacing "CSC xxx" by "INF xxx"

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

   Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

   Most of the courses used in this minor have been moved to the INF prefix.

C. The projected cost (or savings) of this proposal is as follows:

   Personnel Impact: None.

   Operating Expenses Impact: None.

   Equipment/Physical Facility Needs: None.

   Library Resources: None.
### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

**MINOR IN INFORMATICS**

A student may minor in Informatics by completing CSC 104 or CIS 212; INEGSC 314; CSC 123 or 307; one of STA 215, 270*, or QMB 200*; and six additional semester hours from INEGSC 105, 120, 318, CSC 160, 174, 177, 178, 190*, 301, 348, CIS 215, 320, 325, STA 320, or CSC 123 or 307 (if not used above).

*Includes MAT 107 as a prerequisite
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Computer Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X. Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Department Name: Computer Science

*Course Prefix & Number

*Course Title

*Program Title

BS in Computer Science

Proposal Approved by: Date Date

Departmental Committee 11/18/13 Council on Academic Affairs 3/20/2014

College Curriculum Committee 02/17/14 Faculty Senate** 4/7/2014

General Education Committee* NA Board of Regents** Pending

Teacher Education Committee* NA EFFECTIVE ACADEMIC TERM*** FALL 2014

Graduate Council* NA

* If Applicable (Type NA if not applicable.)

** Approval needed for program revisions or suspensions.

*** To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Update the BS in Computer Science

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

- Increase the number of hours in the core and adjust the options so there are more hours in the core than in the options
- Update the Computer Forensics and Security Option, in preparation for seeking FEPAC accreditation. The option is also being reduced to 120 hours.
- Update the courses in the major electives to reflect new and changed courses

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources: None
### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

#### Revised** Program Text

(*Use strikethrough for deletions and *underlines* for additions.)*

### UNIVERSITY GRADUATION REQUIREMENTS

- **General Education** ................................................... 36 hrs.
- **Student Success Seminar** (waived for transfers with 30+hrs.) ................................................................. 1 hr.
- **Wellness** .......................................................... 3 hrs.
- **Writing Intensive Course** (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- **Upper division courses** (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- **ACCT** – Computer Science majors will fulfill ACCT with CSC 349, 440, 491, 549, or 495 with a program-approved topic. (Credit hours may be incorporated into Major or Supporting requirements)

### Total Hours University Graduation Requirements......40 hours

### MAJOR REQUIREMENTS

#### Core Courses .......................................................... 24.48 hours

CSC 185, 190, 191, 195, 310, 313, and 340, and either CSC 308 or 309.

#### Options Concentrations:

- **Computer Science (General)** .................................... 24.30 hours
  
  *(Accredited by the Computer Science Accreditation Commission of ABET, http://www.abet.org)*
  
  CSC 320, 360, 400, 440, 460, 545; 2 4 courses from: CSC 300, 308, 315, 316, 332, 350, 390, 425, 490, 491, 507, 520, 538, 540, 544, 546, 547, 548, and 550 and (if not used in the core) 308, 309.

- **Computer Technology** ............................................ 18 24 hours
  
  CSC 360, 440, 460, 545; 3 hours of CSC 349; **1 course** 4 courses from: CSC 300, 308, 315, 316, 320, 332, 350, 390, 400, 425, 490, 491, 507, 520, 538, 540, 544, 545, 546, 547, 548, and 550 and (if not used in the core) 308, 309.

- **Bioinformatics** ..................................................... 24 45 hours
  

- **Interactive Multimedia** ........................................... 21 27 hours
  
  CSC 140, 308, 315, 316, 491, 550, one of 520 or 555, and **1 course** 2 courses from: CSC 300, 313, 320, 330, 332, 350, 390, 400, 425, 440, 460, 490, 507, 538, 540, 544, 545, 546, 547, 548, and 550 and (if not used in the core) 308, 309.

- **Computer Forensics and Security** ................................ 24 33 hours
  
  CSC 332, 360, 400, 460, 520, 542, 544, 547, 548, and 549, and two of CSC 300, 308, 315, 316, 320, 350, 390, 425, 440, 490, 491, 520, 538, 540, 545, 546, or 550.

- **Statistical Computing** ............................................ 9 45 hours
  
  CSC 320, 544, 545; **2 courses** from: CSC 300, 308, 315, 316, 332, 350, 390, 400, 425, 440, 460, 490, 507, 538, 540, 544, 545, 546, 547, 548 and (if not used in the core) 308, 309.

### Supporting Course Requirements:

- **Computer Science (General Option)** ................................ 22-26 hours
  
  EET 252; MAT (**Element 2**) 124(4) (**Element 2**) or 124H(4) (**Element 2**), 214, 224(4) or 224H(4); STA 270. One of the following sequences (**Element 4**): BIO 111(4), 112(4); CHE 111/111L, 112/112L; GLY 108, 109; or PHY 201(5), 202(5); and two additional courses (**Element 4**) from the preceding list.

- **Computer Technology Option** .................................... 24-25 hours
  
  EET 252; NET 302, 303, 343, 344, 354, 403, 454; one of MAT (**Element 2**) 124(4) (**Element 2**), 124H(4) (**Element 2**), 211, or 261.
Bioinformatics .......................................................... 45-46 hours
BIO 111(4) or 112(4) (Element 4), 315(4), 331, 348(4), 511 or 531(4) or 531S(4), 533; 3 hrs of BIO 598;
CHE 111/111L(4) (Element 4), 112/112L(4), 361/361L(4), 362/362L(4); 430/432(4) or 431/432(4);
MAT (Element 2) 124(4) (Element 2) or 124H(4) (Element 2); STA 270, 320.

Interactive Multimedia .................................................. 30 hours
COM 200 (Element 5B); EET 252; MUS 290(2); PHY 201(5) (Element 4); STA 270; two courses from
ART 200 (Element 3A), ARH 390 or 391; MAT (Element 2) 124(4) (Element 2) or 124H(4) (Element 2), 214, 224(4) or 224H(4); one course from ART 100, TEC 190, or TEC 313; one of the following
sequences: MKT 301, 401, or MGT 301, 465, or GEO 353, 553.

Computer Forensics and Security .................................. 31-34 hours
APS 350; CIS 320, 325; FOR 301, 401; INF 318, 321, 322, NET 303, 354, 454; PLS 216, 316, 416; STA
270; MAT 124(4) (Element 2) or 124H(4) (Element 2); APS 395; NET 354 or 454. One course selected
from CIS 320, 325; PLS 316, 416; SEC 350.

Statistical Computing .................................................. 32-33 hours
MAT 124(4) (Element 2) or 124H(4) (Element 2), 224(4); STA 270, 320, 375, 501, 575, 580, 585; one
pair chosen from: AEM 202 and (332, 336, or 506); BIO 315(4), 633; ECO 320, 420; INS 370 and (372,
374, or 378); STA 520, 521.

\( ^{\circ} \) Course also satisfies a General Education element. Hours are included within the 36 hr. General
Education requirement above.

Free Electives .......................................................... 12-15 hours

TOTAL HOURS TO COMPLETE DEGREE ...... 120-128 hours

\(^{1}\) CSC 185 will be waived for students with a 25 ACT or 590 SAT. In this case the course will be replaced by three
additional hours of free electives.

\(^{2}\) Under special circumstances, a student may seek an administrative waiver of the CSC 349 requirement from the
Computer Science Curriculum Committee and the department chair. Waiver recipients are required to complete three
semester hours of additional course work approved by the Computer Science Curriculum Committee.

\(^{3}\) BIO 315 has a prerequisite of BIO 111 or 112.

\(^{4}\) A preparatory course in mathematics (MAT 107 and/or MAT 109) may be required before admission to calculus.
## Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Course Prefix &amp; Number</th>
<th>College</th>
<th>Course Title</th>
<th>*Program Title</th>
<th>Program Suspension (Part III)</th>
<th>Program Revision (Part III)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Computer Science</td>
<td>Arts &amp; Sciences</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;s,&quot; &quot;w&quot;)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>11/18/13</td>
<td>Council on Academic Affairs</td>
<td>4/17/2014</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>02/17/14</td>
<td>Faculty Senate**</td>
<td>5/5/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
<td>Pending</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>FALL 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>03/21/2014</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

   Allow CSC 707 to be taken as an elective

A. 2. **Proposed Effective Academic Term:** (Example: Fall 2012)

   Fall 2014

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

B. **The justification for this action:**

   With the creation of INF 507/707, topics appropriate for majors can be taught as CSC 507/707, while topics not appropriate for majors can be taught as INF 507/707. Therefore we can avoid exceptions for topics appropriate for CSC majors.

C. **The projected cost (or savings) of this proposal is as follows:**

   **Personnel Impact:**

   None

   **Operating Expenses Impact:**

   None

   **Equipment/Physical Facility Needs:**

   None

   **Library Resources:**

   None
<table>
<thead>
<tr>
<th>Part III. Recording Data for Revised or Suspended Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. For a revised program, provide the current program requirements using strikethrough for deletions and <em>underlines</em> for additions.</td>
</tr>
<tr>
<td>2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
</tr>
</tbody>
</table>

Revised* Program Text  
(*Use strikethrough for deletions and *underlines* for additions.)

--See Attached--
DEPARTMENT OF COMPUTER SCIENCE

Dr. Ka Wing Wong, Chair
Dr. Mengkun Yang, Graduate Coordinator/Advisor
ww.cs.eku.edu
(859) 622-2398

MASTER OF SCIENCE
Applied Computing

I. GENERAL INFORMATION


Program Objectives
The objectives of the Master of Science in Applied Computing program are:

1. To provide an advanced degree accessible to computing professionals (offered evenings and weekends).
2. To improve the technical skills of computing professionals.
3. To improve the business skills of computing professionals, especially those in contracting positions.
4. To teach the analysis and design skills needed to make wise technical choices.
5. To provide in-depth studies in specific areas of computing.
6. To provide capable computing consultants.
7. To provide teachers for community colleges and technical schools.
8. To teach legal, social, and ethical issues related to computer professionals. The legal issues include obligations and liabilities.

II. ADMISSION REQUIREMENTS

To be eligible for a clear admission to graduate standing applicants must have (1) a baccalaureate degree from an accredited institution with minimum grade point average (GPA) of 2.75 overall, or 3.0 on the last 60 semester hours of the baccalaureate program, and (2) satisfactory scores on GRE or GMAT. The minimum satisfactory scores are: 1000 points of the sum of Verbal Quantitative with 600 points of Quantitative on GRE, or 500 points of Overall with 27 points of Quantitative on GMAT.

III. PROGRAM REQUIREMENTS

Students must complete 30 graduate hours* in the program as outlined below, including 15 credit hours from 800 level courses. For students concentrating in Software Engineering and Computer Security, Business Computing, Industrial Computing, and Statistical Computing, at least half of the course work (i.e., 15 credit hours) must be CSC courses. Additionally, all students must pass a written comprehensive examination designed to test the student’s general knowledge of his/her program of study.

* Some graduate level courses may require undergraduate courses as prerequisites.

Curriculum for the Applied Computing Program

Core Requirements ............................................................ 12 hours
CSC 730, 745, 815, 834.

Option in Software Engineering and Computer Security ................................................................. 12 hours
CSC 825, 831, 835; one of CSC 720, 744, 747, 748 or 749.
Electives ................................................................................ 6 hours
Exit Requirement
GRD 857d
Total Curriculum Requirements ...................................... 30 hours

Option in Business Computing ........................................ 12 hours
CIS 850, 3 courses selected from ACC 820, ACC 850, CIS 860, FIN 824, FIN 850, CCT 850 and QMB 850.
Electives ................................................................................ 6 hours
Exit Requirement
GRD 857d
Total Curriculum Requirements ...................................... 30 hours

Option in Industrial Computing ...................................... 12 hours
AEM 706, 801, 804, 805.
Electives ................................................................................ 6 hours
Exit Requirement
GRD 857d or 858d
Total Curriculum Requirements ...................................... 30 hours

Option in Bioinformatics ............................................... 18 hours
BIO 731 801, 810, 890, CECS 660 (Introduction to Bioinformatics at U-of-L University of Louisville) or BIO 733 (Bioinformatics at EKU), two (2) credit hours of BIO 798, and three (3) credit hours at 800 level Bioinformatics research at University of Kentucky or University of Louisville, to be taken as BIO 881.
Exit Requirement
GRD 857d
Total Curriculum Requirements ...................................... 30 hours

Option in Statistical Computing ...................................... 12 hours
STA 700, 701 or 785, 775, 880.
Electives ................................................................................ 6 hours
Exit Requirement
GRD 857d
Total Curriculum Requirements ...................................... 30 hours

ELECTIVES
Select 6 hours of electives from the following: ACC 820, 850, BIO, 731, 733, 798, 801, 810, 890, CCT 850, CIS 850, 870, CSC 707, 720, 735, 738, 740, 744, 746, 747, 748, 749, 750, 812, 825, 831, 833, 835, 842, 860, 890, 895, ECO 854, AEM 706, 801, 804, 805, FIN 824, 850, MAT 706, 755, 806, 871, 872, MGT 850, QMB 850, STA 700, 701, 720, 721, 775, 785, 880, TEC 830, 867. Credit in a student’s declared option does not apply toward the elective requirements.

IV. EXIT REQUIREMENTS

Comprehensive Examination — Each candidate, near the end of the Master’s program, must pass a two-hour written examination designed to test the student's general knowledge of his/her program of study.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>Check one</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Foreign Languages and Humanities</td>
<td>Arts and Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Program Title</td>
<td>Certificate in German Conversation and Culture</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td>(Short-Term)</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
<tr>
<td>X. Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: Date Date
Departmental Committee 12-11-13 Council on Academic Affairs 2/20/2014
College Curriculum Committee 01-27-2014 Faculty Senate** 3/17/2014
General Education Committee* NA Board of Regents** Pending
Teacher Education Committee* NA EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council* NA

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Revise course requirements to include FCC 210 as a required course and remove GER 240 and 340.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Currently, students must study abroad to fulfill the requirements. Some of the required courses are not taught on campus, and we want to align this certificate with similar ones like Japanese. This will allow students to earn the certificate through courses taught on our campus and will likely boost enrollment in some of the courses.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None. No additions will be necessary and this will allow us to fully operate this program with our current faculty.

Operating Expenses Impact:
None.

Equipment/Physical Facility Needs:
None.

Library Resources:
None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

---

CERTIFICATE IN GERMAN CONVERSATION AND CULTURE

Prerequisites .............................................. 0-6 hours
GER 101 and 102 (or equivalent).

Requirements ........................................... 15-9 hours
FCC 222 or FCC 210; GER 201, 202, 240, and 340. A grade of “C” or higher is required in each course for credit toward the certificate.

Total Curriculum Requirements ..................... 15-20 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Check one</th>
<th>Department Name</th>
<th>College</th>
<th>*(in appropriate section below)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Geography and Geology</td>
<td>Arts and Sciences</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: Departmental Committee 9-27-13 Council on Academic Affairs 2/20/2014
College Curriculum Committee 01-27-14 Faculty Senate** 3/17/2014
General Education Committee* NA Board of Regents** Pending
Teacher Education Committee* NA EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council* NA

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   To remove two courses from and add one course to introductory geoscience laboratory requirement, add one course to electives.
A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
   Fall 2014
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
   GLY 304 was renumbered to GLY 104; GLY 172 was dropped from the curriculum due to personnel changes; GEO 398 was added to curriculum.

C. The projected cost (or savings) of this proposal is as follows:

   Personnel Impact: N/A

   Operating Expenses Impact: N/A

   Equipment/Physical Facility Needs: N/A

   Library Resources: N/A
**Part III. Recording Data for Revised or Suspended Program**

1. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

**Revised* Program Text**

(*Use strikethrough for deletions and *underlines* for additions.)

**CERTIFICATE IN GEOGRAPHIC INFORMATION SYSTEMS**

Introductory Geoscience Laboratory Requirement........3 hours  
Select from GEO 210, GLY 102, GLY 104, GLY 107, GLY 108, or GLY 109, GLY 172, or GLY 304.

Core Requirements.................................................. 9 hours  
GEO 353, GEO 456, and GEO 453.

Electives...........................................................12 hours  
Select from: GEO 351, GEO 455, GEO 458, GEO 501 (when topics are appropriate), GEO 398 or GEO 495 or GEO 498 or GLY 499 (if topic is appropriate), GLY 351, CRJ 403, STA 270 or 500, CSC 177.

Total Curriculum Requirements...............................24 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Geography and Geology</td>
<td>Arts and Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td>Minor in Earth Science/Teaching</td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>9-27-13</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>01-27-13</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>02-25-14</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
To change GLY 304 to GLY 104 in the program.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
GLY 304 was renumbered to GLY 104.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and <em>underlines</em> for additions.)</td>
<td></td>
</tr>
</tbody>
</table>

A student may minor in earth science (teaching) by completing a minimum of 21 semester hours as follows: GLY 104, GLY 108, 109, 304; GEO 315; AST 135; and any two from the following: GLY 303, 309, 351, 408, 410, 415, 420, and 550; or approved electives from astronomy or geography. The teaching minor in earth science must be coupled with a teaching major in biology, chemistry, computer science/mathematics, mathematics, or physics.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>Check one</th>
<th>Department Name</th>
<th>Geography and Geology</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Arts and Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>Minor in Geographic Information Systems</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee | Date | Council on Academic Affairs | Date  
College Curriculum Committee | 9-27-13 | Faculty Senate** | 3/17/2014 |
General Education Committee* | 01-27-14 | Board of Regents** | Pending |
Teacher Education Committee* | NA | EFFECTIVE ACADEMIC TERM*** | FALL 2014 |
Graduate Council* | NA | | |

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:  (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
To change the numbering of three courses in the minor.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Due to the suspension of the M.S. Geoscience program, 500/700-level courses were renumbered to 400-level courses.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.
### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

A student may minor in Geographic Information Systems by completing a total of 18 hours as follows: GEO 351, 353, 453, 455, 456, and 458, 553, 555, and 556.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Geography and Geology</th>
</tr>
</thead>
<tbody>
<tr>
<td>College</td>
<td>Arts and Sciences</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Course Revision (Parts II, IV)</th>
<th>*Course Prefix &amp; Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Course Prefix &amp; Number</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(Present only one proposed curriculum change per form)</th>
<th>(Complete only the section(s) applicable.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Department Name</td>
</tr>
<tr>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(Complete only the section(s) applicable.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Suspension (Part III)</th>
</tr>
</thead>
</table>

| Program Revision (Part III) | *Provide only the information relevant to the proposal. |
|-------------------------------|

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>9-27-13</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>01-27-14</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

| *If Applicable (Type NA if not applicable.) |
| **Approval needed for program revisions or suspensions. |
| ***To be added by the Registrar’s Office after all approval is received. |

Completion of A, B, and C is required: (Please be specific, but concise.)

A 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

To remove five courses from introductory sequence and add GLY 104 to introductory sequence.

A 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

GLY 304 was renumbered to GLY 104; GLY 302, 303 and 305 were removed from general education program and the introductory sequence; GLY 172 was dropped from the curriculum due to personnel changes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a revised program, provide the current program requirements using strikethrough for deletions and <em>underlines</em> for additions.</td>
</tr>
<tr>
<td>2.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
</tr>
</tbody>
</table>

Revised* Program Text

(*Use strikethrough for deletions and *underlines* for additions.)

A student may minor in Geology by completing a minimum of 18 semester hours as follows: a maximum of six hours from GLY 102 or 104 or 107 or 108 or 109 or 172 or 302 or 303 or 304 or 305; a minimum of 12 additional hours of upper-division geology courses.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Geography and Geology</th>
<th>Arts and Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Program Title</td>
<td>B.A. Geography</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee  9-27-13  Council on Academic Affairs  2/20/2014  
College Curriculum Committee  01-27-14  Faculty Senate**  3/17/2014  
General Education Committee*  NA  Board of Regents**  Pending  
Teacher Education Committee*  NA  EFFECTIVE ACADEMIC TERM***  FALL 2014  
Graduate Council*  NA  

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Remove the following supporting course requirements from the B.A. Geography program: GLY 102, 107, or 108; SOC 232; ECO 120 or ECO 230.
Add the following supporting course requirements to the B.A. Geography program: STA 270 and STA 270L;
Add GEO 498 as ACCT option;
Change the number of free electives for the B.A. Geography program from 38 to 37 hours.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: (SEE NEXT PAGE):
Geography faculty discussed supporting course requirements for the B.A. Geography program during Assurance of Learning Day in fall 2012. Faculty agreed that the primary reason SOC 232 had been a supporting course for the B.A Geography program was so that Geography majors would be exposed to statistical analysis, which is a component of SOC 232. Faculty also agreed that Geography majors were likely to have more in-depth exposure to statistics in STA 270 and STA 270L than they would in SOC 232. Thus, faculty decided to drop SOC 232 and add both STA 270 and STA 270L as supporting course requirements for the B.A. Geography program.

Faculty also decided to drop GLY 102, 107, or 108, and ECO 120 or ECO 230 as supporting course requirements for the B.A. Geography program. Geography majors learn about the physical environment in GEO 210, which is one of the core courses for the B.A. Geography program. Since the GLY courses also cover the physical environment, faculty determined that geography majors did not need to take one or more of the GLY support courses in addition to GEO 210. This is particularly true for geography majors whose interests align with one or more of the human geography sub-disciplines.

Faculty decided to drop ECO 120 or ECO 230 as supporting course requirements for the B.A. Geography program because our department no longer has faculty with strengths in Economic Geography, which these courses supported. Faculty agreed that our department’s discipline strengths are in the "Environment and Society" content areas and in "Geographic Skills" including GIS and Remote Sensing. The ECO supporting course requirements no longer align with departmental strengths.

In Fall 2013, faculty decided to add an additional option to the ACCT requirement that is analogous to the group research project in GEO 490 but would allow for an individual project instead.

The number of free electives must be changed from 38 to 37 hours to reflect the above changes in supporting course requirements.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

UNIVERSITY GRADUATION REQUIREMENTS
• General Education .................................................... .36 hrs.
• Orientation Course (waived for transfers with 30+ hrs.) ...... 1 hr.
• Wellness ...................................................................... 3 hrs.
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT – Geography majors will fulfill ACCT with GEO 490 or GEO 498. (Credit hours may be incorporated into Major or Supporting requirements)

Total hours University Graduation Requirements ...... 40 hours

MAJOR REQUIREMENTS
Core Courses ....................................................................... 15 hours
GEO 100, 210, 220, 353, and 490.

Geography Major Electives .............................................. 24 hours
At least 18 hours must be at upper division level. Majors are strongly encouraged to select their GEO elective hours and free elective hours in consultation with an advisor.

Supporting Course Requirements .................................... 3-4 hours
GLY(4 Element 4) 102, 107, or 108; SOC 232; ECO 120 (Element 5B) or ECO 230 (Element 5B) STA 270 and 270L.

= Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

Free Electives ...................................................................... 37-38 hours

TOTAL HOURS TO COMPLETE DEGREE .............. 120 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S&quot;,&quot;W&quot;)</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
</tr>
</tbody>
</table>

Proposal Approved by: 

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>9-27-13</td>
<td>Faculty Senate**</td>
<td>3/20/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>01-27-14</td>
<td>Board of Regents**</td>
<td>4/7/2014</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>02-25-14</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>FALL 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

To change GLY 304 to GLY 104;
To remove the minor requirements.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

GLY 304 has been renumbered to GLY 104;
With the 200 increase in observation hours, it is logistically infeasible for students to complete the requirements for a minor AND the observation hours within a reasonable timeframe for graduation.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and <em>underlines</em> for additions.)</td>
</tr>
</tbody>
</table>

**MAJOR REQUIREMENTS**

*Core Courses* ..........................................................30-33 hours
AST 130 or 135, 330, 335; GEO 115; GLY 102, 104, 109, 303, 304; three courses from the following: GEO 315; GLY 309(4), 315, 408, 410(4), 415, 420(4), 482, and 490.

*Minor Requirements* .....................................................16-21 hours
A minor in biology, chemistry, mathematics, or physics is required. These minors may be coupled with this science teaching major to allow dual certification.

*Supporting Course Requirements* .................................6-10 hours
BIO(5)Element 4) BIO 100, 101, 102, or 112(4); GLY 210, CHE 100, 101/101L(4), or 111/111L(4); MAT 108(6)Element 2) or higher; PHY (6Element 4) 101, 102, or 131(5); CSC 104 or CIS 212.

5 = Course also satisfies a General Education element.

*Hours are included within the 36 hr. General Education requirement above.*

*Professional Education Requirements* ............................34 hours
EDF 103(1), 203; 319 or 319W, 413; SED 401 or 401S;
ESE 490, 499(12), and 561; and 3 hrs of Applied Learning Field Experiences: EDF 349Q(0.5), 349R(0.5); EMS 349Q(0.5), 349R(0.5); ESE 349(1).

*Free Electives* .............................................................3-10 hours

TOTAL HOURS TO COMPLETE DEGREE ....126-138-120 hours
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Course Prefix &amp; Number</th>
<th>Course Title</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td>Geography and Geology</td>
<td>*</td>
<td>*</td>
<td>B.S. Geology</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>9-27-13</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>01-27-14</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

   - To add option to ACCT requirement in B.S. Geology degree program;
   - To remove GLY 172, 302, 304, and 305 from introductory core and add GLY 104;
   - To remove BIO support course requirement.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

   Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

   Department has developed independent capstone project for option in ACCT requirement;
   Changes to introductory core reflect curriculum changes included and discussed earlier in our packet;
   BIO removed as support course requirement due to diverse nature of geoscience careers and flexibility to the program; students in geoscience could equally benefit from ANT or AST courses included in new general education program depending on individual career goals.

C. The projected cost (or savings) of this proposal is as follows:

   - Personnel Impact: None.
   - Operating Expenses Impact: None.
   - Equipment/Physical Facility Needs: None.
   - Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

### Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

**UNIVERSITY GRADUATION REQUIREMENTS**

- General Education ..............................................................36 hrs.
- Orientation Course (waived for transfers with 30+ hrs.).....1 hr.
- Wellness .............................................................................. 3 hrs.
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT – Geology majors will fulfill ACCT with GEO 490 or GLY 498 or GLY 499. *(Credit hours are incorporated into program requirements below.)*

**Total hours University graduation requirements...........40 hours**

**MAJOR REQUIREMENTS**

**Core Courses**

- Introductory Core .............................................................6 hours

- Geology Core .......................................................................26-27 hours
- GLY 210 or CHE 111/111L(4); GLY 309(4), 315, 409(4), 410(4), 415(4), 420(4).

- **Geology Major Electives ...................................................12 hours**
  - Choose four courses from GLY 303, 351, 408, 460, 480, 482, 512, 535, 540, 550, 580; GEO 455, 456, 553, 556; and STA 215 or 270.

- **Capstone Course..............................................................3 hours**
  - GEO 490 or GLY 498 or GLY 499.

- **Supporting Course Requirements ..........................3-8 hours**
  - BIO(\(^\circ\)Element 4) 100, 101, 102, or 112(4); GEO 353; MAT 108(\(^\circ\)Element 2) or higher; PHY 101(\(^\circ\)Element 4) or higher.
  - Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

- **Free Electives ...............................................................24-30 hours**

**TOTAL HOURS TO COMPLETE DEGREE .............120 hours**
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Government</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Arts &amp; Sciences</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>10-21-2013</td>
<td>1/16/2014</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>11-18-2013</td>
<td>2/10/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td>NA</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Add POL 250 and POL 400W to the 3+2 program curriculum to reflect the current political science curriculum.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
The political science curriculum was changed last year to include POL 250 and POL 400W. The 3+2 curriculum did not get changed at the same time. This change is necessary to bring the two into alignment.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None.
Operating Expenses Impact: None.
Equipment/Physical Facility Needs: None.
Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

BACHELOR OF ARTS (B.A.) & Master of Public Administration (M.P.A.)

POLITICAL SCIENCE

Accelerated 3 + 2 Dual Degree Program

CIP Code: 45.1001

Students accepted to the 3+2 Accelerated Dual Degree Option are able to complete their B.A. degree and M.P.A. degree within 5 calendar years because up to 9 semester hours of graduate-level coursework will apply to both the undergraduate B.A. degree and the graduate M.P.A. degree. Only undergraduate students of proven academic ability will be considered for the program. Students should be aware that, in order to maintain their progress in the accelerated 3+2 program, careful coordination with their advisor is required.

Entrance requirements for the 3+2 adhere to the requirements for the M.P.A. Public Administration Program in the Graduate Catalog. Students admitted into the program will remain coded as undergraduate until fulfilling their BA requirements. Students admitted into the 3+2 program must complete the Political Science BA degree with a minimum 3.0 GPA to be allowed to proceed on with graduate program coursework. Students must fulfill all graduation requirements listed below.

Students may apply to the Graduate School for admission to the 3+2 program in their junior or senior year. Approval of both the department and Graduate School is required (see the form at http://gradschool.eku.edu/graduate-school-forms.

UNIVERSITY B.A. GRADUATION REQUIREMENTS

General Education ................................. 36 hours
Student Success Seminar (ASO 100; waived for transfers with 30+ hrs.) .............. 1 hour
Wellness .................................................. 3 hours
Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
ACCT - Political Science majors will select one of the following: POL 100S, 101S, 301, 349, 495, 496, 497, 498, 490, 499, HON 420, a program-approved student abroad experience, or a program-approved undergraduate research project. (Credit hours will be incorporated into the program requirements listed below.)

Total Hours University Graduation Requirements ........................................... 40 hours

B.A. 3 + 2 POLITICAL SCIENCE MAJOR REQUIREMENTS

Core Courses .............................................................. 42 45 hours

• POL 101, 212, 220, 250, 280, 370 or 374, 400W 551 or 552 or 553; 12 hrs of POL courses numbered 300 or above. No more than six hours of POL courses numbered 300 or above may be taken prior to completing POL 280.

• Diversity Requirement: 3 hrs from POL 345, 347, 373, 376, 445, 446, 464, or an appropriate POL course approved by the Chair. No more than 6 hours of POL 349 may be applied toward major requirements.

• POL 765, 801, 874.

Free Electives ................................................................. 38 35 hours

TOTAL HOURS TO COMPLETE DEGREE ...................................................... 120 HOURS

M.P.A. PUBLIC ADMINISTRATION PROGRAM REQUIREMENTS

(The M.P.A. Public Administration program will also be presented in the UG Catalog. For the 3 + 2 programs we show both the UG and GR programs so the students see in one place all work involved in the 3 + 2 BA/MPA program.)
### Curriculum Change Form
(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>College</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>University of California, Berkeley</td>
<td>Arts &amp; Sciences</td>
<td>Master of Public Administration (MPA)</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee  11/08/2013  Council on Academic Affairs  1/16/2014  
College Curriculum Committee  11/18/2013  Faculty Senate**  2/10/2014  
General Education Committee*  N/A  Board of Regents**  Pending  
Teacher Education Committee*  N/A  EFFECTIVE ACADEMIC TERM***  FALL 2014  
Graduate Council*  12/13/2013  

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar's Office after all approvals are received.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

To replace the GRD 858g oral and GRD 857f written comprehensive examination exit requirement with the field study capstone exit requirements, POL 870 or POL 871, and also to clarify the elective options for the Community Health Administration, Community Development, and Environmental Health tracks.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**
The MPA program, consistent with the Graduate School’s decision to change their policy on Comprehensive Exams, will replace the GRD 858g oral and GRD 857f written comprehensive examination exit requirement with one of the two applied field study course options: a) POL 870 internship portfolio course; or b) POL 871 applied analysis research project. In both of the applied field study courses, the MPA student is afforded a wide range of opportunities for intellectual and professional development, including:

1. The chance to apply knowledge and skills learned in the classroom to actual work situations and problems, and to develop new or improved knowledge derived from the experience;
2. The opportunity to conduct an extended study of a problem of interest to the student and to develop this into a significant written project that will be the basis of the student's oral examination;
3. The chance to build practical experience and accomplishments in ways that enhance the student's professional credentials; and
4. The opportunity to develop new contacts and supportive references among professional peers.

The applied field study options, which students choose near or after the completion of all core course requirements, are more consistent with evolving practices in graduate education, and allows programs added flexibility in determining the most effective types of exit competencies for their students. For the purpose of the MPA program, the applied field study exit requirements also more effectively synthesize central elements of the student's graduate program that aligns with the EKU Graduate Student Learning Outcomes and our accrediting body's (NASPAA) accreditation standards for professional master's degree programs in public affairs, policy and administration.

The changes made with regard to the selection of approved electives for the three MPA tracks will facilitate the graduation process by being more inclusive of the electives that students may take (students must have prior advisor approval to sign up for electives), without having to submit as many exception forms in those instances where the desired electives - in particular those offered in different departments - is either no longer being taught at EKU or because it is not taught in the semester in which the student needs it to meet their graduation deadline.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)
## General Degree Program

### MPA Core

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 765, 800, 801, 874, 875, 876, 877, and 879</td>
<td>24</td>
</tr>
</tbody>
</table>

### Internship or Applied Analysis in Public Administration

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 870 or 871</td>
<td>3</td>
</tr>
</tbody>
</table>

### Electives

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 870 or 871</td>
<td>12</td>
</tr>
</tbody>
</table>

Must have approval of advisor to count for degree.

### Exit Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRD 85f, 85g</td>
<td></td>
</tr>
</tbody>
</table>

### Internship or Applied Analysis in Public Administration

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 870 or 871</td>
<td>3</td>
</tr>
</tbody>
</table>

### Total Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 870 or 871</td>
<td>39</td>
</tr>
</tbody>
</table>

## Community Health Administration Concentration

### MPA Core

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 765, 800, 801, 874, 875, 876, 877, and 879</td>
<td>24</td>
</tr>
</tbody>
</table>

### Community Health Core

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>All students in this concentration will take HEA 898 and with their advisor’s prior approval select nine hours from the following: POL 846, 847, and HEA 700 or 800-level courses, HEA 791, 816, 855, 875, and 880</td>
<td>12</td>
</tr>
</tbody>
</table>

### Internship or Applied Analysis in Public Administration

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 870 or 871</td>
<td>3</td>
</tr>
</tbody>
</table>

### Exit Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRD 85f, 85g</td>
<td></td>
</tr>
</tbody>
</table>

### Internship or Applied Analysis in Public Administration

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 870 or 871</td>
<td>3</td>
</tr>
</tbody>
</table>

### Total Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 870 or 871</td>
<td>39</td>
</tr>
</tbody>
</table>

## Environmental Health Concentration

### MPA Core

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 765, 800, 801, 874, 875, 876, 877, and 879</td>
<td>24</td>
</tr>
</tbody>
</table>

### Environmental Health Core

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>All students in this concentration will take EHS 850, and with their advisor’s prior approval select nine hours from the following: POL 846, 847, and EHS 700 or 800-level courses, EHS 825, 845, 846, 847, 855, 870, 880</td>
<td>12</td>
</tr>
</tbody>
</table>

### Internship or Applied Analysis in Public Administration

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 870 or 871</td>
<td>3</td>
</tr>
</tbody>
</table>

### Exit Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRD 85f, 85g</td>
<td></td>
</tr>
</tbody>
</table>

### Internship or Applied Analysis in Public Administration

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 870 or 871</td>
<td>3</td>
</tr>
</tbody>
</table>

### Total Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL 870 or 871</td>
<td>39</td>
</tr>
</tbody>
</table>

### Program Plan

During the first term, graduate students must meet with their advisor to develop a planned program. Students for whom program plans have not been appropriately filed will not be eligible for a second registration.

## IV. EXIT REQUIREMENTS
IV. EXIT REQUIREMENTS

Comprehensive Examinations—Comprehensive written examinations are held after students have completed all core course requirements. Comprehensive oral examinations are held after application for a degree has been filed and evidence exists indicating that a student should complete all degree requirements including the internship or applied analysis.

Applied Field Study – All students will satisfactorily complete 3 hours of POL 870 (or) POL 871 near or after the completion of all core MPA course requirements in a manner that synthesizes central elements of the student’s graduate program and aligns with the EKU Graduate Student Learning Outcomes and NASPAA accreditation standards for professional master’s degree programs in public affairs, policy and administration.
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

| Part I | Department Name | College | Program Title | Departmental Committee Approved by: Date | Council on Academic Affairs Approved by: Date | College Curriculum Committee Approved by: Date | Faculty Senate Approved by: Date | General Education Committee Approved by: Date | Board of Regents Approved by: Date | Teacher Education Committee Approved by: Date | EFFECTIVE ACADEMIC TERM |
|--------|-----------------|--------|---------------|-----------------------------------------|-----------------------------------------------|------------------------------------------|--------------------------------|------------------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------|
| (Check one) | New Course (Parts II, IV) | Physics and Astronomy | Arts and Sciences | *Course Prefix & Number | *Course Title | 10/30/2013 | 1/16/2014 | 11/18/2013 | Faculty Senate** | 2/10/2014 | NA | EFFECTIVE ACADEMIC TERM*** | FALL 2014 |
| | Course Revision (Parts II, IV) | | | *Course Prefix & Number | | | | NA | Board of Regents** | Pending | |
| | Hybrid Course ("S," "W") | | | *Course Title | | | | | | | | |
| | New Minor (Part III) | Bachelor of Science (B.S.) Physics/Teaching | | *Program Title | | | | | | | | |
| | Program Suspension (Part III) | | | | | | | | | | | |
| | Program Revision (Part III) | | | | | | | | | | | |

*Provide only the information relevant to the proposal.

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

To revise the Physics/Teaching B.S. program to drop AST 330 and add AST 335.

A. 2. **Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

B. **The justification for this action:**

PHAS wants to create a new upper level astronomy course, AST 335, with a laboratory component. The goal is to use this course to replace the existing AST 330, to meet the requirements of Element 4 in the General Education program. A minor edit to the BIO 100/102 Gen Ed element is made. The action will keep the program description up to date.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None

**Operating Expenses Impact:** None

**Equipment/Physical Facility Needs:** None

**Library Resources:** None
### Part III. Recording Data for Revised or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a revised program, provide the current program requirements using strikethrough for deletions and <em>underlines</em> for additions.</td>
</tr>
<tr>
<td>2.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
</tr>
</tbody>
</table>

Revised* Program Text

("Use strikethrough for deletions and *underlines* for additions.

- see next page -
Program Objectives

Upon completion of this program the graduate will: 1) be able to apply mathematics to analyze problems in Physics; 2) be able to use fundamental physical results, such as conservation laws, to study physical systems; 3) be able to analyze important processes occurring in physical systems. Additionally, graduates of this program will: 1) be prepared to take and pass the Praxis exam in Physics; 2) be prepared to teach Physics in a secondary school.

UNIVERSITY GRADUATION REQUIREMENTS

- General Education ............................................................................................................................. 36 hours
- Student Success Seminar (ASO 100; waived for transfers with 30+ hrs.) ........................................ 1 hour
- Wellness ........................................................................................................................................... 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT – Physics teaching majors will select one of the following: ESE 499, PHY 406, 470, 410, 349, 349 A-N, HON 420

with a program approved thesis topic, a program-approved leadership Experience, or a program-approved Study abroad experience. (Credit hours may be incorporated into Major or Supporting requirements.)

Total hours University Graduation Requirements ............................................................................. 40 hours

MAJOR REQUIREMENTS

Core Courses ............................................................................................................................................ 30 hours
AST 135, 330335; PHY 201(5) or 131(5), PHY 202(5) or 132(5); 14 hrs of physics courses numbered 300 and above.

Required Minor ..................................................................................................................................... 10-21 hours
A minor in mathematics, computer science, chemistry, earth science, biology, or other department-approved minor is required.

Supporting Course Requirements ....................................................................................................... 13 hours
CHE 111/111L(Element 4), 112/112L; MAT 124*(4) (Element 2), 224(4); BIO 100(Element 4A) or 102(Element 4A); CSC 104 or CIS 212.

$^G$ = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

Professional Education Requirements ................................................................................................ 34 hours
EDF 103(1), 203, 319 or 319W, 413; SED 401 or 401S; ESE 561, 490, 499(12); and 3 hrs. of Applied Learning Field Experiences: EDF 349Q(0.5), 349R(0.5); EMS 349Q(0.5), 349R(0.5); and ESE 349(1).

TOTAL HOURS TO COMPLETE DEGREE ............................................................................................. 128-139 hours

*a preparatory course (MAT 109) in mathematics may be required before admission to MAT 124.

Candidates earning a degree that leads to teacher certification must take the PRAXIS Series (Professional assessments for Beginning teachers) and PLT (Principles of learning and teaching) exams as a requirement for graduation. Candidates are encouraged to review the schedule for PRAXIS and PLT registration deadlines prior to beginning the senior year (http://www.kyepsb.net/assessment/index.asp and www.ets.org/praxis). Specialty exams are required for each certification area sought and it may take more than one test date to complete all requirements. Candidates should confer with their education advisor/counselor to determine the optimal time to take required exams.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
</tr>
</tbody>
</table>

Proposal Approved by: Date Date
Departmental Committee 10/16 & 12/4/2013 Council on Academic Affairs 1/16 & 2/20/2014
College Curriculum Committee 11/18/2013 & 1/27/2014 Faculty Senate** 2/10 & 3/17/2014
General Education Committee* NA Board of Regents** Pending
Teacher Education Committee* NA EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council* 12/13/2013 & 2/7/2014

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   1. Alter the balance of hours that OTS students in the autism certificate program earn for OTS 831 (for 3 to 2 hours) and 846 (from 3 to 4 hours); and add CDS 720 and 878 to the CDS course requirement.
   2. Add PSY 838 (Practicum in Clinical Psychology) to the Autism Spectrum Disorders Certificate.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
   Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
   1. The OT department changed the credit hours for OTS 831 after the original Autism Certificate curriculum was approved. To offset the loss of hours, we are adding an hour to the requirement for OTS 846, which has flexible credit hours ranging from 3 to 5. Offering CDS 720 and 878 provides more choices in the communication disorder area.
   2. The Psychology department has separated the Clinical Psychology and School Psychology program practicum courses into two courses-PSY 838 and PSY 843, respectively. Either course satisfies the practical application requirement for the Autism Spectrum Certificate, therefore, PSY 838 needs to be added to the list of course options.

C. The projected cost (or savings) of this proposal is as follows:
   Personnel Impact: None
   Operating Expenses Impact: None
   Equipment/Physical Facility Needs: None
   Library Resources: Adequate
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

The program section goes just below the section on Master of Science and Specialist in Psychology

Autism Spectrum Disorder Certificate

*CIP Code: 42.9999

The Autism Spectrum Disorder Certificate provides integrated multidisciplinary training in autism and related disorders. Participation is limited to students enrolled in graduate degree programs in Psychology, Occupational Therapy, Communication Disorders, and Special Education. Admission to one of the designated graduate degree programs does not guarantee admission to the certificate program. Post-degree students with graduate degrees in one of these fields will also be considered, although the focus of the certificate is on pre-service training. Students seeking admission to the certificate program should contact their graduate program advisor for information.

A total of 18 credit hours is required for candidates for the Autism Spectrum Disorder Certificate, including 1 course in each of the four participating disciplines (Psychology, Occupational Therapy, Communication Disorders, and Special Education), one discipline-specific practicum in autism spectrum disorders, and a capstone course in autism spectrum disorders.

OTS 863 ............................................................ 3 hours
PSY 777 ............................................................. 3 hours
CDS 867 or CDS 878 or CDS 720 ................................3 hours
SED 790 ..............................................................3 hours
OTS 831 (2 hours)* or PSY 843 or PSY 838 or CDS 874 or SED 897...3 hours
OTS 846 (4 hours)* or CDS 899 or PSY 887 or OTS 846
or CDS 898 or SED 897 or PSY 898 or PSY 899 or CDS 899 or
PSY 898 ..............................................................3 hours

Total Course Requirements ....................................... 18 hours

Comprehensive Examination: In addition to the exit requirements for their degree, candidates for the certificate will be required to successfully complete an oral examination on Autism Spectrum Disorders.

*OTS 831 must be paired with OTS 846 to equal 6 hours.
# Curriculum Change Form

*(Present only one proposed curriculum change per form)*

*(Complete only the section(s) applicable.)*

**Part I**

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Psychology</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Arts and Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>B.S. Psychology</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee 10/2/2013 & 2/5/2014  
College Curriculum Committee 11/18/2013 & 2/17/14  
General Education Committee*  
Teacher Education Committee*  
Graduate Council*  
Clinical Education Committee  
Graduate Council  
Graduate Council*  
Graduate Council*  

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.**

***To be added by the Registrar's Office after all approval is received.

## Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:**

1. Add PSY 399 and 318 as courses that satisfy the Skills requirement, and PSY 419 as a course that satisfies the Capstone requirement for the Psychology degree.

2. Create Concentrations within the Bachelor of Science in Psychology degree program.

**A. 2. Proposed Effective Academic Term:** Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

1. An ad hoc committee composed of instructors in our research methods courses determined that students are not receiving proper training on research methodology skills, particularly when developing their own projects. The PSY 399/419 course sequence replaces a one semester Senior Thesis course (PSY 401). By having a two semester sequence, students will receive more thorough training for students in research methodology. PSY 399 is in the Skills category because it teaches a foundation skill for Psychologists-designing research projects. PSY 419 is in the Capstone sequence because the course provides more advanced training in carrying out research projects which is a fundamental skill for graduates in psychology that are frequently needed in graduate school and work settings. PSY 401 will be dropped effective Fall 2015, as there are still students who are in the current/previous catalog. PSY 318 (Introduction to School Psychology) is a new course being added to the Skills section. This course represents a major applied segment of the field of Psychology, and thus is appropriate for the Skills section of the curriculum.

2. By providing a coherent set of courses, Concentrations offer students a clear path toward exploring areas of interest or preparing for a career. Completion of a Concentration will provide students with documented knowledge/skills/ experience relevant to a variety of jobs available to those with a Bachelor's degree in Psychology. This is especially useful for a major such as Psychology from which students can pursue many diverse paths after graduation.

**C. The projected cost (or savings) of this proposal is as follows:**

Personnel Impact: None.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Bachelor of Science (B.S)
Psychology
CIP Code: 42.0101

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ................................................. 36 hours
• Student Success Seminar (GSD 101; waived for transfers with 30+ hrs.) .................................................... 3 hours
• Wellness.......................................................... 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT – Psychology majors will fulfill ACCT with PSY 400 or 401 or 579 (Credit hours may be incorporated into Major or Supporting requirements)
Total Hours University Graduation Requirements ...... 42 hours

MAJOR REQUIREMENTS
A minimum grade of “C” is required in all courses counted toward the major.

Core Courses........................................................................................................................................43-45 34 hours
a) PSY 200, 250 or 250W, 258, 309(4) or 309W(4), 310, 499 (0), and at least 3 hours from each of the following areas:
b) At least 3 hours from each of the following groups:
  1. Biological Bases of Behavior: PSY 311, 315, 315L (students in the Substance Abuse or Brain and Cognitive Science Concentrations must select 311 for this group)
  3. Developmental: PSY 312, 314, 316 (students in the Child and Family Psychology must select 312; students in the Psychology of the Workplace Concentration must select either 314 or 316)
  4. Social/Personality: PSY 300, 305, 308 (students in the Substance Abuse, Autism Spectrum, Forensic, or Workplace Concentrations must select 308 in this area)
  5. Skills: PSY 318, 319, 399, 405, 406, 490, 590 (Students in the Substance Abuse Concentration must select 490; students in the Child and Family Concentration must select 406; students in the Workplace Concentration must select 405)
  6. Capstone: 400, 401, 419, 579

c) And 12 hours of psychology electives. At least 3 hours must be numbered 400 or above. (PSY 280, 402 and 403 may not be used as a psychology elective.)
d) PSY 499 Senior Exit Course in Psychology ........ 0 hours

Concentrations:
Psychology (General) ................................................................. 9 hours
9 hours of psychology electives. At least 3 hours must be numbered 400 or above. (PSY 280, 402 and 403 may not be used as a psychology elective.)

**Substance Abuse**

PSY 305, 405, 406, 429 
12 hours

**Developmental Disabilities/Autism Spectrum Disorders**

PSY 312, 406, 408; PSY 477 or 577 
12 hours

**Forensic Psychology**

PSY 300, 305, 314, 466 
12 hours

**Child and Family Psychology**

PSY 314, 377 or 318, 405, 408 
12 hours

**Psychology of the Workplace**

PSY 300, 305, 319, 590 
12 hours

**Brain and Cognitive Sciences**

PSY 315, 317, 413; one of the following: PSY 333, 530, approved 497/597; one of the following: BIO 171, 301, 371, CSC 160, MAT 124, PHI 352 
15 hours

**Free Electives**

33-35-29-35 hours

**TOTAL HOURS TO COMPLETE DEGREE**

120 hours

*Important Note for Transfer Students and Students who have changed their major:* You should allow at least four semesters to complete the required psychology courses. It is strongly recommended that you take PSY 258 during your FIRST semester.

**SECOND MAJOR IN PSYCHOLOGY**

Requirements are the same for a first or a second major in psychology.

Students pursuing any of the Concentrations are strongly encouraged but not required to complete PSY 349, Co-operative Study, in the Concentration area.
# Curriculum Change Form

(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Accounting, Finance &amp; Information Systems</td>
<td>Business &amp; Technology</td>
</tr>
</tbody>
</table>

### Course Revision (Parts II, IV)
*Course Prefix & Number*  
*Course Title*

### New Minor (Part III)
*Program Title*  
Minor in Personal Finance

### Program Revision (Part III)
*Provide only the information relevant to the proposal.*

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>1/21/2013 – 1/10/2014</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>1/17/2014</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>N/A</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td>FALL 2014</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Change the prefix INS to RMI in catalog

**A. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

The course prefix for all INS courses was changed to RMI.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

#### Revised* Program Text

(*Use strikethrough for deletions and *underlines* for additions.)

#### MINOR IN PERSONAL FINANCE

Designed to prepare students to make informed financial decisions regarding investments, mortgages, loans, retirement planning, etc. Students minoring in personal finance must earn at least 12 hours of the total hours at EKU and maintain a cumulative GPA of 2.0 in all courses comprising the minor. This minor includes the following courses:

**Requirements**

- ACC 201, 322; FIN 201, 311, 324; INS RMI 370

**Total Requirements**...............................8 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)  
New Course (Parts II, IV)  
Course Revision (Parts II, IV)  
Hybrid Course ("S," "W")  
New Minor (Part III)  
Program Suspension (Part III)  
Program Revision (Part III)  

Department Name
Accounting, Finance and Information Systems
College
Business and Technology
Course Prefix & Number
INS to be changed to RMI
Program Title
Minor in Risk Management and Insurance

Proposal Approved by:

Departmental Committee 11/21/2013 - 1/10/2014
Council on Academic Affairs 2/20/2014
General Education Committee NA 3/17/2014
Teacher Education Committee NA Board of Regents** Pending
Graduate Council* NA EFFECTIVE ACADEMIC TERM*** FALL 2014

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:
   Change the Prefix INS to RMI in the catalog

A. 2. Proposed Effective Academic Term:
   Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
   NA

B. The justification for this action:
   The prefix for all INS courses was changed to RMI

C. The projected cost (or savings) of this proposal is as follows:
   Personnel Impact:
   None
   Operating Expenses Impact:
   None
   Equipment/Physical Facility Needs:
   None
   Library Resources:
   None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underline for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underline for additions.)

MINOR IN RISK MANAGEMENT AND INSURANCE
The minor consists of 18 hours including three hours of a required accounting course, nine hours of required Risk Management and Insurance courses and six hours of approved Risk Management and Insurance electives. Students must earn at least 12 of the 18 hours used for the minor in residence at EKU and must maintain a cumulative GPA of 2.0 in all courses comprising the minor.

Requirements..........................................................................................18 hours
ACC 201, RMI 370, RMI 372, RMI 374, plus six hours of approved upper-division (300 or 400 level) RMI electives.
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>College</th>
<th>Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>Accounting, Finance &amp; Information Systems</td>
<td>Business &amp; Technology</td>
<td>Bachelor of Business Administration (B.B.A.)</td>
</tr>
<tr>
<td></td>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>11/21/2013 - 1/10/2014</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>1/17/2014</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>N/A</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

   Change the prefix INS to RMI in catalog

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

   Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

   NA

B. The justification for this action:

   The course prefix for all INS courses was changed to RMI.

C. The projected cost (or savings) of this proposal is as follows:

   Personnel Impact:

   None

   Operating Expenses Impact:

   None

   Equipment/Physical Facility Needs:

   None

   Library Resources:

   None

CB&T 86
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

**Revised* Program Text**

(*Use strikethrough for deletions and underlines for additions.)

**BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)**

**FINANCE**

*CIP Code: 52.0801*

**UNIVERSITY GRADUATION REQUIREMENTS**

- General Education ..................................................................................... 36 hours
- Student Success Seminar (BTO 100; waived for transfers with 30+ hrs) .... 1 hour
- Wellness ...................................................................................................... 3 hours
- Writing Intensive Course (hours incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT -Finance majors will fulfill ACCT with GBU480. (Credit hours may be incorporated into Major or Supporting requirements)

**Total Hours University Graduation Requirements** ............................................................ 40 hours

**MAJOR REQUIREMENTS**

**College Requirements:**

BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

**Core Courses:**

Pre-Business Core ............................................................................................ 12 hours
- ACC 201, 202; GBU 204; QMB 200.

Business Core ................................................................................................. 21 hours
- CCT 300W; CIS 300; FIN 300; GBU 480; MGT 300, 370; MKT 300.

**Finance Requirements** .................................................................................. 30 hours

- FIN 201, 301; and one of the following options:
  - **Managerial Finance Option:**
    - ACC 301, 302, 327; FIN 310, 330, 410, 424; 3 hrs from ACC 322, 425, 501, 525, FIN 311, 324, 349, 420.
  - **Financial Planning Option:**
    - ACC 322; FIN 311, 324, 420; INS RMI 370, 374, 474; 3 hrs from FIN 310, 330, 349, 410, 424, INS RMI 380.

**Supporting Course Requirements** ...................................................................... 9 hours

- CIS 212 or CSC 104; ECO 230(Element 5B), 231; MAT 107(Element 2) or 211(Element 2); PSY 200 or 200W or SOC 131.

- *Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.*

**Free Electives (non-business courses)** ................................................................... 8 hours

**TOTAL HOURS TO COMPLETE DEGREE** ................................................................. 120 hours
## Curriculum Change Form

**Present only one proposed curriculum change per form**

**Complete only the section(s) applicable.**

<table>
<thead>
<tr>
<th>Part</th>
<th>Section</th>
<th>Description</th>
<th>Department Name</th>
<th>College</th>
<th>New Course (Parts II, IV)</th>
<th>Course Prefix &amp; Number</th>
<th>Course Title</th>
<th>New Minor (Part III)</th>
<th>Program Suspension (Part III)</th>
<th>Program Revision (Part III)</th>
<th>Effective Academic Term***</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Check one</td>
<td><strong>(Check one)</strong></td>
<td><strong>Department Name</strong></td>
<td><strong>Accounting Finance and Information Systems</strong></td>
<td><strong>College</strong></td>
<td><strong>Business and Technology</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hybrid Course (&quot;S.&quot; or &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Proposal Approved by:
- **Departmental Committee**: 11/21/2013 – 1/10/2014
- **College Curriculum Committee**: 1/17/2014
- **General Education Committee**
- **Teacher Education Committee**
- **Graduate Council**

### Date
- **Departmental Committee**: 2/20/2014
- **College Curriculum Committee**: 3/17/2014
- **General Education Committee**: NA
- **Teacher Education Committee**: NA
- **Graduate Council**: NA

### Effective Academic Term***
- **FALL 2014**

---

**A. Specific action requested:**
- Change the Prefix INS to RMI in the catalog.

**B. The justification for this action:**
- FIN 324 (Principles of Investments) will give RMI majors interested in a career in personal financial planning knowledge to help clients manage their investments.
- The course prefix for all INS courses was changed to RMI.

**C. The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:** None
- **Operating Expenses Impact:** None
- **Equipment/Physical Facility Needs:** None
- **Library Resources:** None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text

("Use strikethrough for deletions and underlines for additions.

BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)
RISK MANAGEMENT AND INSURANCE
CIP Code: 52.1701

UNIVERSITY GRADUATION REQUIREMENTS
- General Education .................................................................................................................. 36 hours
- Student Success Seminar (BTO 100; waived for transfers with 30+ hrs) ...................... 1 hour
- Wellness ..................................................................................................................................... 3 hours
- Writing Intensive Course (hours incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - Risk Management and Insurance B.B.A. majors will fulfill ACCT with GBU 480. (Credit hours may be incorporated into Major or Supporting requirements)

Total Hours University Graduation Requirements ........................................................................... 40 hours

MAJOR REQUIREMENTS
College Requirements:
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Core Courses:
  - Pre-Business Core ......................................................................................................................... 12 hours
  - ACC 201, 202; GBU 204; QMB 200.
  - Business Core ................................................................................................................................. 21 hours
  - CCT 300W, CIS 300, FIN 300, GBU 480, MGT 300, 370, MKT 300.

Risk Management and Insurance Requirements ................................................................................... 27 hours
- INS RMI 370, 372, 374, 378, 486 or 460 or 474, and twelve additional hours of Risk Management and Insurance electives may be taken from the following: INS-RMI 349—up to a maximum of six hours, INS RMI 380, 460, 474, 476, 486 and INS RMI 400—up to a maximum of six hours total, INS RMI 490—up to a maximum of six hours; APS 350, 438, FSE 350, TRS 332, GBU 310, 311, MGT 330, MKT 310, FIN 201, FIN 310, 311, 324 and 390S.

Supporting Course Requirements ....................................................................................................... 9 hours
- CIS 212 or CSC 104; ECO 230 (6th Element 5B), 231; MAT 107 (6th Element 2) or 211 (6th Element 2);
- PSY 200 (6th Element 5B) or 200W (6th Element 5B) or SOC 131 (6th Element 5B).

Free Electives (non-business) .............................................................................................................. 11 hours

TOTAL HOURS TO COMPLETE DEGREE ........................................................................................... 120 hours
**Curriculum Change Form**  
*(Present only one proposed curriculum change per form)*  
*(Complete only the section(s) applicable.)*

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Agriculture</th>
<th>Business and Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td><em>Course Prefix &amp; Number</em></td>
<td><em>Course Title</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td><em>Program Title</em></td>
<td>Agriculture B.S.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X_ Program Revision (Part III)</td>
<td><em>Provide only the information relevant to the proposal.</em></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Proposal Approved by:**

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
<th>College Curriculum Committee</th>
<th>Date</th>
<th>Faculty Senate**</th>
<th>Date</th>
</tr>
</thead>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

---

**Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Move one supporting course to Agribusiness concentration, add courses to other concentrations. Change the required Economics course.

A. 2. **Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

B. **The justification for this action:**

The accounting course is not applicable to all Agriculture concentrations. Agriculture majors do not need the higher level economics course since they also take an Agriculture Economics course at that level.

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in the catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

BACHELOR OF SCIENCE (B.S.) AREA MAJOR

AGRICULTURE

CIP Code: 01.0301

UNIVERSITY GRADUATION REQUIREMENTS

- General Education ......................................................................................................................................................................................... 36 hours
- Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.) .................................................................................................. 1 hour
- Wellness .................................................................................................................................................................................................................. 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- The table below lists the revised program requirements including any added requirements.

Total Hours University Graduation Requirements ................................................................................................................................. 120 hours

MAJOR REQUIREMENTS

College Requirement: Professional Skills Seminar ................................................................................................................................. 1 hour

Core Courses ........................................................................................................................................................................................................ 30 hours

AGR 115(2), 125, 126(1), 130, 131(1), 213(3), 215, 216(1), 308, 340, 409, 411(1); three hours from AGR 301, 302 (AF), or 349.

Options (select one):

- Agribusiness Management.................................................................................................................................................................................. 37 40 hours

- Agriculture Energy Systems Management Option ............................................................................................................................ 36 38 hours

- Agronomy, Soils and Natural Resources ................................................................................................................................................... 35 38 hours

- Animal Science ........................................................................................................................................................................................................ 36-37 40 41 hours

- Supporting Course Requirements ........................................................................................................................................................................ 8 5 hours

- Free Electives:

- Agribusiness Management .................................................................................................................................................................................. 4 hours
- Agriculture Energy Systems Management ..................................................................................................................................................... 6 hours
- Agronomy, Soils and Natural Resources ............................................................................................................................................... 6 hours
- Animal Science ........................................................................................................................................................................................................ 4 3 3 hours
### Curriculum Change Form
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

#### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Agriculture</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Business and Technology</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>Horticulture B.S.</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
<tr>
<td>X_ Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

#### Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>12/5/2013</td>
<td>Council on Academic Affairs</td>
<td>2/20/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>1/17/2014</td>
<td>Faculty Senate**</td>
<td>3/17/2014</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
<td>Pending</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>FALL 2014</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar's Office after all approval is received.

#### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Condense concentrations through the combination of course material. Move one supporting course to Agribusiness concentration, add courses to other concentrations. Change the required Economics course.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

Loss of Horticulture faculty line and shift of emphasis necessitated the reduction in course offerings. The accounting course is not applicable to all Horticulture concentrations. Horticulture majors do not need the higher level economics course since they also take an Agriculture Economics course at that level.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**
None

**Operating Expenses Impact:**
None

**Equipment/Physical Facility Needs:**
None

**Library Resources:**
None
### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

### Revised* Program Text

("Use strikethrough for deletions and underlines for additions.

**BACHELOR OF SCIENCE (B.S.) AREA MAJOR**

**HORTICULTURE**

CIP Code: 01.0603

**UNIVERSITY GRADUATION REQUIREMENTS**

- General Education ................................................................................................................................. 36 hours
- Student Success Seminar (waived for transfers)...................................................................................... 1 hour
- Wellness ..................................................................................................................................................... 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT – Horticulture majors will fulfill ACCT with AGR 509, OHO 498 or OHO 499. (Credit hours may be incorporated into Major or Supporting requirements)

**Total Hours University Graduation Requirements** ............................................................................... 40 hours

**MAJOR REQUIREMENTS**

**College Requirement** ........................................................................................................................... 1 hour
AGR 305 and BTS 400 (CR only, no hours).

**Core Courses** ........................................................................................................................................ 30-39 hours
AGR 213(1), 215, 216(1), 308, 409, 411(1), 388(4), 412(1), 313, 314(1), 304(4), 349(4), 354(2), and one of the following options:

**Options:**

- Agribusiness Management ......................................................................................................................... 33-36 hours

  AGR 301, 310, 350, 440, 499 or 509; with advisor approval select 9 hrs of courses in a horticulture specialty; select 12 hrs of upper level elective courses in AGR and/or OHO.

  AGR 306(2), 307, 314(1), 315(1), 324(4), 325(1), 361(2), 372, 384, 530 and if elected, select 6 hrs of upper level elective courses in AGR and/or OHO.

- Fruit and Vegetable Production .............................................................................................................. 24-25 hours

  AGR 205(1), 206, 208, OHO 301(2), 304(4), 372, 373, 374, 375, 378, 388, 499 or 509; select 6 hrs of upper level elective courses in AGR and/or OHO.

- Landscape Horticulture and Nursery ......................................................................................................... 34-35 hours

  OHO 351(4), 365(2), 366, 367, 368, 370, 372, 388, 391(3), 392, 499; select 4-6 hrs of upper level elective courses in AGR and/or OHO.

- Turfgrass Management ............................................................................................................................ 32-33 hours

  AGR 210(2), 212(1), 204, 416, OHO 301(1), 351(4), 333, 352(2), 362(1), 370, 498; select 6-8 hrs of upper level elective courses in AGR and/or OHO.

- Supporting Course Requirements

  BIO 111(2) or 112(4) (Element 4), 318, CHE 101/101L (Element 4), ECO 236 (Element 5B), CCT 201 or CIS 212 or CSC 104. (*Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.)

**Free Electives:**

- Agribusiness Management ......................................................................................................................... 6-8 hours

- Horticulture/Greenhouse Management ..................................................................................................... 6-8 hours

- Fruit and Vegetable Production .............................................................................................................. 6-8 hours

- Landscape Horticulture ............................................................................................................................. 6-8 hours

- Turfgrass Management ............................................................................................................................. 6-8 hours

**TOTAL HOURS TO COMPLETE DEGREE** ............................................................................................. 120 hours
## Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td></td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Department Name: Applied Engineering &amp; Technology</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>College: Business &amp; Technology</td>
</tr>
<tr>
<td>Hybrid Course (“S,” “W”)</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>Date: 1/10/14</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>1/17/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)*

**Approval needed for program revisions or suspensions.**

***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

#### A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

1. Drop old catalog course numbers AVN 194A, 220A, 205A and 206A.
2. Add AVN 192A, 193A, 221A, and 222A.
3. Drop the statement: "No more than 12 hours of core courses taken for the aviation (administration option) major may be counted toward the minor in aviation (flight)."
4. Correct typo by changing GEO 215 to GEO 315.

#### A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

#### A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

#### B. The justification for this action:

1. Courses have been replaced.
2. Restriction regarding core courses is not necessary for aviation flight minor.
3. GEO 215 is a typo

#### C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
**Part III. Recording Data for Revised or Suspended Program**

1. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

### Revised* Program Text

(*Use *strikethrough* for deletions and *underlines* for additions.)

**Minor In Aviation (Flight)**

**Aviation Program**

**Requirements**

A student may minor in aviation (flight) by completing a minimum of 23 semester hours as follows: AVN 150, 192, 194A, **192A**, **193A**, 205A, 206A, 220, 220A, 221A, 222A, 300, 315, GEO 245, 315. No more than 12 hours of core courses taken for the aviation (administration option) major may be counted toward the minor in aviation (flight).
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Proposals Approved by</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Applied</td>
<td>Business &amp; Technology</td>
<td>Departmental Committee</td>
<td>1/10/14</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td>College Curriculum Committee</td>
<td>1/17/2014</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>Hybrid Course (“S,” “W”)</td>
<td></td>
<td></td>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Add AVN 470-National Air Space System as an “or” option to AVN 340-Airport Management in the Core Courses.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

The addition of this course for proflight concentration students is required by the FAA to facilitate the new 1000-hour ATP (Airline Transport Pilot) certification

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

EFFECTIVE ACADEMIC TERM*** FALL 2014
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in the catalog. List any concentrations and/or minors affected by the program’s suspension.

Revised Program Text
("Use strikethrough for deletions and underlines for additions.

Bachelor of Science (B.S.)
Aviation
CIP Code: 49.0102

UNIVERSITY GRADUATION REQUIREMENTS

General Education (9 supporting hours are included within the 36 hours of General Education requirements) 36 hours

- Orientation Course (BTO 100; waived for transfers with 30+ hrs.) ........................................ 1 hour
- Wellness ................................................................................................................................. 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT (Credit hours may be incorporated into Major or Supporting requirements) Capstone course for aviation majors is AVN 402

Total Hours University Graduation Requirements .................................................. 40 hours

MAJOR REQUIREMENTS

College Requirement: Professional Skills Seminar
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Core Courses ............................................................................................................................. 34 hours
AVN 150, 192 (4), 315, 325, 340 or 470, 350, 370, 401, 402, 410, 460, and 467 (CR only, no hours). Majors must also select one of the following concentrations.

Concentrations (select one):

- Professional Flight SEL ......................................................................................................... 34 hours

- Professional Flight MEL ......................................................................................................... 34 hours

- Aerospace Management ...................................................................................................... 34 hours
  ACC 201, 202; GBU 204; MKT 301; AVN 400, 390, ECO 231, and 13 hours free electives. * Note: selecting only lower division courses may result in additional course work being needed to meet the university requirement of 42 hours of upper division credits. Students are referred to Degree Works to check for course pre-requisites and monitor upper division course.

- Aerospace Technology ......................................................................................................... 34 hours
  AVN 360, 390, 435, and twenty-five credit hours of aviation technical electives.

Supporting Course Requirements ........................................................................................................ 12-14 hours
TEC 161; ECO 230 ("Element SB"); GEO 315 or AVN 335; MAT 107 or higher ("Element 2"); MGT 300 or 301; PHY 101 or higher ("Element 4"); and STA 215 or QMB 200.
(" = Course also satisfies a General Education element. Supporting hours are included within the 36 hours of General Education requirements).

Free Electives .......................................................................................................................... 0-3 hours

Total hours to complete Degree ................................................................................................. 120-122 hours

Note: Students must take an Aviation exit examination, AVN 467, before graduation. Also, one 3-credit course from the Gen Ed requirements must be a Writing Intensive course with a suffix of "W." AVN 470 must be taken by flight students seeking the new 1000-hour Restricted ATP certification.

CBT 5
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Applied Engineering &amp; Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td>College</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td>*Course Title (30 character limit)</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
<td></td>
</tr>
<tr>
<td>X. Program Revision (Part III)</td>
<td></td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by:                     Date Date
Departmental Committee                   Nov 8, 2013 Council on Academic Affairs 2/20/2014
College Curriculum Committee*           1/17/2014 Faculty Senate** 3/17/2014
General Education Committee*           NA Board of Regents** Pending
Teacher Education Committee*           NA EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council*                       NA

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Combine CON 323 (3) and 423 (3) into a new course CON 325 (5); to delete OSH 379 (3) as a program requirement; to revise CON 499 making it a 4 credit hour course; to add AEM 310W as an alternate to CCT 201; and to add a 3 credit hour elective.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

Combining CON 323 and 423 streamlines presentation of the required course material and reduces some duplication currently found in 423 since it may not be taken in the semester immediately after 323, its pre-requisite. End-of-course student critiques over several semesters and instructor course assessments have justified making this change. This change was endorsed by the Construction Management Industry Advisory Board and will have no impact on General Education requirements nor on ACCE accreditation requirements.

Deleting OSH 379 and adding online OSHA training to CON 499 will ensure that graduates always obtain the OSHA 30-hour card as part of their program. That is not always a certainty with OSH 379 since not all faculty who teach the course are qualified at the 30-hour level. This change will have no impact on General Education requirements nor on ACCE accreditation requirements.

Increasing CON 499 credit hours from 3 to 4 will allow for the CM program to meet the needs of the construction industry by providing safety education to students in a CON course. The additional credit hour will allow OSHA online training to be incorporated into the course.

The addition of AEM 310W provides students an additional option to meet a business requirement while also meeting the writing intensive requirement.

The changes above allow the addition of a 3 hour elective which will allow students doing the 3+2 program to complete ½ of the Masters coursework prior to graduating from the undergraduate program. Those students minoring in Land Surveying or Business will also be able to complete those minors more quickly as a result of this new elective.
C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:**
None

**Operating Expenses Impact:**
None

**Equipment/Physical Facility Needs:**
None

**Library Resources:**
None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

BACHELOR OF SCIENCE (B.S.)
CONSTRUCTION MANAGEMENT
CIP Code: 52.2001

UNIVERSITY GRADUATION REQUIREMENTS

• General Education
  ................................................................................................................................................... 36 hours
• Student Success Seminar (waived for transfers with 30+hrs.) .......................................................... 1 hour
• Wellness ........................................................................................................................................... 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses ((42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT - Construction Management majors will fulfill ACCT with CON 499. (Credit hours are incorporated into program requirements below.)

Total hours University Graduation Requirements ................................................................. 40 hours

MAJOR REQUIREMENTS

College Requirement: Professional Skills Seminar
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Major Requirements ....................................................................................................................... 56 53 hours
CON 121, 201, 202, 221, 294, 303, 307, 320, 322, 323, 324, 325 (5), 349 (2), 420, 421, 423, 425, 426, 499 (4); OSH 379. (Two separate enrollments of CON 349 are recommended in order to achieve a total of 2 cr. hrs.)
Supporting Course Requirements ................................................................................................... 27 24 hours
ACC 201 or FIN 310; CCT 201 or AEM 310W; ECO 230 (Element SB); GBU 204; GLY 108 (Element 4); TEC 161; MAT 108 (Element 2) and 117 (1) and 261, or 7 hrs of higher level MAT courses; MGT 301 or AEM 408; PHY 131 (5) (Element 4); and 3 hrs of ACC, CCT, CIS, ECO, FIN, GBU, INS, MGT, MKT, QMB, or RST electives* as approved by major advisor**.

^ Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above. A maximum of 6 hours will count toward Element 4.
*Business electives may be upper or lower division as necessary in order to complete upper division requirement.
** Students wishing to pursue the Minor in Business must confer with their major advisor to make substitutions to the supporting course requirements. INS, QMB and RST courses do not apply to the Minor in Business.

Free Electives .................................................................................................................................. 3 hours

Exit Exam Requirement:
Students must take a construction assessment examination before graduation. An exam fee is required.

TOTAL HOURS TO COMPLETE DEGREE ....................................................................................... 120 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

**Part I**

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td>Business &amp; Technology</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td>Broadcasting &amp; Electronic Media</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X. Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>2/18/14</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>3/19/2014</td>
<td></td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

**If Applicable (Type NA if not applicable.)**

**Approval needed for program revisions or suspensions.**

***To be added by the Registrar’s Office after all approval is received.***

**Completion of A, B, and C is required: (Please be specific, but concise.)**

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Reflect the change in BEM 491 from one credit to two credits; reduce the number of required BEM 343 or 349 or 398 credits to 1 in the ACCT requirement; require CMS 210 for BEM majors; add BEM 396 and 453 to the acceptable BEM electives in the BEM General Option.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

These changes will clarify the requirements for meeting the ACCT requirement in the BEM program: BEM 491 (2) plus one credit from BEM 343, 349 or 398; require BEM majors to take CMS 210 to satisfy Gen Ed Element 1C, and expand BEM elective course offerings in the BEM General option.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

BACHELOR OF ARTS (B.A.)
BROADCASTING AND ELECTRONIC MEDIA
CIP Code: 09.0701

UNIVERSITY GRADUATION REQUIREMENTS

- General Education.......................................................... 36 hours
- Student Success Seminar (waived for transfers with 30+ hrs.).............................. 1 hour
- Wellness........................................................................... 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/supporting/Gen Ed/Free Electives categories)
- ACCT – Broadcast and Electronic Media majors will fulfill ACCT with BEM 491 (1) and at least 2-1 hours from a combination of BEM 343 (1), 349 (1), or 398 (1), or with a program-approved scholarly or creative activity. (Credit hours are incorporated into program requirements below.)

Total Hours University Graduation Requirements..................................................40 hours

College Requirements:

   BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Core Courses..................................................................................................................4920 hours

   BEM 240, 295 (4), 300, 301 or 375 or 353W, 370 (4) or BEM 395 (4), 343 (1) or 398 (1), and 491 (4).

Options:

   General................................................................................19 hours

   BEM 425; 3 hours selected from: BEM 301 or 375 or 353W or COM 325/325S or 330;
   13 hours from BEM 301, 343(1), 349 (1), 353W, 375, 395 (4), 396, 398 (1), 400, 401,
   402, 495 (4), 499, CMS 250, 300, 420, 425, COM 201, 300, 301, 320(1), 325/325S, 330,
   405, 415, 420, 425, 430, 445, 453, 471, JOU 325, JOU 320 or PUB 320, JOU 412 or
   PUB 412, PUB 375, 380.

   Broadcast News......................................................................21 hours

   COM 405, BEM 301, 401, 402; and 9 hours from BEM 375, 425, 495 (4), COM 300, 330,
   415, 420, 430, JOU 320 or PUB 320, JOU 412 or PUB 412, PUB 375.

   Film Techniques & Technology...........................................23 hours


Supporting Course Requirement.................................................................09 hours

   COM 200 or 200W (GElement 5B) and CMS 210 (Gen. Ed. E-4C, JOE).

G=Course also satisfies a General Education element.

Hours are included within the 36 hr. General Education requirement above.

Free Electives..................................................................................387-421 hours

TOTAL HOURS TO COMPLETE DEGREE..............................................120 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>College</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(*Provide only the information relevant to the proposal."
If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by: Date Date
Departmental Committee Feb. 17, 2014 Council on Academic Affairs 3/20/2014
College Curriculum Committee 2/28/2014 Faculty Senate** 4/7/2014
General Education Committee* NA Board of Regents** Pending
Teacher Education Committee* NA EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council* NA

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   - Require CMS 100 for CMS majors.
   - Remove CMS 300 from major requirements and add CCT 201.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
   - Fall 2014.

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
   - NA

B. The justification for this action:
   - CMS 100 has been restructured to include specific communication skills all majors will be required to know.
   - The material in CMS 300 will be covered in CMS 335 and CCT 201 or ENG 300; therefore, CMS 300 will no longer be required for majors. CCT 201 or ENG 300 will develop students’ technical writing skills.

C. The projected cost (or savings) of this proposal is as follows:
   - Personnel Impact:
     - None
   - Operating Expenses Impact:
     - None
   - Equipment/Physical Facility Needs:
     - None
   - Library Resources:
     - None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

BACHELOR OF ARTS (B.A.)
COMMUNICATION STUDIES
CIP Code: 09.0101

UNIVERSITY GRADUATION REQUIREMENTS

- General Education...........................................................................................................................................................................36 hours
- Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.)..........................................................1 hour
- Wellness..................................................................................................................................................................................3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - Communication majors will fulfill ACCT with CMS 495 or 485S. (Credit hours are incorporated into program requirements below.)

Total Hours University Graduation Requirements.......................................................................................40 hours

MAJOR REQUIREMENTS

College Requirement:
BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

Core Courses ............................................................................................................................................................................40.13 hours
CMS 100, 200, 205 or 205W, 210, 220(1) and 250.

(CMS 100 cannot be used to meet any program and 210 are requirements required for the B.A. Communication Studies degree. Therefore, as there is no other Gen. Ed. 1C course appropriate for this major, CMS 100 will be used to satisfy Element 1C.)

Foundational Core ....................................................................................................................................................................30 hours
CMS 305, 310, 315 and/or 349 (3 hours), 325, 335, 350, 410, 495, and three hours from the following courses:

Applied Major Requirements ....................................................................................................................................................6 hours
Choose six hours from the following courses: CMS 353, 420, 450, or 485 or 485S.

Free Electives ........................................................................................................................................................................34.31 hours

TOTAL HOURS TO COMPLETE DEGREE .......................................................................................................................120 hours
## Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Business and Applied Technology</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>11-26-13</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>1/1/2014</td>
<td>2/20/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td>FALL 2014</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

#### A. Specific action requested:

(Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Changes to Journalism major: 1) Reduce electives to nine credit hours; 2) Require students to take three credits of JOU 302 Journalism Practicum as opposed to only one; 3) Require students to take one credit of JOU349 (co-op) outside the department

#### A. Proposed Effective Academic Term:

(Example: Fall 2012)

Fall 2014

#### A. Effective date of suspended programs for currently enrolled students:

(if applicable)

NA

#### B. The justification for this action:

Students need additional professional experience both in controlled lab settings and in the off-campus professional setting.

#### C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None
### Revised Program Text

(“Use strikethrough for deletions and underlines for additions.”)

**Bachelor of Arts (B.A.)**

**Journalism**

*CIP Code: 09.0401*

<table>
<thead>
<tr>
<th>UNIVERSITY GRADUATION REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education ....................</td>
</tr>
<tr>
<td>Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.)</td>
</tr>
<tr>
<td>Wellness ..................................</td>
</tr>
<tr>
<td>Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)</td>
</tr>
<tr>
<td>Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)</td>
</tr>
<tr>
<td>ACCT - Journalism majors will fulfill ACCT with JOU 425 or 450 or HON 420 with a program approved thesis topic. (Credit hours are incorporated into program requirements below).</td>
</tr>
<tr>
<td>Total Hours University Graduation Requirements</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MAJOR REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Requirement:</td>
</tr>
<tr>
<td>BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).</td>
</tr>
<tr>
<td>Core Courses ..................................................</td>
</tr>
<tr>
<td>COM 201, 301, 405, 415; JOU 302 (1-3), 305 or 305W, 310, 325, JOU 349 (1), 401, 425 (4) or 450, 491 (1); JOU 412 or PUB 412; JOU 320 or PUB 320; 12 hrs from: BEM 240, 295 (4), 300, 301, 395 (4), 401, 402, 425, 495 (4); COM 330, 430, 471, JOU 302(1-2), 307, 400, 410, 425 (4), 450, 460, 499, PUB 410S.</td>
</tr>
<tr>
<td>Supporting Course Requirements ..................................................</td>
</tr>
<tr>
<td>COM 200 or 200W(“Element 5B).</td>
</tr>
<tr>
<td>&quot; = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.</td>
</tr>
<tr>
<td>Free Electives .................................................................</td>
</tr>
</tbody>
</table>

TOTAL HOURS TO COMPLETE DEGREE .................................................. 120 hours
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Check one</th>
<th>Department Name</th>
<th>College</th>
<th>*Course Prefix &amp; Number</th>
<th>*Course Title</th>
<th>*Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>X. Program Revision (Part III)</td>
<td>MMIB</td>
<td>CB&amp;T</td>
<td></td>
<td></td>
<td>Entrepreneurship Minor</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>1-24-2014 / 2-7-2014</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>2/28/2014</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Revise Entrepreneurship Minor to include recently developed courses.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

FALL 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

Revised program reflects current trends in Entrepreneurship in business and eliminates possible redundancy in required courses.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None
### Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

#### New or Revised* Program Text
(*Use strikethrough for deletions and *underlines* for additions.)

#### MINOR IN ENTREPRENEURSHIP

The Entrepreneurship Minor is offered to students majoring in programs other than business who have a desire to obtain basic business knowledge and skills related to starting their own business or possibly assuming management of an existing business (family-owned, for example). The program consists of 48-15 hours of required courses and three six hours of electives from specified business courses. To enroll in a 300-level business course, students must have completed a minimum of 60 hours and have met the prerequisites of the specific course. Students must earn at least 12 of the total hours used for the minor in Entrepreneurship at EKU and attain a cumulative GPA of 2.0 in the minor.

**Required Courses**

```
ACC 201, CCT 270, CCT 304S, FIN 201, MGT 301, 330, MKT 301-465
```

**Business Elective hours**

```
3-6 hours
```

One course from the following—Choose two courses from one of the following options:

**Quantitative**—Choose two of the following courses:

```
ACC 201, ACC 202, CCT 201, GBU 204, MGT 320, 465, MKT 304, 306, 310, FIN 310, 311
```

OR

**Qualitative**—Choose two of the following courses:

```
GBU 204, MKT 301, MKT 380
```

**Total Requirements**

```
21 hours
```
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part</th>
<th>Description</th>
<th>Course Prefix &amp; Number</th>
<th>Course Title</th>
<th>Program Title</th>
<th>College</th>
<th>Management, Marketing, and International Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Business and Technology</td>
</tr>
<tr>
<td></td>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Minors for Non-Business Majors</td>
</tr>
<tr>
<td></td>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Entrepreneurship</td>
</tr>
<tr>
<td></td>
<td>Hybrid Course ('S', 'W')</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Department Name:** Management, Marketing, and International Business

**College:** Business and Technology

**Departmental Committee:** 10/4/2013 – 11/8/2013

**Council on Academic Affairs:** 2/20/2014

**General Education Committee:** 11/15/2013

**Faculty Senate:** 2/10/2014

**Teacher Education Committee:** NA

**Board of Regents:** Pending

**EFFECTIVE ACADEMIC TERM***: FALL 2014

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

**Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Remove CCT 101; add CCT 270 to Required Courses, Entrepreneurship Minor

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

CCT 270 (Previously CCT 101) Recognizing the business need for the business plan as a communication tool, this course will provide students with an experiential learning opportunity to develop and enhance the organization’s business plan.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

MINOR IN ENTREPRENEURSHIP

The Entrepreneurship Minor is offered to students majoring in programs other than business who have a desire to obtain basic business knowledge and skills related to starting their own business or possibly assuming management of an existing business (family-owned, for example). The program consists of 18 hours of required courses and three hours of electives from specified business courses, to enroll in a 300-level business course, students must have completed a minimum of 60 hours and have met the prerequisites of the specific course. Students must earn at least 12 of the total hours used for the minor in Entrepreneurship at EKU and attain a cumulative GPA of 2.0 in the minor.

**Required Courses**..............................................................18 hours
ACC 201, CCT 404, 270, FIN 201, MGT 301, 330, MKT 301

**Business Elective**............................................................3 hours One course from the following:
ACC 202, CCT 201, GBU 204, MGT 320, 465, MKT 304, 306, 310, FIN 310, 311.

**Total Requirements**........................................................21 hours
## Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Management, Marketing, and International Business</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>College</td>
<td>Business and Technology</td>
</tr>
<tr>
<td></td>
<td><strong>Course Prefix &amp; Number</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Course Title</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Program Title</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part I</th>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>College Curriculum Committee</td>
<td>11/15/2013</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td></td>
<td>Graduate Council*</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td></td>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td></td>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Remove CCT 302; add CCT 270 to Major Requirements, Corporate Communication and Technology Concentration.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

CCT 270 is a pre-requisite course to CCT 304S; currently not listed in the major requirements course option.

C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underline for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text
(*Use strikethrough for deletions and underline for additions.)

**BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)**

**GENERAL BUSINESS**

*CIP Code: 52.0101*

**UNIVERSITY GRADUATION REQUIREMENTS**

- General Education ............................................... 36 hours
- Student Success Seminar (BTO 100; waived for transfers with 30+ hrs.)................................. 1 hour
- Wellness.................................................................... 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - General Business majors will fulfill ACCT with GBU 480. (Credit hours will be counted in Major requirements)

**Total Hours University Graduation Requirements....40 hours**

**MAJOR REQUIREMENTS**

**College Requirements:**

- BTS 300 (CR only, no hours) and BTS 400 (CR only, no hours).

**Core Courses:**

- **Pre-Business Core ..................................................... 12 hours**
  - ACC 201, 202; GBU 204; QMB 200.

- **Business Core............................................................. 21 hours**
  - CCT 300W; CIS 300; FIN 300; GBU 300, 370; MKT 300; GBU 480.

**General Business Concentrations:**

**General Business .................................................... 30 hours**

- GBU 101, GBU 201; MGT 340; 3 hrs in MKT 304, 306, 309, 310, 320, 350, 400, or 401; 3 hrs in FIN 301, 302, 304, 310, 311, 324, or 330; 3 hrs in MGT 320, 330, 406, 430, or 470; one approved upper-division course from FIN, MKT, or MGT; 9 hrs of approved business electives from the following prefixes: ACC, CCT, CIS, FIN, GBU, INS, MGT, and MKT.

**International Business .................................... 33 hours**

- GBU 101, 201; MGT 340; 6 hrs of foreign language; CCT 310; FIN 330; MGT 430; MKT 400; 6 hrs of business credit which will include course of study and/or internship in a foreign country. *Exemptions from the foreign study requirement are available only with the chairperson approval. International students may choose to fulfill this requirement through internships, cooperative education, or approved upper division courses in business or economics (ECO 394).*

**Global Supply-Chain Management .................... .33 hours**

- GBU 101, 201; MGT 340, 375, 430; MKT 315, 400, 431; 6 hrs from: CIS 335 or 380, AEM 400, MGT 406, or MKT 312; 3 hrs of approved business electives from: ACC, CCT, CIS, FIN, GBU, INS, MGT, MKT, or International Economics (ECO 394).

**Corporate Communication and Technology .......... 33 hours**

- CCT 302, 270, 304S, 310, 550, 570; GBU 101, 201; MGT 340; MGT 480; 3 hrs from: MKT 309, MKT 400, or MKT 401; 3 hrs from: MGT 330, MGT 465, or MGT 320.

**Supporting Course Requirements.......................... 9 hours**

- ECO 230(Element 5B), 231; MAT(Element 2) 107 or 211; PSY 200 or 200W or SOC 131; CIS 212 or CSC 104.

**Free Electives ..................................................... 5-8 hours**

**TOTAL HOURS TO COMPLETE DEGREE ............ 120 hours**
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Management, Marketing, and International Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Business and Technology</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Provide only the information relevant to the proposal.)

If Certificate, indicate Long-Term (University) or Short-Term (Departmental).

Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Committee*</td>
<td>11/15/2013</td>
<td>Board of Regents**</td>
<td>4/7/2014</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>FALL 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Remove CCT 101; add CCT 270 to Major Core Requirements, Business and Marketing Education/Teaching

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
NA

B. The justification for this action:
CCT 270 (Previously CCT 101) Recognizing the business need for the business plan as a communication tool, this course will provide students with an experiential learning opportunity to develop and enhance the organization’s business plan.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None
### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using *strike-through* for deletions and *underlines* for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

### Revised Program Text

(*Use *strike-through* for deletions and *underlines* for additions.)

**BACHELOR OF SCIENCE (B.S.)**  
**BUSINESS AND MARKETING EDUCATION/TEACHING**  
*CIP Code: 13.1303*

**UNIVERSITY GRADUATION REQUIREMENTS**
- **General Education** .................................. 36 hours
- **Student Success Seminar** *(BTO 100; waived for transfers with 30+ hrs.)** ............... 1 hour
- **Wellness** ........................................... 3 hours
- **Writing Intensive Course** *(Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)*
- **Upper division courses** *(42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)*
- **ACCT** - Business and Marketing Teaching majors will fulfill **ACCT** with **ESE 499**. *(Credit hours will be counted in Professional Education requirements below.)*

**Total Hours University Graduation Requirements**... 40 hours

### MAJOR REQUIREMENTS

**College Requirements:**  
BTS 300 *(CR only, no hours)* and BTS 400 *(CR only, no hours).*

**Core Courses:**  
- **Business Core** ........................................... 18 hours
  - CCT 300W; CIS 300; FIN 300; GBU 204; MGT 300; QMB 200.
- **Major Core** ............................................ 27 hours
  - ACC 201, 202; CCT 404, 270, 302, 570; GBU 101; MGT 340; MKT 300; 3 hrs. from: MKT 304, 310, 320, or 400.

**Professional Education Requirements** ........................ 34 hours
- **EDF 103(1), 203, 319 or 319W, 413; ESE 490, 499(12), 573; SED 401 or 401S; 3 hrs.** of Applied Learning Field Experience: **EDF 349Q (0.5), 349R (0.5); EMS 349Q (0.5), 349R (0.5); ESE 349(1).**

**Supporting Course Requirements** .............................. 6 hours
- **CIS 212 or CSC 104; ECO 230*(Element 5B), 231; MAT 107*(Element 2)* or 211*(Element 2).**
  *(Course also satisfies a General Education element.)*

**TOTAL HOURS TO COMPLETE DEGREE** .................. 125 hours

Candidates earning a degree that leads to teacher certification must take the **PRAXIS Series** (Professional Assessments for Beginning Teachers) and **PLT** (Principles of Learning and Teaching) exams as a requirement for graduation. Candidates are encouraged to review the schedule for PRAXIS and PLT registration deadlines prior to beginning the senior year *(http://www.kyepsb.net/assessment/index.asp AND www.ets.org/praxis).*  
Specialty exams are required for each certification area sought and it may take more than one test date to complete all requirements. Candidates should confer with their education advisor/counselor to determine the most optimal time to take required exams.
## Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Curriculum &amp; Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>B. S. Middle Grade Education</td>
</tr>
</tbody>
</table>

Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/03/2014</td>
<td></td>
<td>4/17/2014</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>4/09/2014</td>
<td>Faculty Senate**</td>
<td>5/5/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
<td>Pending</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>3/25/2014</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>Fall 2014</td>
</tr>
</tbody>
</table>

Graduate Council* | NA |

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

- Revise the Elementary Education program to create a clinical model and change CNM 599 to BIO 590.
- Add CED 100, 200, 300, 400, 450, & 499
- Change EDF 319 to 219 and 319W to 219W, Add EMS 300W, change EMG 430 to EMS 490, Add SED 104, Change SED 401 to 402

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012) Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:** The Council for the Accreditation of Educator Preparation (CAEP) Standards require that all Educator Preparation Programs be redesigned as clinical programs.

- CNM prefixed has been dropped.

**C. The projected cost (or savings) of this proposal is as follows:**

- Personnel Impact: None.
Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

BACHELOR OF SCIENCE
(B.S.)
MIDDLE GRADE EDUCATION (5-9)
TEACHING
CIP Code: 13.1203
Upon completion of a degree in Middle Grade Education, candidates will: 1) demonstrate the broad general background knowledge, dispositions, and skills necessary to function as a literate, informed, active citizen, and to serve as a model for middle level students; 2) demonstrate the pedagogical skills and content knowledge necessary to meet Kentucky’s Teacher Standards in middle level classrooms; 3) demonstrate the appropriate dispositions to effectively meet the diverse needs of middle level students found in public schools.
UNIVERSITY GRADUATION REQUIREMENTS
• General Education .............................................36 hours
Middle Grade majors must meet General Knowledge for Professional Education requirements for math, arts, literature, history and science.
• Student Success Seminar (EDO 100 or HON 100; waived for transfers with 30+ hrs.)......................1 hour
• Wellness............................................................3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT - Middle Grade Education majors will fulfill ACCT with CIP 499. (Credit hours included in Professional Education requirements)
Total Hours University Graduation Requirements........40 hours

MAJOR REQUIREMENTS
Core Courses.............................................................45 12 hours
Professional Education Requirements ................................................................. 28-32 hours

EDF 103(1), 203, 321 or 321W, EDF 413; EMS 303, EMS 491; EMS CED 499(12); SED 401 or 401S; and 3 hrs of Applied Field.

Experiences: EDF 140, 200, 206, 403, and CED 450; EDF 249Q(0.5), 349R(0.5); EMS 349Q(0.5), 349R(0.5); EMS 349(1). SED 401 or 401S.

Supporting Course Emphasis Requirements:

Areas of Emphasis

Students seeking middle grade (5-9) certification must select Two areas of emphasis from: English and Communications, Mathematics, Science, Social Studies. Supporting courses which are also general education courses will have their credit hours count above in the 36 hr. Gen Ed area.

English and Communications ................................................................. 18 hours

ENG 210, 210W, or HON 308W (*Element 3B) and (211 or 211W or 212 or 212W); ENG 303, 350 or 351, 410; LIB 401; CMS 100 or HON 102/103 (*Element 1C), three hours selected from ENG 405, 510, 520, or EMS 551.

Mathematics ................................................................. 21 hours

MAT 106 (*Element 2), 201, 202, 203, 211 or 261, 303; MAE 305; STA 270.

• Candidates are advised to take CSC 104 EDF 204 prior to enrolling in MAE 305 unless they already possess skills comparable to those acquired in CSC 104.

• Candidates must have a Math ACT of 23 or higher or complete MAT 107 prior to enrolling in MAT 211, 261, 303, or STA 270.

Science ................................................................. 18-20 hours

BIO 102(*Element 4), CHE 100(*Element 4), PHY 102, GLY 102, CMAH 399;

Social Studies ................................................................. 18 hours

ECO 120, 130, 230, or 231 (*Element 5B), GEO 100 or 220, HIS 202(*Element 5A), HIS 203, 303, 304, 305, 308, 401, 402, 403, 404, 405, 406; or 624; HIS 246; HIS 247, 320, 336, 339, 343, 344, 345, 363, 374, 383, or 385; POL 100 or 101; and 3 hours selected from ANT 120, 325, SOC 131, or SOC 345. Must take at least one HIS course at the 300 or 400 level.

(*= Course also satisfies a General Education element Hours are included within the 36 hr. General Education requirement above. Note that a max of 6 credit hours will count toward Element 4 or 5.)

TOTAL HOURS TO COMPLETE DEGREE ............... 128-132 hours
**Part IV. Recording Data for New or Revised Course** (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division:</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>AS</td>
<td>HS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BT</td>
<td>JS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ED</td>
<td>X</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Credit Hrs.</td>
<td>Weekly Contact Hrs.</td>
<td>Repeatable Maximum No. of Hrs.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lecture</td>
<td>Laboratory</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type* (List all applicable)</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
<th>CIP Code (first two digits only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FR</td>
<td>JR</td>
<td></td>
<td>FR</td>
<td></td>
</tr>
<tr>
<td>SO</td>
<td>SR</td>
<td></td>
<td>SO</td>
<td></td>
</tr>
</tbody>
</table>

**Grading Information:** Course is eligible for IP (in-progress grading) for: Check all applicable

**Course Title Abbreviation:** (30 character limit)

<table>
<thead>
<tr>
<th>Thesis</th>
<th>Internship</th>
<th>Independent Study</th>
<th>Practicum</th>
</tr>
</thead>
</table>

**CoRequisites and Prerequisites**  **See definitions on following page**

**Co-Requisite(s):** (List only co-requisites. See below for prerequisites and combinations.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

**Prerequisite(s):** (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Test Scores</th>
</tr>
</thead>
</table>

Minimum GPA (when a course grouping or student cumulative GPA is required)

**Co-requisite(s) and/or Prerequisite(s) Combination** (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Test Scores</th>
</tr>
</thead>
</table>

Minimum GPA (when a course grouping or student cumulative GPA is required)

**Equivalent Course(s):** (credit will not be awarded for both...; or formerly...)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Test Scores</th>
</tr>
</thead>
</table>

Minimum GPA (when a course grouping or student cumulative GPA is required)

**Proposed General Education Element:** Please mark (X) in the appropriate Element or Elements

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4(6)</td>
<td>5A (3)</td>
<td>6 (6)</td>
<td></td>
</tr>
<tr>
<td>1B (3)</td>
<td>3B (3)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5B (3)</td>
</tr>
</tbody>
</table>
| 1C (3) | or 3A/B  
Integrated A&H(6) |

**NOTE:** Do not forward validation tables with curriculum form.  
(*Use Validation Tables.*)
Curriculum Change Form
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th></th>
<th>Department Name</th>
<th>Curriculum &amp; Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td></td>
<td>College</td>
<td></td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title (30 character limit)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><em>X</em> Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>4/03/2014</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>4/09/2014</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>3/25/2014</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Revise the Elementary Education program to create a clinical model. Change CNM 5999 to BIO 590.
Add CED 100, 200, 300, 400, 450, & 499
Change EDF 319 to 219 and EDF 319W to 219W, Add EMS 300W, change ELE 490 to EMS 490,
Allow a choice between EME 552 or ENG 410.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012) Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The Council for the Accreditation of Educator Preparation (CAEP) Standards require that all Educator Preparation Programs be redesigned as clinical programs.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None.

Operating Expenses Impact: None
Equipment/Physical Facility Needs: None

Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

BACHELOR OF SCIENCE (B.S.)
ELEMENTARY EDUCATION P-5 TEACHING
CIP Code: 13.1202
Upon completion of a degree in Elementary Education, candidates will: 1) demonstrate specific pedagogical skills and content knowledge necessary to perform as effective elementary educators; 2) demonstrate understanding and appreciation for students and families from diverse socioeconomic, cultural, and ethnic backgrounds as demonstrated through course observations, assignments and/or reflections.

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ........................................... 36 hours
• Student Success Seminar (EDO 100 or HON 100; waived for transfers with 30+ hrs.) ............... 1 hour
• Wellness.......................................................... 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT — Elementary Education majors will fulfill ACCT with ELE 499. (Credit hours included in Professional Education requirements)
Total Hours University Graduation Requirements...... 40 hours

MAJOR REQUIREMENTS

Core Courses
................................................................. 28 hours
ELE 322(2), 361, 362, 365(2), 445 or 445W, 446 or 446W or 446S, EMS 490, EDF 491, 492 or 492S, 493.

Professional Education Requirements
.................................................. 28 hours
EDF 103, 203, or 349Q; EMS 309, EDF 413; SED 402; ELE 499; EDF 160, 200, 300, 400, 456, 499, EMS 349Q, 349R, ELE 349.

Supporting Course Requirements:
LIB 301, MAT 107(Element 2) or higher; MAT 201 and 202; SED 104(Element 6); CIS 242; EDF 204, or CSC 104.

Multidisciplinary Content Supporting Courses

272
Social Science:
Element 5A and 5B: HIS 202 or HON 312W;
ECO 120, 130, or 230; POL 100; GEO 100 or 220 .......... 6 hours
English:(Element 5B): ENG (210, 210W, 211, 211W, 212, or 212W) or HON 306W or 308W; ENG 303, ENG 552 or ENG 410 .......... 6 hours
Natural Sciences:
BIO 102 (Element 4); 3 hours (Element 4) from: PHY 102, CHE 100, or GLY 102; and one course from PHY 102, CHE 100, GLY 102, BIO 590, or WLD 317 .................. 3 hours
And 3 hours from one of the following areas: .......... 3 hours
• Early Childhood Education: CDF 235.
• Social Studies: HIS 203, 204, 247, 300, 304, 305, 401, 516; GEO 220; POL 100, 212.
• English: ENG 405, 510, 520 or any upper division literature.
• Mathematics: MAE 301, 305, MAT 303, STA 215, STA 270.
• Arts/Humanities: Any FCC, ASL or other foreign language (Element 6); any class from ART, MUS, THE, or PHE 200 or 300. \(\text{\textsuperscript{c}}\) Course also satisfies a General Education element.

Hours are counted only within the 36 hr. General Education requirement above.
TOTAL HOURS TO COMPLETE DEGREE ...... 129-132 hours
Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division:</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>AS ___ HS ____</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BT ___ JS ____</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ED ___ UP ____</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type*</th>
<th>Work Load</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>FR ____ JR ____</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>SO ____ SR ____</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Co-Requisite(s) and Prerequisites <strong>See definitions on following page</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)</td>
</tr>
<tr>
<td>Course Prefix and No.</td>
</tr>
<tr>
<td>Course Prefix and No.</td>
</tr>
</tbody>
</table>
| Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)
| Course Prefix and No.                                                   |
| Course Prefix and No.                                                   |
| Test Scores                                                             |
| Minimum GPA (when a course grouping or student cumulative GPA is required) |

<table>
<thead>
<tr>
<th>Co-requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Prefix and No.</td>
</tr>
<tr>
<td>Test Scores</td>
</tr>
<tr>
<td>Minimum GPA (when a course grouping or student cumulative GPA is required)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equivalent Course(s): (credit will not be awarded for both...; or formerly...)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Prefix and No.</td>
</tr>
<tr>
<td>Course Prefix and No.</td>
</tr>
<tr>
<td>Course Prefix and No.</td>
</tr>
</tbody>
</table>

Proposed General Education Element: Please mark (X) in the appropriate Element or Elements

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4(6)</td>
<td>5A (3)</td>
<td>6 (6)</td>
<td></td>
</tr>
<tr>
<td>1B (3)</td>
<td>3B (3)</td>
<td></td>
<td>5B (3)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

274
| 1C (3) | or 3A/B Integrated A&H(6) |

**NOTE:** Do not forward validation tables with curriculum form.

(*Use Validation Tables.*)
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Curriculum and Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>College of Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: Date Date

Departmental Committee 02-06-14 Council on Academic Affairs 4/17/2014
College Curriculum Committee 3/04/2014 Faculty Senate** 5/5/2014
General Education Committee* NA Board of Regents** Pending
Teacher Education Committee* 3/25/2014 EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council* 4/14/2014

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Replace the GRD requirements, GRD 878a and 878b, with the ETL 804 Capstone as the exit requirement for the program.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Students currently take the ETL 804 course as their capstone course for the program and complete the exit requirements in the course. Grades for the capstone project and the course are entered by the instructor for the course. Faculty advisors currently receive the grades from the instructor and then enter the grades in EKU Direct for the capstone project. This is an unnecessary duplication of effort.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None
Operating Expenses Impact: None
Equipment/Physical Facility Needs: None
Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

MASTER OF ARTS IN EDUCATION

with

Teacher Leader Endorsement Preparation

Elementary Education

CIP Code: 13.1202

This program is designed to help teachers certified to teach in elementary schools (P-5) improve their professional skills, extend their knowledge of the subjects they teach, and increase their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as instructional leaders, teacher mentors, literacy or math coaches, instructional facilitators, department chairs and/or team leaders.

Teacher Leader Endorsement - Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

Teacher Leader Core .......................................................15 hours
ETL 800, 801, 802, 803, 804

Elementary Education Program.................................9 hours
ELE 871, EME 874, ..............................................6 hours
One of the following:
EMS 818, 830, 842, 855, 880, EDF 855,
SED 800 ................................................................3 hours

Subject matter: ...............................................................6 hours
Courses selected to strengthen candidate’s knowledge of subjects taught.

Exit Requirement ..............................................................0 hours
Comprehensive Exam and Portfolio Review:
GRD 878a, and 878b
ETL 804

Minimum Program Total .................................................30 hours

IV. EXIT REQUIREMENTS

The following are the exit requirements for Elementary Education:

Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.

Research Requirement: An action research project which culminates in a technology enhanced presentation is required in the Capstone Seminar, ETL 804.

Comprehensive Examinations: The candidate will have an opportunity to demonstrate professional growth through an oral examination (878a) covering education and major program components. A portfolio review is also required (GRD 878b).
Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division: Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS</td>
<td>HS</td>
<td>BT</td>
<td>JS</td>
</tr>
<tr>
<td>ED</td>
<td>UP</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Credit Hrs. Weekly Contact Hrs. Repeatable Maximum No. of Hrs.

Lecture____ Laboratory____ Other____

Cip Code (first two digits only)

Schedule Type* Work Load Grading Mode* Class Restriction, if any: (undergraduate only)

FR____ JR____

SO____ SR____

Grading Information: Course is eligible for IP (in-progress grading) for:

Thesis
Internship
Independent Study
Practicum

CoRequisites and Prerequisites **See definitions on following page**

Co-Require(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. | Course Prefix and No.

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No. | Course Prefix and No.

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No. | Course Prefix and No.

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Equivalent Course(s): (credit will not be awarded for both...; or formerly...)

Course Prefix and No. | Course Prefix and No.

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Proposed General Education Element: Please mark (X) in the appropriate Element or Elements (e.g. - 4B(3) X ).

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td>3A/B or A&amp;H(6)</td>
<td>4A/B or A&amp;H(6)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

**Part I**

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Curriculum and Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Department</td>
<td>College</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee 02-06-14  
College Curriculum Committee 3/04/2014  
General Education Committee* NA  
Teacher Education Committee* 3/25/2014  
Graduate Council* 4/14/2014  
Council on Academic Affairs 4/17/2014  
Faculty Senate** 5/5/2014  
Board of Regents** Pending  
EFFECTIVE ACADEMIC TERM*** FALL 2014

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Replace the GRD requirements, GRD 878e and 878f, with the ETL 804 Capstone as the exit requirement for the program.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

Students currently take the ETL 804 course as their capstone course for the program and complete the exit requirements in the course. Grades for the capstone project and the course are entered by the instructor for the course. Faculty advisors currently receive the grades from the instructor and then enter the grades in EKU Direct for the capstone project. This is an unnecessary duplication of effort.

**C. The projected cost (or savings) of this proposal is as follows:**

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

MASTER OF ARTS IN EDUCATION
with
Teacher Leader Endorsement Preparation
Gifted Education
CIP Code: 13.1004

I. GENERAL INFORMATION
This program offers individuals certified to teach at the elementary, middle grade, and secondary levels, or variations thereof, an additional certification option in Gifted Education (P-12) while improving their professional skills, extending their knowledge of the subjects they teach, and increasing their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as gifted and talented coordinators, instructional leaders, teacher mentors, instructional facilitators, department chairs and/or team leaders. Completion of this program may lead to a Gifted/Talented P-12 endorsement.

Teacher Leader Endorsement - Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

II. ADMISSION REQUIREMENTS
Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and submitted official test scores for either the GRE or Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission.

III. PROGRAM REQUIREMENTS
Teacher Leader Core...........................................15 hours
ETL 800, 801, 802, 803, 804
Gifted Education Component ..................12 hours
EMS 855, 856, 857, 858
Program Specific Supporting Coursework.............3 hours
One of the following: ESE 774, EMG 806, ELE 871, EPY 816, SED 800, EDF 855, EMS 818, 830, 842, 853, 854
Exit Requirement....................................................0 hours
Comprehensive Exam and Portfolio Review:
GRD 878 e and 878 f
ETL 804
Minimum Program Total .................................................. 30 hours
Candidates may apply for the Gifted Education (P-12)
certification (endorsement) after completing EMS 855, 856, 857,
and 858.

IV. EXIT REQUIREMENTS
The following are the exit requirements for Gifted Education:

Program GPA: Candidates must earn overall GPA of 3.0 or higher,
with no grade lower than a C.

Thesis — The thesis is not required, however, Research Requirement: A
an action research project which culminates in a technology enhanced presentation is
required in the Capstone Seminar, ETL 804.

Comprehensive Examinations — The candidate will have an
opportunity to demonstrate professional growth through an oral
examination (GRD 878e) covering education and major program
components taken in conjunction with the Capstone Seminar. A
portfolio review is also required (GRD 878f).
## Part IV. Recording Data for New or Revised Course

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division: Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>AS ____ HS ____</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BT ____ JS ____</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ED ____ UP ____</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
<th>Cip Code (first two digits only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type*</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>FR ____ JR ____ SO ____ SR ____</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Graduation Information: Course is eligible for IP (in-progress grading) for: Check all applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thesis</td>
</tr>
<tr>
<td>Internship</td>
</tr>
<tr>
<td>Independent Study</td>
</tr>
<tr>
<td>Practicum</td>
</tr>
</tbody>
</table>

### CoRequisites and Prerequisites

**See definitions on following page**

<table>
<thead>
<tr>
<th>Co-Requisite(s):</th>
<th>(List only co-requisites. See below for prerequisites and combinations.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Prerequisite(s):</th>
<th>(List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Test Scores</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Minimum GPA (when a course grouping or student cumulative GPA is required)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Co-requisite(s) and/or Prerequisite(s) Combination</th>
<th>(Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Test Scores</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Minimum GPA (when a course grouping or student cumulative GPA is required)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Equivalent Course(s):</th>
<th>(credit will not be awarded for both; or formerly)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Test Scores</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Minimum GPA (when a course grouping or student cumulative GPA is required)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Proposed General Education Element: Please mark (X) in the appropriate Element or Elements (e.g. – 4B(3) X).</th>
</tr>
</thead>
<tbody>
<tr>
<td>Element 1 (9)</td>
</tr>
<tr>
<td>---------------</td>
</tr>
<tr>
<td>1A (3)</td>
</tr>
<tr>
<td>1B (3)</td>
</tr>
<tr>
<td>1C (3)</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Do not forward validation tables with curriculum form.

(*Use Validation Tables.)
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Curriculum and Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td>College</td>
<td>College of Education</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Title (30 character limit)</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S&quot; or &quot;W&quot;)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by:
Departmental Committee 11/7/13 Council on Academic Affairs 2/20/2014
College Curriculum Committee 12/03/13 Faculty Senate** 3/17/2014
General Education Committee* NA Board of Regents** Pending
Teacher Education Committee* 12/10/2013 EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council* 1/17/2014

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   1. Drop the “with Teacher Leader Endorsement” language from the name of the degree.
   2. Update program requirements to meet revised EPSB admission requirements for initial certification.
   3. Update program curriculum to align with AASL standards.
   4. Remove course lists from endorsements and direct students to the respective department website where this information is maintained.

A. 2. Proposed Effective Academic Term: Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: To align the program with EPSB standards, AASL standards, and respective department listing of endorsements.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None
Operating Expenses Impact: None
Equipment/Physical Facility Needs: None
Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

SEE BELOW

MASTER OF ARTS IN EDUCATION with
Teacher Leader Endorsement Preparation
Library Science
CIP Code: 13.1334
(Programs Available Online)

I. GENERAL INFORMATION

The Master of Arts in Education Library Science program prepares professionals for work in P-12 schools as School Media Librarians. In addition to Library Science, endorsements are available in Gifted Education, Instructional Computer Technology, Literacy Specialist, Reading, School Safety, and Teacher Leader.

Several of these options are available online.

II. ADMISSION REQUIREMENTS

Admission requirements for Initial Certification Program Concentration: Candidates seeking initial certification as school librarians, who do not hold any other teacher certification must make application to and be accepted into Professional Education at EKU. The following is required:

1. Submit an application to the Graduate School indicating a bachelor’s degree or advanced degree awarded by a regionally accredited college or university with a cumulative grade point average of 2.75 on a 4.0 scale OR a grade point average of 3.00 on a 4.0 scale on the last thirty (30) hours of credit completed, including undergraduate and graduate coursework.

2. Successful completion of the pre-professional skills assessment of basic knowledge (PPST): Mathematics 174; Reading 176; and Writing 174 Praxis Core Academic Skills for Educators (CASE): Reading, 156; Writing, 162; Mathematics, 150

3. OR Successful completion of the Graduate Record Exam (GRE) with the following corresponding scores: Prior to August 1, 2011 - Verbal 450; Quantitative 490; and Analytical Writing 4.0 OR after August 1, 2011 – Verbal 150; Quantitative 143; and Analytical Writing. Applicants with cumulative undergraduate GPAs or 3.0 or higher are exempt from the GRE requirement.

3. Complete two written assignments, given by the department, assessing Evidence of critical thinking, creativity, communication and collaboration are assessed in LIB 809 (must earn a grade of “B” or higher).

4. Submit two faculty references that address candidate’s ability to perform graduate level coursework.

5. Complete an interview with the MAEd Library Science admission committee.

6. Complete and sign a Candidate Statement of Commitment Regarding Dispositions form.

7. Complete and sign a “Personal and Professional Fitness Declaration” form. This process includes a review of the Professional Code of Ethics for Kentucky School Personnel established in 16 KAR1:020.

NOTE: Based upon applicant disclosure, an interview by the Professional Education Admission Committee may be required. Candidates must be admitted to professional education upon completion of six credit hours in library science coursework. A background check must be completed prior to enrolling in LIB 840.

Admission requirements for Concentrations 2-8 (See Below):
Must meet the admissions requirements of the Graduate School and have completed an initial elementary, middle, or secondary teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA on a 4.0 scale or a 3.0 in the last 60 hours completed and submitted official test scores for either the GRE or Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission.

III. PROGRAM REQUIREMENTS

Library Science Core ............................................ 15-18-21 hours
LIB 800, 801; LIB 802, or 805; LIB 821, 870, *EPY 869

*Candidates selecting a teacher leader endorsement option will replace EPY 869 with ETL 802.

Program Specific Coursework – Concentrations:

1. Library Science: (P-12) Initial Certification Preparation – (Online)
   LIB 831, 840, 863; ELE 871 or EMG 806 or ESE 774; EMG 810 or ELE-810, ETL 803, ................. 15 hours
   Both Literature Courses Required:
   LIB 802 or 805 ...................................................... 3 hours

2. Library Science: (P-12) Additional Certification Preparation – (Online)
   LIB 831, 863; ELE 871 or EMG 806 or ESE 774; EMG 810 or ELE-810, ETL 803 ............................ 12 hours

OTHER OPTIONS: Candidates may select an approved EPSB licensure endorsement as an option. Refer to the Endorsement list at the beginning section for the College of Education. Access endorsement course requirements at the respective department website.

3. Gifted Education (P-12) Endorsement
   EMS 855, 856, 857, 858 ........................................... 12 hours

4. Instructional Computer Technology (P-12) Endorsement (Online)
   EDC 810, 811, 812, 813 ........................................ 12 hours

5. Literacy Specialist (P-12) Endorsement
   ELE 871 or EMG 806 or ESE 774; EMG 875, ENG 862, EME 877 ............................................. 12 hours

6. Reading (P-12) Endorsement
   ELE 871, EMG 806, ESE 774; EMS 875 .......................... 12 hours

7. School Safety Endorsement (Online)
   EAD 840, SSE 870, 871, 873; SSE 872 or COU 847 ......................................................... 15 hours

8. Teacher Leader Endorsement (Online)
   ETL 800, 801, *802, 803, LIB 872 ........................... 15 hours
   * Replaces EPY-869 in the core

Exit Requirement .......................................................... 0 hours
Comprehensive Exam and Portfolio Review: GRD 878x and 878y

Total Program Hours .............................................. 36-36 hours (Library Science Initial Certification)
Total Program Hours .............................................. 33-39 hours (Depending on option requirements, hours may exceed stated hours)

IV. EXIT REQUIREMENTS

The following are the exit requirements for Library Science.

Program GPA: Candidates must earn an overall GPA of 3.0 or higher, with no grade lower than a C.

Research Requirement Option 8 - Teacher Leader: An action research project that culminates in a technology-enhanced presentation is required in the Capstone Seminar, LIB 872.

Comprehensive Examinations: The candidate will have an opportunity to demonstrate professional growth through an oral examination (GRD 878x) covering education and major program components. A portfolio review is also required (GRD 878y).
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Curriculum and Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Department Name</td>
<td>College</td>
<td>Curriculum and Instruction</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Proposal Approved by:

<table>
<thead>
<tr>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-06-14</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>3/04/2014</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>3/25/2014</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar's Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Replace the GRD requirements, GRD 878g and 878h, with the EME 865 Capstone as the exit requirement for the program.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

Students currently take the EME 865 course as their capstone course for the program and complete the exit requirements in the course. Grades for the capstone project and the course are entered by the instructor for the course. Faculty advisors currently receive the grades from the instructor and then enter the grades in EKU Direct for the capstone project. This is an unnecessary duplication of effort.

**C. The projected cost (or savings) of this proposal is as follows:**

Personnel Impact: None  
Operating Expenses Impact: None  
Equipment/Physical Facility Needs: None  
Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

MASTER OF ARTS IN EDUCATION
in
Literacy P-12
with Teacher Leader Endorsement
Leads to P-12 Literacy Endorsement
CIP Code: 13.0301
I. GENERAL INFORMATION
This program offers individuals certified to teach at the elementary, middle grade, and secondary levels, or variations thereof, an additional certification option in Literacy Endorsement (P-12), while improving their professional skills, extending their knowledge of the subjects they teach, and increasing their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as reading / writing specialists, instructional leaders, teacher mentors, literacy coaches, instructional facilitators, department chairs and / or team leaders.

Teacher Leader Endorsement - Candidates will be eligible to apply for the Literacy (P-12) and Teacher Leader Endorsements upon completion of this program. Candidates must pass appropriate PRAXIS II exam to earn the Literacy Endorsement.

II. ADMISSION REQUIREMENTS
Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and a Verbal score of 144 and a Quantitative score of 144 on the GRE or a score of 375 on the Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission. Applicants with cumulative undergraduate GPA's of 3.0 or higher, or 3.25 or higher in their last 60 hours of undergraduate work are exempt from the GRE/MAT requirement.

III. PROGRAM REQUIREMENTS
Teacher Leader Core ...................................................... 15 hours
ETL 800, 801, 802, 803 ............................................ 12 hours
EME 865* (teacher leader capstone) ................. 3 hours
Program Specific Coursework .................................. 12 hours
One (1) of: ELE 871, EMG 806 or ESE 774 .... 3 hours
EME 874 ........................................................... 3 hours
EMS 875 ........................................................... 3 hours
EME 877 ........................................................... 3 hours
Additional Program Specific Coursework ........... 3 hours
**ENG 863 Writing and Teaching Writing or ENG 805 Writing Project**

**Exit Requirement** .............................................................. 0 hours

**Comprehensive Exam and Portfolio Review:**
- GRD 878g
- GRD 878h
- EME 865* (teacher leader capstone)

**Minimum Program Total** .............................................................. 30 hours

Candidates may apply for the Literacy Specialist (P-12) certification (endorsement) after completing EME 874, EMS 875, EME 877, and One of the following: ELE 871, EMG 806, or ESE 774. Candidates must pass the appropriate Praxis II Exam for this area of certification (http://www.kytesb.net/assessment/index.asp).

**IV. EXIT REQUIREMENTS**

The following are the exit requirements for Reading / Writing:

**Program GPA:** Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.

**Research Requirement:** An action research project which culminates in a technology enhanced presentation is required in the Capstone Seminar, EME 865.

**Comprehensive Examinations:** The candidate will have an opportunity to demonstrate professional growth through an oral examination (GRD 878g) covering education and major program components taken in conjunction with the Capstone Seminar. A portfolio review is required. (GRD 878h).

**portfolio review is also required (GRD 878h).**

---

**Part IV. Recording Data for New or Revised Course** (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division:</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>AS</td>
<td>HS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BT</td>
<td>JS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ED</td>
<td>UP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
<th>Cip Code (first two digits only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lecture ______</td>
<td>Laboratory ______ Other ______</td>
<td></td>
</tr>
<tr>
<td>Schedule Type*</td>
<td>Work Load</td>
<td>Grading Mode*</td>
<td>Class Restriction, if any: (undergraduate only)</td>
</tr>
<tr>
<td>(List all applicable)</td>
<td>(for each schedule type)</td>
<td></td>
<td>FR ______</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>SO ______</td>
</tr>
</tbody>
</table>

Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable

- Thesis
- Internship
- Independent Study
- Practicum

CoRequisites and Prerequisites **See definitions on following page**

**Co-Requisite(s):** (List only co-requisites. See below for prerequisites and combinations.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Prerequisite(s):** (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Test Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>
**Minimum GPA** (when a course grouping or student cumulative GPA is required)

**Co-requisite(s) and/or Prerequisite(s) Combination** (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Test Scores</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Minimum GPA (when a course grouping or student cumulative GPA is required)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Equivalent Course(s): (credit will not be awarded for both...; or formerly...)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

**Proposed General Education Element:** Please mark (X) in the appropriate Element or Elements (e.g. – 4B(3) X ).

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td></td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td></td>
<td>or 3A/B</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Integrated A&amp;H(6)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>or 4A/B</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Integrated Sciences(6)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Do not forward validation tables with curriculum form.

(*Use Validation Tables.*)
## Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Curriculum and Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>MAED in Middle Grades Education</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X. Program Revision (Part III)</td>
<td>[Provide only the information relevant to the proposal.](if Certificate, indicate Long-Term (University) or Short-Term (Departmental))</td>
<td></td>
</tr>
</tbody>
</table>

### Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>College Curriculum Committee</th>
<th>Date</th>
<th>General Education Committee*</th>
<th>Date</th>
<th>Teacher Education Committee*</th>
<th>Date</th>
<th>Graduate Council*</th>
<th>Date</th>
</tr>
</thead>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Replace the GRD requirements, GRD 878c and 878d, with the ETL 804 Capstone as the exit requirement for the program.

**A. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

Students currently take the ETL 804 course as their capstone course for the program and complete the exit requirements in the course. Grades for the capstone project and the course are entered by the instructor for the course. Faculty advisors currently receive the grades from the instructor and then enter the grades in EKU Direct for the capstone project. This is an unnecessary duplication of effort.

**C. The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:** None
- **Operating Expenses Impact:** None
- **Equipment/Physical Facility Needs:** None
- **Library Resources:** None
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

---

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

---

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

---

Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

MASTER OF ARTS IN EDUCATION
With Teacher Leader Endorsement Preparation
Middle Grades Education
CIP Code: 13.1203

I. GENERAL INFORMATION
The curriculum is designed to help teachers certified to teach in middle schools improve their professional skills, extend their knowledge of the subjects they teach, and increase their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as instructional leaders, teacher mentors, literacy or math coaches, instructional facilitators, department chairs and/or team leaders.

Teacher Leader Endorsement - Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

II. ADMISSION REQUIREMENTS
Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and a Verbal score of 144 and a Quantitative score of 144 on the GRE or a score of 375 on the Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission. Applicants with cumulative undergraduate GPA's of 3.0 or higher, or 3.25 or higher in their last 60 hours of undergraduate work are exempt from the GRE/MAT requirement.

III. PROGRAM REQUIREMENTS

Teacher Leader Core ......................................................... 15 hours
ETL 800, 801, 802, 803, 804
Middle Grades Program
Supporting Coursework .................................................... 6 hours
EMG 806 ................................................................. 3 hours
One of the following: EMS 818, 830, 842, 855, 880, EDF 855,
or SED 800 ................................................................. 3 hours
Subject Area Specialization ................................................. 9 hours
Subject matter: courses selected to strengthen candidate’s knowledge in one or two areas of certification.
Exit Requirement ......................................................... 0 hours
Comprehensive Exam and Portfolio Review: GRD 878c and 878d ETL 804
Minimum Program Total .................................................... 30 hours

IV. EXIT REQUIREMENTS
The following are the exit requirements for Middle Grade Education:
Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.
Research Requirement: An action research project which culminates in a technology enhanced presentation is required in the Capstone Seminar, ETL 804.
Comprehensive Examinations: The candidate will have an opportunity to demonstrate professional growth through an oral examination (GRD 878c) covering education and major program components taken in conjunction with the Capstone Seminar. A portfolio review is also required (GRD 878d).
Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division:</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>AS_____</td>
<td>HS</td>
<td>BT_____</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lecture</th>
<th>Laboratory</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cip Code (first two digits only)</th>
<th>Schedule Type*</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>FR____</td>
</tr>
</tbody>
</table>

Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable
Thesis
Internship
Independent Study
Practicum

CoRequisites and Prerequisites  **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)
Course Prefix and No.
Course Prefix and No.

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)
Course Prefix and No.
Course Prefix and No.
Test Scores
Minimum GPA (when a course grouping or student cumulative GPA is required)
Co-requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)
Course Prefix and No.
Test Scores
Minimum GPA (when a course grouping or student cumulative GPA is required)
Equivalent Course(s): (credit will not be awarded for both...; or formerly...)
Course Prefix and No.
Course Prefix and No.
Course Prefix and No.

Proposed General Education Element: Please mark (X) in the appropriate Element or Elements ( e.g. – 4B(3) X ).

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td>or 3A/B</td>
<td>Integrated A&amp;H(6)</td>
<td>or 4A/B</td>
<td>Integrated Sciences(6)</td>
<td></td>
</tr>
</tbody>
</table>
# Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Curriculum and Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>College of Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S.&quot; or &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>MAED in Secondary Education</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

### Proposal Approved by:

- **Departmental Committee**: 9/5/2013 & 2/6/2014
- **College Curriculum Committee**: 10/1/2013 & 3/04/2014
- **General Education Committee***: 10/22/2013 & 3/25/2014
- **Teacher Education Committee***: 12/13/2013 & 4/14/2014
- **Graduate Council***: NA

**Council on Academic Affairs**: 1/16 & 4/17/2014

**Faculty Senate***: 2/10 & 5/5/2014

**Board of Regents***: Pending

**EFFECTIVE ACADEMIC TERM***: FALL 2014

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

### A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

1. Add AED 761 to the MAEd IN Secondary Education Art Specialization options (Degree Works PSEUDO).
2. Replace the GRD requirements, GRD 878i and 878j, with the ETL 804 Capstone as the exit requirement for the program.

### A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

### A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

### B. The justification for this action:

1. When ART 760 went through curriculum change and the course prefix/number were changed to AED 761, the Secondary MAEd program revision was not completed to include the change, so that currently, exception forms must be completed for all students in the MAEd taking this course. This is simply to rectify that oversight.
2. Students currently take the ETL 804 course as their capstone course for the program and complete the exit requirements in the course. Grades for the capstone project and the course are entered by the instructor for the course. Faculty advisors currently receive the grades from the instructor and then enter the grades in EKU Direct for the capstone project. This is an unnecessary duplication of effort.

### C. The projected cost (or savings) of this proposal is as follows:

- **Personnel Impact**: None
- **Operating Expenses Impact**: None
- **Equipment/Physical Facility Needs**: None
- **Library Resources**: None
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

MASTER OF ARTS IN EDUCATION

with

Teacher Leader Endorsement Preparation

Secondary Education

CIP Code: 13.0409

I. GENERAL INFORMATION

The curriculum is designed to help teachers certified to teach in secondary programs (P-12, 5-12, or 8-12) improve their professional skills, extend their knowledge of the subjects they teach, and increase their understanding of the intellectual, philosophical, sociological, psychological, and cultural foundations of effective education in order to serve as instructional leaders, teacher mentors, literacy or math coaches, instructional facilitators, department chairs and / or team leaders. The Master of Arts Degree in Secondary Education includes specializations in the following content areas: Agriculture, Art, Biology, Business Education, English, Family Consumer Sciences, Mathematics: Computer Science, Mathematics: Mathematics, Music, Physical Education, Physical Science: Chemistry, Earth Science, or Physics, School Health, Social Studies: History, and Technology Education. Teacher Leader Endorsement - Candidates will be eligible to apply for the Teacher Leader Endorsement upon completion of this program.

II. ADMISSION REQUIREMENTS

Candidates must meet the admissions requirements of the Graduate School and have completed an initial teaching certification program. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed and a Verbal score of 144 and a Quantitative score of 144 on the GRE or a score of 375 on the Miller Analogies Test (MAT). Scores on the GRE/MAT are used in conjunction with the undergraduate GPA and other criteria in selecting candidates for admission. Applicants with cumulative undergraduate GPA’s of 3.0 or higher, or 3.25 or higher in their last 60 hours of undergraduate work are exempt from the GRE/MAT requirement.

III. PROGRAM REQUIREMENTS

Teacher Leader Core ...................................................... 15 hours
ETL 800, 801, 802, 803, 804

Supporting Coursework ............................................... 6 hours
EMG 806 or ESE 774 ...........................................3 hours
One of the following: EMS 818, 830, 842, 855, 880, EDF 855, SED 800. ..............................3 hours
Content Area Specialization .......................... 9 hours
Subject matter: courses selected to strengthen candidate's knowledge in area(s) of certification.

Exit Requirement .................................................. 0 hours
Comprehensive Exam and Portfolio Review
GRD 878i and 878j
ETL 804

Minimum Program Total .............................................. 30 hours

Specialization Options .................................................. 9 hours
Courses selected from candidate's area(s) of certification.

Agriculture ............................................................ 9 hours
AGR 701*, 770*, 777, 807*, or OHO 807. (*May be retaken to a maximum of 6 hours with advisor approval.)

Art ............................................................... 9 hours
AED 761, ART 760*, 762, 800*, 810*, 820*, 830*, 840*, 863*, 870*, or 880. (*May be retaken to a maximum of 6 hours with advisor approval.)

Biology .............................................................. 9 hours
9 hours of 700/800 level courses in BIO or CNM with advisor approval.

Business Education .................................................. 9 hours
ACC 721, 750, 820, 850, CCT 760, 770, 780, 850, CIS 850, 860, ECO 790, 810, 850, GBU 850, 855, MGT 821, 850, others with advisor approval. You may also select your elective from this list.

English ................................................................. 9 hours
At least one course from each of the following areas:
AREA I: ENG 730, 750, 833, 850, 853, 854, 860, 861, 862, 870, 873, 876, 878, 880, others with advisor approval.
AREA II: ENG 702, 710, 715, 720, 725, 800, 804, 807, 808, 809, 810, 825, 863, others with advisor approval.
Three hours of ENG 805 Writing Project may be used in Area II.

Family and Consumer Science
Education .......................................................... 9 hours
ADM 750, 810, CDF 741, 744, 747, 750, 849, FCS 750, NFA 700, 709, 717, 811, 841.

Mathematics:
Mathematics Education ........................................... 9 hours
9 hours of 700/800 level courses in MAT, MAE, STATA, or CSC with advisor approval.

Music .............................................................. 9 hours*
*At least one three hour course at the 800 level must be selected.

Physical Education ................................................. 9 hours
Select two courses from one category and one course from each of the remaining categories.
9 hours from at least two different foundation areas:
• Physical-Quantitative Foundation Area:
PHE 775, 812, 821, 831, 895
• Social-Cultural Foundation Area:
PHE 822, 848, 891
• Professional-Administrative Foundation Area:
PHE 835, 851, 869, 875
• Developmental-Behavioral Foundation Area:
PHE 762, 823, 833, 852

Physical Science: Chemistry, Earth Science, or Physics .......................................... 9 hours
9 hours of 700/800 level courses in CHE, GL Y, or PHY with advisor approval.

School Health ..................................................... 9 hours
HEA 810, 875; 6 hours from HEA 790, 792, 793, 795, 807, 855, 880, other options with advisor approval.
*Candidates seeking initial certification in School Health must also complete EME 786 (this course may be used as an elective).

Social Studies: History ............................ 9 hours
HIS 716, 800, 849, 860, 861, 862, 863, 864, 865, others with advisor approval.

Technology Education .............................. 9 hours
CTE 861, 863, 864, 865, 888, TEC 801, 830, 831, 833, 867, other options with advisor approval.

Exit Requirement ................................. 0 hours

Comprehensive Exam and Portfolio Review:
GRD 878i and 878j
ETL 804

Total Requirements .................................. 30 hours

IV. EXIT REQUIREMENTS

The following are the exit requirements for all Master of Arts in Education - Secondary Education programs.

Program GPA: Candidates must earn overall GPA of 3.0 or higher, with no grade lower than a C.

Research Requirement: an action research project which culminates in a technology enhanced presentation is required in the Capstone Seminar or designated course in each program.

Comprehensive Examinations: The candidate will have an opportunity to demonstrate professional growth through an oral examination (GRD 878i) covering education and major program components taken in conjunction with the Capstone Seminar. A portfolio review is also required (GRD 878j).
Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division: Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS</td>
<td>HS</td>
<td>BT</td>
<td>JS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ED</td>
<td>UP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lecture</td>
<td>Laboratory</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type* (List all applicable)</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
</tr>
</thead>
</table>

Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable

<table>
<thead>
<tr>
<th>Thesis</th>
<th>Internship</th>
<th>Independent Study</th>
<th>Practicum</th>
</tr>
</thead>
</table>

| Co-Requisites and Prerequisites | **See definitions on following page** |

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Equivalent Course(s): (credit will not be awarded for both...; or formerly...)

Course Prefix and No.

Course Prefix and No.

Proposed General Education Element: Please mark (X) in the appropriate Element or Elements ( e.g. – 4B(3) X ).

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td></td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td></td>
<td></td>
<td>or 3A/B</td>
<td>or 4A/B</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Integrated A&amp;H(6)</td>
<td>Integrated Sciences(6)</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Curriculum and Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| XX_ Program Revision (Part III) | *Provide only the information relevant to the proposal. |

Proposal Approved by: Date Date
- Departmental Committee | 2/04/2014 | Council on Academic Affairs | 4/17/2014 |
- College Curriculum Committee | 3/04/2014 | Faculty Senate** | 5/5/2014 |
- General Education Committee* | N/A | Board of Regents** | Pending |
- Teacher Education Committee* | 3/25/2014 | EFFECTIVE ACADEMIC TERM*** | FALL 2014 |
- Graduate Council* | 4/4/2014 |

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Make EGC 889 - Master of Arts in Teaching Capstone Seminar the exit competency for the Master of Arts in Teaching Program to replace the GRD requirements.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

In the EGC 889 - Master of Arts in Teaching Capstone Seminar, MAT student complete, write and orally present the findings of a year-long action research project AND complete the College of Education required Taskstream portfolio. These tasks have previously been recognized as a "written comprehensive exam". This change will better reflect the culminating tasks of the MAT program and reduce confusion in DegreeWorks and by of students completed the Graduate School graduation application.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: 0

Operating Expenses Impact: 0

Equipment/Physical Facility Needs: 0

Library Resources: 0
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

**New or Revised* Catalog Text**
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.*)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.
Curriculum Requirements for Master of Arts in Teaching

A. Interdisciplinary Early Childhood Education

Professional Education Core ....................................... 15 hours
EGC 820, 830, 889 ..................................................... 9 hours
SED 897 ..................................................................... 6 hours
Concentration.......................................................... 28 hours
SED 718, 722, 790, 811 ............................................ 13 hours
CDF 741, 744, 747 ..................................................... 9 hours
OTS 715, ELE 719 ..................................................... 6 hours
Minimum Program Total ............................................ 43 hours

B. Middle Grades 5-9 Option

Professional Education Core ........................................... 27 hours
EGC 820, 830, 835, 836, 837, 889 ............................. 21 hours
EMG 806 ..................................................................... 3 hours
SED 800 ..................................................................... 3 hours
Concentration ......................................................... 12 hours
Courses will be selected with advisor approval.
Exit Requirement
GRD 877g or 878l, and 878k—EGC 889
Minimum Program Total ............................................ 39 hours

C. Secondary, P-12, 5-12 Education Option

Professional Education Core ........................................... 27 hours
EGC 820, 830, appropriate ESE 700-level teaching methods
course in field of certification, 846, 847, 889 ........................ 21 hours
EMG 806 or EMS 774 ..................................................... 3 hours
SED 800 ..................................................................... 3 hours
Concentration ......................................................... 12 hours
Courses will be selected with advisor approval.
Exit Requirement
GRD 877g or 878m, and 878n—EGC 889
Minimum Program Total ............................................ 39 hours

V. EXIT REQUIREMENTS

Successful completion of EGC 889 – Master of Arts in Teaching Capstone Seminar

Thesis — A thesis is not required in this program; however, an action research project which culminates in a technology-enhanced presentation is required in the EGC 889 Capstone Seminar.
Comprehensive Examinations — The candidate will have an opportunity to demonstrate professional growth through a written and/or oral examination covering education and major program components. A portfolio review is required.
### Part IV. Recording Data for New or Revised Course

(Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division:</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS</td>
<td>HS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BT</td>
<td>JS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ED</td>
<td>UP</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
<th>Cip Code (first two digits only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type* (List all applicable)</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>FRJRSSR</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable

- Thesis
- Internship
- Independent Study
- Practicum

### CoRequisites and Prerequisites

**See definitions on following page**

#### Co-Requisite(s):

(List only co-requisites. See below for prerequisites and combinations.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

#### Prerequisite(s):

(List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
<th>Test Scores</th>
<th>Minimum GPA (when a course grouping or student cumulative GPA is required)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Co-requisite(s) and/or Prerequisite(s) Combination

(Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
<th>Test Scores</th>
<th>Minimum GPA (when a course grouping or student cumulative GPA is required)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Equivalent Course(s):

(Credit will not be awarded for both...; or formerly...)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

### Proposed General Education Element:

Please mark (X) in the appropriate Element or Elements (e.g. 4B(3) X).

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td>or 3A/B</td>
<td>Integrated A&amp;H(6)</td>
<td>or 4A/B</td>
<td>Integrated Sciences(6)</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Do not forward validation tables with curriculum form.

(*Use Validation Tables.*)
# Curriculum Change Form

(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

| Part I | 
|---|---|
| **Check one** | 
| New Course (Parts II, IV) | Department Name Educational Leadership & Policy Studies |
| College Revision (Parts II, IV) | College of Education |
| Hybrid Course ("S," "W") | *Course Prefix & Number |
| New Minor (Part III) | *Course Title |
| Program Suspension (Part III) | *Program Title |
| X. Program Revision (Part III) | If Certificate, indicate Long-Term (University) or Short-Term (Departmental) |
| Proposal Approved by: | Date |
| Departmental Committee | 10/28/13 |
| College Curriculum Committee | 12/03/2013 |
| General Education Committee* | NA |
| Teacher Education Committee* | NA |
| Graduate Council* | 1/17/14 |
| Council on Academic Affairs | 2/20/2014 |
| Faculty Senate** | 3/17/2014 |
| Board of Regents** | Pending |
| EFFECTIVE ACADEMIC TERM*** | FALL 2014 |

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)  
Add Working with College Students as a required course for Master of Arts in Student Personnel in Higher Education program.

A. 2. **Proposed Effective Academic Term:** (Example: Fall 2012)  
Fall 2014

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

B. **The justification for this action:**  
This course will allow the program to meet Council for the Advancement of Standards for "Masters-Level Student Affairs Professional Preparation Programs"  

C. **The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:**  
  No Change

- **Operating Expenses Impact:**  
  No Change

- **Equipment/Physical Facility Needs:**  
  No Change

- **Library Resources:**  
  No Change
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text in strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

REVISE CATALOG

MASTER OF ARTS
Student Personnel Services in Higher Education
CIP Code: 13.0406

I. GENERAL INFORMATION
The Student Personnel Services in Higher Education degree prepares individuals to work in a variety of Student affairs settings in institutions of higher education.

II. ADMISSION REQUIREMENTS
Candidates must meet the admissions requirements of the Graduate School. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed. If candidates do not have a 3.0 in GPA in their undergraduate degree or in their last 60 hours, then they may submit scores on the GRE/MAT which can be considered in granting admission. Applicants with cumulative undergraduate GPAs of 3.0 or higher, or 3.0 or higher in their last 60 hours of undergraduate work and/or an earned master’s degree are exempt from the GRE/MAT requirement.

Core .................................................................24-27 hours
EAD 843, 840, 844, 845, 860, 861, 862, 863; EPY 816, 839, 869.

Electives .................................................................32-9 hours
To be selected with advisor approval.

Exit Requirement ......................................................0 hours
GRD877k or 878t

Total Program Requirements ..............................36 hours

Part III. Recording Data for Revised or Suspended Program
1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.
I. GENERAL INFORMATION
The Student Personnel Services in Higher Education degree prepares individuals to work in a variety of Student affairs settings in institutions of higher education.

II. ADMISSION REQUIREMENTS
Candidates must meet the admissions requirements of the Graduate School. In addition, candidates must have earned an overall 3.0 undergraduate GPA or a 3.0 in the last 60 hours completed. If candidates do not have a 3.0 in GPA in their undergraduate degree or in their last 60 hours, then they may submit scores on the GRE/MAT which can be considered in granting admission. Applicants with cumulative undergraduate GPAs of 3.0 or higher, or 3.0 or higher in their last 60 hours of undergraduate work and/or an earned master's degree are exempt from the GRE/MAT requirement.

Core ............................................................................... 27 hours
EAD 813, 840, 844, 845, 860, 861, 862, 863; EPY 816, 839, 869.

Electives ............................................................................. 12 hours
To be selected with advisor approval.

Exit Requirement .............................................................. 0 hours
GRD877k or 878t

Total Program Requirements ........................................... 36 hours
### Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division: Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>AS ____ HS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BT ____ JS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ED ____ UP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type*</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>FR ____ JR ____ SO ____ SR ____</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Co-Requisite(s) and Prerequisites</th>
<th><strong>See definitions on following page</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-Requisite(s):</td>
<td>(List only co-requisites. See below for prerequisites and combinations.)</td>
</tr>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
<tr>
<td>Prerequisite(s):</td>
<td>(List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D -.)</td>
</tr>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
<tr>
<td>Test Scores</td>
<td></td>
</tr>
<tr>
<td>Minimum GPA</td>
<td></td>
</tr>
<tr>
<td>(when a course grouping or student cumulative GPA is required)</td>
<td></td>
</tr>
<tr>
<td>Co-requisite(s) and/or Prerequisite(s) Combination</td>
<td>(Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)</td>
</tr>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
<tr>
<td>Test Scores</td>
<td></td>
</tr>
<tr>
<td>Minimum GPA</td>
<td></td>
</tr>
<tr>
<td>(when a course grouping or student cumulative GPA is required)</td>
<td></td>
</tr>
<tr>
<td>Equivalent Course(s):</td>
<td>(credit will not be awarded for both...; or formerly...)</td>
</tr>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
</tbody>
</table>

**Proposed General Education Element:** Please mark (X) in the appropriate Element or Elements (e.g. – 4B(3) X ).

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
<td></td>
</tr>
<tr>
<td>1B (3)</td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td>or 3A/B</td>
<td>or 4A/B</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Integrated A&amp;H(6)</td>
<td>Integrated Sciences(6)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Educational Leadership and Policy Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>* Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

### Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>February 27, 2014</td>
<td>4/17/14</td>
<td></td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>April 9, 2014</td>
<td>Faculty Senate**</td>
<td>5/5/2014</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
<td>Pending</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>5/2/2014</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>Fall 2014</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Create two tracks in the Doctor of Education Program: Leadership and Policy Studies and Counselor Education and Supervision

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

### B. The justification for this action:

Increase enrollment, extend program to underserved populations, more efficient use of resources.

### C. The projected cost (or savings) of this proposal is as follows:

- **Personnel Impact:** No change
- **Operating Expenses Impact:** No change
- **Equipment/Physical Facility Needs:** No change
- **Library Resources:** No change
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

On page 70 under the section on Programs offered by the college of education change to what follows:

Doctor of Education Degree (EdD)
EdD in Leadership and Policy Studies
EdD in Counselor Education and Supervision

Using information below, replace entire section on Doctor of Education, Graduation Catalog, at pages 82-85.

DOCTOR OF EDUCATION (EdD.)
Concentration 1: Leadership and Policy Studies
Concentration 2: Counselor Education and Supervision
CIP Code: 13.0401

I. GENERAL INFORMATION
The Doctor of Education (EdD.) includes a common core of coursework and two areas of concentration including (1) Leadership and Policy Studies and (2) Counselor Education and Supervision. Students in either concentration complete common core coursework which provides foundational training in three areas including research, academic, and rural studies. Basic general information about each concentration appears below.

Concentration 1: Leadership and Policy Studies. P-12 and Postsecondary leaders are challenged with directing broad educational programs that increase excellence and equity as measured by outcomes. Schools and school districts need professionals who use current knowledge and possess strong leadership skills to design and administer programs that can improve teaching and learning to accomplish these outcomes. Moreover, they need leaders who know about and respond to the specific challenges and strengths of the communities they serve. The Doctor of Education (EdD.) program at Eastern Kentucky University will play a significant role in developing such leaders. Participation in this doctoral program will lead to enhanced understanding and practical capacity with regard to human learning, educational institutions, and the interaction of the larger society with educational, financial, and governmental entities and processes. Likewise, participation will allow for the acquisition of skills to conduct and successfully apply research. Course work will be built on a knowledge base that reflects current research, theory, and practice, while doctoral faculty will serve as ongoing mentor resources — answering questions, helping to resolve
Concentration 2: Counselor Education and Supervision. Counselor Education and Supervision is a unique area of training that provides doctoral level educational and experiential preparation to meet needs related to career areas such as advanced clinical practitioners; clinical supervisors; mental health agency administrators and school counseling administrators; and counselor educators. Looking forward the needs for trained professionals in these areas is expected to grow. Attaining success in these fields will be related to obtaining an educational background in Counselor Education and Supervision that is based on the best standards of practice which are those set forth by the Council for Accreditation of Counseling and Related Programs or CACREP. The Doctor of Education (Ed.D.) with a concentration in Counselor Education and Supervision at Eastern Kentucky University has been designed to be in alignment with these standards which stipulate training in five specific areas including Counseling; Supervision; Teaching Research and Scholarship; and Leadership and Advocacy. The Ed.D. concentration in Counselor Education and Supervision also includes coursework that prepares graduates to work with clients and students in the rural areas of the state including the Appalachian region. Students in the doctoral program will choose an area of specialization: either clinical mental health counseling or school counseling. Additionally, each student and his or her advisor will create a specialized 600 hour internship designed to meet the student’s interests and future career path. Students will receive individual attention and mentoring to help them make the most of their doctoral training experience.

II. ADMISSION REQUIREMENTS

The decision to admit a student to doctoral work constitutes a major commitment from the faculty in the form of advising, teaching, chairing and serving on the committee, preparing and evaluating examinations, and guiding the dissertation to successful completion. The application window for potential candidates opens for two months during the spring semester, beginning January 1st and ending March 1st. Upon successful review, candidates are admitted to the program effective the next summer or the next fall semester.

Admission to the Doctor of Education program is based upon the following entrance requirements:

1. Earned a master’s degree in education or a related field with a minimum graduate GPA of 3.5, with a review of admission status triggered by any grade of “C” or below. Students applying for the concentration in Counselor Education and Supervision must have a 60 hour master’s degree from a CACREP accredited program or its equivalent.

2. Must have completed three years of professional experience (preference will be given to those with leadership, school counseling, or clinical mental health counseling experience). See section below regarding graduate course work in education research and statistics.

The applicant should note that the decision to admit students to the doctoral program is a collective judgment of the faculty and represents their determination of the likelihood of the candidate’s success in all major phases of the degree program. These judgments take into account the candidate’s professional experiences, communication and thinking skills, and other relevant capabilities. Thus, a candidate is not automatically admitted on the basis of meeting the minimal criteria.

A completed application packet will include:

- Completed graduate application
- Transcripts of all undergraduate and graduate work
- Resume of professional experience
- Score reports from the Graduate Record Examination or Miller Analogies Test
- A brief essay describing the relationship between the applicant’s professional goals and their chosen Ed.D. program concentration area.
- At least three letters of recommendation—including at least one each from a peer, a supervisor, and a college/university faculty member.
Note: Students will be required to complete a criminal background check during their first semester, but may complete coursework on a provisional status pending completion of the criminal background check.

Evaluation Process: After a holistic review of the application packets, the Doctoral Program Committee will select those applicants to be interviewed. Interviews will be conducted within thirty (30) days of the application deadline.

Admission Requirements:

Admission Requirement #1
- A review of the candidate's completed application packet, using a rubric established by the Doctoral Program Committee
- A demonstration of the candidate’s written and oral communication skills, to be assessed using a rubric established by the Doctoral Program Committee
- A dispositions evaluation (an assessment of attitudes and behaviors practiced in the areas of personal responsibility, ethics, emotional management, communication, and work ethics) of the candidate to be conducted by one or more members of the Doctoral Program Committee using an established format/protocol.

Admission Requirement #2
- An interview with Doctoral Program Committee members
  The committee will review all available data to assess the overall potential of the candidate for success in the program before making a final decision about acceptance.

Admission Requirement #3
- The candidate must have successfully completed (with a grade of “B” or higher) a graduate level course in educational research and statistics and/or successfully completed and defended a thesis or specialist project demonstrating research proficiency within the last four years, counting from the semester of admission.
  If the candidate has not completed course work in statistics and research methodology nor successfully completed and defended an appropriate thesis or specialist project, additional course work in these areas may be required.

Candidates who do not meet the above requirement may be admitted provisionally and required to complete successfully one or more introductory graduate level educational research courses.

III. PROGRAM REQUIREMENTS Candidates in both concentrations complete the following Core coursework. Thereafter, each candidate's program of study will be individually planned within the following curriculum framework as defined by the concentration area:

Educational Leadership Doctor of Education (Ed.D.) Core

Research ............................................................ * 9 hours
EDL 810, 811, 812, or 910.

Academic .............................................................. * 9
EDL 820, 821, 822, 823, 826, 924, or 925.
Rural Studies Core ........................................................ * 6 hours
   EDL 930, 931, or COU 905.

Concentration 1: Leadership and Policy Studies .................12 hours
Selected from advanced graduate course offerings and aligned with the student’s program of study to create an individualized track that is both cognizant of background experiences and prior knowledge and relevant to professional objectives. (At the time of transfer, no courses older than eight (8) years old will apply.)
Cognate Area ........................................................................*6 hours
   Two advanced graduate courses chosen from a department or program outside the leadership specialization area. (At the time of transfer, no courses older than eight (8) years old will apply.)
Field Experience ...................................................................*6 hours
   EDL 900.
Dissertation/ Capstone ...................................................... *12 hours
   EDL 999 (register multiple times)
Exit Requirements ..................................................................0 hours
   GRD 878P (Qualifying Exam) and GRD 878Z (Dissertation/Capstone Defense)
Minimum Program Total .................................................... 60 hours
*No other course may be substituted for a core course.

Concentration 2: Counselor Education and Supervision ..........18 hours
Students complete the following courses COU 886, COU 887, COU 901, COU 902, COU 903 OR COU 904, and COU 910
Practicum ............................................................................. *3 hours
   - COU 980
Internship ..............................................................................*6 hours
   - COU 981
Dissertation/ Capstone ...................................................... *12 hours
   EDL 999 (register multiple times)

Exit Requirements:

   GRD 878P (Qualifying Exam) and GRD 878Z (Dissertation/Capstone Defense).

Minimum Program Total .................................................... 60-63 hours
*No other course may be substituted for a core course.

IV. EXIT REQUIREMENTS

   Qualifying Examination – The student’s Program Advisory Committee prepares and scores the Qualifying examination. This examination consists of two (2) options, which include (1) written responses by the student to the prepared questions written by the Program Advisory Committee or (2) an oral defense of a written prospectus detailing a research plan prepared by the student and evaluated by the Program Advisory Committee. The Program Advisory Committee will require students to rewrite any failed portion of the Qualifying examination by the last day of classes during the following semester.

   Dissertation – The purpose of the dissertation is for students to demonstrate the ability to conceptualize and complete an inquiry project. The dissertation process, during which students register for twelve (12) credit hours, includes three (3) stages. First, there is the development of a proposal that the Program Advisory Committee reviews and approves. Second, students prepare the dissertation document. Finally, students defend the dissertation to the Program Advisory Committee.

OR
—Capstone— The purpose of the capstone project is for students to demonstrate the ability to conceptualize and complete an inquiry project. The capstone is intended primarily for students in pursuit of non-academic careers. The capstone process will be completed under the direction of a regular faculty member. Students will complete a qualifying exam just as described above. The capstone project will be defended according to faculty guidelines. The capstone project is not a thesis or dissertation; yet, the capstone will provide a rigorous closure to the Doctor of Education Program.

For additional information, consult the department chair for Educational Leadership and Policy Studies: Dr. James Bliss or Counselor Education and Supervision: Dr. Larry Sexton.
**Part IV. Recording Data for New or Revised Course** (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division:</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS</td>
<td>HS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BT</td>
<td>JS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ED</td>
<td>UP</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lecture</th>
<th>Laboratory</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CIP Code (first two digits only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type*</th>
<th>Work Load</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>FR</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable

<table>
<thead>
<tr>
<th>Thesis</th>
<th>Internship</th>
<th>Independent Study</th>
<th>Practicum</th>
</tr>
</thead>
</table>

Course Title Abbreviation: (30 character limit)

<table>
<thead>
<tr>
<th>Co-Requisite(s):</th>
<th><strong>See definitions on following page</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(List only co-requisites. See below for prerequisites and combinations.)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Prerequisite(s):</th>
<th><strong>See definitions on following page</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Test Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Minimum GPA (when a course grouping or student cumulative GPA is required)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Co-requisite(s) and/or Prerequisite(s) Combination</th>
<th><strong>See definitions on following page</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Test Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Minimum GPA (when a course grouping or student cumulative GPA is required)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Equivalent Course(s):</th>
<th><strong>See definitions on following page</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(credit will not be awarded for both…; or formerly…)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposed General Education Element: Please mark (X) in the appropriate Element or Elements</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4(6)</td>
<td>5A (3)</td>
<td>6 (6)</td>
<td></td>
</tr>
<tr>
<td>1B (3)</td>
<td></td>
<td>3B (3)</td>
<td></td>
<td>5B (3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td></td>
<td></td>
<td>or 3A/B</td>
<td></td>
<td>Integrated A&amp;H(6)</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Do not forward validation tables with curriculum form.

("Use Validation Tables."
## Validation Tables for Curriculum Changes
(To be used to complete curriculum form.)

<table>
<thead>
<tr>
<th>Schedule Types</th>
<th>Grading Mode</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Code</strong></td>
<td><strong>Description</strong></td>
</tr>
<tr>
<td>0</td>
<td>Independent lab/experiential field course; not linked with a lecture, may have small if any lecture component. Does carry credit hours.</td>
</tr>
<tr>
<td>1</td>
<td>Lecture. Laboratory that is linked to a lecture section or sections. Does not carry credit hours. “LAB” will appear as part of section title.</td>
</tr>
<tr>
<td>2</td>
<td>Independent study -- Problems.</td>
</tr>
<tr>
<td>3</td>
<td>Applied music.</td>
</tr>
<tr>
<td>4</td>
<td>Studio courses.</td>
</tr>
<tr>
<td>5</td>
<td>PE activity course.</td>
</tr>
<tr>
<td>6</td>
<td>Special topics.</td>
</tr>
<tr>
<td>7</td>
<td>Thesis.</td>
</tr>
<tr>
<td>8</td>
<td>100% ONLINE/web course.</td>
</tr>
<tr>
<td>9</td>
<td>Co-op.                           Dual Credit for High School. Course usually meets at a high school, class is taught only to high school students.</td>
</tr>
<tr>
<td>N</td>
<td>Normal.</td>
</tr>
<tr>
<td>P</td>
<td>Pass/Fail (Normal grading, student chooses pass/fail option)</td>
</tr>
<tr>
<td>S</td>
<td>Satisfactory/Unsatisfactory (University chosen option; may not be offered with N or P options)</td>
</tr>
</tbody>
</table>

**NOTE:** Do not forward table with curriculum form.

**Co-requisite:** A course, or group of courses, that must be taken simultaneously with another course. Concurrent enrollment is required, a co-requisite cannot be taken prior to or in a later term than its associated course. May or may not have minimum grade specified.

**Example:** Course A must be taken during the same term as Course B. Students are required to register for both at the same time. Students who have previously completed the co-requisite course (perhaps as a transfer situation) would require a “co-requisite override” for registration purposes.

**Prerequisite:** A course, or group of courses, and/or minimum test score(s), that must be successfully completed prior to enrollment in the specified course. May or may not have minimum grade specified.

**Example 1:** (Course A with a minimum grade of “C” and an ACT score of 28) is required before student may register for Course B.

**Example 2:** (Course A) or (Course E) or (Course C and Course D) or (ACT of 35) is required before student may register for Course B.

**Co-requisite and/or Prerequisite, also known as “Prerequisite with concurrency”:** A course or group of courses, and/or minimum test score(s), that may be successfully completed prior to or taken concurrently with the specified course. May or may not have minimum grade specified.

**Example:** (Course A with minimum grade of “C”) is required before student may register for Course B. Student may have completed Course A in a prior semester, or student may register for both Course A and Course B and take both concurrently.
<table>
<thead>
<tr>
<th>BANNER CODES</th>
<th>NAME OF DEPARTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAS</td>
<td>College of Arts and Sciences</td>
</tr>
<tr>
<td>AFIS</td>
<td>Account, Finance &amp; Information Systems</td>
</tr>
<tr>
<td>AGRI</td>
<td>Agriculture</td>
</tr>
<tr>
<td>ASLI</td>
<td>American Sign Language &amp; Interpreter Education</td>
</tr>
<tr>
<td>ANSW</td>
<td>Anthropology, Socio, and Social Work</td>
</tr>
<tr>
<td>ARTD</td>
<td>Art &amp; Design</td>
</tr>
<tr>
<td>BAT</td>
<td>College of Business &amp; Technology</td>
</tr>
<tr>
<td>BIOS</td>
<td>Biological Sciences</td>
</tr>
<tr>
<td>CHEM</td>
<td>Chemistry</td>
</tr>
<tr>
<td>CJPS</td>
<td>Criminal Justice &amp; Police Studies</td>
</tr>
<tr>
<td>COMM</td>
<td>Communication</td>
</tr>
<tr>
<td>CORS</td>
<td>Correction &amp; Juvenile Just Studies</td>
</tr>
<tr>
<td>COSC</td>
<td>Computer Sciences</td>
</tr>
<tr>
<td>CEDL</td>
<td>Counseling &amp; Educational Leadership</td>
</tr>
<tr>
<td>CEDP</td>
<td>Counseling &amp; Educational Psychology</td>
</tr>
<tr>
<td>CURI</td>
<td>Curriculum and Instruction</td>
</tr>
<tr>
<td>ECON</td>
<td>Economics</td>
</tr>
<tr>
<td>EDU</td>
<td>College of Education</td>
</tr>
<tr>
<td>ELPS</td>
<td>Educational Leadership &amp; Policy Studies</td>
</tr>
<tr>
<td>EHCL</td>
<td>Environmental Health &amp; Clinical Lab</td>
</tr>
<tr>
<td>ENTH</td>
<td>English &amp; Theatre</td>
</tr>
<tr>
<td>ENM</td>
<td>Enrollment Management Services</td>
</tr>
<tr>
<td>ERTH</td>
<td>Earth Sciences</td>
</tr>
<tr>
<td>ESSC</td>
<td>Exercise &amp; Sport Science</td>
</tr>
<tr>
<td>FCSC</td>
<td>Family and Consumer Sciences</td>
</tr>
<tr>
<td>FRLH</td>
<td>Foreign Language &amp; Humanities</td>
</tr>
<tr>
<td>GEOL</td>
<td>Geography</td>
</tr>
<tr>
<td>GOVN</td>
<td>Government</td>
</tr>
<tr>
<td>HIST</td>
<td>History</td>
</tr>
<tr>
<td>HPAD</td>
<td>Health Promotion &amp; Administration</td>
</tr>
<tr>
<td>HSC</td>
<td>College of Health Sciences</td>
</tr>
<tr>
<td>JSA</td>
<td>College of Justice Safety</td>
</tr>
<tr>
<td>LPRV</td>
<td>Loss Prevention &amp; Safety</td>
</tr>
<tr>
<td>MILS</td>
<td>Military Science</td>
</tr>
<tr>
<td>MMAC</td>
<td>Management, Marketing, &amp; Admin Communication</td>
</tr>
<tr>
<td>MTST</td>
<td>Mathematics &amp; Statistics</td>
</tr>
<tr>
<td>MUSC</td>
<td>Music</td>
</tr>
<tr>
<td>NURA</td>
<td>Nursing (Associate)</td>
</tr>
<tr>
<td>NURB</td>
<td>Nursing (Baccalaureate &amp; Graduate)</td>
</tr>
<tr>
<td>OCCT</td>
<td>Occupational Therapy</td>
</tr>
<tr>
<td>PHAS</td>
<td>Physics and Astronomy</td>
</tr>
<tr>
<td>PHRE</td>
<td>Philosophy and Religion</td>
</tr>
<tr>
<td>PSYC</td>
<td>Psychology</td>
</tr>
<tr>
<td>REPA</td>
<td>Recreation &amp; Park Administration</td>
</tr>
<tr>
<td>SPED</td>
<td>Special Education</td>
</tr>
<tr>
<td>TECH</td>
<td>Technology</td>
</tr>
<tr>
<td>WMN</td>
<td>Women’s Studies</td>
</tr>
</tbody>
</table>
**Curriculum Change Form**

*(Present only one proposed curriculum change per form)*

*(Complete only the section(s) applicable.)*

<table>
<thead>
<tr>
<th>Part I (Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Special Education</th>
<th>Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
<td>Minor Special Education (Non-teaching)</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X_ Program Revision (Part III)</td>
<td></td>
<td></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
<td></td>
</tr>
</tbody>
</table>

*Proposal Approved by:*

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>College Curriculum Committee</th>
<th>Date</th>
<th>Special Education</th>
<th>Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/6/2014</td>
<td>1/14/2014</td>
<td>Council on Academic Affairs</td>
<td>3/20/2014</td>
<td>Faculty Senate**</td>
<td>4/7/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Faculty Senate**</td>
<td></td>
<td>Board of Regents**</td>
<td>Pending</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>1/28/2014</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td></td>
<td>FALL 2014</td>
<td></td>
</tr>
<tr>
<td>Graduate Council*</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)*

**Approval needed for program revisions or suspensions.**

***To be added by the Registrar's Office after all approval is received.***

Completion of A, B, and C is required: *(Please be specific, but concise.)*

**A. 1. Specific action requested:** *(Example: Increase the number of credit hours for ABC 100 from 1 to 2.)*

Revise required courses in Special Education Minor and update electives

**A. 2. Proposed Effective Academic Term:** *(Example: Fall 2012)*

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** *(if applicable)*

**B. The justification for this action:** The minor needs to reflect the core courses in Special Education. As a result, elective courses need to be edited.

**C. The projected cost (or savings) of this proposal is as follows:**

- Personnel Impact: None
- Operating Expenses Impact: None
- Equipment/Physical Facility Needs: None
- Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

<table>
<thead>
<tr>
<th></th>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

### Minor

**SPECIAL EDUCATION (NON-TEACHING)**

Prerequisites must be honored.

**Required Courses** ......................................................... 12 hours
SED 104, 260, 518 or 518S, and 590.

**Electives** ................................................................. 6 hours
SED 207, 240, 337, 349; SED 351 or 576 or 352;
SED 436, 500, 504, 518, 577, 511, 530, 535, 578, 579.

**Total Requirements** ...................................................... 18 hours

---

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

**Revised* Program Text**

(*Use strikethrough for deletions and underlines for additions.*)
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(*Complete only the section(s) applicable.*)

<table>
<thead>
<tr>
<th>Part I</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td>Department Name</td>
<td>Special Education</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (‘S’ or ‘W’)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>Communication Disorders B.S.</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>[X] Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>1/6/2014</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>1/14/2014</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>1/28/2014</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   1. Change ACCT course from CDS 487 to CDS 475.
   2. Update sequence of required, supporting, and Gen. Ed. courses for the Communication Disorders program.
   3. Add a requirement of speech/language/hearing screening for CD majors.
   4. Allow SED 104, a supporting course for the CD program, to meet Element 6 Diversity as well as a supporting course requirement for the CD program.
   5. Change CDS 571 to CDS 571W.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
   Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
   1. Changing the emphasis of content in CDS 487 no longer permitted it to be the best measure of ACCT for the CD program. Therefore, CDS 475 will meet the requirements for the CD ACCT course.
   2. Courses were reorganized to equalize hours per semester and to reflect other changes requested on this curriculum proposal form.
   3. Since CD majors will be conducting speech/language/hearing screenings, they should experience the process. In addition, our pre-professionals should have adequate communication skills before providing services to clients with communication disorders.
   4. Since SED 104 is a course listed in Element 6 Diversity and is a supporting course for the CD program, it would allow the CD majors to take other courses related to the major and/or graduate in a timely manner.
   5. Change listing of CDS 571 to CDS 571W to reflect the approved CDS 571W.
C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)
ADMISSION TO COMMUNICATION DISORDERS PROGRAM

Any student who is accepted by Eastern Kentucky University's Admissions Office may declare their major as communication disorders (CD). The student will be assigned to a program advisor and will be classified as a “Pre-CD” major. However, a Pre-CD status does not guarantee admission into the CD undergraduate program. Pre-CD majors will be restricted to enrollment in the following major CDS courses: CDS 275 and 360. To apply for admission to the CD undergraduate program, students must meet the following minimum criteria:
1. At least 27 credit hours earned on 100-level courses or higher,
2. At least a 3.0 GPA on a 4.0 scale,
3. At least a 21 composite score on the ACT,
4. Pass a speech/language/hearing screening. Once admitted to the CD program, the student must earn a grade of “C” or higher in CDS 275 or equivalent transferred course before registering for any CDS courses in the major requirements. Transfer students do not have to be enrolled in university courses at the time of submitting an application for admission. The CD program admits 30 new undergraduate students each year. Applicants are ranked by the GPA x ACT composite score. The most qualified applicants are admitted. Application forms are available from Wallace 245 or visit the CD program website at cd.eku.edu; telephone (859) 622-4442. Completed applications and all required documentation must be submitted by February 14 to the CD Program Coordinator.

It should be noted that enrollment in the graduate program in Communication Disorders is also limited. Admission into the undergraduate program does not guarantee admission into the graduate program. Refer to the Graduate Catalog for information on admission to the graduate program.

Students must purchase professional liability insurance prior to enrollment in CDS 374, 474, and 541. Further, that insurance coverage must be maintained throughout enrollment in these courses.

Baccalaureate Degrees

BACHELOR OF SCIENCE (B.S.)
COMMUNICATION DISORDERS
CIP Code: 51.0204

UNIVERSITY GRADUATION REQUIREMENTS

- General Education .............................................. 36 hours
- Student Success Seminar (EDO 100; waived for transfers with 30+ hrs.) ...................... 1 hour
- Wellness .......................................................... 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - Communication Disorders majors will select: CDS 475. (Credit hours may be incorporated into Major or Supporting requirements)

Total Hours University Graduation Requirements .......... 40 hours

MAJOR REQUIREMENTS

Core Courses .......................................................... 58 hours

Supporting Course Requirements .................................. 27-21-33 30 hours
ASL 101 (*Element 6) or SED 240; BIO 171 or BIO 301 or BIO 303; ENG 410, 510, or 520; OTS 515; PSY (*Element 5B) 200, 200W, 280, or 280W; SED 104 (*Element 6); SED 341 or 590, SED 518 or 518S; STA 215 or 500.

(* Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.)

Electives ........................................................................ 0 - 1 hour

TOTAL HOURS TO COMPLETE DEGREE ............ 122 120-128 128 hours

*to a maximum of six hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) Department Name Special Education

New Course (Parts II, IV) College Education

Course Revision (Parts II, IV) *Course Prefix & Number

Hybrid Course ("S." or "W") *Course Title

New Minor (Part III) *Program Title

Program Suspension (Part III) Interdisciplinary Early Childhood Certification 

Program Revision (Part III) (Graduate)

*Provide only the information relevant to the proposal. If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by: Departmental Committee 1/6/2014 Date 1/6/2014

College Curriculum Committee 1/14/2014 Date 1/14/2014

General Education Committee* NA Date NA

Teacher Education Committee* 1/28/2014 Date 1/28/2014

Graduate Council* 2/7/2014 Date 2/7/2014

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Removing three courses from the program (SED 704, SED 777, and SWK 456) and using two new courses SED 711 and SED 730. Adding SED 811 as an option to substitute for SED 352 and SED 436.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Changing IECE graduate certification programs so that all coursework may be done at the graduate level.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: No additional

Operating Expenses Impact: No additional

Equipment/Physical Facility Needs: No additional

Library Resources: No additional
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Interdisciplinary Early Childhood Education Certification (IECE)

The prerequisites are an undergraduate degree in early childhood or related field and a Kentucky Teaching Certificate or meet all requirements for admission to teacher education.

Special Education Courses .............................................................24-27 hours
SED 811 or 352 and 436; and 704, 718, 722, 730, 775, 775(499),
Special Education Courses .............................................................24-27 hours
SED 811 or 352 and 436; and 704, 718, 722, 730, 775, 775(499),
Child and Family Studies .....................................................•................ 9 hours
CDF 741, 744, 747.
Child and Family Studies .....................................................•................ 9 hours
CDF 741, 744, 747.
Supporting Courses .................................................................12 hours
SWK 456-SED 711, ELE 719, NSC 700, OTS 715.
Supporting Courses .................................................................12 hours
SWK 456-SED 711, ELE 719, NSC 700, OTS 715.
Course Requirements for Admission to
Teacher Education (if required) .........................................................16 hours
EDF 103/310, 203; CSC 104 or CIS 212; CMS 100 or 210, ENG 101, 440, MAT 105 or higher (excluding MAT 201, 202), all with minimum grade of “C”.
Course Requirements for Admission to
Teacher Education (if required) .........................................................16 hours
EDF 103/310, 203; CSC 104 or CIS 212; CMS 100 or 210, ENG 101, 440, MAT 105 or higher (excluding MAT 201, 202), all with minimum grade of “C”.
Total hours for IECE Certificate Preparation.................................44-48 hours
Total hours for IECE Certificate Preparation.................................44-48 hours
Contact Office of Teacher Admission and Certification for additional requirements for admission to teacher education (859) 622-1828.
Note: Completion of the above program will not suffice for completion of a Rank program.
# Curriculum Change Form

(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Special Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>___________</td>
<td>______________</td>
<td>_______</td>
<td>_________________</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>______________</td>
<td>_______</td>
<td>_________________</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>______________</td>
<td>_______</td>
<td>_________________</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>______________</td>
<td>_______</td>
<td>_________________</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>______________</td>
<td>_______</td>
<td>_________________</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>______________</td>
<td>_______</td>
<td>_________________</td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>______________</td>
<td>_______</td>
<td>Communication Disorders (M.A. Ed.)</td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>1/6/2014</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>1/14/2014</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>1/28/2014</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>2/7/2014</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

## Completion of A, B, and C is required: (Please be specific, but concise.)

### A. 1. Specific action requested:  
(Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

1. Clarify Admission Requirements
2. Add required background check

### A. 2. Proposed Effective Academic Term:  
(Example: Fall 2012)

Fall 2014

### A. 3. Effective date of suspended programs for currently enrolled students:  
(if applicable)

N/A

### B. The justification for this action:

1. Wording of the Admission Requirements has led to many questions by applicants. Therefore, the Admission Requirements have been reworded to provide a clearer explanation.
2. Background check is required for admission to Professional Education.
3. Update wording for admission to Professional Education so that it aligns with regulations.

### C. The projected cost (or savings) of this proposal is as follows:

| Personnel Impact: | N/A |
| Operating Expenses Impact: | N/A |
| Equipment/Physical Facility Needs: | N/A |
| Library Resources: | N/A |
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

MASTER OF ARTS IN EDUCATION
COMMUNICATION DISORDERS
CIP Code: 13.1012

I. GENERAL INFORMATION

The Master of Arts in Education Program in Communication Disorders is a two-year, full time program leading to eligibility for certification/licensure in Speech-Language Pathology by the American Speech-Language-Hearing Association, Kentucky Board of Speech-Language Pathology, and Kentucky Teacher Certification in Communication Disorders. Since this program leads to initial teacher certification, the criteria and guidelines set by Kentucky Education Professional Standards Board (16 KAR 5:020 and 5:040) must be met/followed.

II. ADMISSION REQUIREMENTS

To be eligible for consideration for admission into the MAEd. Program in Communication Disorders, applicants must have

1. a bachelor's degree in Communication Disorders with a minimum undergraduate GPA of 3.0 overall on the sent transcript which includes the fall semester prior to the application deadline of Feb. 15,
2. documentation of 25 clinical observation hours as required by the American Speech-Language-Hearing Association for national certification, and
3. either:
   a. a minimum GRE Verbal score of 150, a minimum GRE Quantitative score of 143, and a minimum GRE Analytical Writing score of 4.0
   OR,
   b. a minimum overall GRE score of 285 plus passing scores for Core Academic Skills for Educators (CASE) test. Please check the Kentucky Education Professional Standards Board website for information concerning the required passing scores.

In addition, to be accepted into the MAEd. CD program and to meet the criteria set by EPSB, the applicant must successfully complete one of the following assessments:

1. a minimum GRE Verbal score of 150, a minimum GRE Quantitative score of 143, and a minimum GRE Analytical Writing score of 4.0 or
2. a minimum Reading score of 176, a minimum Math score of 174, and a minimum Writing score of 174 on the Praxis I
and also submit documentation of 25 clinical observation hours as required by the American Speech-Language-Hearing Association for
hice for Kentucky School Certified Personnel established in 16 KAR 1:020 and sign a COE Professional Code of Ethics Declaration form. 

- Candidates must review the character and fitness questionnaire contained in Section III of the TC-1 incorporated by reference in 16 KAR 2:010 and sign a COE Professional Character and Fitness Declaration form.

Eastern Kentucky University requires a state criminal history background check as a condition of admission. Under certain circumstances, a national criminal history background check may be required as a condition of admission.

- Candidates must demonstrate understanding of professional dispositions expected of professional educators. Candidates must review and sign a COE Professional Dispositions Declaration form.

NOTE: Based on your disclosure on any of these forms, an interview by the Professional Education Admission Committee may be required.

III. PROGRAM REQUIREMENTS

Probation and Progress in the Program – If, in any semester of study, a candidate’s graduate grade point average falls below 3.0 for all courses taken after admission to the program, the candidate will automatically be on academic probation. The candidate will be dismissed from the program following any second semester with a cumulative GPA below 3.0. A candidate in the program, who earns more than one “C” and “D” or “F” in courses taken after admission to the program, will be dismissed from the program.

Communication Disorders Core .......................................................... 36 hours

CDS 863, 867, 873, 874 (3-hour course taken 3 times), 875, 876, 877, 878, 879, 880.

Approved Electives in Communication Disorders/Research Option ......... 9 hours

Candidates who apply for and are selected to the Research Option will take CDS 899 for 3 hours and will take 6 hours of approved electives from areas such as CDS, CDF, EDF, ENG, EPY, NUR, OTS, PSY, and/or SED.
If candidates have not completed a course equivalent to EPY 839, SED 800, STA 700, CDS 741, 771, or 772 with a grade of "C" or higher, these courses must be completed to meet the requirements for graduation, certification/licensure in Speech-Language Pathology by the American Speech-Language-Hearing Association, Kentucky Board of Speech-Language Pathology, and Kentucky Teacher Certification in Communication Disorders.

**Professional Semester I** ...................................................... 9 hours
CDS 720 and 870 or 897.

**Professional Semester II** .................................................... 9 hours
CDS 870 and 897 or 898 and approved elective.

**Exit Requirement** ............................................................ 0 hours
GRD 877n or 878w

**Minimum Program Total** .................................................... 63 hours

### IV. EXIT REQUIREMENTS

Candidates will complete one of the following exit requirements for the MAEd in Communication Disorders (CD):

- a thesis and oral defense - GRD 877n (Research Option)
- or a written comprehensive examination covering education and major program components – GRD 878w (Non-Research Option).

**Clinical Clock Hours Requirement**

Candidates must complete 375 clinical clock hours before exiting from the graduate program. This requirement will meet the number of hours specified for national certification by the American Speech-Language-Hearing Association and will meet or exceed the hours required for Kentucky Teacher Certification in Communication Disorders and for Kentucky Licensure in Speech-Language Pathology. Clinical experiences for accruing clock hours are offered through CDS 874, 897, and 898. A maximum of 50 clinical clock hours accrued at the undergraduate level may be counted with appropriate documentation. A minimum of 25 clock hours of (documented) clinical observation must be completed prior to earning these clinical clock hours.
# Curriculum Change Form

*(Present only one proposed curriculum change per form)*  
*(Complete only the section(s) applicable.)*

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Special Education</th>
<th>Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>x Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*  
If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

### Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>1/6/2014</th>
<th>Council on Academic Affairs</th>
<th>3/20/2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>1/14/2014</td>
<td>Faculty Senate**</td>
<td>4/7/2014</td>
<td></td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>N/A</td>
<td>Board of Regents**</td>
<td>Pending</td>
<td></td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>1/28/2014</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>FALL 2014</td>
<td></td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>2/7/2014</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)*  
**Approval needed for program revisions or suspensions.**  
***To be added by the Registrar’s Office after all approval is received.

## Completion of A, B, and C is required: (Please be specific, but concise.)

### A. 1. Specific action requested:  (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Drop GRD 877 requirement

### A. 2. Proposed Effective Academic Term:  (Example: Fall 2012)

Fall 2014

### A. 3. Effective date of suspended programs for currently enrolled students:  (if applicable)

### B. The justification for this action:  MAEd Option B students complete a capstone research course (ETL 804) and a practicum experience (SED 897) as culminating coursework. Both ETL 804 and SED 897 have key assessments that are used for program and candidate assessment. Written comprehensive exams tell us less about what students have learned and can apply than these two measures therefore we are dropping this additional requirement for Option B. The written comprehensive exam will remain as a requirement for the MAEd Option A.

### C. The projected cost (or savings) of this proposal is as follows:

#### Personnel Impact: None

#### Operating Expenses Impact: None

#### Equipment/Physical Facility Needs: None

#### Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

MASTER OF ARTS IN EDUCATION
Special Education -
Teacher Leader Track
CIP Code: 13.1001

I. GENERAL INFORMATION...

B. Curriculum for students pursuing additional certification:
Teacher Leader Core
ETL 800, 801, 802, 803 and 804 ...................................... 15 hours

Additional Certification Areas:
1. Learning and Behavior Disorders (LBD)
   Prerequisites: KY Provisional Teaching Certificate in P-5, 5-9 or Secondary for Classroom Teachers. Successful completion of equivalent coursework for ELE or EMG 445, 447 or 806; MAT 201 and 202. SED 775, 722, 776, 778, 856, 790, 897 21-24 hours

2. Deaf and Hard of Hearing (DHH)
   Prerequisites: KY Provisional Teaching Certificate in P-5, 5-9 or Secondary for Classroom Teachers. Successful completion of equivalent coursework for ELE or EMG 445, 447 or 806; MAT 201 and 202 and ASL 101 and 102. SED 775, 722, 781, 710, 738, 780, 830, 897 24-27 hours

3. Interdisciplinary Early Childhood Education (IECE)
   Prerequisites: KY Provisional Teaching Certificate in P-5, 5-9 or Secondary for Classroom Teachers SED718, 722, 790, 811, SED 897; CDF 741 or 744; OTS 715 21-24 hours

Comprehensive Written Exams: GRD 877m.......................... 0 hours
Total Requirements .................................................... 36-42 hours

IV. ADDITIONAL INFORMATION REGARDING EXIT REQUIREMENTS

The following are exit requirements for Master of Arts in Education in Special Education candidates:
Program GPA: Candidate must earn an overall GPA of 3.0 or higher, with no grade below a C.
Research Requirement: An action research project which culminates in a satisfactory written research report and oral presentation is required in the Capstone Course (ETL 804).
Comprehensive Examinations: Candidate enrolled in Option A programs must pass written comprehensive examination GRD 877m.
Graduate Practicum Requirement: For candidates in the MAED with Teacher Leader and Additional Certification (Option B), the candidate is required to successfully complete practicum in their area of their additional certification.
Praxis II Series Examinations: For candidates in the MAED with Teacher Leader and Additional Certification (Option B), the candidate is required to take all required Praxis II exams for the new area of certification.
### Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division:</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>AS</td>
<td>HS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BT</td>
<td>JS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ED</td>
<td>UP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
<th>Cip Code (first two digits only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lecture</td>
<td>Laboratory</td>
<td>Other</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type* (List all applicable)</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode* (List all applicable)</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FR</td>
<td>JR</td>
<td>SO</td>
<td>SR</td>
</tr>
</tbody>
</table>

#### Grading Information: Course is eligible for IP (in-progress grading) for:
- Thesis
- Internship
- Independent Study
- Practicum

**See definitions on following page**

### CoRequisites and Prerequisites

**See definitions on following page**

### Co-Requisite(s):
(List only co-requisites. See below for prerequisites and combinations.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

### Prerequisite(s):
(List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Co-requisite(s) and/or Prerequisite(s) Combination
(Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
<th>Test Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Minimum GPA (when a course grouping or student cumulative GPA is required)</td>
</tr>
</tbody>
</table>

### Equivalent Course(s):
(credit will not be awarded for both...; or formerly...)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
<th>Test Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Minimum GPA (when a course grouping or student cumulative GPA is required)</td>
</tr>
</tbody>
</table>

### Proposed General Education Element:
Please mark (X) in the appropriate Element or Elements ( e.g. - 4B(3) X ).

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td></td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Do not forward validation tables with curriculum form.

(*Use Validation Tables.)
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="https://example.com" alt="Image" /></td>
</tr>
</tbody>
</table>

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   1. Update the cumulative GPA requirement for admission to professional education to include the GPA statement as identified in regulation.
   2. Remove the College of Education math requirement as a single indicator. Praxis CASE exam measures math skills.
   3. Update the Professional Code of Ethics, Character Fitness Declaration, and Professional Dispositions section with current language represented in regulation.
   4. Update the Student Behavior section
   5. Add Clinical Experience performance-based assessment as a condition for admission

A. 2. **Proposed Effective Academic Term:** Fall 2014

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

B. **The justification for this action:** Aligning admission requirements with 16 KAR 5:020 Standards for admission to educator preparation.

C. **The projected cost (or savings) of this proposal is as follows:**

   **Personnel Impact:** None
   **Operating Expenses Impact:** None
   **Equipment/Physical Facility Needs:** None
   **Library Resources:** None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

SEE BELOW

OFFICE OF TEACHER EDUCATION SERVICES

Advising, Teacher Admission, Field Placement, and Certification

To teach, to learn, to help others teach and learn.

ADVISING - coeadvising@eku.edu
Bert Combs 423425
(859) 622-1828

The Office of Teacher Education Services offers academic advisement and information designed to help undergraduate candidates to begin or continue their studies in the College of Education. The certification officer will make referrals and serve as a liaison to graduate coordinators for candidates obtaining additional certifications and/or ranks.

TEACHER ADMISSION - teacher.admissions@eku.edu
Bert Combs 425
(859) 622-1828

The Office of Teacher Education Services is responsible for admitting candidates to professional education programs at EKU. In addition, certification applications for teachers and school personnel (principals, supervisors, superintendents, counselors, pupil personnel directors, business administrators, librarians, and speech pathologists) are processed through the Office of Teacher Education Services.

To be recommended for certification, all candidates seeking initial teacher certification, regardless of the college in which they are enrolled, must meet the requirements for admission to professional education, complete an approved teaching curriculum, and pass the required PRAXIS tests, PLT exam, or Kentucky test as determined by the major/minor.

Candidates are advised to enroll in EDF 103, Introduction to Education, during their freshman year and in EDF 203, Schooling and Society, during their sophomore year. However, candidates should not enroll in EDF 103 until all developmental requirements have been met. EDF 310 will be required for candidates who have an equivalent transfer course for EDF 203.

ADMISSION REQUIREMENTS and APPLICATION PROCESS

Admission to Professional Education

Admission to the University (academic college) is not synonymous with admission to professional education. Candidates will apply for admission to professional education in the College of Education’s Office of Teacher Education Services (Combs 423425). Formal applications will be accepted based upon completion of the following requirements:

A. Hours
   • Candidates must complete 30 hours of credit (excluding developmental level courses).
B. Admission Test Requirement

- Candidates must have a passing score on the following tests:
  - PRAXIS I - Preprofessional Skills Test (PPST) Reading 176; Math 174; Writing 174
  - Praxis Core Academic Skills for Educators (CASE): Reading (156); Writing (162); Mathematics (150)

Beginning September 1, 2014

C. GPA and Grade Requirements

- Minimum overall A cumulative grade point average of 2.75 on a 4.0 scale; or a grade point average of 3.0 on a 4.0 scale on the last thirty hours of credit completed. GPA on all undergraduate course work is required for admission and program exit.
  - A grade of “C” or higher in EDF 203.
  - Satisfactory “S” grade in EDF 310 for transfer candidates having completed EDF 203 at another institution.

Undergraduate degree candidate GPA is based on the hours attempted as shown on the official EKU transcript. Post degree certification candidate GPA is based on all undergraduate course work and on the hours attempted as shown on the official EKU transcript.

D. Demonstrate an Overall Disposition Essential to Being an Effective Teacher

Candidates must demonstrate proficiency in oral and written communication including:
  - Critical thinking: A grade of “C” or higher in ENG 102 or HON 102 with a grade of “B” or higher in ENG 105 (those earning a “C” must also take ENG 102).
  - Creativity: A grade of “C” or higher in EDF 203.
  - Collaboration: A grade of “C” or higher in EDF 203.
  - Communication: A grade of “C” or higher in CMS 100 or CMS 210.

E. Mathematics Requirement

Candidates must complete a college level mathematics course of MAT 105 or above (exclusive of MAT 201 and 202) with a grade of “C” or higher.

F. Professional Code of Ethics, and Character Fitness Declaration, and Professional Dispositions

- Candidates must review the Professional Code of Ethics for Kentucky School Certified Personnel established in 16 KAR 1:020 and sign a COE Professional Code of Ethics for Kentucky Declaration form.
- Candidates must review the character and fitness questionnaire contained in Section III of the TC-1 incorporated by reference in 16 KAR 2:010 and sign a COE Professional Character and Fitness Declaration form. EKU College of Education requires a state criminal history background check approved* by the College of Education as a condition of admission. Under certain circumstances, a national criminal history background check may be required as a condition of admission.
- Candidates must demonstrate understanding of professional dispositions expected of professional educators. Candidates must review and sign a COE Professional Dispositions Declaration form.
- Candidates must complete and sign a “Personal and Professional Fitness Declaration” form. This process includes a review of the Professional Code of Ethics for Kentucky School Personnel established in 16 KAR 1:020.

*“Approved” is a formal review process of the professional character and fitness declaration and criminal records report. Professional disposition issues or violations of the professional code of ethics will be referred to the Professional Education Admission Committee. Any misrepresentation of facts, by omission or addition, may result in the denial of admission to teacher education.

NOTE: Based on your disclosure on any of these forms, an interview by the Professional Education Admission Committee may be required.

G. Recommendations of Professional Dispositions

Candidates must submit satisfactory pre-service professional disposition reviews from two EKU faculty members including the EDF 203 or EDF 310 instructor and the advisor or another EKU faculty member.

- Candidates must complete and sign a Candidate Statement of Commitment Regarding Professional Dispositions form.

H. Student Behavior

- Candidates must have no physical or psychological impairments that would preclude teaching success.
- Candidates preparing to work in schools as teachers or other professional school personnel must demonstrate dispositions necessary to help all students learn.
- Candidates must demonstrate acceptable social behavior at the University and in the community-at-large.* A candidate interview may be required by the Professional Education Admissions Committee.
- Candidate admission status may be reevaluated if the candidate is placed on either academic or social probation or has a record of criminal conviction(s).* A candidate interview may be required by the Professional Education Admissions Committee.

*The Office of Teacher Education Services will contact the Eastern Kentucky University Office of Student Rights and Responsibilities to obtain records of infractions committed by candidates for admission to professional education. The Office of Teacher Education Services may also contact the Administrative Office of the Courts to obtain a criminal records check for each candidate for admissions to professional education.
H. Clinical Experiences

- CED 100 - Clinical I: Introduction to the Education Profession
- CED 200 - Clinical II: Understanding the Learner

Progressing in Professional Education

The Office of Teacher Education Services will process the formal "Application for Admission to Professional Education." The Professional Education Admissions Committee will review applications, supporting documentation, and other relevant materials brought before the committee and will take appropriate action concerning the student’s admission to the professional education program. The candidate will be notified of the committee’s decision. Candidates shall not enroll in any educator preparation program courses restricted to admitted candidates.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Teacher Education Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title (30 character limit)</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td>(Clinical Placement)</td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by:          Date          Date
Departmental Committee          1/31/14       Council on Academic Affairs 3/20/2014
College Curriculum Committee    2/4/14       Faculty Senate** 4/7/2014
General Education Committee*    NA           Board of Regents** Pending
Teacher Education Committee*    2/25/14      EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council*               NA           NA

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   Update the catalog display to reflect current policy, regulation, and to remove repetitive wording.

A. 2. Proposed Effective Academic Term: Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: To align the catalog copy with current policy, regulation, and procedures.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a new course, provide the catalog text.</td>
</tr>
<tr>
<td>2.</td>
<td>For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.</td>
</tr>
<tr>
<td>3.</td>
<td>For a dropped course, provide the current catalog text.</td>
</tr>
</tbody>
</table>

New or Revised* Catalog Text (*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.</td>
</tr>
<tr>
<td>2.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program's suspension.</td>
</tr>
</tbody>
</table>

Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

See below

FIELDCLINICAL PLACEMENT
Student Teaching The Professional Semester and FieldClinical Experiences
ekufieldplacement@eku.edu
ekustudentteaching@eku.edu
Bert Combs 425
(859) 622-1828

- The Office of Teacher Education Services receives and evaluates all applicants for student teaching the professional semester, determines appropriate professional dispositions of the application, and provides continuous assessment of the applicant’s pre-teaching and teaching experiences during the professional semester.
- This Office recognizes that cultural diversity is a fact of American life and teachers function in a pluralistic cultural environment. Experience in multi-cultural settings provides valuable enrichment for the proper development of effective teachers. That philosophy will guide the candidate assignments.
- Candidates are not allowed discouraged from to take taking any other courses (including correspondence and transient courses) while during the student teaching professional semester. Credit for unfinished correspondence courses will not be allowed during the student teaching semester.
- Candidates of senior standing (90 hours or more with a minimum of 12 semester hours residence at EKU) may enroll in student teaching the professional semester if they have satisfied the following requirements:

Application for Student Teaching The Professional Semester

1. Applicants must be admitted to the professional education program prior to the application semester.
2. Applicants must file an application during the first four weeks of the semester prior to the term in which student professional teaching is desired.
3. Applications filed will be evaluated and processed for approval or disapproval.

Evaluation of application will include in part:

1. The planned curriculum. Each applicant must have an approved planned curriculum on file with the Office of Teacher Education Services: active Degree Works plan which reflects any and all approved changes.
2. All prerequisites in professional education and pre-student professional teaching semester curricula in the applicant’s area as prescribed by the Catalog, must be completed prior to student teaching the professional semester.
3. Recommendation made by the applicant’s advisor.
4. A record or report from a valid and current medical examination, which shall include a tuberculosis (TB) risk assessment. Candidates with any significant deviation from normal physical and psychological well-being will be referred to a proper examining physician.

5. Professional Code of Ethics and Character and Fitness Declaration. Each applicant must complete and sign a new “Personal and Professional Fitness Declaration” form. Based on your disclosure, an interview by the Professional Education Admission Committee may be required.

Professional Code of Ethics, Character Fitness Declaration, and Professional Dispositions:
• Candidates must review the Professional Code of Ethics for Kentucky School Certified Personnel established in 16 KAR 1:020 and sign a new COE Professional Code of Ethics for Kentucky Declaration form.
• Candidates must review the character and fitness questionnaire contained in Section III of the TC-1 incorporated by reference in 16 KAR 2:010 and sign a new COE Professional Character and Fitness Declaration form. KRS 161.042 requires a state and national criminal records check as a condition for admission to student teaching. Applicants must process a criminal records check in the district in which student teaching will occur and submit a copy of the report to the Office of Teacher Education Services for approval* by the College of Education.
• Candidates must demonstrate understanding of professional dispositions expected of professional educators. Candidates must review and sign a new COE Professional Dispositions Declaration form.

*‘‘Approval’’ is a formal review process of the professional character and fitness declaration and criminal records report. Professional disposition issues or violations of the professional code of ethics will be referred to the Professional Education Admission Committee. Any misrepresentation of facts, by omission or addition, may result in the denial of admission to student teaching and revocation of admission to teacher education. Approval is required prior to entry in the professional teaching experience.

6. Behavior that relates to the moral, ethical, social, and personal standards of professional competency. The applicant’s comportment will be subject to review and appraisal by the department responsible for the student teaching professional semester recommendation and the College of Education. Applicants must process a criminal background check (KRS 161.042 or changes as adopted).

7. Academic Requirements: Undergraduate degree students’ GPAs are based on the hours attempted as shown on the official EKU transcript. Post-degree certification students’ GPAs are based on all undergraduate course work and on the hours attempted as shown on the official EKU transcript.

• All programs: A cumulative grade point average of 2.75 on a 4.0 scale; or a grade point average of 3.0 on a 4.0 scale on the last thirty hours of credit completed. Computer Literacy: Candidates must complete EDF 204, CSC 104, or CIS 212 with a grade of “C” or higher; candidates enrolled in a P-12 music education program will take MUS 384 with a grade of “C” or higher; Clinical Experiences: CED 100, 200, 300, 400, 450.

• Elementary and Middle Grade: Minimum 2.75 GPA with a grade of “C” or higher in courses in the “core and supporting course requirements,” area(s) of academic emphasis, “professional education requirements” (see program display for a list of courses), teaching minor(s), and certification endorsement(s).

• Secondary: Minimum 2.75 GPA in teaching major(s), minor(s), area(s) of academic emphasis, and certification endorsement(s). See program area for specific course grade requirements; and a minimum 2.75 GPA with a grade of “C” or higher in courses in “professional education requirements” (see program display for a list of courses). A minimum of seventy-five percent of major and seventy-five percent of supporting course requirements must be completed prior to the professional semester. Individual program areas may require a higher percentage of credit hours completion prior to the professional semester.

• Special Education: Minimum 2.75 GPA with a grade of “C” or higher in courses in the “major, core, and option,” “elementary/middle grade and supporting course requirements,” area of academic emphasis, professional education requirements (see program display for a list of courses), teaching minor(s), and certification endorsement(s).

8. Computer Literacy: Candidates must complete EDF 204, CSC 104, or CIS 212 with a grade of “C” or higher, candidates enrolled in a P-12 music education program will take MUS 384 with a grade of “C” or higher.
8. Candidates must submit satisfactory pre-service disposition reviews from their advisor and a designated methods instructor as part of the application process.

9. Candidates must submit satisfactory pre-service disposition reviews from one cooperating teacher and one university supervisor at the end of the student teaching professional semester experience.

10. Minimum of 200 hours of field experiences in a variety of Primary-12 school settings which allow the candidate to participate in the following:
   A. Engagement with diverse populations of students which include
      (1) Students from a minimum of two different ethnic or cultural groups of which the candidate would not be considered a member; (2) Students from different socioeconomic groups; (3) English language learners; (4) Students with disabilities; and (5) Students from across elementary, middle school, and secondary grade levels
   B. Observation in schools and related agencies, including but not limited to: Family Resource Centers or Youth Service Centers
   C. Student Tutoring
   D. Interaction with families of students
   E. Attendance at school board and school-based council meetings
   F. Participation in a school-based professional learning community
   G. Opportunities to assist teachers or other school professionals.

   Six Clinical experience hours are submitted and performance evaluated during the term the candidate enrolls in an Applied Learning Co-op clinical course. In order to qualify for admission to the professional semester the candidate must demonstrate that they have met all clinical performance requirements as evidenced on performance-based assessments to demonstrate candidates' development of the knowledge, skills, and professional dispositions that are associated with a positive impact on the learning and development of P-12 students.

11. Other requirements as found in the appropriate department presentation.

**Elementary Education (P-5) and Middle Grade Education (5-9) Majors**

- Minimum 2.75 GPA in all undergraduate course work.
- Minimum 2.75 GPA in college work at EKU.
- Minimum 2.75 GPA with a grade of "C" or higher in courses in the "core and supporting course requirements," area(s) of academic emphasis, "professional education requirements" (see program display for a list of courses), teaching minor(s), and certification endorsement(s).
- Candidates must submit satisfactory pre-service disposition reviews from their advisor and a designated methods instructor as part of the application process.
- Candidates must submit satisfactory pre-service disposition reviews from one cooperating teacher and one university supervisor at the end of the student teaching experience.
- Minimum of 200 hours of field experiences in a variety of Primary-12 school settings which allow the candidate to participate in the following:
   B. Engagement with diverse populations of students which include
      (1) Students from a minimum of two different ethnic or cultural groups of which the candidate would not be considered a member; (2) Students from different socioeconomic groups; (3) English language learners; (4) Students with disabilities; and (5) Students from across elementary, middle school, and secondary grade levels
   B. Observation in schools and related agencies, including but not limited to: Family Resource Centers or Youth Service Centers
   C. Student Tutoring
   D. Interaction with families of students
   E. Attendance at school board and school-based council meetings
   F. Participation in a school-based professional learning community
   G. Opportunities to assist teachers or other school professionals.

   Hours are submitted and evaluated in Applied Learning Co-op.
- Other requirements as found in the appropriate department presentation.

**Special Education**

- Minimum 2.75 GPA in all undergraduate course work.
- Minimum 2.75 GPA in college work at EKU.
- Minimum 2.75 GPA with a grade of “C” or higher in courses in the “major, core, and option.”
  “elementary/middle grade and supporting course requirements,” area of academic emphasis, professional education requirements (see program display for a list of courses), teaching minor(s), and certification endorsement(s).
- Candidates must submit satisfactory pre-service disposition reviews from their advisor and a designated methods instructor as part of the application process.
- Candidates must submit satisfactory pre-service disposition reviews from one cooperating teacher and one university supervisor at the end of the student teaching experience.
- Minimum of 200 hours of field experiences in a variety of Primary-12 school settings which allow the candidate to participate in the following:
  A. Engagement with diverse populations of students which include (1) Students from a minimum of two different ethnic or cultural groups of which the candidate would not be considered a member; (2) students from different socioeconomic groups; (3) English language learners; (4) Students with disabilities; and (5) Students from across elementary, middle school, and secondary grade levels
  B. Observation in schools and related agencies, including but not limited to: Family Resource Centers or Youth Service Centers
  C. Student Tutoring
  D. Interaction with families of students
  E. Attendance at school board and school-based council meetings
  F. Participation in a school-based professional learning community
  G. Opportunities to assist teachers or other school professionals.

Hours are submitted and evaluated in Applied Learning Co-op.

- Other requirements as found in the appropriate department presentation.

*combination of major, core, and/or option as identified in the program display

**emphasis with middle grade education only

**Communication disorders majors should see their advisor for information related to admission to student teaching.

**Secondary Education Majors**

- Minimum 2.75 GPA in all undergraduate course work.
- Minimum 2.75 GPA in college work at EKU.
- Minimum 2.75 GPA in teaching major(s)*, minor(s), area(s) of academic emphasis, and certification endorsement(s). See program area for specific course grade requirements.
- Minimum 2.75 GPA with a grade of “C” or higher in courses in “professional education requirements” (see program display for a list of courses).
- Candidates must submit satisfactory pre-service disposition reviews from their advisor and a designated methods instructor as part of the application process.
- Candidates must submit satisfactory pre-service disposition reviews from one cooperating teacher and one university supervisor at the end of the student teaching experience.
- Minimum of 200 hours of field experiences in a variety of Primary-12 school settings which allow the candidate to participate in the following:
  A. Engagement with diverse populations of students which include
    (1) Students from a minimum of two different ethnic or cultural groups of which the candidate would not be considered a member; (2) Students from different socioeconomic groups; (3) English language learners; (4) Students with disabilities; and (5) Students from across elementary, middle school, and secondary grade levels
  B. Observation in schools and related agencies, including but not limited to: Family Resource Centers or Youth Service Centers
  C. Student Tutoring
D. Interaction with families of students
E. Attendance at school board and school-based council meetings
F. Participation in a school-based professional learning community
G. Opportunities to assist teachers or other school professionals

Hours are submitted and evaluated in Applied Learning Co-op.

* Other requirements as found in the appropriate department presentation.

* A minimum of seventy-five percent of major and seventy-five percent of supporting course requirements must be completed prior to student teaching. Individual program areas may require a higher percentage of credit hours completion prior to student teaching.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Associate Degree Nursing</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Department Name</td>
<td>Associate Degree Nursing</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>College</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>&quot;Course Prefix &amp; Number&quot;</td>
<td>&quot;Course Title&quot;</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>&quot;Program Title&quot;</td>
<td>Associate of Science in Nursing (A.S.N.)</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
<tr>
<td>X. Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by:                      | Date         | Date         |
Departmental Committee                     | 3/28/14      | Council on Academic Affairs | 4/17/2014 |
College Curriculum Committee               | 4/2/2014     | Faculty Senate** | 5/5/2014 |
General Education Committee*               | NA          | Board of Regents** | Pending |
Teacher Education Committee*               | NA          | EFFECTIVE ACADEMIC TERM*** | Fall 2014 |
Graduate Council*                          | NA          | NA          |

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Clinical component has been separated from each didactic course, and new separate clinical courses created.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Separating clinical and didactic components of each nursing course will permit more accurate reporting and analysis of faculty workload. Previously, the clinical component of each course received zero credit, and clinical faculty were unable to receive appropriate credit for teaching.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact: NA
Operating Expenses Impact: NA
Equipment/Physical Facility Needs: NA
Library Resources: NA
ASSOCIATE OF SCIENCE IN NURSING (A.S.N.)

NURSING

CIP Code: 51.3801

UNIVERSITY GRADUATION REQUIREMENTS

• General Education .............................................. 15 hours
  Elements: 1A, 1B (ENG 101,102, or 105 with a grade of “A” or “B”); any 3A or 3B or 3A/B; one course in either Element 2 or 4; SOC 131(Element 5B)
• Student Success Seminar (HSO 100; waived for transfers with 30+ hrs.) .............................................. 1 hour

Total Hours University Graduation Requirements.......16 hours

MAJOR REQUIREMENTS

Core Courses .........................................................37 38 hours
NUR 114(8-5), 114C, 124(5), 124C (2) 126(3 2), 126C (1), 232(7 5), 232C, 234(3 2), 234C (1), 240(5), 241C (4), and 255(2).

Supporting Courses ...................................................13-14 hours
BIO 171, 301; BIO 273(4) or MLT 209/MLT 211(2); NFA 201; SOC 131(Element 5B)

\[G \] = Course also satisfies a General Education element.

Hours are included within the General Education requirement above.

TOTAL HOURS TO COMPLETE DEGREE ..........60-67 68 hours
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>College</th>
<th>Baccalaureate &amp; Graduate Nursing</th>
<th>Health Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>New Course (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
<td></td>
</tr>
<tr>
<td>x</td>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Program Title</td>
<td>Bachelor of Science in Nursing (B.S.N.)</td>
<td>Navy</td>
</tr>
<tr>
<td></td>
<td>New Minor (Part III)</td>
<td></td>
<td>Nursing R.N. to B.S.N. Concentration</td>
<td></td>
</tr>
<tr>
<td>x</td>
<td>Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>10/25/2013</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>12/4/2013</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Add a new course NSC 383, decrease the credit hour for NSC 381 from 5 to 3 and NSC 385 from 5 to 4, and separate out the clinical portion in NSC 486 and 442 from the didactic part of the course. Separating the clinical component from the didactic will allow workload credit to be assigned to both the didactic course faculty and clinical faculty.

A. 2. **Proposed Effective Academic Term:** (Example: Fall 2012)  Fall 2014

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable) NA

B. **The justification for this action:** B. The RN-BSN concentration is transitioning to EKU on-line. The format for EKU on-line is each course is delivered in an 8 week format. To accommodate the 8 week format, the RN-BSN concentration has two 5 credit hour courses that they have restructured into three courses. The three courses will maintain the course content and concepts of the two courses and meet the 10 credit hours assigned to this portion of the RN-BSN curriculum. In addition to the program changes to accommodate the on-line format, the clinical component was removed from NSC 486 and NSC 442 didactic to appropriately assign workload hours to both the didactic and clinical nursing faculty.

C. **The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:** N/A
- **Operating Expenses Impact:** N/A
- **Equipment/Physical Facility Needs:** N/A
- **Library Resources:** N/A
### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and **underlines** for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

---

**Bachelor of Science in Nursing (B.S.N.)**  
**Nursing**  
R.N. TO B.S.N. Concentration  
*CIP Code: 51.3801*

#### UNIVERSITY GRADUATION REQUIREMENTS
- General Education ..................................................... 36 hours
- Student Success Seminar (HSO 100; waived for transfers with 30+ hrs.) ................................................................. 1 hour
- Wellness (NSC486; hours will share with core)............. 3 hours
- Writing Intensive Course (Hrs. incorporated into  
  Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout  
  Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - R.N. to B.S.N. majors will fulfill ACCT with NSC 442.  
  (Credit hours are incorporated into major requirements below.)

**Total Hours University Graduation Requirements ....40 hours**

#### MAJOR REQUIREMENTS

**Core Courses .......................................................... 42 hours**
- NSC 340(2), 381(3-2), 383(3), 385(4-4)**, 390W(2), 440,  
  442(4-3), 442C(2), 445(2), 486(3-3) (Wellness Requirement),  
  481(2)**

**Upon successful completion of NSC 385, the RN is granted  
credit for NSC 380, 386, and 484 (19 hrs.).**

**Supporting Requirements ........................................3 hours**
- STA 215 or STA 270.

**Free Electives ....................................................... 35 hours**

**TOTAL HOURS TO COMPLETE DEGREE ........120 hours**
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td>Department Name</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Family and Consumer Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>College Health Sciences</td>
</tr>
<tr>
<td>Hybrid Course (<em>S:</em> &quot;W&quot;)</td>
<td>*Course Prefix &amp; Number</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Course Title</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>*Program Title</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee: 3/24/2014  
College Curriculum Committee: 4/2/2014  
General Education Committee*: NA  
Teacher Education Committee*: 4/22/2014  
Graduate Council*: NA  
Council on Academic Affairs: 4/17/2014  
Faculty Senate**: 5/5/2014  
Board of Regents**: Pending  
Teacher Education Committee*: 4/22/2014  
EFFECTIVE ACADEMIC TERM***: FALL 2014  
Teacher Education Committee*: 4/22/2014  
General Education Committee**: NA

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:

1) To add the course CDF 327s to the admission requirements and drop the ACT score requirements from the Child Development and Interdisciplinary Early Childhood Education concentrations.

2) To drop the following courses from the Child and Family Studies core requirements: CDF 437, CDF 538, NFA 317.

3) To add CDF 437 and CDF 538 to Child Development and Family Studies concentrations.

4) To add the following to Child Development and Family Studies supporting courses: NFA 201 or NFA 317.

5) To drop the Special Education minor for the Interdisciplinary Early Childhood Education concentration and add the following courses to the Interdisciplinary Early Childhood Education concentration major requirements: SED 341 or 590, SED 352,436,518,530, CDS 360 and 525. Drop CDF 399 from the Interdisciplinary Early Childhood Education concentration.

6) To add SED 104 (element 6) as a required supporting course and add ELE 519 and CDF 437 as additional choices for 9 remaining hours of supporting coursework in Interdisciplinary Early Childhood Education.

7) To add CED 100, 200, 300, 400, 450, and 499 clinical work to Professional Education Requirements and delete Applied Learning Field Experience as required by the College of Education. Drop ELE 519 from the Professional Education Requirements.

A. 2. Proposed Effective Academic Term: Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students:

B. The justification for this action:
The 7 program changes in Block A are required due to the following justifications:
Overall, the requested actions are required to bring the CDF Interdisciplinary Early Childhood Education program and the SED Interdisciplinary Early Childhood Education program to alignment and will reduce the total number of required hours.

1) There is a need to change CDF admission requirements for Child Development and IECE concentrations to be in line with Teacher Admission requirements, which no longer use ACT scores to be considered for admission. This change is requested in #1. Course content of CDF 327 S is considered base knowledge that should be mastered before entrance into the program.

2) The reduction to fifteen hours of core courses allows more courses to be offered within each concentration. For the Child Development and Family Studies concentrations as requested in #2, 3 and 4 current core courses CDF 437 and CDF 538 are being moved to the required course concentration and NFA 317 is being moved to supporting courses. NFA 201 will be added to supporting courses as an alternative to NFA 317. For the Interdisciplinary Early Childhood Education concentration, course content from CDF 437, 538 and NFA 317 will be addressed in other courses such as CDF 235, 236, 310, and 327. IECE option students may still choose to take CDF 437 as a supporting course.

3) There is a need to change the CDF Interdisciplinary Early Childhood Education concentration to align with the Interdisciplinary Early Childhood Education Special Education program. Previously a special education minor was required of IECE students. This change will include moving six courses from the minor into the concentration and adding two other special education courses (CDS 525 and SED 530) to the required concentration courses. SED 104 is being added to the supporting courses as a requirement to provide foundational knowledge. CDF 437 will be added as a choice for nine remaining hours of additional supporting coursework and ELE 519 is being moved from the Professional Education Requirements to supporting course choices. The combination of these courses will give students the background in special education needed for preschool and kindergarten teachers. These change requests are reflected in #5 and 6. Eliminating the minor and moving some courses from the minor to supporting course requirements will decrease the total number of credit hours required from 136 to 124. Dropping CDF 399 from the IECE concentration is required to make the Child and Family Studies and Special Education IECE programs equivalent. New education clinical work will address the content of CDF 399.

4) Changes requested to the Professional Education Requirements in #7 are needed to meet the requirements for Teacher Admission and Applied Learning. Professional requirements will now include clinical work rather than Applied Learning Field Experience.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part III. Recording Data for Revised or Suspended Program

For a revised program, provide the current program requirements using strikeouts for deletions and underlines for additions.

For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.
BACHELOR OF SCIENCE (B.S.)
CHILD AND FAMILY STUDIES
CIP Code: 19.0701

The Family Studies option prepares graduates to work with individuals and families in a variety of social service settings. Positions are available in family resource centers, community agencies, profit and non-profit organizations that provide services for children, youth, adults and families. The Interdisciplinary Early Childhood Education option concentration leads graduates to Kentucky public school certification for teaching children birth through age five. Graduates learn to prepare individual education plans for children who experience developmental delays and support plans to assist families of those children. IECE majors will teach in private agencies serving infants to two years and public school settings (Pre-K, three and four year olds, and kindergarten not connected with primary programs for first through third grade). To be granted a degree in Child and Family Studies students must have a "C" or better in all CDF and supporting courses.

Admission and Progression Requirements for Child and Family Studies Options Child Development and IECE

All students who are accepted by EKU’s Admission office and declare their major as Child and Family Studies are admitted to the University as pre-Child and Family Studies majors. However, admission to the pre-Child and Family Studies program does not guarantee admission to the Child and Family Studies program. To be admitted to the Child and Family Studies program the following criteria must be met: 1) Minimum of 45 hours with a 2.75 overall GPA and an ACT 18 or 3.2 overall GPA and an ACT 47 and 2) GPA of 3.0 in the following courses CDF 147, 235, 236, 246, 310, 327s with a grade of "C" or better in each course. Once these requirements have been met, the student must apply to the Child and Family Studies Program Director for a change from the pre-Child and Family Studies program to the Child and Family Studies program.

UNIVERSITY GRADUATION REQUIREMENTS

• General Education ............................................. 36 hours
• Student Success Seminar (HSO 100; waived for transfers with 30+ hrs.) ......................................... 1 hour
• Wellness (courses may meet both wellness & major requirements) ........................................... 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT- Early Childhood Development...... CDF 450;
Family Studies ...... CDF 443; Interdisciplinary Early Childhood Education....... CDF-CED499 (These courses are included in the Major totals)

Total Hours University Graduation Requirements....... 40 hours

MAJOR REQUIREMENTS

Program Objectives

Upon completion of a degree in Child and Family Studies graduates will be able to: 1) assess developmental, political, social, cultural, economic and technological influences on the wellbeing and diversity of individuals, families and communities; 2) design and implement a range of services for individuals, children and families; 3) utilize and interpret appropriate individual, family and program evaluation measures; 4) access community resources and collaborate with community agencies/services; and 5) evaluate and monitor their professional development. The Child Development option concentration prepares graduates to teach or administer in any private early childhood program. Graduates may also be employed as a trainer for resource and referral agencies or serve as Education Coordinator in early childhood facilities.

Core Courses......................................................... 24-38 hours
CDF 132, 235, 236, 327s, 437, 538; FCS 400, NFA-317.

Options Concentrations:

Child Development* ........................................... 32-36 hours
CDF 147(2), 246, 310, 363, 399 (3-6), 405, 406, 437, 450(9)**, 538, 547.

Family Studies...................................................... 24 hours
CDF 232, 243, 331, 342 or 441, 424, 437, 443(9)**, 538

Interdisciplinary Early Childhood* .......................... 20 hours
CDF 147(2), 246, 310, 363, 399(3-6), 405, 406, SED 341 or 590; SED 352, 436, 518, 530, CDS 360, 525

**CDF 443 and 450 are 9 credit hour courses and require a 3.0 GPA in major requirements prior to enrolling.
**Special Education Minor Requirements**

For Interdisciplinary Early Childhood Education

**Option** ................................................................. 18 hours

CDS 360 or SED 260, SED 344 or 590, 362, 436, 504 or 577
or 688, 518.

**Supporting Course Requirements:**

Child Development .............................................. 12 hours

SED 518, NFA 201 or 317 and nine hours from the following: OTS 515, NSC
500, PSY 577, SWK 440, 456.

Family Studies ........................................................ 6 hours

FRM 352, SWK 456 or 457, NFA 201 or 317

Interdisciplinary Early Childhood ............................. 9 hours

SED 104 (\( \delta \) = Element 6); select 9 hours from the following: ELE 519, NSC 500, OTS 515, PSY 577,
SWK 440, 456, CDF 437

\( \delta \) = Course also satisfies a General Education element.

Hours are included within the 36 hr. General Education
requirement above.

Professional Education Requirements ................... 22 hours

Interdisciplinary Early Childhood Option only: EDF 103(1), 203, 204; or CSC 104 or CIS 212; ELE 519. CDF and CDF499 (12);
3 hrs of Applied Learning Field Experience EDF 349Q (0.5), SED 349T (0.5), SED 349R (0.5), CDF 349Q(0.5), 349R(0.5),
349T(1.0) and 349(1). CED 100 (.5), 200(.5), 300( .5), 400(5), and 450(1) to complete clinical hours. (Students must follow admission requirements for professional education. See College of Education, section regarding teacher admission and
certification. EDF 319 met with CDF 399; EDF 413 met with CDF 310; SED 401 or 401S met with special education minor.)

**Free Electives**

Child Development .................................................. 9-12 hours

Family Studies ...................................................... 26 hours

Interdisciplinary Early Childhood .......................... 0 hours

TOTAL HOURS TO COMPLETE DEGREE ...... 120-136 124 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Occupational Therapy</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td>College</td>
<td>Health Science</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S&quot; &quot;W&quot;)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III) *Provide only the information relevant to the proposal.</td>
<td></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>9-24-13</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>11/16/2013</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>12/13/2013</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Revise the catalog description and credit hours for an accelerated pathway to both the Occupational Therapy M.S. degree and The Doctorate

A. 2. Proposed Effective Academic Term: Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: To revise current post-professional masters degree program to include online courses and OTD electives, which can be applied in an accelerated pathway to both the Occupational Therapy M.S. degree and The Doctorate.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: N/A

Operating Expenses Impact: N/A

Equipment/Physical Facility Needs: N/A

Library Resources: N/A
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Post-Professional

Online Occupational Therapy Masters and Doctorate Degrees

A 4-yr pathway to earn both the MS and OTD degree.

Restricted to students with bachelor degrees or post-baccalaureate certificates from an accredited occupational therapy program.

This is a program where students can earn both the Master of Science (MS) in Occupational Therapy and the Doctorate in Occupational Therapy (OTD) within 4 years. This coordinated curriculum allows some OTD courses to count toward both degrees, resulting in an accelerated and more cost effective pathway to both degrees.

All classes meet online and some may include Saturday face-to-face meetings.

Master of Science portion

<table>
<thead>
<tr>
<th>MS Core</th>
<th>9hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTS 850, 880, 884, 885</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MS Elective /Cognate</th>
<th>6 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select from: 862, 863, 864, 865, 885; or an online cognate from another program (e.g. Education, Nursing, Public Administration, etc.)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MS/OTD Electives</th>
<th>12 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTS 853, 882, 886, 910</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MS Research</th>
<th>chose one of the following options:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Option 1</td>
<td></td>
</tr>
<tr>
<td>Research Contribution</td>
<td>6 hrs</td>
</tr>
<tr>
<td>OTS 896; and one 3 hr elective from the list above or a 3 hr online cognate from another program (e.g. Education, Nursing, Public Administration, etc.).</td>
<td></td>
</tr>
</tbody>
</table>

| Option 2    |                                    |
| Thesis | 6 hrs |
| OTS 898, OTS 899 |

Students will have the MS degree awarded after completing 30 cr. hrs. and all MS/OT degree requirements; students are then expected to continue with required coursework and complete doctoral requirement listed below.

Doctorate portion

<table>
<thead>
<tr>
<th>OTD Core</th>
<th>21 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTS 901, 902, 903, 904, 911, 912, 913.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Exit Requirements</th>
<th>7 hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTS 905(6)*, 906(1)</td>
<td></td>
</tr>
</tbody>
</table>

*OTS 905 may be taken for 3 hrs over 2 semesters or 6 hrs in one term.

TOTAL HOURS (for earning both the MS and OTD degrees) = 61 credit hours
## Curriculum Change Form

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Recreation and Park Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Health Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X. Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

### Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1/28/2014</td>
<td></td>
<td>2/20/2014</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>2/5/2014</td>
<td>Faculty Senate**</td>
<td>3/17/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
<td>Pending</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>FALL 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

## Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Natural Resources & Recreation Management: To add REC 180 (1); to remove REC 250, PHI 385, GEO 302 and 325 and BIO 317 classes; add REC 590 and WLD 317 as the required “select from” courses.

2. Recreation Management and Programming: To remove REC 250 and replace with REC 290; and add REC 516 and REC 590 as the required “select from” courses.

3. Tourism & Resort Recreation: To remove EHS 230; add REC 516, 530 and 590 as the required “select from” courses.

A. 2. Proposed Effective Academic Term: (Fall 2014)

A. 3. Effective date of suspended programs for currently enrolled students: NA

## B. The justification for this action:

1) The PHI 385, GEO 302 and 325 courses are no longer available for enrollment or available to our students due to prerequisites; BIO 317 has been changed to WLD 317 and this will need to be reflected in the curriculum.

   The additional REC class, REC 590 will supplement the NRRM (Natural Resources & Recreation Management) curriculum will better prepare students entering the workforce.

   REC 250 removed and replaced by REC 180 better reflects the needs of future professionals in the NRRM field.

2) REC 250 replaced by REC 290 will better reflect the needs of future professionals in the field;

   The addition of REC 516 and 590 classes will supplement the current Recreation Management and Programming concentration and better prepare students entering the workforce.

3) Removing EHS 230 and replacing with REC 516, 530 or 590 will accurately reflect the skills and knowledge needed in the industry and better prepare students entering the workforce.
C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA
Operating Expenses Impact: NA
Equipment/Physical Facility Needs: NA
Library Resources: NA

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Bachelor of Science (B.S.)
Recreation and Park Administration
Cip Code 31.0301

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ............................................. 36 hours
• Student Success Seminar (HSO 100; waived for transfers with 30+ hrs.) ....................................................... 1 hour
• Wellness (courses may meet both wellness & major requirements) ............................................................. 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT - Recreation and Park Administration majors will fulfill ACCT with REC 463 or REC 473. (Credit hours may be incorporated into Major or Supporting requirements)

Total Hours University Graduation Requirements........40 hours

MAJOR REQUIREMENTS
Core Courses ............................................................................................. 31 hours
REC 101(1), 102, 163(1), 200, 263(2), 311, 350, 401, 406, 410, 450W, and 460.
Natural Resources & Recreation Management .............................................34 29 hours
REC 180 (1), 190(1), 250, 290, 380, 463(12), 516, 530; and 3 hours from the following: PHI-385, GEO-302, GEO-325, BIO-347 REC 590 or WLD 317.
Recreation Management and Programming .............................................28 31 hours
REC 190(1), 225, 250, 280, 290, 480, 463(12), 530; and 3 hours from the following courses: REC 516 or 590.
Therapeutic Recreation ............................................................................... 28 hours
REC 210, 411S, REC 473 (12), 511, 512S, REC 520; EMC 105(1).
Tourism & Resort Recreation ....................................................................30 hours
REC 225, 250, 280, 380, 480, EHS-230, 463 (12), and 3 hours from the following courses: REC 516, 530 or 590.
Supporting Course Requirements (all concentrations)............................01 hours
CMS 210 (Element 1C)
Therapeutic Recreation Concentration .....................................................12 hours
BIO 171, 301; PSY 200 or 200W(2Element 2B), 280 or 280W, 308.
= Course also satisfies a General Education element.
Hours are included within the 36 hr. General Education requirement above.

Free Electives:
Natural Resources & Recreation Management .............................................48 20 hours
Recreation Management & Programming .............................................24 18 hours
Therapeutic Recreation ...........................................................................9 hours
Tourism & Resort Recreation .................................................................19 hours
TOTAL HOURS TO COMPLETE DEGREE ........................................120 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>School of Justice Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>College</td>
<td>Justice and Safety</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>New Course (Parts II, IV)</th>
<th>Course Revision (Parts II, IV)</th>
<th>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</th>
<th>Course Dropped (Part II)</th>
<th>New Program (Part III)</th>
<th>X Program Revision (Part III)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Department Name</td>
<td>College</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title (30 characters)</td>
<td>*Program Title</td>
<td>Corrections and Juvenile Justice Studies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(Major _, Option __, Minor __, or Certificate ___)</td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee  
Graduate Council*  
NA  
Council on Academic Affairs  
2/20/2014  
College Curriculum Committee  
General Education Committee*  
Teacher Education Committee*  
2/6/14  
Approved x Disapproved  
2/20/2014  
Faculty Senate**  
3/17/2014  
Board of Regents**  
Pending  
Council on Postsecondary Edu.***  
NA  

*If Applicable (Type NA if not applicable.)  
**Approval needed for new, revised, or suspended programs  
***Approval/Posting needed for new degree program or certificate program  
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A.1 Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

1) To make changes to the courses allowable for the University ACCT requirement. 2) To allow CRJ 490W to be used as a COR elective.

A.2 Effective date: (Example: Fall 2001)

Fall 2014

A.3 Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

1) CRJ 490W and COR 375 have been identified as the most appropriate courses for meeting the ACCT objectives. 2) Because this is an online degree, most students transfer in with their supporting courses already completed. As an ACCT option, CRJ 490W is an important course that we want to encourage students to take by allowing it to serve as one of their COR electives.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

374
### Part III. Recording Data for New, Revised, or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a new program, provide the catalog description as being proposed.</td>
</tr>
<tr>
<td>2.</td>
<td>For a revised program, provide the current program requirements using strikethrough for deletions and <em>underlines</em> for additions.</td>
</tr>
<tr>
<td>3.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
</tr>
</tbody>
</table>

**New or Revised* Program Text**  
(*Use strikethrough for deletions and *underlines* for additions.)*

**SEE ATTACHED**
BACHELOR OF SCIENCE (B.S.)
CORRECTIONS AND JUVENILE JUSTICE STUDIES
CIP Code: 43.0102

UNIVERSITY GRADUATION REQUIREMENTS
- General Education ..................................................36 hours
- Student Success Seminar (JSO 100; waived for students with 30+ hrs.).................................1 hour
- Wellness ....................................................................3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - Corrections and Juvenile Justice Studies majors will fulfill ACCT with CRJ 349, 349 (A, N), 424 or 490
  COR 375 or CRJ 490 or CRJ 490W. (Credit hours are incorporated into major requirements below.)

Total Hours University Graduation Requirements.............40 hours

MAJOR REQUIREMENTS
Majors must have a minimum grade point average of at least 2.0 across major core, option, and elective course requirements in order to graduate.

Core Courses ................................................................21 hours
COR 201, 311, 360, CRJ 313 or 313S, 331, 388, 400.

COR Electives ................................................................18 hours
Select from CRJ 490 or CRJ 490W or any upper division COR elective in consultation with major advisor.

Supporting Courses ....................................................3-6 hours 3 or 6 hours
Select any two of the following courses in consultation with major advisor: any upper division CRJ course; HLS 101, 201, 321, 341; PLS 103, 216, 316, 380, 390, 415; PSY 200 (Element 5B), or 200W (Element 5B), 308, 314.

Free Electives ............................................................38 hours
TOTAL HOURS TO COMPLETE DEGREE.............120 hours

Online Course Work
The major requirements for the B.S. degree, as well as coursework required for professional certificates (see below), are to be completed online. Admission to pursue Bachelor of Science (B.S.) major requirements online further requires a composite ACT score of 20 or higher. Students with composite ACT scores of 18 or 19 may be admitted on a probationary basis but are required to furnish a writing sample. Though students transferring from another accredited institution are not required to submit test scores, such students must meet EKU’s requirements for admission as a transfer student. In addition, transfer students must have an overall 2.5 or greater grade point average (GPA) on all work from accredited institutions. Transfer students with overall GPAs less than 2.5 but at least 2.0 may be admitted on a probationary basis but are required to furnish a writing sample. The requirement that B.S. students must earn a minimum of 30 of the last 36 hours through EKU is waived for students pursuing the B.S. major requirements online. However, for the B.S. degree, a minimum of 32 hours must be earned through EKU. Contact the Undergraduate Online Program Coordinator for additional details.

CORRECTIONAL CORRECTIONS AND JUVENILE JUSTICE STUDIES B.S.

FRESHMAN YEAR
First Semester
JSO 100 ...............................1
Gen. Ed. E-1A (ENG 101) ....3
Gen. Ed. E-2 (MAT 105 or 106) .....3
Gen. Ed. E-3A ....................3
Free Elective ......................6
Total ....................................16

Second Semester
COR 201 ...............................3
Gen. Ed. E-1B (ENG 102) ..........3
Gen. Ed. E-3B (REL 301 or PHI 130) .....3
Gen. Ed. E-5A ......................3
Free Elective ......................3
Total ....................................15

Sophomore Year
First Semester
COR 311 ..................................3
COR Elective ..........................3
Gen. Ed. E-1 C (CMS210) .......3
Gen. Ed. E-6 (Foreign Language) .................................3
Free Elective ......................6
Total .....................................15

Second Semester
COR 313 ..................................3
COR Elective ..........................3
Gen. Ed. E-4 .........................3
Gen. Ed. E-6 (Foreign Language) .................................3
Free Elective ......................3
Total .....................................15

Junior Year
First Semester
Gen. Ed. E-4 (BIO 100) ........3
CRJ 331 ..................................3
COR Elective ..........................3
Free Electives ......................6
Total .....................................15

Second Semester
Wellness ................................3
CRJ 388 ..................................3
COR Elective ..........................3
CRJ/PLS/PSY Course ..............3
Free Elective ......................15
Total .....................................15

Senior Year
First Semester
CRJ 400 ...............................3
COR 360 ..................................3
Gen. Ed. E-5B (PSY 200, SOC 131, or SOC 235) .......3
Free Electives ......................6
Total .....................................15

Second Semester
COR Elective ..........................3
CRJ 490 or 490W or CRJ 375 ......3
CRJ/PLS/PSY Course ..............3
Free Electives ......................6
Total .....................................15

376
### Part IV. Recording Data for New or Revised Course

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Term (Example: Fall 2001)</th>
<th>College/Division:</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lecture</td>
<td>Laboratory</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type* (List all applicable)</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Grading Information:** Course is eligible for IP (in-progress grading) for: [Check all applicable]
  - Thesis
  - Internship
  - Independent Study
  - Practicum

**FOR BANNER USE ONLY**

- Date of data entry
- Data entry person

---

### Co-Requisites and Prerequisites

**Co-Requisite(s):** (List only co-requisites. See below for prerequisites and combinations.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Prerequisite(s):** (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Co-Requisite(s) and/or Prerequisite(s) Combination:** (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Equivalent Course(s):** (credit not allowed with; or formerly:)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Proposed General Education Block:** Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

<table>
<thead>
<tr>
<th>Block I (9)</th>
<th>Block II (3)</th>
<th>Block III (6)</th>
<th>Block IV (6)</th>
<th>Block V (9)</th>
<th>Block VI (3)</th>
<th>Block VII (6)</th>
<th>Block VIII (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>IA (3)</td>
<td>II (3)</td>
<td>IIIA (3)</td>
<td>IVA (3)</td>
<td>VA (3)</td>
<td>VI (3)</td>
<td>VII (3)</td>
<td>VIII (3)</td>
</tr>
<tr>
<td>IB (3)</td>
<td>IIIB (3)</td>
<td>IVB (3)</td>
<td>VB (3)</td>
<td>VC (3)</td>
<td>VI (3)</td>
<td>VII (3)</td>
<td>VIII (3)</td>
</tr>
<tr>
<td>IC (3)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Do not forward validation tables with curriculum form.

(*Use Validation Tables.)
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>Safety &amp; Security</th>
<th>Justice &amp; Safety</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Safety &amp; Security</td>
<td>College</td>
<td>Justice &amp; Safety</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

Program Title: Certificate in Emergency Management (University)

Proposal Approved by: Date Date
- Departmental Committee 01/24/2014 Council on Academic Affairs 2/20/2014
- College Curriculum Committee 02/06/2014 Faculty Senate** 3/17/2014
- General Education Committee* NA Board of Regents** Pending
- Teacher Education Committee* NA EFFECTIVE ACADEMIC TERM*** FALL 2014
- Graduate Council* NA

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)


A. 2. Proposed Effective Academic Term: Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: NA

B. The justification for this action: Changes to the Homeland Security Program course listings require revisions to the Certificate in Emergency Management.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None—no new course offerings required.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using **strikethrough** for deletions and **underlines** for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

**CERTIFICATE IN EMERGENCY MANAGEMENT**

_CIP Code: 43.0302_

(Not available to B.S. in Homeland Security majors or minors.)

Students may obtain a Certificate in Emergency Management by completing, with a grade of “C” or better, a total of 24 semester hours as follows:

**Requirements**.................................12 hours

GEO 353, HLS 201, 451, 461

**Electives**.................................select 12 hours from

EMC 450, FSE 310, 375, 400, GEO 220, 315, 325, 425, 453, 456, 553, HLS 301, 349, 391, 460, 465, 467, 491, or select one course from GEO 210 or GLY 302, SEC 210.

**Total Curriculum Requirements**.................................24 hours
Part I

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Proposed Change</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Safety &amp; Security</td>
<td>Justice &amp; Safety</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td>Certificate in Homeland Security</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

Completion of A, B, and C is required: (Please be specific, but concise.)


A. 2. Proposed Effective Academic Term: Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: NA

B. The justification for this action: Changes to the Homeland Security Program course listings require revisions to the Certificate in Homeland Security.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None—no new course offerings required.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

CERTIFICATE IN HOMELAND SECURITY

*CIP Code: 43.9999 45.0301
(Not available to B.S. in Homeland Security majors or minors)
Students may obtain a Certificate in Homeland Security by completing, with a grade of “C” or better, a total of 24 semester hours as follows:

**Requirements** .......................................................... 18-15 hours
HLS 101, 201, 210, 225, 301, 401, select one course from HLS 430, PLS 375 or POL 415

**Electives** ............................................................ select 6-9 hours from FSE 310, HLS 301, 401, 341, 349, 380, 391, 441, 443, or SEC 249.

**Total Curriculum Requirements** .................................. 24 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Safety &amp; Security</th>
</tr>
</thead>
<tbody>
<tr>
<td>College</td>
<td>Justice &amp; Safety</td>
<td></td>
</tr>
</tbody>
</table>

(Check one)

<table>
<thead>
<tr>
<th>(Parts II, IV)</th>
<th>New Course</th>
<th>Course Revision</th>
<th>Hybrid Course</th>
</tr>
</thead>
</table>

*Course Prefix & Number

*Course Title (30 character limit)

*Program Title

Department Name: Safety & Security
College: Justice & Safety

Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/24/2014</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>College Curriculum Committee</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/06/2014</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>General Education Committee*</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Teacher Education Committee*</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Graduate Council*</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)


A. 2. Proposed Effective Academic Term: Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: NA


C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None—no new course offerings required.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

CERTIFICATE IN SECURITY MANAGEMENT

CIP Code: 43.0112
The certificate requires a grade of “C” or better in 15 hours of required courses and 9 hours of elective courses. Prerequisites for the certificate courses do not count toward the total curriculum requirements. This certificate is not available to students in the B.S. in Homeland Security or Minor in Security Management programs.

Requirements

| HLS SEC 140, 210, 250, 310, 320, 350 |

Electives

| select 9-12 hours from |

Total Curriculum Requirements

| 24 hours |
## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Safety &amp; Security</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Department Name</td>
<td>Justice &amp; Safety</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title (30 character limit)</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title (30 character limit)</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>Minor in Emergency Management</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. Specific action requested:** Revise course requirements for the Minor in Emergency Management.

**A. Proposed Effective Academic Term:** Fall 2014

**A. Effective date of suspended programs for currently enrolled students:** NA

**B. The justification for this action:** Changes to the Homeland Security Program course listings require minor revisions to the Minor in Emergency Management.

**C. The projected cost (or savings) of this proposal is as follows:**

- **Personnel Impact:** None—no new course offerings required.
- **Operating Expenses Impact:** None.
- **Equipment/Physical Facility Needs:** None.
- **Library Resources:** None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underline for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underline for additions.)</td>
</tr>
</tbody>
</table>

MINOR IN EMERGENCY MANAGEMENT

CIP Code: 43.0302

The Minor in Emergency Management is not available to B.S. in Homeland Security majors. A student may minor in Emergency Management by completing, with a grade of “C” or better, a total of 18 semester hours as follows:

Requirements: ................................................................. 9 hours
HLS 201, 451, 461

Electives: ................................................................. select 9 hours from
EMC 450, FSE 310, 375, 400, GEO 353, 456, 553, HLS 349,
391, 460, 465, 467, 491; SEC 210 or select one course from GLY 302 or GEO 210.

Total Curriculum Requirements: ................................. 18 hours
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
</tr>
</tbody>
</table>

Completion of A, B, and C is required: (Please be specific, but concise.)  


A. 2. Proposed Effective Academic Term: Fall 2014  

A. 3. Effective date of suspended programs for currently enrolled students: NA  

B. The justification for this action: Changes to the Homeland Security Program course listings require minor revisions to the Minor in Homeland Security.  

C. The projected cost (or savings) of this proposal is as follows:  

Personnel Impact: None—no new course offerings required.  

Operating Expenses Impact: None.  

Equipment/Physical Facility Needs: None.  

Library Resources: None.  

Proposal Approved by: Date Date  
Departmental Committee 01/21/2014 Council on Academic Affairs 2/20/2014  
College Curriculum Committee 02/06/2014 Faculty Senate** 3/17/2014  
General Education Committee* NA Board of Regents** Pending  
Teacher Education Committee* NA EFFECTIVE ACADEMIC TERM*** FALL 2014  
Graduate Council* NA  

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar's Office after all approval is received.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

MINOR IN HOMELAND SECURITY
CIP Code: 43.9999 43.0301
A student may minor in Homeland Security by completing, with a grade of “C” or better, a total of 18 semester hours as follows:
Requirements:
HLS 101, 204, 210, 225, 301, and FSE 310 or HLS 391 or HLS 401, and HLS 430 or PLS 375 or POL 415.
Total Curriculum Requirements........................................18 hours
# Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

## Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Safety &amp; Security</td>
<td>Justice &amp; Safety</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.*

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by:  
Departmental Committee 01/21/2014  
College Curriculum Committee 02/06/2014  
General Education Committee* NA  
Teacher Education Committee* NA  
Graduate Council* NA  

**If Applicable (Type NA if not applicable.)**

**Approval needed for program revisions or suspensions.**

***To be added by the Registrar’s Office after all approval is received.**

---

**Completion of A, B, and C is required:** (Please be specific, but concise.)

**A. 1. Specific action requested:** Revise course requirements for the Minor in Security Management.

**A. 2. Proposed Effective Academic Term:** Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** NA

**B. The justification for this action:** Changes to the Homeland Security Program course listings require revisions to the Minor in Security Management.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None—no new course offerings required.

**Operating Expenses Impact:** None.

**Equipment/Physical Facility Needs:** None.

**Library Resources:** None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
<th>(*Use strikethrough for deletions and underlines for additions.)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MINOR IN SECURITY MANAGEMENT</strong></td>
<td></td>
</tr>
<tr>
<td>CIP Code: 43.0112</td>
<td></td>
</tr>
<tr>
<td>The Minor in Security Management is not available to B.S. in Homeland Security majors. A student may minor in Security Management by completing, with a grade of “C” or better, a total of 18 semester hours as follows:</td>
<td></td>
</tr>
<tr>
<td><strong>Requirements:</strong></td>
<td></td>
</tr>
<tr>
<td>HLS SEG 110, 210, 310, 320, 350.</td>
<td></td>
</tr>
<tr>
<td><strong>Electives</strong>.................................select 6 hours from</td>
<td></td>
</tr>
<tr>
<td><strong>Total Curriculum Requirements</strong>..............................18 hours</td>
<td></td>
</tr>
</tbody>
</table>
# Curriculum Change Form

**Present only one proposed curriculum change per form**

**Complete only the section(s) applicable.**

<table>
<thead>
<tr>
<th>Check one</th>
<th>Department Name</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Safety &amp; Security</td>
<td>Justice &amp; Safety</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Provide only the information relevant to the proposal.
  - If Certificate, indicate Long-Term (University) or Short-Term (Departmental).

---

### Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>01/21/2014</td>
<td>2/20/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>02/06/2014</td>
<td>3/17/2014</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td>Pending</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

---

**Completion of A, B, and C is required:** (Please be specific, but concise.)

**A. Specific action requested:** Revise course requirements for the AGS, Homeland Security Concentration

**A.2. Proposed Effective Academic Term:** Fall 2014

**A.3. Effective date of suspended programs for currently enrolled students:** NA

**B. The justification for this action:** Changes to the Homeland Security Program course listings require minor revisions to the AGS, Homeland Security Concentration.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None—no new course offerings required.

**Operating Expenses Impact:** None.

**Equipment/Physical Facility Needs:** None.

**Library Resources:** None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

Homeland Security Concentration ................. 12 hours
HLS 101, 201, 210, 225, SEC 240.
Students planning to later enroll in the B.S. Homeland Security should take as part of their General Education courses BIO 100 or BIO 101 or CHE 101/101L or PHY 101 or PHY 131 (Element 4), EES 250 (Element 1C), GEO 210 (Element 4), HIS 203 (Element 5A), and POL 100 or POL 101 (Element 5B).
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>(Check one)</strong></td>
<td><strong>Department Name</strong></td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Safety &amp; Security</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>College</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>Justice &amp; Safety</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
</tr>
</tbody>
</table>

*Course Prefix & Number

*Course Title (30 character limit)

*Program Title

AGS, Security Management Concentration

*Provide only the information relevant to the proposal.

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>01/21/2014</td>
<td></td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>02/06/2014</td>
<td></td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>Effective Academic Term***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td>FALL 2014</td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** Revise course requirements for the AGS, Security Management Concentration

**A. 2. Proposed Effective Academic Term:** Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** NA

**B. The justification for this action:** Changes to the Homeland Security Program course listings require minor editorial revisions to the AGS, Security Management Concentration.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None—no new course offerings required.

**Operating Expenses Impact:** None.

**Equipment/Physical Facility Needs:** None.

**Library Resources:** None.
**Part III. Recording Data for Revised or Suspended Program**

1. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and <em>underlines</em> for additions.)</td>
</tr>
</tbody>
</table>

Security Management Concentration.............12 hours

HLS Sec 210, 250, 310, 320, 350.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
</tr>
</tbody>
</table>

Proposal Approved by:  
Departmental Committee  
College Curriculum Committee  
General Education Committee*  
Teacher Education Committee*  
Graduate Council*  
Council on Academic Affairs  
Faculty Senate**  
Board of Regents**  
EFFECTIVE ACADEMIC TERM***  
3/20/2014  
4/7/2014  
Pending  
FALL 2014  

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:  (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
To add TRS 225 Basic Fleet Management Safety Principles and TRS 395 Marine Transportation Safety as Supporting Courses for OSH. To add OSH 420 Environmental Law & Management as a Major Course. OSH 420 will be substituted for EHS 345 Advanced Industrial Hygiene which is currently a Supporting Course. To add PHY 101 Concepts of the Physical World as Supporting Course in place of PHY 131 College Physics I.

A. 2. Proposed Effective Academic Term:  (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
N/A

B. The justification for this action:
(see next page)
1. Change Physics 131 to Physics 101

Background
Physics 131 was added initially to satisfy a requirement from ABET to include physics in the curriculum for safety professionals in order to obtain ABET Certification. Both previous program coordinators; Michael Schumann and Scott Dunlap agree that Physics 101 is sufficient to meet any future attempt to obtain ABET certification. The course was initially offered with the Physics Department agreeing to waive a pre-req requirement of Mat 108. This is no longer being acceptable to the Physics Department. Requiring Math 108 adds a large burden on our program by taking 3 hours of possible profession specific course work. If it is indeed critical for students to be proficient in Math 108, and if Physics 101 satisfies ABET requirements, then switching will better serve our students by allowing room to add profession specific courses. The change frees 5 hours.

2. Add TRS 225 and TRS 395 to OSH Supporting Requirements

Background
Our program serves a profession that predominately involves commercial trucks and transportation. The companies that come here to recruit our students for internship and full time positions require safety professionals to have basic knowledge in these areas. TRS 225 TRS 395 will cover trucking and transportation on rivers and waterways. Hopefully this will solidify the relationship with Marathon and AERA Energy, but will also attract new companies to our program.

3. Replace EHS 345 with OSH 420

Background
Currently our program has grown on campus by 75% and has doubled online numbers since its beginning. EHS on campus must limit its enrollment due to the nature of the course. It has become second nature to accept other EHS courses in its place. The online program is just beginning to see the issue of limited EHS 345 offerings.
OSH 420 had been a course offering years prior on our program. But offerings were diverted to EHS in order to free up faculty for other growth opportunities. Safety professionals need a broad based approach to environmental management that covers a variety of topics to include storm water permitting and management, waste stream management, EPE required reporting such as Tier II and III reports, stack inventory and management for air quality, general procedures to sampling, and foremost ISO 14001 and Kentucky specific DEP programs. OSH 420 would serve to provide the needed knowledge and fill a needed gap in the curriculum.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: N/A
Operating Expenses Impact: N/A
Equipment/Physical Facility Needs: N/A
Library Resources: N/A
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

UNIVERSITY GRADUATION REQUIREMENTS

• General Education .............................................................................................................. 36 hours
• Student Success Seminar (JSO 100; waived for transfers with 30+ hrs.) ......................... 1 hour
• Wellness.......................................................................................................................... 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed./Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed./Free Electives categories)
• A CCT - Occupational Safety majors will fulfill ACCT with OSH 349 or 495. (Credit hours are incorporated into major requirements below.)

Total Hours University Graduation Requirements ................................................................ 40 hours

MAJOR REQUIREMENTS

Core Courses ...................................................................................................................... 42 hours 45 hours

Supporting Course Requirements ...................................................................................... 33 hours 24 hours
SEC 210; CHE 101/101L(◊Element 4B) or 111/111L(◊Element 4B); EHS 340, 345; FSE 101, 120, 221, 300W; MAT 107(◊Element 2); PHY 101(3) (◊PHY 131(5)); TRS 225, 395.

◊ = Course also satisfies a General Education element.
Some supporting course hours are therefore included within the 36 hr. General Education requirement above.

Free Electives ..................................................................................................................... 11 hours

TOTAL HOURS TO COMPLETE DEGREE ........................................................................ 120 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>College</th>
<th>University Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S&quot; or &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>NA</td>
<td>Council on Academic Affairs</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>4.1.14</td>
<td>Faculty Senate**</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
(a) Remove VTS 300, 349, 350, 490 from curriculum options
(b) revise information about Program and Director.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
(a) There are not enough students in the minor to justify paying for an instructor to teach these upper division courses. Advertising them as options is misleading to students. They will be removed from curriculum until such time as enrollments permit offering the courses and a permanent advisor/curriculum coordinator is hired to coordinate course offerings, prepare paperwork, and supervise co-op placements. (b) Allen Back no longer at EKU. Office of Military Affairs is not coordinating the minor. There is no one in a permanent position to advise students about the VTS minor and/or to coordinate the curriculum. Associate Dean will be the contact person for now.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: More library materials are always beneficial.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

**Revised Program Text**
(Use strikethrough for deletions and underlines for additions.)

**MILITARY AND VETERANS STUDIES**
Allen Back, Program Director
(859) 622-2545

Dr. Rose Perrine, Associate Dean University Programs
(859) 622-6765

**Inter-Departmental Certificate in Veterans Studies**
The Veterans Studies (VTS) Inter-Departmental Certificate is a multi-disciplinary certificate that provides veteran and non-veteran students a foundation of understanding regarding military structure, culture, combat, and the psychological and physiological changes resulting from military service. The VTS Certificate facilitates an environment of inquiry about the transformative nature of military service to include the return civilian life. Veterans may also find VTS helpful in better understanding their own service experience. VTS elective course offerings are divided into three dimensions—Cultural, Institutional, and Relational spanning multiple disciplines.

The Veteran Studies Certificate is a multi-disciplinary program that provides students the knowledge necessary to improve services for veterans and interactions and relations with veterans. The Certificate provides a foundation of understanding regarding military structure, culture, combat, and the psychological and physiological changes resulting from military service. The Certificate is designed for non-veteran and veteran students.

**Core Requirements** ....................................................... 3 hours
VTS 200 — Intro to Veterans Studies
OR
VTS 300 — Veterans in Society

NOTE: Students earning “A” or “B” in VTS 300 will be awarded credit for VTS 200, earning six hours of credit; thus completing General Education Element 6. Those earning “C” or “D” will earn three hours credit for VTS 300, completing only half of the Element 6 requirements.

**Electives** .............................................................................. 9 hours
Students must take VTS 200 (or VTS 300) before beginning elective studies which consists of one course from each dimensional elective listed below. Students may substitute VTS 349, 350, or 490 as one of the dimensional electives.

**VTS Dimensional Electives:**
Cultural (3): BEM 460, Advanced Film Genre: Veterans in Film (This special topic only); ENG 374; ENG 386W; or WGS 304.

Institutional (3): HIS 412; MSL 303; PLS 375; POL 320; or POL 415.

Relational (3): VTS 340, Veterans in Society, CDF 331; CDF 437; SOC 313; SWK 440; PSY 390; or PSY 440 320 (formerly PSY 410)

OR substitute 3 hours of special topics courses as approved by the Director of Veterans Studies. Students interested in researching a specific veterans issue within the confines of a non-listed course may petition the Director for VTS credit.

**Total Curriculum Requirements** ....................................... 12 hours
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>College</th>
<th>*Course Prefix &amp; Number</th>
<th>*Course Title</th>
<th>*Program Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Women &amp; Gender Studies</td>
<td>University Programs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Provide only the information relevant to the proposal.

If Certificate, indicate Long-Term (University) or Short-Term (Departmental)

Proposal Approved by: Date Date

Departmental Committee 10/8/13 Council on Academic Affairs 2/20/2014
College Curriculum Committee 1/24/14 Faculty Senate** 3/17/2014
General Education Committee* NA Board of Regents** Pending
Teacher Education Committee* NA EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council* NA

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
To revise the Catalog program requirements for the WGS minor and certificate.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
These changes reflect the revisions made to the WGS minor and certificate aimed to streamline the students' degree programs and to require less restrictive options.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact: None.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: More library materials are always beneficial.
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Women and Gender Studies
Dr. Lisa Day, Director
Keith 121
(859) 622-2913

Women and Gender Studies (WGS) is a multidisciplinary program offering both a minor and a certificate. WGS acquaints students with the growing research on women and gender studies by addressing the intersections of gender, race, class, sexualities, and abilities and by promoting active learning and social engagement. By analyzing competing perspectives and integrating knowledge across traditional academic boundaries, students learn to identify and examine gender-based assumptions and biases and to recognize their consequences on individual, social, and cultural levels.

Minor in Women and Gender Studies
A student may complete an interdisciplinary Women and Gender Studies minor by taking 18 hours as indicated below:

Core Requirements..........................................................6 hours
WGS 201 and 400.
Electives........................................................................12 hours
Twelve hours from the following courses: CMS 400;
CSC 490 (Topic: Seminar in Computer Science: Women and Technology), ENG 550 (Topic: Scribbling Women), HHS 300A C (Topics relating to women and gender); HON 312 (Topic: Culture and Child Development), 316 (Topic: Biology and Gender); NAT 310 (Topic: Women and Science); PHI 390 (Topics: Platonism Perspectives, Existentialism and Postmodernism);
WGS 132, 232, 300, 302, 303, 304, 305, 306, 308, 309, 310, 331, 345, 349, 364, 378, 399, 420, 445, 446, 451, 495, 591, 592, 593, SOC 399, or gender-specific courses from other programs (upon WGS approval).
Total Curriculum Requirements..................................18 hours

Certificate in Women and Gender Studies
A student may complete an interdisciplinary Women and Gender Studies certificate by taking 12 hours as indicated below:

Core Requirements..........................................................6 hours
WGS 201 and 400.
Electives........................................................................6 hours
Six hours from the following courses: CMS 400; CSC 490 (Topic: Seminar in Computer Science: Women and Technology), ENG 550 (Topic: Scribbling Women), HHS 300A C (Topics relating to women and gender); HON 312 (Topic: Culture and Child Development), 316 (Topic: Biology and Gender); NAT 310 (Topic: Women and Science); PHI 390 (Topics: Platonism Perspectives, Existentialism and Postmodernism); WGS 132, 232, 300, 302, 303, 304, 305, 306, 308, 309, 310, 331, 345, 349, 364, 378, 399, 420, 445, 446, 451, 495, 591, 592, 593, SOC 399, or gender-specific courses from other programs (upon WGS approval).
Total Curriculum Requirements.................................12 hours

NOTE: Average GPA of courses applied to the minor must be 2.25 or better.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Environmental Sustainability &amp; Stewardship</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>College</td>
<td>University Programs</td>
</tr>
<tr>
<td></td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Program Title</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

Proposal Approved by: Date Date
Departmental Committee 2/25/2014 Council on Academic Affairs 3/20/2014
College Curriculum Committee 2/26/2012 Faculty Senate** 4/7/2014
General Education Committee* n/a Board of Regents** Pending
Teacher Education Committee* n/a EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council* n/a

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
   (A) Revise program to require ENV 200, (B) add two cross listed EMS and two cross listed BIO courses to course offerings; (C) minor text changes in program description for clarity

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
   Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
   (A) ENV 200 is a new course designed to serve as a "gateway" to the environmental sustainability and stewardship program—which is consistent with the design of other interdisciplinary minors (e.g., APP, AFA, WGS, VTS). (B) The additional EMS and BIO courses provide additional choices for students (C) text changes in program description and course list are non-substantive and are requested for clarity.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
There will be a need for faculty (contract or adjunct) to teach the ENV 200 course—which we anticipate will increase as enrollments justify.

Operating Expenses Impact:
None. The ENV program already regularly schedules community service opportunities, and will continue to do so to support the needs of the ENV 200 course

Equipment/Physical Facility Needs:
none

Library Resources:
None, although ENV program will continue to advocate for adequate ENV library resources to support program.
### Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a new course, provide the catalog text.</td>
</tr>
<tr>
<td>2.</td>
<td>For a revised course, provide the current catalog text with the proposed text using <strong>strikethrough</strong> for deletions and <strong>underlines</strong> for additions.</td>
</tr>
<tr>
<td>3.</td>
<td>For a dropped course, provide the current catalog text.</td>
</tr>
</tbody>
</table>

*New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)*

### Part III. Recording Data for Revised or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a revised program, provide the current program requirements using <strong>strikethrough</strong> for deletions and <strong>underlines</strong> for additions.</td>
</tr>
<tr>
<td>2.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.</td>
</tr>
</tbody>
</table>

*Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.*)
Minor in Environmental Sustainability and Stewardship
www.green.eku.edu/ENV
Dr. Alice Jones, Coordinator
Case Annex 109-Keith 133
(859) 622-1424

Environmental Stewardship is an ethic that embodies responsible care and respect for the natural environment through conservation, preservation, restoration, and responsible individual and collective behavior. Environmental Sustainability implies a cross-generational commitment to this responsibility, and to its economic, and political, and social dimensions. Considerations include—but are not limited to—ecological system function, climate change, energy use, natural resource and ecosystems/land use, and human health and well-being.

The minor in Environmental Sustainability and Stewardship (ENV) emphasizes:

• Scientific understanding of the natural laws that govern the functioning of the biosphere;
• Human connections to the physical and natural world;
• Environmental ethics, values and behavior and how they are expressed in individuals, communities, societies, and institutional structures;
• Technological and economics to sustainability and stewardship; and
• Practical service and experience that links sustainability & stewardship theory to the real world, and to the student’s major and career plans.

A student may The minor in Environmental Sustainability and Stewardship requires by completing a minimum of 18 semester credit hours, with a minimum of 3 hours from each of the following categories:

<table>
<thead>
<tr>
<th>Core Requirement</th>
<th>3 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENV 200 (Gen Ed Area 5B)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Content Area Requirement</th>
<th>12 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>A minimum of 3 hours from each of the following Content Areas:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Human Connections to the Physical and Natural World</th>
<th>3 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three hours from: ENV 302 Global Environmental Problems (Cross listed as GEO 302); ENV 500: Environmental Issues (Crosslisted with BIO 500); ANT 370 Primate Conservation; EIS 425 Environmental Health Program Planning; SOC 383 Environmental Sociology;</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Environmental Behaviors, Values, and Ethics</th>
<th>3 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three Hours from: ENV 208 W Environmental Literature (Cross listed as ENG 208 W, Gen Ed Area 3B); ENV 290 Adventure Programming (Cross listed as REC 290); ENV 345 Sustainable Agroecosystems (Cross listed as AGR 345); ENV 385 Environmental Ethics (Cross listed as PHI 385);</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Natural Systems Function</th>
<th>3 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three Hours from: ENV 303 Environmental Geoscience (Cross listed as GLY 303) ENV 317 Conservation of Wildlife Resources (Cross listed as WLD 317) ENV 590 Ecology for Teachers (Crosslisted as BIO 590); BIO 112 Ecology &amp; Evolution (Gen Ed Area 4A);</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Technological and Economic Applications</th>
<th>3 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three Hours from: ENV 319 Renewable and Sustainable Energy Systems (Cross listed as AGR 319); ENV 340 Environmental Economics (Cross listed as ECO 340 and APP 340); ENV 341 Conservation of Agricultural Resources (Cross listed as AGR 340); ENV 325S Environmental Land Use Planning (Cross listed as GEO 325S); ENV 430 Sustainability in Appalachia (Cross listed as GEO 430 and APP 430)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Applied Studies</th>
<th>Students may substitute up to 6 hours from the courses listed below OR applied learning, special topics, or independent studies courses in content relevant disciplines for coursework in any ONE of the content areas above with the approval of the Program Coordinator.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENV 349: Applied Learning: Sustainability; ENV 349a-n Applied Sustainability Coop; ENV 350 Special Topics in ENV;</td>
<td></td>
</tr>
<tr>
<td>ENV 450: Advanced Topics in ENV; ENV 498: Independent Study</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electives</th>
<th>3 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Three hours from any approved ENV course, OR in content-relevant disciplines with the approval of the Program Coordinator. For a current list of approved courses, visit green.eku.edu/ENV</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL CURRICULUM REQUIREMENT</th>
<th>18 hours</th>
</tr>
</thead>
</table>

Curriculum Change Form
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

Part I

<table>
<thead>
<tr>
<th>Check one</th>
<th>Department Name</th>
<th>College</th>
<th>University Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>University Programs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Revision (Parts II, IV)</th>
<th>*Course Prefix &amp; Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Revision (Part III)</th>
<th>*Provide only the information relevant to the proposal.</th>
</tr>
</thead>
</table>

Proposal Approved by:  
Departmental Committee  
College Curriculum Committee  
General Education Committee*  
Teacher Education Committee*  
Graduate Council*  

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>NA</th>
<th>Council on Academic Affairs</th>
<th>4/17/2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>4.1.14</td>
<td>Faculty Senate**</td>
<td>5/5/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
<td>Pending</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>FALL 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)  
(a) Remove VTS 300, 349, 350, 400, 490 from curriculum options; (b) Add alternative capstone option; (c) revise information about Director and Program.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)  
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
(a & b) There are not enough students in the minor to justify paying for an instructor to teach these upper division courses. Advertising them as options is misleading to students. They will be removed from curriculum until such time as enrollments permit offering the courses and a permanent advisor/curriculum coordinator is hired to coordinate course offerings, prepare paperwork, and supervise co-op placements. As an alternative to these courses, students will now be given the opportunity to complete a capstone course in their major. If the major capstone includes analyses, syntheses, and/or application of VTS concepts then the course will count to the minor. If no appropriate major capstone is taken, then an additional minor course will be completed. (c) Allen Back no longer at EKU. Office of Military Affairs is not coordinating the minor. There is no one in a permanent position to advise students about the VTS minor and/or to coordinate the curriculum. Associate Dean will be the contact person for now.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: More library materials are always beneficial.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
("Use strikethrough for deletions and underlines for additions.

MILITARY AND VETERANS STUDIES

Allen Buuck, Program Director
(859) 622-2345

Dr. Rose Perrine, Associate Dean University Programs
(859) 622-6765

The Veterans Studies (VTS) Inter-Departmental Minor is a multi-disciplinary program that provides veterans and non-veteran students a foundation of understanding regarding military structure, culture, combat, and the psychological and physiological changes resulting from military service. The VTS Minor facilitates an environment of inquiry about the transformative nature of military service to include the return civilian life. The Minor provides students the knowledge necessary to improve services for veterans and their interaction and relations with veterans. Veterans may also find VTS helpful in better understanding their own service experience. VTS elective course offerings are divided into three dimensions--Cultural, Institutional, and Relational--spanning multiple disciplines.

The Veteran Studies Minor is a multi-disciplinary program that provides students the knowledge necessary to improve services for veterans and interactions and relations with veterans. The Minor provides a foundation of understanding regarding military structure, culture, combat, and the psychological and physiological changes resulting from military service. The Minor is designed for non-veteran and veteran students.

Minor in Veterans Studies

Core Requirement.................................3 hours
VTS 200– Intro to Veterans Studies
OR
VTS 300– Veterans in Society

NOTE: Students earning "A" or "B" in VTS 300 will be awarded credit for VTS 200, earning six hours of credit; thus completing General Education Element 6. Those earning "C" or "D" will earn three hours credit for VTS 300, completing only half of the Element 6 requirements.

Electives........................................12 hours
Students must take VTS 200 (or VTS 300) before beginning elective studies. Students must take a minimum of one course from each dimensional elective listed below. Students may substitute VTS 319, 330, or 490 as the fourth-dimensional elective.

VTS Dimensional Electives:
Cultural (3-6): BEM 460, Advanced Film Genre: Veterans in Film (This special topic only); ENG 374; ENG 386W; or WGS 304.

Institutional (3-6): HIS 412; MSL 303; PLS 375; POL 320; or POL 415.

Relational (3-6): VTS 300, Veterans in Society; CDF 331; CDF 437; SOC 313; SWK 440; PSY 308; PSY 320 (formerly PSY 410)
OR substitute 3 hours of special topics courses as approved by the Director of Veterans Studies. Students interested in researching a specific veterans issue within the confines of a non-listed course may petition the Director for VTS credit.

Capstone Requirement...........................3 hours
VTS 400– Veterans Studies Capstone Seminar. Students must have completed all VTS electives or may be simultaneously enrolled with final elective.

Capstone in student's major that focuses on veteran issues (must be approved by Associate Dean), OR additional 3-credit course listed above.

Total Curriculum Requirements......................18 hours
## Curriculum Change Form

**(Present only one proposed curriculum change per form)**

**(Complete only the section(s) applicable.)**

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>University Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title</td>
<td>University Programs</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td>*Course Title</td>
<td>University Programs</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S.&quot; &quot;W&quot;)</td>
<td>*Program Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: | Date | Date
---|---|---
Departmental Committee | NA | Council on Academic Affairs | 4/17/2014
College Curriculum Committee | 4/1/2014 | Faculty Senate** | 5/5/2014
General Education Committee* | NA | Board of Regents** | Pending
Teacher Education Committee* | NA | | |
Graduate Council* | | EFFECTIVE ACADEMIC TERM*** | FALL 2014

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

(a) Remove VTS 300, 349, 350, 490 from curriculum options

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

(a) There are not enough students in the minor to justify paying for an instructor to teach these upper division courses. Advertising them as options is misleading to students. They will be removed from curriculum until such time as enrollments permit offering the courses and a permanent advisor/curriculum coordinator is hired to coordinate course offerings, prepare paperwork, and supervise co-op placements.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** None.

**Operating Expenses Impact:** None.

**Equipment/Physical Facility Needs:** None.

**Library Resources:** More library materials are always beneficial.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using **strikethrough** for deletions and **underlines** for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

### Revised* Program Text

("*Use strikethrough for deletions and underlines for additions."")

---

**ASSOCIATE DEGREE IN GENERAL STUDIES**

**Associate of General Studies (A.G.S.)**

**GENERAL STUDIES**

*CIP Code: 24.0102*

Veterans Studies Concentration.................. 12 hours

- **VTS 200 – Introduction to Veterans Studies**
  - **G:**
  - **GR:**

  **VTS 300 – Veterans in Society**

  **NOTE:** Students earning “A” or “B” in VTS 300 will be awarded credit for VTS 200, earning six hours of credit, thus completing Element 6. Those earning “C” or “D” will earn three hours credit for VTS 300, completing only half of the Element 6 requirements.

  - 9 hours of electives consisting of one course from each dimensional elective category below:

  **VTS Dimensional Electives:**

  Students may substitute VTS 349, 350, or 410 as one dimensional elective. A minimum grade of “C” is required of all courses counted toward the concentration.

  **Cultural** (3 hours):
  - BEM 460, Advanced Film Genre: Veterans in Film (This special topic only); ENG 374; ENG 386W; or WGS 304.

  **Institutional** (3 hours):
  - HIS 412; MSL 303; PLS 375; POL 320, or POL 415.

  **Relational** – (3 hours):
  - VTS 300; CDF 331; CDF 437; SOC 313; SWK 440;
  - PSY 308; or PSY 410-320 (formerly PSY 410). OR substitute 3 hours of special topics courses as approved by the Director of General Studies. Students interested in researching a specific veterans issue within the confines of a non-listed course may petition the Director for VTS credit.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

| Part I |
|------------------|-----------------|------------------|
| (Check one)       | Department Name | University Programs |
| New Course (Parts II, IV) | College       | University Programs |
| Course Revision (Parts II, IV) | *Course Prefix & Number | |
| Hybrid Course ("S," "W") | *Course Title | |
| New Minor (Part III) | *Program Title | |
| Program Suspension (Part III) | | |
| X Program Revision (Part III) | *Provide only the information relevant to the proposal. | |

Proposal Approved by:  
Departmental Committee  
College Curriculum Committee*  
General Education Committee*  
Teacher Education Committee*  
Graduate Council*  

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
<th>2/20 &amp; 4/17/2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee*</td>
<td>NA</td>
<td>Faculty Senate**</td>
<td>NA</td>
<td>3/17 &amp; 5/5/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents**</td>
<td>NA</td>
<td>Pending</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>NA</td>
<td>Fall 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:  (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Revise the Professional Track in B.G.S. and add the following Tracks: (1) Option A – Professional Area in Business, (2) Option B – Public Administration, (3) Option C – Human Services, (4) Option D – Paraeducator in Special Education, and (5) Option E – Paraeducator in Education. Decrease free electives to 40-48 hours.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

To make the Professional Track more relevant to adult learners and employers

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: Faculty will be needed to develop & teach online/hybrid versions of courses

Operating Expenses Impact: Increased budget for instructional design of hybrid/online courses and teaching

Equipment/Physical Facility Needs: Sufficient

Library Resources: Sufficient
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underline for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Bachelor of Arts (B.A.)
GENERAL STUDIES
CIP Code: 24.0102

UNIVERSITY GRADUATION REQUIREMENTS

- General Education ................................................................. 36 hours
- Student Success Seminar (GSD 101: waived for transfers with 30+ hrs.) ......................................................... 3 hours
- Wellness (For Professional Track only: Wellness waived for Veterans) ....................................................... 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT – General Studies majors may fulfill ACCT with any of the following options: GSD 399 (also fulfills Exit Requirement), or 3 credit hours of co-op/applied learning or a service-learning (S) course, or a college-approved student abroad experience, or HON 420 (Relevant credit hours will be incorporated into program requirements below.)

Total Hours University Graduation Requirement ............................................................................. 42 hours

MAJOR REQUIREMENTS

Core Courses ................................................................................................................................. 18 hours

General Studies students will declare one of the following areas:

- General Studies in Arts & Sciences: 18 hours of courses must be within the College of Arts & Sciences (excluding courses meeting the 36 hour General Education requirements).

- General Studies in Business & Technology: 18 hours of courses must be within the College of Business & Technology (excluding courses meeting the 36 hour General Education requirements).

- General Studies in Education: 18 hours of courses must be within the College of Education (excluding courses meeting the 36 hour General Education requirements).

- General Studies in Health Sciences: 18 hours of courses must be within the College of Health Sciences (excluding courses meeting the 36 hour General Education requirements).

- General Studies in Justice & Safety: 18 hours of courses must be within the College of Justice & Safety (excluding courses meeting the 36 hour General Education requirements).

Free Electives ......................................................................................................................................................... 57 – 6366 hours

General Studies Exit Requirement GSD 399 (3 hours) or GSD 450 (0 hours) .............................................. 0-3 hours

TOTAL HOURS TO COMPLETE

DEGREE ......................................................................................................................................................... 120 hours

- General Studies – Professional Track: 18 hours of courses from the following list, (excluding any courses meeting the 36 hour General Education requirements): CMS 310, 375, 495, COR 321, 350, CRJ 325, 388W, FIN 310, 311, HIA 315, 320, 345, 375, 380, MGT 301, 320, 330, 430, 450, MKT 301, PLS 330, 332, POL 333, 315, 370, 374, 375, PSY 300, 319, PUB 375, SOC 320, 383, or 463.

The purpose of the Professional Track is to prepare students to be effective leaders in a variety of professional work environments. Students will gain competency in critical & creative thinking, oral and written communication, leadership, social intelligence, and professional job skills. Students must complete the 18-hour core and one option.
18-hour core (All students must complete core)
CRE 101; EES 250; EES 300; EES 310; EES 450; GSD 399

Professional Option (All students must complete one option)

Option A (18 hours): Professional Area in Business: ACC201, ACC202, CIS212, INS370, MGT301, MKT301

Option B (18 hours): Public Administration: This Public Administration track is an ideal background for individuals planning careers in public service in local, state, regional, and federal government and in non-profit management. In addition, the program prepares individuals in the private sector who have responsibility for public sector contracts, regulatory compliance, and other oversight activities. POL 101; POL 370; POL 374; and any three of the following POL 373; POL 376; POL 377; or POL 533.

Option C (18 hours): Human Services: HSR 300, HSR 305, HSR 400, HSR 405, HSR 410, HSR 415

Option D (20 hours): Paraeducator in Special Education: The Paraeducator in Special Education Track is designed to prepare individuals to serve as instructional assistants in P-12 schools in classrooms that serve children with disabilities. EDF 103(1); CED 100(.5); CED 200(.5); EDF 219; SED 511; SED 522; SED 590; SED 575; SED 578

Option E (20 hours): Paraeducator in Education: The Paraeducator in Education Track is designed to prepare individuals to serve as an instructional assistant in a public or private P-12 school setting. EDF 103(1); SED 104; CED 100(.5); CED 200(.5); EDF 203; EDF 204; EDF 205; EDF 219; LIB 301

Free Electives....................................................................................................................................................4240 – 48 hours

TOTAL HOURS TO COMPLETE DEGREE..........................................................................................................120 hours
# Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>Department Name</td>
<td>Communication</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>College</td>
<td>Business &amp; Technology</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Course Title (full title ±)</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>Program Title</td>
<td>Dispute Resolution Minor</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
<td></td>
</tr>
</tbody>
</table>

**Provide only the information relevant to the proposal.** ± If Title is longer than 30 characters see Part IV to provide abbreviation.

Proposal Approved by: 

Departmental Committee | Date: 1/25/2012 | Council on Academic Affairs | Date: 4/17/2014 |
College Curriculum Committee | 3/31/2014 | Faculty Senate** | 5/5/2014 |
General Education Committee* | NA | Board of Regents** | Pending |
Teacher Education Committee* | NA | EFFECTIVE ACADEMIC TERM*** | FALL 2014 |
Graduate Council* | NA |

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. **Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Drop the minor in dispute resolution.

A. 2. **Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

A. 3. **Effective date of suspended programs for currently enrolled students:** (if applicable)

Fall 2014

B. **The justification for this action:**

The general minor in Communication Studies has been revised to include three concentrations: dispute resolution, business, and interpersonal communication. This action streamlines the minor and allows for a more accurate assessment of learning objectives. Dispute resolution is an option in the new minor (see the current catalog).

C. **The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**
None

**Operating Expenses Impact:**
None

**Equipment/Physical Facility Needs:**
None

**Library Resources:**
None

CBT 22
### Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th><em><em>Revised</em> Program Text</em>*</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and <em>underlines</em> for additions.)</td>
</tr>
</tbody>
</table>

#### Minor in Dispute Resolution

**Requirements**.........................18 hours

Courses required for a minor in dispute resolution are CMS 205 or 205W, 250, 320, 325, 420, and 450.

Students currently enrolled in this minor will be able to complete all the courses.
Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Safety &amp; Security</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Justice &amp; Safety</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title (30 character limit)</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>Certificate in Intelligence &amp; Security Operations</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>(University)</td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
<tr>
<td>Proposal Approved by:</td>
<td>Date</td>
<td>Date</td>
</tr>
<tr>
<td>Departmental Committee</td>
<td>01/24/2014</td>
<td>Council on Academic Affairs 2/20/2014</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>02/06/2014</td>
<td>Faculty Senate** 3/17/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents** Pending</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM*** FALL 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)


A. 2. Proposed Effective Academic Term: Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: The few students enrolled will have opportunity to complete the certificate as the courses listed in past catalogs are still available.

B. The justification for this action: Only a few students have enrolled in the Certificate in Intelligence & Security Operations in its 3 year life. Institution of the Certificate in Security Management in Fall 2013 serves students interested in the Intelligence & Security Operations (Government/Industrial Security) field.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None—no new course offerings required.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using *strikethrough* for deletions and *underlines* for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any concentrations and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>

**INTELLIGENCE AND SECURITY OPERATIONS**

| CIP Code: 43.9999 |

The certificate requires a grade of “C” or better in 15 hours of required courses and 9 hours of elective courses. Prerequisites for the certificate courses do not count toward the total curriculum requirements. This certificate is not available to students in the B.S. in Homeland Security, Minor in Security Management, Certificate in Security Management or Certificate in Intelligence Studies programs.

**Requirements**

- HLS 401, 402; SEC 110, 320, 338
- **Electives** select 9 hours from GEO 353, 456, HLS 311, 391, 420; PLS 375, SEC 210, 250, 260, 349, 350.

**Total Curriculum Requirements**

- 24 hours
Protocol for Academic Credit for Prior Learning through Portfolio Assessment

One of the missions of Eastern Kentucky University (EKU) is to “develop informed, critical and creative thinkers who can communicate effectively.” To that end, completion of significant program specific coursework at EKU is expected in order to earn a degree. Although course work from other regionally accredited institutions transfers to EKU, student learning outcomes (SLO) must be substantially the same as courses offered at EKU to receive equivalency for EKU classes.

Policy 4.2.11, Non-EKU Academic Credit, recognizes that occasionally students have completed education, training classes, and work experiences that result in learning sufficiently similar to major/minor specific coursework; therefore, formal recognition of that body of knowledge, without taking the particular course, is warranted upon evaluation by appropriately qualified faculty. The procedure below allows EKU students who are admitted, enrolled, degree seeking, have earned 12 credit hours at EKU in a recent term, and are on good academic standing, to demonstrate competence in SLOs of specific courses and thus receive EKU academic credit in those subject areas.

This protocol outlines how EKU will award credit for prior learning (PL) and experiences through portfolio evaluation.

Procedure
1. Students may request credit for PL for a specific course by completing the Request for Academic Credit by Portfolio Assessment form and submitting it to the appropriate department chair.
2. A subject matter expert with faculty rank will be assigned by the appropriate department chair or dean and must agree to serve as portfolio reviewer and will evaluate the portfolio provided to determine if credit for the course should be awarded.
3. Once approval to submit a portfolio is received and a faculty member assigned, students will prepare a portfolio as described below.
4. Any student wishing credit for more than one course must submit a separate portfolio per course for which credit is requested.
5. If more than one portfolio is submitted by a student, no more than 10% of the contents of one portfolio (training credentials, course syllabi, certificates, etc.) can be reused to meet learning objectives of a separate course within the same discipline.
6. A portfolio for PL must include the SLOs for the identified course as outlined in the master syllabus from that course.
7. Students will include a narrative describing the educational or work experience being used to demonstrate competency, including any projects, course/training content, observations, research, or the like.
8. The narrative must specifically address each SLO of the course for which credit is sought, and references within the narrative must connect specific assertions to supporting documents. Supporting documents may include, but are not limited to:
   a) certificates of completion from courses along with course descriptions;
   b) certifications that demonstrate competence in a subject area;
c) letters indicating course completion, including specifics on delivery date and method;
d) course syllabi;
e) teaching and/or student outlines for training/professional development classes;
f) tests taken during training/professional development classes;
g) assignments produced by the student to demonstrate competence;
h) work products prepared by the student that indicate competence in a specific subject;
i) photographs of activities in progress;
j) letters from persons familiar with the student’s competence in a specific area; and
k) other documents or work products that support the claim of competence in outcomes for the course.

9. Responsibility of demonstrating competence with the SLOs rests with the student requesting credit for PL for the course.

10. A portfolio fee of $50 per credit hour will be assessed and shall be paid by the student prior to tendering the portfolio to the relevant department office.

11. The student shall tender a copy of the receipt for the paid portfolio fee along with the portfolio and the Credit for Prior Learning Student Portfolio Academic Credit Report Form to the relevant department for assessment.

12. The portfolio fee is paid to the reviewer as supplemental pay, regardless of the credit recommendation, providing the reviewer completes the process within a three week window and submits the required credit assessment form. If the reviewer fails to begin the review process within three weeks of the student tendering the portfolio to the department, the reviewer will forfeit the reviewing fee. In such a situation the department chair/dean may assign the portfolio review to an alternate faculty.

13. The reviewer will complete his/her section on the Credit for Prior Learning Student Portfolio Academic Credit Report Form.

14. The reviewer will provide the Registrar’s Office with the original signed version of the Credit for Prior Learning Student Portfolio Academic Credit Report Form. Once the department receives a copy of the report the department will complete the supplemental pay request, authorizing the student portfolio fee to be provided to the reviewing faculty.

15. If the portfolio reviewer determines credit can be awarded, the student will receive CR credit for the equivalent course. CR credit does not count toward the student’s grade point average (GPA) but will satisfy degree requirements for appropriate courses.

16. Departments awarding credit for PL through portfolio assessment shall forward the original portfolio to the Registrar for records retention. If requested, students may have a copy of their portfolio upon request to the Office of the Registrar.

17. If credit is not approved the student may submit, in writing, a formal appeal to the department chair within 10 calendar days of the date above.
   a. The chair may reconsider the portfolio for credit, assign the portfolio to another faculty, or uphold the decision of no credit.
   b. The department chair shall take action within 10 calendar days of submission of the student’s written appeal.
   c. Any decision of the department chair is final. If the student’s portfolio is reassigned to another faculty an additional fee shall be paid, the decision of that 2nd review cannot be appealed and is final.
Limitations
Not all departments participate in awarding credit for PL or they may limit which courses are eligible for credit through portfolio assessment. Students should check with the department prior to initiating the procedure outlined in this protocol.

Credit is awarded only for course work and experiences completed before matriculation to EKU. At least 25% of required course credit for any institutionally awarded baccalaureate program must be completed at EKU. Individual programs may establish additional restrictions to the specific number of portfolio-based credit hours or course work within their discipline they will apply to their degrees.
Request for Academic Credit by Portfolio Assessment

Student must complete section below (1.), then submit form to Department Chair before creating portfolio. Department shall either deny the request and return to student, or approve the request and designate a faculty to review the portfolio.

1. **Student requests permission for portfolio consideration.**

   Student Name ___________________________ EKU ID ____________________

   Address ____________________________

   City, Zip Code: ____________________________

   Email: ____________________________ Phone: ____________________________

   I agree to the above conditions and understand that I will pay a $50/cr.hr. fee first, before my portfolio is reviewed. I understand that the fee pays for a professional review of the portfolio but does not imply any guarantee of credit; I may or may not be awarded the requested course credit.

   Student signature: ____________________________ Date ____________

   Courses Title: ____________________________ Course Prefix/Number ____________________________

   Describe how the portfolio credits apply within your degree:

2. **Department chair approval or denial of consideration.** Not all departments participate in awarding academic credit for prior learning through portfolio assessment. Before moving forward with creating a portfolio permission must be secured from the department chair.

   a) The above course is: APPROVED / DENIED for consideration of academic credit through portfolio assessment.

   b) Chair signature: ____________________________ Date: ______________

   c) The decision of the chair to deny consideration of academic credit for the above course, via portfolio assessment, is FINAL and cannot be appealed.

3. **Reviewing Faculty:**

   As a subject matter expert for the above course I agree to review this student’s prior learning portfolio and determine whether credit for this course is warranted; the determining criteria being that all course learning objectives have been met through prior professional training or experience. I agree that I will complete the portfolio within three weeks of receipt by the academic department and if I fail to do so will forfeit the reviewing fee of $50/cr.hr.

   Print name ____________________________ Faculty signature ____________________________ Date ____________

4. **Approval of the above faculty as portfolio reviewer for the course listed by student:**

   Chair/Program Coordinator ____________________________ Date ____________

Routing of Approval form: original to be retained by department, copy to student, copy to reviewing faculty.
Request for Academic Credit by Portfolio Assessment

If the request for portfolio assessment is granted by the academic department, the student should compile the portfolio—aimed at meeting learning objectives for the specified class—in the following order.

**Order for Portfolio Information**

1) Cover sheet

2) Narrative describing your education and work experience

3) Student Learning Outcomes for course:
   
   *Include a tab for each learning outcome and include your materials in the following sequence.*
   
   A) List the outcome, then provide a description of how your education, training and experience demonstrate mastery of the intent of that outcome.
   
   - Narrative
   - Supporting documentation (correlate supporting documents to the list)
   - Work product to demonstrate experience (reports, letters, research, etc)
   
   B) Appendix with all supporting documentation including numeric or other method to correlate it to indications of competency in the learning outcome.

4) Original EKU receipt of payment of $50/cr.hr. fee ($150 for a 3 cr. hr. course).

5) Copy of signed approval form, Request for Academic Credit by Portfolio Assessment.

6) Student Portfolio Assessment Report with student information completed.
Credit for Prior Learning
Student Portfolio Academic Credit Report Form

1) This form is the final item to be attached to the student’s portfolio.
2) Student is to complete ONLY the top portion of this form.
3) Faculty reviewer will complete the credit section of the form after reviewing portfolio, detach credit report form and fee receipt and send both to Registrar:
   a. If credit is not approved the student may submit, in writing, a formal appeal to the department chair within 10 calendar days of the date above.
   b. The chair may reconsider the portfolio for credit, assign the portfolio to another faculty, or uphold the decision of no credit.
   c. The department chair shall take action within 10 calendar days of submission of the student’s written appeal.
   d. Any decision of the department chair is final. If the student’s portfolio is reassigned to another faculty an additional fee shall be paid, the decision of that 2nd review cannot be appealed and is final.

TO BE COMPLETED BY STUDENT:

Student Name_______________________________________ EKU ID____________________
Address_________________________________________________________________________
City, Zip Code:______________________________________________________________
Email:____________________________________ Current Phone:______________________

TO BE COMPLETED BY PORTFOLIO REVIEWER:

Reviewing Faculty:
As a subject matter expert for the above course I have reviewed this student’s prior learning portfolio to determine whether all course learning objectives have been met through prior professional training or experience.

Course Prefix/Number________ Course credit hours________
Credit for the following course is: __________ APPROVED / NOT APPROVED

_________________________________________ Faculty signature

Routing of Portfolio Credit Report Form:
1. Original of Academic Credit Report, original fee receipt, and original portfolio to Registrar (Whitlock CPO 58).
2. Copy of Academic Credit Report to department.
3. Copy of Academic Credit Report to student.

For Reg Office use only:
Credit recorded: __________________________ Date: __________________
Staff initials

Page 6
Presented for Approval to the Developmental Education Advisory Committee

27 March 2013

New policy and catalog language for the "13-hour rule:

Students with two or more developmental area requirements are permitted to enroll in up to 16 hours of University coursework. Advisors should work closely with these students to ensure that students have (a) taken EKU placement tests before registering to ensure correct placement in 090- and 095-level courses; (b) received information on available tutoring and student support services; and (c) utilized the Academic Planner in DegreeWorks to prepare a progress-to-degree course map for completing required general education and major area courses. Note: Students successfully completing 090-level courses should take EKU placement tests in an attempt to test out of 095-level courses.

Drafted by Kathy Williams, Director, Academic Readiness, and Dr. Rose Perrine Wilkins, Associate Dean, University Programs
To: Becca Palmer-Sisselberger, Catalog & Curriculum Specialist  
From: Chris Bogie, Special Projects Manager  
Date: February 21, 2014  
Re: EKU Dual Credit Proposed Changes

Please find attached, the updated catalog description for EKU Dual Credit. The revised catalog description was an item of discussion at the February meeting of CAA. Per, CAA procedure, I would appreciate it greatly if the description could be placed on the agenda for the March meeting of CAA for approval.

The Changes proposed involve:

1. Adjusting the participation criteria in order to serve more students.

   a. Accept PLAN scores in addition to ACT scores for entrance and EKU Dual Credit Scholarship.
   b. Reduce ACT Composite requirement to 20 for general participation.
   c. Exception to the Junior/Senior status requirement if a student meets a dual credit scholarship level.
   d. Exception to the 3.0 GPA requirement if recommended by the principal (limited exceptions).

2. Reduce Whitlock Scholar Candidate ACT Composite requirement to 23 to match EKU’s base scholarship level.

3. Permit high schools to offer mixed Dual Credit/Advanced Kentucky AP courses on site, an alternative to pure open high school enrollment.

If you require additional information, please let me know.

Thank you for your assistance in this matter.
EKU Dual Credit
Revised Catalog Description for 2014/2014/2015

EKU's dual credit program is open to high school juniors and seniors, residing within Kentucky, who meet eligibility requirements, and whose school is partnering with EKU through a memorandum of agreement. Dual credit programs are designed to reduce degree cost and time to degree for Kentucky students. Academically strong high school students may qualify for reduced or free tuition. (See EKU Now! section below.)

Dual Credit students may enroll in a maximum of 2 courses per fall and spring semester of their junior and senior years in high school at the reduced dual credit tuition rate. They may also take advantage of the EKU "Summer 2" term, for a maximum of one course, at the reduced dual credit tuition rate, during the summer. Students enrolling in more than two courses in the fall or spring semesters, or more than one course during the Summer 2 term, will be charged full undergraduate tuition for the additional coursework. A maximum of eight courses in total may be taken at the dual credit tuition rate.

Students may enroll at any EKU campus offering applicable courses. Courses may include general education courses or departmentally approved introductory courses for specific majors. Students may attend approved EKU courses on high school campuses via face-to-face, ITV, or online instruction. Students are required to meet all course pre-requisites.

EKU Dual Credit courses offered in the high school are to be completed only by students enrolled for EKU Credit or AP credit in Advance Kentucky approved courses.

To qualify for EKU's Dual Credit Program, high school juniors or seniors must have a 3.0 high school GPA and have ACT/PLAN scores on file with EKU at the time of application. Students must have minimum ACT/PLAN sub-scores of 18 in English and 20 in Reading, with a minimum ACT/PLAN composite score of 23/20.

To apply for EKU Dual Credit, students must submit a Dual Credit application, ACT scores and a high school transcript by the application deadline specified for each semester. A new application and supporting documentation must be submitted each academic year to continue. EKU waives the application fee for dual credit admission.

Dual Credit students will attend special advising sessions and register for courses during a specified period prior to the beginning of an academic semester. Advising and registration sessions will be available on each of EKU's participating campuses.

Continued participation in EKU’s Dual Credit program is dependent upon successful completion of courses. Dual credit students are expected to maintain a 2.0 minimum cumulative EKU GPA. Students who earn a “D” or an “F” in a course(s) will be required to successfully repeat the course(s) and earn a 2.0 term GPA in order to continue in the dual credit program. Students who elect to repeat a course will contact the Office of the Registrar for registration approval and assistance. Students repeating courses will be charged full dual credit tuition.
EKU Dual Credit
Revised Catalog Description 4-24-12-17-2013

EKU Now! is a scholarship program for dual credit students which provides the opportunity for qualifying juniors and seniors to earn free college credit. High school juniors and seniors with a 3.0 high school GPA, ACT/PLAN composite score of 21 and above, and ACT/PLAN scores of 18 in English, 19 in Math, and 20 in Reading are eligible to receive a dual credit scholarship for one course per semester. This scholarship will pay full dual credit tuition. EKU Now! participants who successfully maintain academic eligibility may earn scholarships for up to five free EKU courses and may include one summer course.

EKU Now! participants who maintain a minimum 3.5 unweighted high school GPA and a 24-25 ACT composite can earn an additional four dual credit scholarships, one per semester, tuition free. These students will be designated Whitlock Scholar Candidates. Additional information regarding Whitlock Scholars can be obtained by calling 859-622-6532.

All dual credit students are responsible for the cost of textbooks, parking permits, course fees and late registration fees, when applicable. Students enrolled in 5 or more credit hours on the Richmond campus will have access to the Student Recreation Center for the standard fee. Students taking fewer than 5 credit hours may elect to use the Student Recreation Center and may request that this fee be added to their accounts.

NOTE: KYOTE or COMPASS test scores, as well as EKU Placement Test scores, may be substituted for ACT sub-scores. Additional information on COMPASS or KYOTE college readiness scores, is available from EKU Academic Testing 859-622-1281, or visit http://www.developmentaleducation.eku.edu/program-description

SAT conversion scores will be determined by EKU’s Department of Academic Testing.

Exceptions to the junior/senior status will be taken into consideration when a student meets one of the dual credit scholarship levels. Exceptions must be approved in writing by the high school principal. A student’s academic and social maturity should be considered for the success of the student. The request will be routed through the office of the Provost for final approval. These students may enroll in one course per semester prior to their junior and senior years in high school.

Exceptions to the high school GPA requirement for juniors and seniors will be taken into consideration upon the written recommendation of the high school principal. The request will be routed through the office of the Provost for final approval. High schools may have a minimum of 30% of their EKU Dual Credit enrollment for two students, whichever is higher participating under the high school GPA exception.
Minimum Academic Standards

**Satisfactory Progress:** Degree-seeking students shall be considered as making satisfactory progress so long as they remain in good academic standing (2.0 cumulative GPA) and enroll in courses required or allowed in their chosen academic program.

Students having difficulty meeting academic standards are strongly advised to reduce or eliminate part-time jobs and other extracurricular activities which may detract from their studies, or to reduce the number of hours for which they are enrolled. To make timely progress toward degree students are expected to earn at least 15 credit hours per fall/spring semester.

**Good Academic Standing:** Students are expected to maintain at least a 2.0 cumulative grade point average (GPA) while enrolled at EKU. The actions described below pertain to students whose cumulative GPA falls below 2.0. Once a student’s cumulative GPA returns to 2.0 or above, he/she is once again in good academic standing.

**Academic Probation:** Students who earn a cumulative GPA of less than 2.0 will be placed on Academic Probation after the close of that semester. While on academic probation, students may not enroll in more than 13 credit hours in either fall or spring terms or more than a total of six hours during a full (12-week) summer term. Students who are on Academic Probation and cease continuous enrollment, and subsequently wish to return to the institution, must apply for readmission and will be held to those readmission criteria (please refer to the Requirements for Readmission section of the Catalog).

**Academic Suspension:** At the end of a semester on academic probation, students must have earned a semester GPA of at least 2.0 or raised their cumulative GPA to 2.0. Students not meeting the semester or cumulative GPA requirement will be placed on academic suspension. Students may not enroll in classes at EKU while academically suspended. Students who are academically suspended for the first time may not enroll in classes at EKU for one full semester (summer is counted with the next fall semester if a student is academically suspended at the end of the spring term).

Students may be academically suspended up to three times during their academic career at EKU. The second academic suspension is for one calendar year and a third academic suspension is for two calendar years. An academically suspended student will return to EKU on academic probation if his/her cumulative GPA is less than 2.0 at the time of his/her return. Previously suspended students are subject to EKU requirements for readmission (please refer to the Requirements for Readmission section of the Catalog).

**Academic Dismissal:** Students who have been academically suspended three times must maintain a semester GPA of 2.0 or better each semester after they return. Students who have been academically suspended three times, and after returning are unable to maintain a semester GPA of 2.0, will be
academically dismissed from EKU for a period of five calendar years and are subject to EKU requirements for readmission (please refer to the Requirements for Readmission section of the Catalog).

**Attending Another School While Suspended or Dismissed:** During the time a student is academically suspended or dismissed from EKU, course work earned at another regionally accredited college or university will be considered for transfer credit when the student returns to EKU. Students are responsible for requesting that an official transcript of any transfer course work be sent to the EKU Office of Admissions when they apply for readmission to EKU. Students should consult with their advisor or college for the applicability of course work taken at another institution to their degree program at EKU. In some circumstance acceptance of transfer work may be subject to requirements of prior approval by the department chair of the student’s major.

**Appealing Academic Standing:** Students may appeal an academic suspension if they believe that catastrophic circumstances beyond their control prevented them from being academically successful. They may appeal their academic suspension to the University Admissions Appeal Committee. For their petition to be considered, students must provide a written appeal with appropriate supporting documentation. Students may not appeal an academic dismissal.
January 21, 2014

To: Janna Vice, Provost

From: Jerry Pogatshnik, Associate Vice President for Research and Dean of the Graduate School

Re: Item for CAA Consideration

The Graduate School requests consideration of the proposed NEW Graduate School policy.

Conditional Admission – International Students

The Graduate School requests a new policy on Conditional Admission for International Students. The policy is intended for international students who do not meet the English Language Proficiency Requirement but may be eligible for the proposed ELS program. The policy should only be implemented in the event that the ELS contract is approved since it pertains solely to that agency under the proposed agreement. The language should be inserted directly after the English Proficiency Requirement on page 37 or the 2013-14 Graduate Catalog. The approved text is included below.

Please feel free to contact me if you have any questions.

Conditional Admission – International Students

International students who meet all graduate admission requirements except the English Language Proficiency (TOEFL, IELTS, or baccalaureate degree from Institution where English is the native language) may be eligible for Conditional Admission. Conditionally Admitted international students will be referred to the University’s English Language Services (ELS) program. Students must then enroll in the ELS program and begin their intensive English language study. Students are eligible to enroll in graduate courses for the program to which they have been conditionally admitted upon successful completion of the ELS program with an Exit Exam Competency Level 112 or meet the University’s requirements on the TOEFL or IELTS.

Applicants are advised that not all programs will offer Conditional Admission. Please review the information on the ELS website for specific questions about the intensive English language program.
MEMORANDUM

TO: Council on Academic Affairs

FROM: Dr. Karin Sehmann, Associate Dean
      College of Arts and Sciences

DATE: March 25, 2014

SUBJECT: Proposed Name Change – Department of Foreign Languages & Humanities

The College of Arts and Sciences submits the following departmental name change in the Department of Foreign Languages & Humanities (FRLH):

The new department title will be: Department of Languages, Cultures and Humanities.

We are requesting this name change effective Fall 2014. Please contact us with any questions or concerns.
1. **Specific action requested:** Change the name of the Department from Department of Occupational Therapy to Department of Occupational Science and Occupational Therapy

2. **Proposed Effective Academic Term:** Fall 2014

3. **Justification for this action:**

   The undergraduate Occupational Science Program was initiated in 2002 in response to the mandate from the Accreditation Council for Occupational Therapy Education (ACOTE) that entry level occupational therapy education at the graduate level by 2007. The Department believed that offering an undergraduate degree in the new and evolving discipline of occupational science would better prepare the student for entry level practice at the master’s level. The Occupational Science Program has existed on this campus for 11 years and the Department is proud of the fact that we have graduated over 500 occupational science students in preparation for occupational therapy graduate school at EKU and other occupational therapy programs. In 2010 the Department initiated an admission process for occupational science. We currently admit 55 students each year.

   There are currently 6 Departments/Divisions of Occupational Science and Occupational Therapy at US colleges that include University of Southern California, University of North Carolina – Chapel Hill, St. Louis University, Towson University, University of Milwaukee, Wisconsin, and St. Catherine University. There are currently 5 international Programs of Occupational Science and Occupational Therapy located in Canada, the United Kingdom, and New Zealand.

   The rationale for the name change is that it clearly defines what programs the Department offers. Adding Occupational Science to the Department title would make it clearer to prospective students, families, and outside interests. A name change will increase awareness and recognition of the foundational knowledge that occupational science provides to prepare future occupational therapists for entry level practice. In addition, this name change underscores the degree to which Eastern Kentucky University has provided leadership in the emergence of occupational science to support the effectiveness of occupational therapy.
ABOUT WINTER SESSION @ EKU

Winter Session @ EKU is an academic term that takes place between the fall and spring semesters. It is a five week session that allows you to register for one course. Winter session provides a unique opportunity for you to further your academic goals through an intensive study program. By registering, you can accelerate your academic progress, reduce your fall or spring course load while staying on track to graduate, and even participate in educational travel opportunities.

For Financial Aid questions contact:
Email: finaid_eku.edu
Phone: 859-622-2361

For Tuition Charges or Billing questions contact:
Email: mybill_eku.edu
Phone: 859-622-1232

For any other questions contact:
Email: registration_eku.edu
Phone: 859-622-2320
FREQUENTLY ASKED QUESTIONS

1. Why should I consider a winter session class?
   *Get ahead – catch up – have a unique education experience.*
   Winter session could provide time for study abroad, research, or additional learning opportunities not available during the fall and spring semesters, as well as during summer term since many students work over the break.

   Discuss with your advisor opportunities for internships and for studying abroad for course credit. Depending on course offerings, students may have the opportunity to take a course needed to complete a degree or to retake a course if necessary.

   Winter session could be the solution to a lighter course load in the spring or provide the opportunity to concentrate on only one subject.

2. What kind of courses can I take?
   On the winter session webpage you will find the academic calendar for winter session and a list of current course offerings. Keep checking back, classes are listed as they are developed. Registration will open in early September.

   All classes will be offered as either online or off-campus experience class (e.g. study abroad, travel adventures, practicums, internships, co-ops, etc.). No classes are offered on the Richmond campus at this time.

   When considering listed courses, remember that details about a particular course may change. If you find an interesting course, please contact the instructor directly with any questions you may have.

3. Do I need permission from my advisor and a RAC to register for winter session?
   Students will not be asked for a RAC when registering for winter session, registration occurs separately from spring/summer registration. However, students should discuss their winter session plans with an advisor to see what possible impact their selected course may have on their graduation plans.

4. How do I register for winter session?
   **CURRENT OR PREVIOUSLY ADMITTED EKU STUDENTS**
   Registration is through EKUDirect. The dates for winter session registration are different from spring/summer – so check the winter session calendar for details.

   Students who register must have paid in full by the published deadline (see the calendar for dates) or they will be dropped from the class by the Registrar.

   A student who is not currently an active student will need to submit a request for readmission via the EKU Admissions webpage. If you need assistance call the Registrar Office help line at 859-622-2320 or email registration@eku.edu.

   **VISITING STUDENTS**
   Be admitted into EKU:
   First you must be admitted as a visiting student. Go onto the EKU Admissions webpage and submit an application as a visiting student. The admission processing is quick and you will receive a letter from EKU letting you know when you have been admitted.
Register for your class:
Your letter will give you an initial password and instructions on how to log into EKU’s online secure student service portal (EKUDirect) where you can register yourself for winter session classes. In the meantime you may contact the instructor of a winter session class by email to discuss any questions you may have.

Pay your tuition charges before the deadline:
Tuition for the class must be paid before winter session begins. The deadline is listed on the winter session calendar and tuition can be paid online through EKUDirect.

If you need help with registration you can call the Registrar Office help line at 859-622-2320; or email registration@eku.edu; or visit us in person on the Richmond campus, Whitlock Building room 239.

5. Can I take a winter session class if I have an unpaid bill with the university?
Students must have zero debt to the university to be able to take a winter session class. Students are not officially registered for winter session until they have submitted full tuition and fee payment, and have no outstanding balance, as determined by Student Accounting Services (Bursar).

6. Why is winter session registration earlier and separate from spring/summer?
Rules for taking winter session classes are different from summer term or regular semesters (fall/spring). Students must pay all tuition and other obligations to the university before they can take a winter session class, so they need more time for payment planning. Student Accounting Services and Financial Aid Counselors are available to help students explore financing options.

7. Can I use financial aid to pay for a winter session class?
Winter Session is considered by the Financial Aid Office to be part of the nine-month school year; therefore some financial aid may be available from your fall award.

Students must typically save aid money from any fall semester refund for additional coursework. If no financial aid funds are available student will be required to pay out-of-pocket before class begins.

Since each student's individual financial aid package is different it is recommended that you contact the Financial Aid Office to review your own particular financial aid package in order to determine what may be available to you.

Students will be expected to have payment for winter session arranged by the published deadline – before the start of winter session – or be disenrolled from the winter session classes.

Students must have filed a FAFSA for the academic year of the winter session to be considered for any need-based aid. If you have questions, contact the Office of Student Financial Assistance at 859-622-2361.

8. Why are students who register for winter session required to pay before classes begin?
Payment before the class begins protects the student from carrying over debt from winter session; which would prevent further enrollment at EKU. Additionally, requiring payment up front forces students to take care of these business issues while all campus business offices are open.

9. When are final exams scheduled?
Final examinations will be conducted during the normal course period or before the last day of the winter session. Course syllabi shall provide specific times, days, and instructions regarding grading and exams.
10. What if I need to withdraw from my course?
   See the winter session calendar for dates and amounts regarding any tuition refunds.
   - Students withdraw from winter session classes online through EKUDirect.
   - There is a very limited time period in which a student may receive a tuition refund. Any tuition refund is limited strictly to the cost of tuition, any other course fees and expenses are none refundable.

11. May I live in the residence hall during winter session?
   Residence halls are closed during winter session, therefore, no campus housing is available during this time.

12. Will university offices be open during winter session?
   The university closes for winter break approximately one week after fall commencement and reopens around January 2nd. There will be limited IT support for online classes during winter session. However, this support will not be available during the winter session holiday break. See the winter session calendar for the specific dates that the university is closed.

13. What are the expectations for course activities during the winter session holiday break?
   The instructor of the winter session course will provide a daily or weekly course schedule, outlining expectations, assessments, and assignments for the term. Generally, class assignments or exams will not be required during the holiday break. Students will not be expected to participate in synchronous or asynchronous online activities.

   Students can be assigned readings and projects but the course should allow sufficient latitude such that each student (as well as instructor) may observe holiday activities.

   However, students taking a class such as a practicum, internship, co-op, or course involving travel may have continuing activities that could restrict their free time during holiday break.

   Therefore students in winter session classes should be forewarned that holiday break is flexible, and not binding; depending on the nature and schedule of the individual course.

14. Can my winter session class be cancelled due to low enrollment?
   Yes. Each class will be required to meet a minimum enrollment. However, the university will review course enrollments on the Wednesday before the start of winter session. If the class reaches the minimum enrollment on that day the university will generally continue the course even if enrollment were to lower prior to starting.

15. Can I use an EKU staff scholarship to pay for a winter session class?
   No, the staff scholarship cannot be used to pay for winter session.
Winter Session 2014 Calendar

Subject to change

Winter session = 5 weeks (4 instructional + 1 holiday)

12/15/14-01/16/15

First day to register online for winter session. No RAC number is required, although students are recommended to meet with their academic advisor for guidance.

09/03/14

Last day to register online for winter session.

12/01/14

Last day to pay tuition for winter session. Students must have zero balance due to the University to prevent being dropped from winter session class. Winter tuition as well as all previous bills must be paid.

12/08/14

Last day a winter session class may be cancelled for low enrollment. Classes with sufficient enrollment as of this date have a green light to proceed regardless of any future enrollment fluctuation.

12/10/14

First day of winter session classes. All classes officially begin this day; activities may vary.

12/15/14

Last day to DROP a winter session class. "Dropped" classes do not appear on student transcripts.

12/16/14

Last day to withdraw from a winter session class and receive a 75% tuition refund. "W" will appear on the student's record.

12/17/14

Last day to withdraw from a winter session class and receive a 50% tuition refund. "W" will appear on the student's record.

12/18/14

Last day to withdraw from a winter session class and receive a 25% tuition refund. "W" will appear on the student's record.

12/19/14

Winter Holiday. Depending on course type, winter classes may not be in session - no University resources available.

12/25/14-01/01/15

Last day to WITHDRAW from a winter session class. "W" will appear on the student's record.

01/04/15

Last day of winter session.

01/16/15

Final grades due. To be submitted into EKUDirect (Banner) no later than 1:00 PM.

01/19/15
WINTER CLASS SCHEDULE (In Progress)

Please note that students are only permitted to register for one course during winter session.

CHE 110: Preparation for General Chemistry
CHE 261: Preparation for Organic Chemistry

MUH 171: Music Appreciation
PHI 110: Beginning Philosophy

POL 101: Introduction to American Government
PSY 310: Statistics-Research Methods

REC 380: Natural Resources Tourism
REL 301W: World Religions (Writing Intensive)

CHE 110: Preparation for General Chemistry
CRN:

CHE 261: Preparation for Organic Chemistry
CRN:

MUH 171: Music Appreciation
CRN:

PHI 110: Beginning Philosophy
CRN:

POL 101: Introduction to American Government
CRN:

PSY 310: Statistics-Research Methods
CRN:

REC 380: Natural Resources Tourism
CRN:

REL 301W: World Religions (Writing Intensive)
CRN:
TO: Dreidre de Leon

FROM: Janna P. Vice

DATE: May 19, 2014

SUBJECT: Addendum to the Council on Academic Affairs Agenda for Board of Regents

The following Academic Affairs items have been approved by the Council on Academic Affairs and the Provost. These proposed program revisions are critical and must go into effect Fall 2014 to maintain good standing with the Council for the Accreditation of Educator Preparation (CAEP). We will present these program revisions to the Faculty Senate at its meeting in September to affirm the decisions made by the Board.

On behalf of President Benson, these items are presented for the Board of Regents' consideration on June 9, 2014.
The following proposed program revisions are presented for approval by the Board of Regents.

### COLLEGE OF EDUCATION

**Department of Special Education**

1. **B.S. in Education of the Deaf and Hard of Hearing**
   - Change the applied learning courses to reflect the new clinical courses. Add EDF 413 and EMS 300 from the Professional Education core.

2. **B.S. in Early Childhood Special Education (IECE)**
   - Revise the Early Childhood Special Education program to allow for a common planned program for IECE certification and incorporate changes for the new Clinical model.

3. **B.S. in Special Education/Teaching**
   - Change the applied learning courses to clinical courses and add the new curriculum course and the core assessment course.

### COLLEGE OF HEALTH SCIENCES

**Department of Family & Consumer Sciences**

4. **B.S. in Child and Family Studies**
   1. Add CDF 327's to the admission requirements and drop the ACT score requirements from the Child Development and Interdisciplinary Early Childhood Education concentrations.
   2. Drop CDF 437, CDF 538, and NFA 317 from the Child and Family Studies core requirements.
   3. Add CDF 437 and CDF 538 to the Child Development and Family Studies concentrations.
   4. Add NFA 201 or NFA 317 to the supporting courses for Child Development and Family Studies.
   5. Drop the Special Education minor for the IECE concentration and add SED 341 or 590, SED 352, 436, 518, 530, CDS 360 and 525 to the IECE concentration. Drop CDF 399 from the IECE concentration.
   6. Add SED 104 (Element 6) as a required supporting course and add ELE 519 and CDF 437 as additional choices for the nine remaining hours of supporting coursework in Interdisciplinary Early Childhood.
   7. Add CED 100, 200, 300, 400, 450, and 499 clinical work to the Professional Education Requirements and delete the Applied Learning Field Experience as required by the College of Ed. Drop ELE 519 from the Professional Education Requirements.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(Check one)</td>
<td>Department Name</td>
<td>Special Education</td>
</tr>
<tr>
<td>_x New Course (Parts II, IV)</td>
<td>College</td>
<td>Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td></td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>B. S. Education of the Deaf and Hard of Hearing</td>
<td></td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by:  |  |  |
| Departmental Committee | Date | Date |
| College Curriculum Committee | 3/24/2014 | Council on Academic Affairs | 5/15/2014 |
| General Education Committee** | 3/25/2014 | Faculty Senate** | TO BE AFFIRMED |
| Teacher Education Committee* | NA | Board of Regents** | Pending |
| Graduate Council* | 4/22/2014 | EFFECTIVE ACADEMIC TERM*** | Fall 2014 |

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Change applied learning courses to reflect new clinical courses, add EDF 413 and EMS 300 from the Professional Education Core

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: To meet the requirements of CAEP for Clinical practice, new clinical courses were designed to take the place of the applied learning courses. The Professional Education Core has been strengthened to meet CAEP standards.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a new course, provide the catalog text.</td>
</tr>
<tr>
<td>2.</td>
<td>For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.</td>
</tr>
<tr>
<td>3.</td>
<td>For a dropped course, provide the current catalog text.</td>
</tr>
</tbody>
</table>

**New or Revised* Catalog Text**
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)*

---

Part III. Recording Data for Revised or Suspended Program

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.</td>
</tr>
<tr>
<td>2.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.</td>
</tr>
</tbody>
</table>

**Revised* Program Text**
(*Use strikethrough for deletions and underlines for additions.*)
BACHELOR OF SCIENCE (B.S.) 
EDUCATION OF THE DEAF AND HARD OF 
HEARING (P-12) 
CIP Code: 13.1003 

UNIVERSITY GRADUATION REQUIREMENTS 
• General Education ............................................ 36 hours 
• Student Success Seminar (EDO 100; waived for 
  transfers with 30+ hrs.) ..................................... 1 hour 
• Wellness .............................................................. 3 hours 
• Writing Intensive Course (Hrs. incorporated into Major/
  Supporting/Gen Ed/Free Electives category) 
• Upper division courses (42 hrs. distributed throughout 
  Major/Supporting/Gen Ed/Free Electives categories) 
• ACCT - Deaf and Hard of Hearing Education majors will 
  select: SED CED 499 (Credit hours may be incorporated into 
  Major or Supporting requirements) 

Total Hours University Graduation Requirements ...... 40 hours 

MAJOR REQUIREMENTS 
Core Courses .................................................. 30 hours 
SED 104, 260, 337, 375(3), 510, 518 or 518S, 538, 545, 580, 581 
Options (select one): 

1. Elementary Education (P-5) Requirements:.......31 hours 
EDF 204 or CSC 104 or CIS 212, ELE 322, 361, 362*, 365 
445 or 445W, 446 or 446W or 446S, 490, 491, 492 or 492S, and 
493. [*ELE 362 will be waived for candidates who are hard of hearing/deaf 
and who are majoring in the deaf and hard of hearing teacher certification program.] 

2. Middle Grade Education (5-9) Requirements ....... 15 hours 
EDF 204 or CSC 104 or CIS 212, EMG 430, 445 or 445W, 447 and three hours 
from EMG 491, 492, 493, or 494. 

Professional Education Requirements...................... 22-28 hours 

1. Elementary Education: EDF 103(1), 203, 219 or 219W 319 or 319W, EDF 413. 
   EDF 499(6), SED 499(6), EMS 300, 3 hours of Applied 
   Learning Courses (Field Experiences); and 15 credit hours of Learning Experiences: EDF 349Q(0.5), 
   EDF 349R(0.5); SED 349Q(0.5); EMS 349R(0.5); and ELE 
   349(1); CED 100 (.5), CED 200 (.5), CED 300 (.5), CED 400 (.5), CED 450 (1), CED 499 (12) 

2. Middle Grade Education: EDF 103(1), 203, 219 or 219W 319 or 
   319W; EMG 499(6), SED 499(6); EDF 413, EMS 300 and 3 hours of 
   Applied Learning Courses (Field Experiences): EDF 
   349Q, EDF 349R, SED 349Q, EMS 349R, and EMG 
   349, 15 credit hours of Learning Experiences: CED 100 (.5), CED 200 (.5), CED 300 (.5) 
   CED 400 (.5), CED 450 (1), and CED 499 (12). 

Supporting Course Requirements: 

1. Elementary Education (P-5) Supporting 
   Courses .............................................................. 12 hours 
   ASL 101(6Element 6), 102 (6Element 6), 201, LIB 301, 
   MAT 201, and 202. 

2. Middle Grade Supporting and Area of Emphasis 
   Requirements 
   a.) Supporting Courses ......................................... 9 hours 
   ASL 101(6Element 6), 102 (6Element 6), 201, MAT 201 
   and 202.
b) Area of Emphasis.................................15-20 hours

Candidates seeking middle grade (5-9) certification must select one area of emphasis from the following list and complete the specified courses: English and Communications, Mathematics, Science, Social Studies. (See options list under Middle Grade Education (-9) for a list of courses and block statements. Some emphasis courses are also General Education courses and therefore will count in both areas, reducing total hours to degree.)
(G = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.)

TOTAL HOURS TO COMPLETE DEGREE......131-136 137-143
**Part IV. Recording Data for New or Revised Course** (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division:</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS</td>
<td>HS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BT</td>
<td>JS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ED</td>
<td>UP</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lecture _____</td>
<td>Laboratory _____</td>
</tr>
<tr>
<td></td>
<td>Other _____</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type*</th>
<th>Work Load</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>FR _____</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>SR _____</td>
</tr>
</tbody>
</table>

**Grading Information:** Course is eligible for IP (in-progress grading) for:
- Thesis
- Internship
- Independent Study
- Practicum

**CoRequisites and Prerequisites**  **See definitions on following page**

<table>
<thead>
<tr>
<th>Co-Requisite(s):</th>
<th>(List only co-requisites. See below for prerequisites and combinations.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
<tr>
<td>Course Prefix and No.</td>
<td></td>
</tr>
</tbody>
</table>

**Prerequisite(s):** (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

| Course Prefix and No. | |
|-----------------------| |
| Test Scores           | |
| Minimum GPA           | |
| Co-requisite(s) and/or Prerequisite(s) Combination | Use “and” and “or” literally. (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.) |
| Course Prefix and No. | |
| Test Scores           | |
| Minimum GPA           | |

**Equivalent Course(s):** (credit will not be awarded for both...; or formerly...)

| Course Prefix and No. | |
|-----------------------| |
| Course Prefix and No. | |
| Course Prefix and No. | |

Proposed General Education Element: Please mark (X) in the appropriate Element or Elements (e.g. – 4B(3) X ).

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td>3 or 4A/B</td>
<td>4 or 3A/B</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Integrated A&amp;H(6)</td>
<td>or Integrated Sciences(6)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Do not forward validation tables with curriculum form.

(*Use Validation Tables.)
**Curriculum Change Form**

*Present only one proposed curriculum change per form*

*(Complete only the section(s) applicable.)*

### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>Special Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td><em>Course Prefix &amp; Number</em></td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S,&quot; &quot;W&quot;)</td>
<td><em>Course Title</em></td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td><em>Program Title</em></td>
<td>Early Childhood Special Education (IECE)</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><em>X</em> Program Revision (Part III)</td>
<td><em>Provide only the information relevant to the proposal.</em></td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
</tr>
</tbody>
</table>

#### Proposal Approved by:

<table>
<thead>
<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Curriculum Committee</td>
<td>2/14/2014</td>
<td>Faculty Senate**</td>
<td>5/15/2014</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>4/1/2014</td>
<td>Board of Regents**</td>
<td>TO BE AFFIRMED</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>4/22/2014</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>FALL 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)* **Approval needed for program revisions or suspensions.***To be added by the Registrar's Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

#### A. 1. Specific action requested: *(Example: Increase the number of credit hours for ABC 100 from 1 to 2.)*

Revise the Early Childhood Special Education program to allow for a common planned program for IECE certification and incorporate changes for new Clinical model.

#### A. 2. Proposed Effective Academic Term: *(Example: Fall 2012)*

Fall 2014

#### A. 3. Effective date of suspended programs for currently enrolled students: *(if applicable)*

#### B. The justification for this action: *(A Common planned program for IECE certification is required to meet CAEP accreditation and EPSB program review. The clinical model is required for CAEP.)*

#### C. The projected cost (or savings) of this proposal is as follows:

**Personnel Impact:** None

**Operating Expenses Impact:** None

**Equipment/Physical Facility Needs:** None

**Library Resources:** None

---

**469**
Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Bachelor of Science
Early Childhood Special Education/Interdisciplinary Early Childhood Education
CIP 13.1015

UNIVERSITY GRADUATION REQUIREMENTS

• General Education .......................................................... 36 hours
• Student Success Seminar (EDO 100; waived for transfers with 30+ hrs.) ................................................................. 1 hour
• Wellness ........................................................................... 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT – IECE/Special Education majors will fulfill ACCT using SED CED 499. (Credit hours may be incorporated into Major or Supporting requirements)

Total Hours University Graduation Requirements .......... 40 hours

MAJOR REQUIREMENTS

Core Courses ........................................................................ 27 hours - 51 hours
CDS 360 and 525; SED 104; SED 341, 590, 352, 375, 436, 504, 518, and 530, and 527.

Minor in Child and Family Studies ...................................... 18 hours
CDF 132, 236; six hours selected from CDF 235, 327s, 342, 441, or 501; and six hours CDF electives: 246, 310, 363, 405, 406 and FCS 400.

Professional Education Core Requirements .................. 18.5 - 25 hours
EDF 103; 204; EDF or CDF 203; SED 499 (12) EMS 300 and 2.5 hours of Applied Learning Field Experiences: 15 credit hours of Learning Experiences: EDF 349Q (0.5); CDF 349T (0.5); CDF 349 (1); SED 349Q (0.5); 349T (1); CED 100 (1); CED 200 (5); CED 300 (5); CED 400 (5); CED 450 (1) and CED 499 (12).

Supporting Course Requirements .................................. 15 - 2 hours
SED 194 (Element 6); EDF 204 or CSC 104 or CIS 212; Select 9 hours from the following ELE 519; SED 511, NSC 500; OTS 515; SWK 456, 440; PSY 577; CDF 437.

Free Electives ...................................................................... 1.5 hours

TOTAL HOURS TO COMPLETE DEGREE ................... 120 - 125 hours

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)
Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division: Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>AS ____ HS ____</td>
<td>BT ____ JS ____</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ED ____ UP ____</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
<th>Cip Code (first two digits only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lecture ____ Laboratory ____ Other ____</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type* (List all applicable)</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>FR ____ JR ____</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>SO ____ SR ____</td>
</tr>
<tr>
<td>Grading Information:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course is eligible for IP (in-progress grading) for:</td>
<td></td>
<td></td>
<td>Check all applicable</td>
</tr>
<tr>
<td>Thesis</td>
<td>Internship</td>
<td>Independent Study</td>
<td>Practicum</td>
</tr>
</tbody>
</table>

**CoRequisites and Prerequisites**  **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Co-Requisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Equivalent Course(s): (credit will not be awarded for both... or formerly...)

Proposed General Education Element: Please mark (X) in the appropriate Element or Elements (e.g. – 4B(3) X ).

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2 (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td></td>
<td>or 3A/B</td>
<td>or 4A/B</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Integrated A&amp;H(6)</td>
<td>Integrated Sciences(6)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Do not forward validation tables with curriculum form.

(*Use Validation Tables.*)
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Department Name</th>
<th>Special Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course (Parts II, IV)</td>
<td>College</td>
<td>Education</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
<td></td>
</tr>
<tr>
<td>Hybrid Course (&quot;S&quot;, &quot;W&quot;)</td>
<td>*Course Title</td>
<td></td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Program Title</td>
<td>Bachelor of Science Special Education/Teaching</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><em>x</em> Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td></td>
</tr>
</tbody>
</table>

Proposal Approved by: | Date | Date
---------------------|------|------
Departmental Committee | 3/24/2014 | 
College Curriculum Committee | 3/25/2014 | 
General Education Committee* | NA | 
Teacher Education Committee* | 4/22/2014 | 
Graduate Council* | NA | 
Council on Academic Affairs | 5/15/2014 | 
Faculty Senate** | TO BE AFFIRMED | 
Board of Regents** | Pending | 
EFFECTIVE ACADEMIC TERM*** | FALL 2014 |

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)
Change the applied learning courses to clinical courses and add the new curriculum course and the core assessment course

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)
Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
To move the College of Education programs to a clinical model, applied learning courses have been changed to clinical courses. A new curriculum course has been added to the Professional Core along with the assessment course.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact: None
Operating Expenses Impact: None
Equipment/Physical Facility Needs: None
Library Resources: None
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
</tbody>
</table>
BACHELOR OF SCIENCE (B.S.)
SPECIAL EDUCATION/TEACHING
CIP Code: 13.1001

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ................................. 36 hours
• Student Success Seminar (EDO 100; waived for transfers with 30+ hrs.) ..................... 1 hour
• Wellness ............................................. 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT – Special Education Teaching majors will fulfill ACCT with SED CED 499. (Credit hours may be incorporated into Major or Supporting requirements)

Total Hours University Graduation Requirements ... 40 hours

MAJOR REQUIREMENTS
Students must see their advisor early in the program.

LBD Core Courses .............................................. 21 hours
SED 260, 356, 375, 548, 545, 576, 578, 590.
Options: (select one)
LBD-Elementary Education (P-5) ......................... 31 hours
EDF 204 or CSC 104 or CJS 212, ELE 322, 361, 362, 365, 445 or 445W, 446 or 446W or 446S, 490, 491, 492 or 492S, 493.
LBD-Middle Grade Education (5-9) ..................... 15 hours
EDF 204 or CSC 104 or CJS 212, EMG 430, 445 or 445W, 447, and three hours from EMG 491, 492, 493, or 494 (associated with area of emphasis).

Professional Education Core Requirements ............ 28 hours
EDF 103, 203, 219 or 219W 319 or 319W, ELE or EMG 499(6) and SED 499(6) and 3 hours of Applied Learning Courses: EDF 240(0.5), EDF 349R(0.5), SED 240Q(0.5), EMS 349R(0.5), and ELE 349(1) or EMG 349(1), EDF 413, EMS 300, and 15 credit hours of Learning Experiences: CED 100 (5), CED 200 (5), CED 300 (5), CED 400 (5), CED 450 (1) and CED 499 (12).

Supporting Course Requirements:
1. Special Education ...................................... 3 hours
SED 104 (Element 6)
2. Elementary Education (P-5) ......................... 9 hours
LIB 301, MAT 201, 202.
3. Middle Grade Supporting and Area of Emphasis Requirements: (5-9)
a. Supporting Courses:
MAT 201, 202 .............................................. 6 hours
b. Area of Emphasis .................................... 15-20 hours
Candidates seeking middle grade (5-9) certification must select one area of emphasis from the following list and complete the specified courses: English and Communications, Mathematics, Science, Social Studies. (See options list under Middle Grade Education (5-9) for a list of courses and block statements. Some emphasis courses are also General Education courses and therefore will count in both areas, reducing total hours to degree.)

TOTAL HOURS TO COMPLETE DEGREE ...... 122-127 129-127 hours
### Part IV. Recording Data for New or Revised Course
(Record only new or changed course information.)

<table>
<thead>
<tr>
<th>Course prefix (3 letters)</th>
<th>Course Number (3 Digits)</th>
<th>Effective Academic Term (Example: Fall 2012)</th>
<th>College/Division.</th>
<th>Dept. (4 letters)*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>AS</td>
<td>HS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>BT</td>
<td>JS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>ED</td>
<td>UP</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Weekly Contact Hrs.</th>
<th>Repeatable Maximum No. of Hrs.</th>
<th>Cip Code (first two digits only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule Type*</th>
<th>Work Load (for each schedule type)</th>
<th>Grading Mode*</th>
<th>Class Restriction, if any: (undergraduate only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>FR JR SO SR</td>
</tr>
</tbody>
</table>

**Grading Information:** Course is eligible for IP (in-progress grading) for: Check all applicable.

<table>
<thead>
<tr>
<th>Thesis</th>
<th>Internship</th>
<th>Independent Study</th>
<th>Practicum</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Co-Requisites and Prerequisites**
*See definitions on following page*

**Co-Requisite(s):**
(List only co-requisites. See below for prerequisites and combinations.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

**Prerequisite(s):**
(List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

**Co-requisite(s) and/or Prerequisite(s) Combination**
(Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

**Equivalent Course(s):**
(credit will not be awarded for both...; or formerly...)

<table>
<thead>
<tr>
<th>Course Prefix and No.</th>
</tr>
</thead>
</table>

**Test Scores**

<table>
<thead>
<tr>
<th>Minimum GPA (when a course grouping or student cumulative GPA is required)</th>
</tr>
</thead>
</table>

**Proposed General Education Element**
Please mark (X) in the appropriate Element or Elements (e.g. - 4B(3) X).

<table>
<thead>
<tr>
<th>Element 1 (9)</th>
<th>Element 2 (3)</th>
<th>Element 3 (6)</th>
<th>Element 4 (6)</th>
<th>Element 5 (6)</th>
<th>Element 6 (6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A (3)</td>
<td>2A (3)</td>
<td>3A (3)</td>
<td>4A (3)</td>
<td>5A (3)</td>
<td>6 (6)</td>
</tr>
<tr>
<td>1B (3)</td>
<td>2B (3)</td>
<td>3B (3)</td>
<td>4B (3)</td>
<td>5B (3)</td>
<td></td>
</tr>
<tr>
<td>1C (3)</td>
<td>or 3A/B</td>
<td>or 4A/B</td>
<td>Integrated A&amp;H(6)</td>
<td>Integrated Sciences(6)</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** Do not forward validation tables with curriculum form.

(*Use Validation Tables.*)
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

<table>
<thead>
<tr>
<th>Part I</th>
<th>Completion of A, B, and C is required: (Please be specific, but concise.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check one</td>
<td>Department Name</td>
</tr>
<tr>
<td>New Course (Parts II, IV)</td>
<td></td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Department Name</td>
</tr>
<tr>
<td>Hybrid Course (&quot;S&quot;, &quot;W&quot;)</td>
<td>*Course Prefix &amp; Number</td>
</tr>
<tr>
<td>New Minor (Part III)</td>
<td>*Course Title</td>
</tr>
<tr>
<td>Program Suspension (Part III)</td>
<td>*Program Title</td>
</tr>
<tr>
<td>Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
</tr>
</tbody>
</table>

*Check one*
- New Course (Parts II, IV)
- Course Revision (Parts II, IV)
- Hybrid Course ("S," "W")
- New Minor (Part III)
- Program Suspension (Part III)
- Program Revision (Part III)

Proposal Approved by: __________________________ Date: ____________
Departmental Committee 3/24/2014 Council on Academic Affairs 5/15/2014
College Curriculum Committee 4/2/2014 Faculty Senate** TO BE AFFIRMED
General Education Committee* N/A Board of Regents** Pending
Teacher Education Committee* 4/22/2014 EFFECTIVE ACADEMIC TERM*** FALL 2014
Graduate Council* N/A

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

A. 1. Specific action requested:
1) To add the course CDF 327s to the admission requirements and drop the ACT score requirements from the Child Development and Interdisciplinary Early Childhood Education concentrations.
2) To drop the following courses from the Child and Family Studies core requirements: CDF 437, CDF 538, NFA 317.
3) To add CDF 437 and CDF 538 to Child Development and Family Studies concentrations.
4) To add the following to Child Development and Family Studies supporting courses: NFA 201 or NFA 317.
5) To drop the Special Education minor for the Interdisciplinary Early Childhood Education concentration and add the following courses to the Interdisciplinary Early Childhood Education concentration major requirements: SED 341 or 590, SED 352,436,518,530, CDS 360 and 525. Drop CDF 399 from the Interdisciplinary Early Childhood Education concentration.
6) To add SED 104 (element 6) as a required supporting course and add ELE 519 and CDF 437 as additional choices for 9 remaining hours of supporting coursework in Interdisciplinary Early Childhood.
7) To add CED 100, 200, 300, 400, 450, and 499 clinical work to Professional Education Requirements and delete Applied Learning Field Experience as required by the College of Education. Drop ELE 519 from the Professional Education Requirements.

A. 2. Proposed Effective Academic Term: Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students:
B. The justification for this action:
The 7 program changes in Block A are required due to the following justifications:
Overall, the requested actions are required to bring the CDF Interdisciplinary Early Childhood Education program and the SED Interdisciplinary Early Childhood Education program to alignment and will reduce the total number of required hours.

1) There is a need to change CDF admission requirements for Child Development and IECE concentrations to be in line with Teacher Admission requirements, which no longer use ACT scores to be considered for admission. This change is requested in #1. Course content of CDF 327 S is considered base knowledge that should be mastered before entrance into the program.

2) The reduction to fifteen hours of core courses allows more courses to be offered within each concentration. For the Child Development and Family Studies concentrations as requested in # 2, 3 and 4 current core courses CDF 437 and CDF 538 are being moved to the required course concentration and NFA 317 is being moved to supporting courses. NFA 201 will be added to supporting courses as an alternative to NFA 317. For the Interdisciplinary Early Childhood Education concentration, course content from CDF 437, 538 and NFA 317 will be addressed in other courses such as CDF 235, 236, 310, and 327. IECE option students may still choose to take CDF 437 as a supporting course.

3) There is a need to change the CDF Interdisciplinary Early Childhood Education concentration to align with the Interdisciplinary Early Childhood Education Special Education program. Previously a special education minor was required of IECE students. This change will include moving six courses from the minor into the concentration and adding two other special education courses (CDS 525 and SED 530) to the required concentration courses. SED 104 is being added to the supporting courses as a requirement to provide foundational knowledge. CDF 437 will be added as a choice for nine remaining hours of additional supporting coursework. ELE 519 is being moved from the Professional Education Requirements to supporting course choices. The combination of these courses will give students the background in special education needed for preschool and kindergarten teachers. These change requests are reflected in #5 and 6. Eliminating the minor and moving some courses from the minor to supporting course requirements will decrease the total number of credit hours required from 136 to 124. Dropping CDF 399 from the IECE concentration is required to make the Child and Family Studies and Special Education IECE programs equivalent. New education clinical work will address the content of CDF 399.

4) Changes requested to the Professional Education Requirements in # 7 are needed to meet the requirements for Teacher Admission and Applied Learning. Professional requirements will now include clinical work rather than Applied Learning Field Experience.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

1. Part III. Recording Data for Revised or Suspended Program For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.

2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.
Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)
BACHELOR OF SCIENCE (B.S.)
CHILD AND FAMILY STUDIES
CIP Code: 19.0701

The Family Studies option prepares graduates to work with individuals and families in a variety of social service settings. Positions are available in family resource centers, community agencies, profit and non-profit organizations that provide services for children, youth, adults and families. The Interdisciplinary Early Childhood Education option concentration leads graduates to Kentucky public school certification for teaching children birth through age five. Graduates learn to prepare individual education plans for children who experience developmental delays and support plans to assist families of those children. IECE majors will teach in private agencies serving infants to two years and public school settings (Pre-K, three and four year olds, and kindergarten not connected with primary programs for first through third grade). To be granted a degree in Child and Family Studies students must have a "C" or better in all CDF and supporting courses.

Admission and Progression Requirements for Child and Family Studies Options Child Development and IECE
All students who are accepted by EKU's Admission office and declare their major as Child and Family Studies are admitted to the University as pre-Child and Family Studies majors. However, admission to the pre-Child and Family Studies program does not guarantee admission to the Child and Family Studies program. To be admitted to the Child and Family Studies program the following criteria must be met: 1) Minimum of 45 hours with a 2.75 overall GPA and an ACT-18 or 3.2 overall GPA and an ACT 47 and 2) GPA of 3.0 in the following courses CDF 147, 235, 236, 246, 310, 327s with a grade of "C" or better in each course. Once these requirements have been met, the student must apply to the Child and Family Studies Program Director for a change from the pre-Child and Family Studies program to the Child and Family Studies program.

UNIVERSITY GRADUATION REQUIREMENTS
• General Education ............................................. 36 hours
• Student Success Seminar (HSO 100; waived for transfers with 30+ hrs.)..................... 1 hour
• Wellness(courses may meet both wellness & major requirements).............................. 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT- Early Childhood Development..... CDF 450;
• Family Studies ........ CDF 443; Interdisciplinary Early Childhood Education........ CDF CED499 (These courses are included in the Major totals)

Total Hours University Graduation Requirements........40 hours

MAJOR REQUIREMENTS

Program Objectives
Upon completion of a degree in Child and Family Studies graduates will be able to: 1) assess developmental, political, social, cultural, economic and technological influences on the wellbeing and diversity of individuals, families and communities; 2) design and implement a range of services for individuals, children and families; 3) utilize and interpret appropriate individual, family and program evaluation measures; 4) access community resources and collaborate with community agencies/services; and 5) evaluate and monitor their professional development. The Child Development option concentration prepares graduates to teach or administer in any private early childhood program. Graduates may also be employed as a trainer for resource and referral agencies or serve as Education Coordinator in early childhood facilities.

Core Courses............................................................... 24 hours-15 hours
CDF 132, 235, 236, 327s, 437, 538; FCS 400, FFA 317.

Options Concentrations:
Child Development * ........................................... 32-35 hours 39-42 hours
CDF 447(2), 203 246, 310, 363, 399 (3-6), 405, 406, 437 450(9)**, 538, 547.
Family Studies..................................................... 24 hours 30 hours
CDF 232, 243, 331, 342 or 441, 424, 437 443(9)**, 538
Interdisciplinary Early Childhood*.................. 20 hours 36 hours
CDF 447(2)-246, 310, 363, 399(3-6), 405, 406, SED 560, SED 352, 436, 518, 530, CDS 360, 525
**CDF 443 and 450 are 9 credit hour courses and require a 3.0 GPA in major requirements prior to enrolling.
Supporting Course Requirements:
SED 518, and nine hours from the following: OTS 515, NSC 500, PSY 577, SWK 440, 456

Family Studies................................................. 6 hours
FRM 352, SWK 456 or 457.

Interdisciplinary Early Childhood............................. 9 hours
9 hours from the following: NSC 500, OTS 515, PSY 577, SWK 440, 456.

Professional Education Requirements........................................... 25 hours
Interdisciplinary Early Childhood Option only: EDF 103(1), EDF or CDF 203, EDF 204 or CSC 104 or CIS 212, ELE 519 and EDF 499 (12); and 3 hrs of Applied Learning Field Experiences

Free Electives
Child Development.............................................. 9-12 hours
Family Studies...................................................... 26 hours
Interdisciplinary Early Childhood................................. 0 hours

TOTAL HOURS TO COMPLETE DEGREE........................... 120-136 hours

Special Education Minor Requirements
For Interdisciplinary Early Childhood Education
Option................................................................. 18 hours
CDS 360 or SED 260, SED 341 or 590, 352, 436, 594 or 577 or 688, 618.

Supporting Course Requirements:
Child Development.............................................. 12 hours-15 hours
SED 518, NFA 201 or 317 and nine hours from the following: OTS 515, NSC 500, PSY 577, SWK 440, 456.

Family Studies....................................................... 6 hours-9 hours
FRM 352, SWK 456 or 457, NFA 201 or 317

Interdisciplinary Early Childhood................................... 9 hours
SED 104 (*Element 6); select 9 hours from the following: ELE 519, NSC 500, OTS 515, PSY 577, SWK 440, 456, CDF 437

Free Electives
Child Development.............................................. 8-11 hours
Family Studies...................................................... 26 hours
Interdisciplinary Early Childhood................................. 0 hours

TOTAL HOURS TO COMPLETE DEGREE........................... 120-136 hours
Addendum to Tenure

College of Education

<table>
<thead>
<tr>
<th>Tenure</th>
<th>Department</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Verna Lowe</td>
<td>Special Education</td>
<td>2013-2014</td>
</tr>
</tbody>
</table>

College of Business & Technology

<table>
<thead>
<tr>
<th>Tenure</th>
<th>Department</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Erekson</td>
<td>Applied Engineering &amp; Technology</td>
<td>2014-2015</td>
</tr>
</tbody>
</table>
I. Call to Order

II. Information Items

A. University Programs Presentation (Dr. Sara Zeigler, Dean)

B. Committee Reports

1. Student Life, Discipline & Athletics Committee (David Tandy)
2. Finance & Planning Committee (Janet Craig)
3. Executive & Academic Affairs Committee (Craig Turner)

C. Additional Reports to the Board

1. Craig Turner, Chair
2. Kyle Nicholas, SGA President
3. Richard Day, Faculty Senate Chair
4. Leah Banks, Staff Council President
5. Michael Benson, President

III. Action Items

A. Consent Agenda (Craig Turner)

1. Approval of Revised January 13, 2014 Full Board Minutes (Craig Turner 1&2) p. 486
2. Approval of April 14, 2014 Full Board Minutes p. 497
3. Personnel Actions (President Benson) p. 59
4. Approve Policy 4.7.3, Faculty Workload (Janna Vice-Items A4-A9 & B) p. 66
5. Approve Policy 4.1.11, Awarding Incomplete Grades p. 71
6. Approve Policy 4.4.14, Laboratory Safety p. 75
7. Approve Policy 4.3.14, Military Activation and Course Completion p. 80
8. Council on Academic Affairs Report (New Programs, Program Revisions & Program Suspensions, Academic Requirements & Informational Items) p. 84
9. Addendum to the Council on Academic Affairs Report (Program Revisions) p. 461
III. Action Items (cont.)

A. Consent Agenda (cont.)

10. Revision to Registered Student Organization Classification Policy (Judy Spain 10 & 11) p. 9
11. Approval of the Colonels Comply initiative, proposed changes to the Board Bylaws and Audit and Compliance Committee Charter p. 33

B. Addendum to Tenure (Janna Vice) p. 483
C. Approval of the 2014-15 Budget for the University (Karen Neubauer C-E) p. 51
D. Approval of the Proposed Tuition for Model Laboratory School 2014-15 p. 52
E. Approval of the Proposed Miscellaneous Salary Rates for 2014-15 p. 54

IV. Pending Consent Agenda Items
A. __________________________
B. __________________________
C. __________________________
D. __________________________

V. Resolution of Appreciation (Sarah Carpenter & Steven Fulkerson)

VI. Executive Session

VII. Old Business

VIII. New Business

a. Board Meeting Dates: October 6, 2014; January 26, 2015; April 27, 2015; June 22, 2015

IX. Adjourn
I. Call to Order

A regular quarterly meeting of the Eastern Kentucky University Board of Regents convened at 1:05 p.m. on January 13, 2014, in Room 100, Foster Music Building, Eastern Kentucky University, Richmond, Kentucky. Mr. Turner, Chair of the Board, presided. Mr. Turner noted the presence of a quorum. The following members of the Board were present:

Present Board Members:
Sarah Carpenter
Nancy Collins
Janet Craig
Steven Fulkerson
Ernie House
Alan Long
Amy Thieme
Craig Turner
Holly Wiedemann

Absent Board Members:
Janie Miller
David Tandy

Also in attendance were President Michael Benson; Mr. Barry Poynter, Vice President of Financial Affairs and Treasurer; Dr. Janna Vice, Provost and Vice-President of Academic Affairs; Mrs. Dreidre de Leon, Exec. Asst. to the President and Asst. Secretary to the Board, Ms. Mona Isaacs, Assoc. VP for ITDS, Ms. Kim Barker, Ms. Katrina Kinman, Ms. Kelly Thomas with the Kentucky School Board Association, members of the media, guests and EKU faculty and staff.

II. Swearing in of New Members

Ms. Judy Spain, University Counsel, provided the oath of service to new members of the Board of Regents, Ms. Holly Wiedemann & Mr. Alan Long. Mr. Turner congratulated and welcomed Ms. Wiedemann and Mr. Long to the Board.
III. Election of Officers

In accordance with Section 4 of the Board’s By-Laws (KRS 164.321) the chair must be elected annually.

Mr. Ernie House, Vice-Chair of the Board, presided over the election of the chair of the Board. Mr. House declared the floor open for nominations. Ms. Craig nominated Mr. Turner; Ms. Collins seconded. There being no further nominations, the Vice-Chair asked for a vote on the motion and it passed by acclamation. Mr. Turner made the motion to nominate Mr. Ernie House as Vice Chair, Mr. Barry Poynter as Treasurer, Mr. Steven Fulkerson as Secretary and Ms. Dreidre de Leon as Asst. Secretary to the Board. There being no further nominations, Mr. Turner asked for a vote on the motion. The motion passed by acclamation.

Motion Passed: Elections of Chair, Vice Chair, Treasurer, Secretary and Asst. Secretary passed with a motion by Janet Craig and a second by Nancy Collins.

Sarah Carpenter  Yes
Nancy Collins  Yes
Janet Craig  Yes
Mr. Steven Fulkerson  Yes
Ernie House  Yes
Mr. Alan Long  Yes
Janie Miller  Absent
David Tandy  Absent
Dr. Amy Thieme  Yes
Craig Turner  Yes
Holly Wiedemann  Yes

IV. Information Agenda

A. Committee Reports

1. Executive and Academic Affairs Committee

Mr. Turner reported the Executive and Academic Affairs Committee met the morning prior to the full Board meeting and stated the recommendations on the action items included in the Board agenda materials would be presented during the action agenda of the Full Board meeting.

2. Finance and Planning Committee

Ms. Craig reported the Finance and Planning Committee met the morning prior to the full Board meeting. The committee received updates on the following: Financial Update as of December 31, 2013; Biennial Budget Request; Health Self Insurance Plan; Capital Construction Plan; Board Retreat; Enrollment and Student Demographics; Housing Statistics/Occupancy; and Online Programs. Moreover, Ms. Craig noted the committee passed a motion to postpone and remove from the Consent Agenda, the action item Resolution Relating to the Madison County Extended Jurisdictional Agreement for further review.
3. **Student Life, Discipline & Athletics Committee**

In the absence of Student Life, Discipline and Athletics Committee Chair, Mr. David Tandy, Mr. Steven Fulkerson reported on his behalf. Mr. Fulkerson stated the committee met on January 8, 2014 to hear an appeal by an EKU Student. Mr. Fulkerson stated the Student Life, Discipline & Athletics Committee went into closed session for the purpose of a matter relating to possible discipline or dismissal of a student pursuant to KRS 61.810(1)(f). After careful review and discussion, the committee determined the decision of the Provost was upheld and the appeal was denied. According to the Bylaws of this University, this was the final determination of this matter of an EKU Student who had exhausted all appeals. The student would be notified by the Office of Student Rights and Responsibilities.

B. **Additional Reports to the Board**

1. **Craig Turner, Chair**

Thank you to Dean John Wade and the College of Arts & Sciences for hosting the Board of Regents today. On behalf of all of the Regents I’d like to welcome our new Board members Alan Long and Holly Wiedemann.

As we enter a new year, I look at 2013 as a time when our campus community came together in unprecedented ways to forge a new future. The actions and sacrifices during those months will pay many dividends in the future. Let’s take a few minutes to reflect on the progress we’ve achieved ... not so we can sit back and rest on our laurels but to encourage us and remind ourselves what hard work and a can-do spirit can accomplish.

First of all, 2013 was marked by the arrival in August of President Benson. Our 12th President has already proven himself to be a skilled administrator, dynamic communicator and visionary leader. He is committed to the success of each and every one of our students, faculty and staff to foster and facilitate an environment that sets Eastern apart. I am confident that 2014 and the years ahead will show we selected the right person for the job.

This past year will also be remembered for a difficult but necessary strategic budget reallocation process that set Eastern on a different, and better course. Thanks to the impressive teamwork of many in this room and others across the University, the process has resulted in approximately $16.5 million in new revenue and reallocated funds that have allowed us to move forward on many matters of importance to faculty and staff.

I might note that Governor Beshear has publicly recognized and hailed our budgeting process as a model for other educational institutions to follow. Several institutions are currently following in our footsteps utilizing similar processes. If I’ve learned anything in my professional life, it’s that any business, organization or
institution is only as good as its people. This reallocation allowed us to invest in this university’s greatest resource: you and your colleagues.

For example, we were able to give faculty and staff an across-the-board raise (their second in the last five years). We provided funds for new faculty lines and started the process toward faculty and staff equity. We were also able to set aside funds for additional diversity scholarships and for capital and other reserves, among other areas.

The primary goal of the budget reallocation was to make us more efficient in what we do, to focus on what we do best, to evaluate areas of new growth and how we pay for them and to enhance the educational experience of our students. We will continue this self-evaluation annually. The toughest year is behind us.

As we learned from Dr. Wachtel at our last meeting, EKU’s graduation and retention rates are up, our students are graduating more quickly and our average high school GPA and ACT scores for first-time freshmen are up. At a time when the number of high school graduates in our area is down, our overall enrollment has leveled off, but fall enrollment for online degree programs was up 37 percent, thanks in large part to a learner-centered approach.

I have said many times that it is critical to “have the right people in the right seats on the bus”. The past year saw some administrative restructuring designed to help the University operate more efficiently. The number of Vice Presidents was reduced, and Barry Poynter moved seamlessly into the role of Vice President for Finance and Administration. 2013 also saw the addition of Michael Eastman as Vice President for Development and Alumni Relations, Dr. Verna Lowe as Dean of the College of Education, David McFaddin as Executive Director of Government Relation and Joel Alberts as Executive Director of our Center for the Performing Arts. We welcome these individuals to our leadership team.

During 2013, we said a sad goodbye to several members of our current faculty and staff who passed away – We also grieved the loss of several students as well as dozens of retired and former faculty and staff, some of whom I remember from my own days as a student here.

2013 will also prove to be a watershed year because of the addition of a new suite-style residence hall. Several other initiatives in various stages are being considered to make this a more livable campus. Our immediate goal is to enhance the on-campus experience for students. We plan to take down old dorms and create more green space.

For the first time in a while we are thinking differently about new major projects in a financially strained environment. We will be creative in our approach and look at ways to leverage state and private funds to accomplish our goals. Our vision is to
construct a new complex housing the College of Education and Model Lab. These ideas require funding and proper timing.

First and foremost, by this summer, we expect to have a Tobacco-Free Campus. Plans are underway to restore parts of the Keen Johnson building, construct a reading porch at Crabbe Library and add a pedestrian mall between the Library and the Weaver Building. That's just the short list.

We have an obligation to our service area and its people. I am proud to note that our University representatives are stepping outside the confines of campus to serve the community and region in ways that will become more and more important in the months and years ahead. The establishment of the Center for Appalachian Regional Engagement and Stewardship (appropriately CARES, for short) provides a more unified, comprehensive focus on economic and workforce development, education, the environment, collaborative government as well as health, wellness and safety. EKU is proud to be a part of this group.

In 2013, Eastern secured a grant from the National Science Foundation to construct a research center at Lilley Cornett Woods. We forged a partnership with Alice Lloyd College to prepare more nurses. We helped area residents assess environmental risks in their well water and we assisted communities in earning "trail town" designations.

President Benson is among dozens of leaders heading a comprehensive and bipartisan effort aimed at "Shaping Our Appalachian Region". SOAR is helping Kentucky's Appalachian Region move forward in the face of continued declines in the coal industry.

So yes, we have a good story to tell. And that brings me to our continued progress in raising the national profile of Eastern while more effectively "branding" the University.

Friday, September 13th was certainly a day of good fortune for Eastern as we were featured on "Good Morning America" on a segment about one of our distinguished graduates, TV meteorologist Sam Champion. That kind of advertising, which was seen by nearly 5 million viewers, would be valued at approximately $300,000.

Soon, designs on several water tanks around Richmond will proudly proclaim town­gown pride. A new trolley is giving prospective students and their families a much better look at our entire Richmond campus. And we are introducing new logos.

Throughout the year, Eastern continued to earn distinction from Forbes Magazine, US News and several veterans-oriented publications as being among the nation's best university for veterans. Of course, we knew that already. We're just happy that people outside our community also are learning about our successful program.
I end with this thought and message. Whitney Young Jr. was born in Lincoln Ridge, Kentucky, attended Kentucky State Industrial College (later KSU). He became the Executive Director of the National Urban League and a recipient of the Presidential Medal of Freedom. His mother was a teacher and his father was a principal. I found his words to be appropriate as we start this New Year.

Whitney Young, Jr. states:

"Change has a considerable impact on the human mind.

To the fearful, it is threatening because it means that things may get worse.

To the hopeful, it is encouraging because things may get better.

But to the confident, it is inspiring because the challenge exists to make things better."

Thank you for your continued hard work and dedication. I have no doubt that by continuing to work together, 2014 will exceed all of our expectations. Our best days are ahead of us.

Eastern is on the rise. Thank you.

2. Sarah Carpenter, SGA President

Ms. Carpenter reported the evening shuttle service will go on a fixed route in February for students to have a reliable system.

She explained SGA wants to renovate the student center and create a campus improvement committee to allow students to choose a project to work on with the student union dollars and possibly allow students to vote on the project.

Ms. Carpenter created a student body President’s Council to build the next generation of EKU students. Select students are those interested in a "leadership track" and those who show promise in climbing the SGA latter. These students will attend seminars to enhance their leadership abilities.

3. Sheila Pressley, Faculty Senate Chair

Dr. Sheila Pressley thanked the Board for the opportunity to share with them the perspective from the faculty. There are currently five topics that are on the faculty’s minds.

Athletics presentation. Mark Sandy gave a presentation in December to Faculty Senate on the possibilities for EKU’s athletic program. For the most part, the presentation is well received, but I would advise the administration to engage in a series of forums and communications with the campus once more information can be shared.
Lectureship Policy. This policy was reviewed by the Board earlier today. This policy is the result of many discussions on the fairness and longevity given to Lecturers. This policy provides ample time to Lecturers and Department Chairs to prepare for personnel changes if necessary.

A policy Forum is scheduled for January 23rd at 3 pm on Annual Review/Post Tenure Review. This policy has been discussed at length by several faculty groups on campus. This forum will be a shared effort between Faculty Senate and Academic Affairs. I will moderate the forum as the faculty ask questions of the Provost and the members of the drafting team.

On February 21st, the American Association of University Professors (AAUP) is sponsoring a panel at 3:30 pm in the Teaching Learning Center. Our Faculty Regent, Amy Thieme and our BOR Chairman, Craig Turner will be members of the panel discussion.

Lynnette Noblitt and I met with the Deans and Chairs on January 7th to discuss salary equity. We have outlined a review process that involve two levels of reviews before final recommendations are presented.

4. Leah Banks, Staff Council President

In December, Staff Council held a regular election and special election to fill the vacated seats. The list of the newly elected Staff Council members and their represented areas are:

- Katie Templin - Administration, Financial Business Affairs (term ending December 31, 2016)
- Ann Cotton - Student Affairs, Public Safety (term ending December 31, 2016)
- Dixie McHone - Facilities Services (Custodians) (term ending December 31, 2016)
- Stephanie King - Information Technology (term ending December 31, 2015)
- Jennifer McKnight - Enrollment Management, University Programs (term ending December 31, 2014)
- Tammy Cole - Center for Career and Workforce Development, Extended Campuses and Hummel Planetarium (term ending December 31, 2014)

Initiatives

Staff Council partnered with the Library on one of their many events offered to students during dead and finals week. We had a table set up in Java City where students could create a stress ball. This was a great way for us to interact with the students outside of daily work routine and it was very enjoyable.

For the upcoming year, Staff Council will be working with Brian Makinen in Environmental Health and Safety to share information about various health and safety topics on a monthly basis.

Staff Council will start planning a "Day of Service" event for the staff of EKU. This will be a great way for staff to give back to EKU and our community.
5. Michael Benson, President

President Benson welcomed the Board of Regents to campus and thanked the College of Arts and Sciences for hosting the January Board meeting.

President Benson updated the Regents and guests on several items.

He noted EKU’s efforts in aiding the SOAR “Shaping our Appalachian Region” project. EKU will spearhead and sponsor a website with the goal to develop an online resource that outlines all post-secondary educational opportunities in the SOAR region. This website would provide information and links to various resources.

President Benson stated the importance of Human Capital. The IPEP Review Group is completing its review of Faculty and Staff Salary Equity with final recommendations to be proposed by April 2014. He thanked the group for their hard work and due diligence in this very important process.

The Student Success division will be filled with interim appointments of three individuals within the organization. Dr. Libby Wachtel assumed the title of Vice President for Student Success. Dr. Brett Morris has taken on the responsibility of Executive Director for Enrollment Management, and Dr. Gene Palka will be the Executive Director for Retention and Graduation. Each of these individuals is uniquely-suited to take on these vital roles. President Benson thank them for their willingness to serve as we give our newly-created Student Success area both form and function. In addition, President Benson publically thanked Dr. Claire Good for her role and guidance as Interim VP for Student Affairs.

Furthermore, Mr. Mark Sandy has moved into the Interim Vice President role for Marketing and Communications with Mr. Simon Gray filling in as Interim Director for Athletics. President Benson expressed his sincere appreciation for everyone’s role in these important jobs as we continue to move EKU forward.

The Alumni Relations office will be transitioning to the Blanton House which will be called Alumni Center at the Blanton House. The first floor of the Blanton House will serve to host receptions and meetings. The upstairs will house offices for the Alumni Relations staff. At this time, no decision has been made as to the use of the Alumni House.

College Sports News (CNS) has announced the establishment of the Roy Kidd Award. CNS, one of the major news services covering the NCAA Football Championship Subdivision (FCS), has announced that its NCAA FCS Coach of the Year will now receive the Roy Kidd Award. CSN plans to hand out the inaugural Roy Kidd Award this January.

In other sports news, the EKU men’s team placed 15th out of the 31 top teams in the country at the Division I NCAA Cross Country Championships in Terre Haute, Ind., the highest finish in program history.

Finally, President Benson noted that it was important to him that he remained grounded in the real mission of the university – teaching students. For that reason, in addition to his duties as President, this spring 2014, he will develop an honors/political science class on the Congress and the Presidency with Kentucky 6th District Representative Andy Barr.
Mr. Turner thanked everyone for their very informative reports and acknowledged how important it is to hear about all areas of the university.

Mr. Turner introduced Dean of Arts and Sciences, Dr. John Wade and opened the meeting to the College of Arts and Sciences presentation.

V. College of Arts and Sciences Musical Performance

College of Arts and Sciences Dean, Dr. John Wade and Music Department Chair, Mr. Rob James welcomed the EKU Board of Regents to their College. Mr. James stated with the help of Provost Janna Vice, their department was able to procure three new pianos. Mr. James also announced this summer, EKU will once again be host to the 79th Foster Music Camp which will bring 600+ students to campus. The Music Department proudly presented their students in a variety of exceptional performances.

Mr. Turner stated on behalf of the Board how proud they were of the exceptional student talent that was portrayed today through voice and instruments and thanked them for taking the time out of their busy study schedules to perform for them. Job well done!

VI. Approval of Consent Agenda

A. Approval of the October 28, 2013 Minutes

B. Personnel Actions (as amended)
   1. The amendment reflected the retirement effective date change for Wayne D. Reynolds from 12/31/13 to 06/01/14.

C. Retirement Transition Program Participants for 2014-2016 (as amended)
   1. The amendment reflected the date change for Pam Collins from 2014-2015 to 2014-2016.

D. Approve Policy 4.6.10, Lectureships (as amended)
   1. The amendment to Policy 4.6.10 Lectureships reflected the following changes: paragraph 5, page 1-change 164.351 to 164.321; add sentence at the end of paragraph: Lecturers may only serve as a faculty regent to the extent allowed by statute.
C. Report from the Council on Academic Affairs

Dr. Vice presented to the Board and recommended for approval each of the items from the Council on Academic Affairs as presented and detailed in the January 13, 2014 Board agenda materials (pages 69-120) which have appropriate department, Faculty Senate and Council on Academic Affairs endorsement for Board approval.

Copies of detailed items II.A-II.E are included with the Official Minutes of the EKU Board of Regents.

**Motion Passed:** Motion to approve Consent Agenda as presented passed with a motion by Janet Craig and a second by Nancy Collins.

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Carpenter</td>
<td>Yes</td>
</tr>
<tr>
<td>Nancy Collins</td>
<td>Yes</td>
</tr>
<tr>
<td>Janet Craig</td>
<td>Yes</td>
</tr>
<tr>
<td>Mr. Steven Fulkerson</td>
<td>Yes</td>
</tr>
<tr>
<td>Ernie House</td>
<td>Yes</td>
</tr>
<tr>
<td>Mr. Alan Long</td>
<td>Yes</td>
</tr>
<tr>
<td>Janie Miller</td>
<td>Absent</td>
</tr>
<tr>
<td>David Tandy</td>
<td>Absent</td>
</tr>
<tr>
<td>Dr. Amy Thieme</td>
<td>Yes</td>
</tr>
<tr>
<td>Craig Turner</td>
<td>Yes</td>
</tr>
<tr>
<td>Holly Wiedemann</td>
<td>Yes</td>
</tr>
</tbody>
</table>

VII. New Business

There was no new business.

VII. Other Business

There was no other business.

VIII. Executive Session per (KRS 61.810)

At this time, the Chair will entertain a Motion pursuant to KRS 61.815(b) to adjourn to closed session for the purpose of deliberations on the future acquisition or sale of real property by the University, as appropriate under KRS 61.810(b);

**Motion Passed:** Motion to go into Executive Session passed with a motion by Ernie House and a second by Mr. Steven Fulkerson.

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Carpenter</td>
<td>Yes</td>
</tr>
<tr>
<td>Nancy Collins</td>
<td>Yes</td>
</tr>
<tr>
<td>Janet Craig</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Upon returning to open session, it was noted that only matters stated in the motion were discussed. Mr. House made a motion to reconvene, Mr. Long seconded.

Upon reconvening, Mr. Turner made the following two motions to approve:

1) An easement over Meadowbrook farm for the installation of a water pipe by an adjoining neighbor subject to completion of discussion with the adjoining landowner regarding who is responsible for paying for the survey and preparation of the deed (either two deeds, construction easement and permanent easement OR letter agreement and permanent easement. Mr. House made the motion to approve; Mr. Long seconded. The motion passed by voice vote.

2) Approval for Meadowbrook Farms to become an Agricultural District. Mr. Fulkerson made the motion to approve; Ms. Collins seconded. The motion passed by voice vote.

XI. Upcoming Meetings/Events

List of meetings/events are included in the Official Minutes of the Board of Regents.

XII. Adjournment

There being no further business, Mr. Fulkerson made a motion to adjourn; Ms. Collins seconded. The Board adjourned at 3:25 p.m.

Respectfully submitted,

Steven Fulkerson, Secretary
I. Call to Order

A regular quarterly meeting of the Eastern Kentucky University Board of Regents convened at 1:40 p.m. on April 14, 2014, in Rowlett 301, College of Health Sciences Building, Eastern Kentucky University, Richmond, Kentucky. Mr. Turner, Chair of the Board, presided. Mr. Turner noted the presence of a quorum. The following members of the Board were present:

Present Board Members:
Sarah Carpenter
Nancy Collins
Janet Craig
Steven Fulkerson
Ernie House
Alan Long
Janie Miller
David Tandy
Amy Thieme
Craig Turner
Holly Wiedemann

Also in attendance were President Michael Benson; Mr. Barry Poynter, Vice President of Financial Affairs and Treasurer; Dr. Janna Vice, Provost and Vice-President of Academic Affairs; Mrs. Dreidre de Leon, Exec. Asst. to the President and Asst. Secretary to the Board, members of the media, guests and EKU faculty and staff.

II. Information Agenda

A. Board Committee Reports

1. Student Life, Discipline & Athletics Committee

Mr. David Tandy stated the committee met the morning prior to the full board meeting. Mr. Tandy also stated the Student Life, Discipline & Athletics Committee went into closed session for the purpose of a matter relating to possible discipline or dismissal of a student pursuant to KRS 61.810(1)(f). After careful review and discussion, the committee determined the decision of the Provost was upheld and the appeal was denied. According to the Bylaws of this University, this was the final determination of this matter of an EKU Student who had exhausted all appeals. The student would be notified by the assistant secretary to the Board on behalf of the Student Life, Discipline & Athletics Committee.
2. Finance & Planning Committee Report

Ms. Craig reported the Finance and Planning Committee met the morning prior to the full Board meeting. The committee received updates on the Tuition, Housing & Meal Plan rates for the 2014-15 academic year as well as a Financial Update as of March 31, 2014.

Ms. Craig also reported the committee passed a motion under New Business allowing EKU staff to implement their plan to begin collecting on bad debt.

3. Executive & Academic Affairs Committee

Mr. Turner reported the Executive and Academic Affairs Committee met the morning prior to the full Board meeting and stated there were eight (8) recommendations on the consent agenda along with six (6) action items which includes the Tobacco Free Campus Policy. Mr. Turner stated all items would be presented for approval during the action agenda of the Full Board meeting.

III. Additional Reports to the Board

A. Craig Turner, Chair

Mr. Turner thanked the College of Health Sciences for hosting the Board meeting. He commended Burrier Café for a wonderful lunch.

Mr. Turner stated EKU’s primary focus has been with the legislative session. He also stated the success began with President Benson, David McFaddin, Ellen Williams & Judy Taylor. In addition, Mr. Turner thank the Board members for traveling to Frankfort. He noted this is the first time a university board of regents visited the house and senate. Tomorrow, the legislative session ends. Governor Beshear decided to veto the P3 legislation (HB 407). The P3 legislation would have allowed the use of public-private partnerships (P3s) for major transportation projects and some smaller projects that local governments could not afford upfront.

Mr. Turner shared the excitement for our Basketball team. He commended the coach, staff and players and said they have represented our university admirably. Mr. Turner also shared EKU’s own Marcus Lewis won the College Slam Dunk Contest.

B. Sarah Carpenter, SGA President

Ms. Carpenter reported SGA is coming to the end of the academic year. SGA has worked hard to provide better services for students. Once service that has come to fruition is the fixed route Shuttle Bus service that ensures a safe and reliable transport for students. For the future, SGA is also looking to extend the shuttle service to off campus for transporting students downtown, for groceries, etc.

Ms. Carpenter stated SGA is hosting a Safety Day. They will partner with the City of Richmond Fire Department on Thursday, April 17 from 10 a.m. - 2 p.m. They will discuss emergency, texting and driving, along with other safety tips.

Another service SGA has been working on is Colonel Cash. The Colonel One Card Office recently hosted an informational meeting for the city business owners to learn about Colonel Cash and how they can become involved.
B. Sarah Carpenter, SGA President (cont.)

Ms. Carpenter stated she realized from the Board Retreat there wasn’t enough facts available about our campus and has thought about creating a newsroom on campus with a potential internship position. The newsroom would provide facts about EKU and other sources of information.

Ms. Carpenter announced SGA will partner with an event planning class within the Department of Communication.

Ms. Carpenter reported she would serve as co-chair with the next SGA President on a Student Input Team on the Strategic Planning Steering Committee. A SWOT analysis will be utilized to see where EKU is in regards to non-traditional students, on-line courses, etc.

Ms. Carpenter announced some upcoming events: the President’s Ball will be held on April 16; a Spring Carnival; The Colonel Crawl which will replace the spring concert. This allows students to go downtown and hear different musicians at different local venues which promotes the Town/Gown Relationship. In addition, SGA elections are tomorrow that will feature a new slate of representatives. The new SGA President will be sworn in April 30th.

Ms. Carpenter thanked the Board for their time.

C. Sheila Pressley, Faculty Senate Chair

Dr. Pressley welcomed the Board of Regents, President Benson and all of the guests to “her home”. She stated this particular room has special memories for her as she taught many classes here.

Dr. Pressley announced this will be her last address to the BOR as Faculty Senate Chair.

She reported that she will co-chair with the new Faculty Senate Chair on the Faculty Input Team for the Strategic Planning Steering Committee.

Dr. Pressley stated there are number of policies coming through the pipeline. One such policy was the Tobacco Free Campus Policy that has been brought forth to the Board today.

Dr. Pressley shared with the Board areas of concern for faculty. 1) Athletics is on the minds of the faculty; the Budget committee will be conducting a survey regarding the faculty’s thoughts on Athletics; 2) the Winter Term: Faculty are asking how they can do this in regards to the Registrar’s office Financial Aid, etc. The Provost will meet with the Faculty for a Q&A session; 3) the Academic Calendar: How long will the terms be? Dr. Pressley stated good arguments can be made for both sides, but the main focus should be what is best for the students and the campus. Discussions will take place; 4) the Internal Pay Equity Program: Dr. Lynnette Noblitt and Dr. Pressley worked together on this. She noted this is not the only step, but a first step for years to come; and 5) Dr. Pressley stated it is important for the campus to know we are a family. She wanted to take this opportunity to mention the loss of a student. She noted it is important and helpful to share as much information as possible among faculty and staff.

Dr. Pressley also shared that Scholarship Week launched today with inductions into the Honor Society. Posters will be presented on Friday. She stated students are researching some really incredible ideas.
C. Sheila Pressley, Faculty Senate Chair (cont.)

Dr. Pressley thanked the Board again for their time and commitment to the university and for allowing her the opportunity to share her report with them.

D. Leah Banks, Staff Council President

Mrs. Banks acknowledged and welcomed the Board. She expressed her gratitude to Chairman Turner for attending their Staff Council meeting in February.

Mrs. Banks acknowledged the Staff Council is represented on the Strategic Planning Steering Committee.

Staff Council is working with Bryan Makinen, Director, EH&S, RM&I on the Health & Safety Initiative. They are also collaborating with faculty and students to hold a Day of Service event in October.

In addition, Mrs. Banks announced Staff Council will hold a Staff Development Day in June or July. She stated Chairman Turner gave them several great names as guest speakers.

Mrs. Banks thanked the Board for their time.

E. Michael Benson, President

President Benson welcomed the Board to campus and thanked the Dean of the College of Health Sciences, Dr. Deborah Whitehouse and the College for hosting the April Quarterly Board of Regents Meeting. He also expressed his sincere gratitude to the students and staff of Café Burrier for an exceptional luncheon.

Legislative Session
President Benson commended and thanked the Board for their time and efforts in going to Frankfort and meeting with the Legislatures to get the word out about EKU's needs. He believed they carried a "Clear, Concise, and Consistent" message to the Assembly.

Pay Equity Program
The University has entered into the second phase of its three-phase, multi-year Comprehensive Compensation Program. Phase Two focuses on internal pay equity through the Faculty Internal Pay Equity Program (Faculty IPEP) and the Staff Internal Pay Equity Program (Staff IPEP), utilizing $1 million in recurring funds.

The first phrase was the 2.5 percent across-the-board salary increase for faculty and staff implemented last October, representing an annual investment of approximately $3.7 million. Also as a part of Phase 1, a Step-in-Grade Program was implemented early this year, with an additional investment of approximately $500,000 in recurring monies. Total investment in salaries for faculty and staff amounts to $5.6 million recurring funds.
E. Michael Benson, President (cont.)

Strategic Planning Process Continues
The entire campus community is encouraged to stay informed and contribute its input into the University's ongoing strategic planning process. A campus-wide survey was distributed by e-mail recently to all faculty and staff, and the web site devoted to this vital undertaking (strategicplanning.eku.edu) includes an online suggestion box. Focus groups have also been consulted.

Matt Roan, special assistant to the President, and Stacey Street, interim executive director for institutional Effectiveness, are co-chairing a Strategic Planning Steering Committee that represents the broad range of University interests and will honor the values of shared governance and transparency, while being bold and aggressive as to University aspirations.

Input teams will further help to recognize the voice of students, faculty, staff and all other stakeholders. Strategic initiative teams will focus on and monitor progress of activities undertaken throughout campus to achieve specific strategic initiatives.

The timeline is as follows:
**Spring and Summer 2014** — focus groups, surveys, formation of input teams, environmental scan, drafting of vision, mission, values, goals, and strategic initiatives

**Fall 2014** — final version of vision, mission, values, goals, and strategic initiatives. Draft and finalize key performance indicators. Form strategic initiative teams.

**January 2015** — completion of 2015-2020 EKU Strategic Plan

**Summer 2015** — strategic initiative teams begin process of monitoring activities and key performance indicators

Foundation Professors
Dr. Richard Crosby and Dr. Kenneth Tunnell are the latest faculty members to earn the University's highest honor for teaching excellence. Crosby, a professor in the Department of Music, and Tunnell, a professor in the School of Justice Studies, each received the 2014-16 EKU Foundation Professorship. The annual honor recognizes those who demonstrate outstanding abilities in the three primary roles of a faculty member: teaching, service and research. The professorship provides a salary supplement for two years.

KCTCS Transfer Summit
On April 3, President Benson was invited by Dr. Mike McCall, President of KCTCS to attend a KCTCS Transfer Summit. The purpose was to enhance the transfer experience and meet the state's educational attainment goals, both at the associate and baccalaureate degree levels.

The KCTCS Transfer Summit consisted of three tracks, one each for presidents, chief academic officers, and transfer professionals. The keynote address featured Dr. Stephen J. Handel, Associate Vice President-Undergraduate Admissions for the University of California (UC) System. Prior to joining UC in 2013, he served as the Executive Director of the National Office of Community College Initiatives at the College Board. Following the keynote address, Dr. McCall hosted a special session with presidents in a facilitated discussion led by Dr. Bonita Jacobs, President of the University of North Georgia and the founding director of the National Institute for the Study of Transfer Students. This session focused on the development of an action agenda for collaboration between and among our institutions to increase transfer student success.
Campus Forum on Athletics
The afternoon of April 3, a Campus Forum on Athletics was held for the EKU Campus Community. The forum was both to express the benefits of EKU going to FCS and to address any questions from the campus community. The PowerPoint and video are posted on the President’s homepage.

Chairman Turner thanked President Benson for his report and acknowledged Dr. Deborah Whitehouse, Dean of the College of Health Sciences to give their presentation.

IV. College of Health Sciences Presentation

Dr. Deborah Whitehouse, Dean of the College of Health Sciences welcomed the EKU Board of Regents, President Benson and special guests. Dr. Whitehouse introduced the Chairs of each of the departments in the College of Health Sciences. Dr. Whitehouse then presented a slideshow presentation focusing on their programs and provided informational packets to each Board member. In addition, students from each program introduced themselves and were available for questions.

Chairman Turner congratulated the College of Health Sciences for a job well done.

V. Employee Housing Overview

Mr. David Williams, Director of Facilities Services was present to discuss EKU’s current Employee Housing. Mr. Williams stated EKU currently owns 84 houses. Chairman Turner asked what calculation is used to determine EKU’s need for housing. Mr. Williams stated EKU currently uses housing for transitional purposes for new faculty/staff on a temporary basis, employee rentals, as well as guest houses for interviewees, guest lecturers, etc.

Mr. Williams stated Employee Housing has been brought before the Board to ascertain their position on this subject.

The Board discussed several options such as focusing on student housing vs. employee housing to reviewing the Master Plan with two goals: 1) buy up property for property expansion; and 2) affordable housing for employees and the need to look at the human economic basis to taking housing off-line for further review. The need to have affordable housing for employee recruitment which would enhance town/gown presentation by having faculty/staff in and around the campus was also mentioned.

VI. Action Items

A. Approval of Consent Agenda
   1. Approval of January 13, 2014 Full Board Minutes
   2. Madison County Jurisdiction Agreement
   3. Request for Delegation of Authority to Pursue Acquisition of, or to Surplus, Real Property
   4. Personnel Actions
   5. Approval of Candidates for May 2014 Commencement
   6. Faculty Emeritus Nominations
   7. Addendum to Retirement Transition Program Participants
   8. Report from the Council on Academic Affairs (Program Revisions)

Motion Passed: Motion to approve Consent Agenda (Items A1-8) passed with a motion by Mr. Steven Fulkerson and a second by David Tandy. The motion passed by voice vote.

Detail of the Consent Agenda (Items A1-8) as approved is included with the Official Minutes of the EKU Board of Regents.
B. Proposed Meal Plan Rates for 2014-15
C. Proposed Tuition Rates for 2014-15
D. Proposed Resident Hall Rates for 2014-15

Motion Passed: Motion to approve items B, C & D passed with a motion by Mr. Steven Fulkerson and a second by David Tandy. The roll was called, the following members voted “aye”: Mr. Turner, Mrs. Collins, Mrs. Craig, Mr. Fulkerson, Mr. Long, Dr. Thieme, Mr. House, Mrs. Miller, Mrs. Wiedemann, Ms. Carpenter, and Mr. Tandy; no members voted “nay.” The motion passed.

Detail of items B, C & D as approved is included with the Official Minutes of the EKU Board of Regents.

E. Recommendations for Promotion & Tenure for 2014-2015

Motion Passed: Motion to approve Promotion & Tenure for 2014-2015 passed with a motion by Ms. Collins and a second by Ms. Wiedemann. The roll was called, the following members voted “aye”: Mr. Turner, Mrs. Collins, Mrs. Craig, Mr. Fulkerson, Mr. Long, Dr. Thieme, Mr. House, Mrs. Miller, Mrs. Wiedemann, Ms. Carpenter, and Mr. Tandy; no members voted “nay.” The motion passed.

Detail of this item as approved is included with the Official Minutes of the EKU Board of Regents.

F. 2014 Spring Semester Payroll On & Off Campus for Part-Time Faculty and Laboratory Assistants & Addendums to the Fall 2013 On & Off campus Part-Time Faculty & Laboratory Assistants

Motion Passed: Motion to approve part-time faculty payroll passed with a motion by Mr. Steven Fulkerson and a second by Ernie House. The roll was called, the following members voted “aye”: Mr. Turner, Mrs. Collins, Mrs. Craig, Mr. Fulkerson, Mr. Long, Dr. Thieme, Mr. House, Mrs. Miller, Mrs. Wiedemann, Ms. Carpenter, and Mr. Tandy; no members voted “nay.” The motion passed.

Detail of this item as approved is included with the Official Minutes of the EKU Board of Regents.

G. Tobacco-Free Campus Policy

Motion Passed: passed with a motion by Sarah Carpenter and a second by Nancy Collins. The motion passed by voice vote.

Detail of this item as approved is included with the Official Minutes of the EKU Board of Regents.

VII. Pending Consent Agenda Items

There were no pending consent agenda items.

VIII. Old Business

There was no old business.
IX. New Business

A. Bad Debt

Mr. Turner made a motion to allow EKU staff to implement a plan utilizing the Kentucky Department of Revenue to aid in collection of bad debt. Mr. House seconded. The motion was passed by voice vote.

X. Other

There was no other business.

XI. Executive Session

The Chair entertained a motion pursuant to KRS 61.815(b) to adjourn to closed session for the purposes stated pursuant to KRS 61.810(b) regarding deliberations on the future acquisition or sale of real property by the University.

Motion Passed: Motion to go into Executive Session passed with a motion by Mr. Ernie House and a second by Mr. Steven Fulkerson. Motion passed by voice vote.

Upon returning to open session, it was noted only matters stated in the motion were discussed. Mr. House made a motion to reconvene, Mr. Long seconded.

Upon reconvening, Mr. Turner made the motion to approve the following regarding Grand Campus:

1) Approve concept of a lease with Grand Campus;
2) Instructed appropriate University administrators to revisit the lease with Grand Campus to negotiate:
   a) termination fee;
   b) elimination of the property tax to be paid by University;
   c) University’s right of refusal
   d) purchase of property at a fair market value to be determined by designated individuals;
3) Lease to be reviewed by outside firm; and
4) Lease to be subjected to approval by the Kentucky Finance & Administration Cabinet

Motion Passed: Motion to approve items 1-4 above passed with a motion by Mr. Alan Long and a second by Mr. Steven Fulkerson. Motion passed by voice vote.

XII. Adjournment

There being no further business, a motion was made to adjourn by Steven Fulkerson and a second by Mr. Ernie House. The meeting adjourned at 5:31 p.m.

Steven Fulkerson, Secretary