AGENDA

Eastern Kentucky University
Board of Regents
Quarterly Meeting
October 28, 2013
Eastern Kentucky University
Board of Regents
Regular Quarterly Meeting
October 28, 2013
Stratton 233
Eastern Kentucky University
Richmond, Kentucky 40475

Schedule

8:30 a.m. - 9:30 a.m.  Finance and Planning Committee
                      Stratton Building, Room 233

10:45 a.m. - 11:45 a.m. Executive and Academic Affairs Committee
                        Stratton Building, Room 233

12:00 p.m.  Lunch
            Stratton Cafeteria

1:00 p.m.  Convene Board Meeting
           Stratton Building, Room 233
I. Call to Order

II. Information Agenda
   A. Audit presentation by Crowe Horwath-University’s (Barry Poynter) external auditors
   B. Update on Siemens Project (Barry Poynter)
   C. Budget update/Reallocation (Karen Neubauer)
   D. September Financial Update (Barry Poynter)
   E. Construction Update (Barry Poynter)

III. Action Agenda
   A. Approval of Audit for the Fiscal Year Ended June 30, 2013 (Barry Poynter)
   B. Increase Part-Time Faculty Pay Rates (Janna Vice)

IV. New Business

V. Adjourn
I. Call to Order

II. Action Items
   A. Personnel Actions (President Benson Items A-E)
   B. Staff Emeritus Nominations
   C. University Organizational Chart
   D. Confirmation of Ohio Valley Conference Governing Board Certification Form
   E. Approval of Candidates for Fall 2013 Commencement
   F. Report from the Council on Academic Affairs (Dr. Janna Vice)

PROGRAM REVISIONS

A. College of Arts & Sciences
   1. Dept. of Foreign Languages & Humanities
      a. Spanish (B.A.)
      b. Spanish/Teaching (B.A.)

B. College of Education
   1. Dept. of Special Education
      a. Early Childhood Special Education/Interdisciplinary Early Childhood Education (B.A.)

C. College of Health Sciences
   1. Dept. of Exercise & Sport Science
      a. Physical Education (M.S.)
   2. Dept. of Family & Consumer Science
      a. General Dietetics (B.S.)

D. College of Justice and Safety
   1. School of Criminal Justice
      a. School of Justice Studies (B.S.)

E. University Programs
   a. General Studies (B.A.)
I. Call to Order

II. Acceptance of Certification of Election of President of Student Government Association (2013-2014)

III. Swearing in of New Members (Judy Spain)

IV. Election of Officers

V. Discussion of Consent Agenda (Steven Fulkerson)

VI. Approval of Revised By-Laws

VII. Approval of the June 14, 2013 Minutes

VIII. Reports to the Board

A. Craig Turner, Chair
B. Sarah Carpenter, SGA President
C. Sheila Pressley, Faculty Senate Chair
D. Leah Banks, Staff Council President
E. Michael Benson, President

IX. Information Agenda

A. Executive and Academic Affairs Committee
   1. Committee Report (Craig Turner)

B. Finance and Planning Committee
   1. Committee Report (Janet Craig)
X. Action Items

A. Finance & Planning Committee

1. Approval of Audit for the Fiscal Year Ended June 30, 2013 (Barry Poynter) 12
2. Increase Part-Time Faculty Pay Rates (Janna Vice) 13

B. Executive and Academic Affairs Committee

1. Personnel Actions (President Benson Items 1-5) 14
2. Staff Emeritus Nominations 34
3. University Organization Chart 78
4. Confirmation of Ohio Valley Conference Governing Board Certification Form 83
5. Approval of Candidates for Fall 2013 Commencement 85
6. Report from the Council on Academic Affairs (Dr. Janna Vice) 86

PROGRAM REVISIONS

A. College of Arts & Sciences

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B. College of Education

1. Dept. of Special Education
   a. Early Childhood Special Education/Interdisciplinary Early Childhood Education (B.A.)

C. College of Health Sciences

1. Dept. of Exercise & Sport Science
   a. Physical Education (M.S.)
2. Dept. of Family & Consumer Science
   a. General Dietetics (B.S.)

D. College of Justice and Safety

1. School of Criminal Justice
   a. School of Justice Studies (B.S.)

E. University Programs

   a. General Studies (B.A.)
XI. New Business

XII. Other Business

XIII. College of Justice & Safety Presentation

XIV. Motion to go into Executive Session

XV. Adjournment
I. Acceptance of Certification of Election and Qualification to Serve as Member of EKU Board of Regents - Student Regent, By Virtue of Election to Office of President of Student Government Association (2013-2014)

II. Issue

The Board’s acceptance of certification of the election of Ms. Sarah Carpenter to the office of President of the SGA for 2013-2014. A copy of the certified election results is included.

III. Background

In accordance with KRS 164.321 and Section 2H of the Bylaws of the EKU Board of Regents, the student member of the EKU Board of Regents shall be the president of the student body of the University during the appropriate academic year. The student member’s term shall begin with the first meeting served during the fiscal year during which the majority of his/her term will be served. Copies of KRS 164.321 and Section 2H of the Bylaws of the EKU Board of Regents have been provided to Board members.

IV. Alternatives

Not to accept certification of the election.

V. Chair’s Recommendation

The Chair of the EKU Board of Regents recommends acceptance of this certification and acceptance of Sarah Carpenter as the student member of the EKU Board of Regents, subject to continuing compliance with all provisions of KRS 164.321 and Section 2H of the Bylaws of the EKU Board of Regents.
October 10, 2013

Dreidre de Leon
Executive Assistant to the President and
Assistant Secretary to the Board of Regents
Eastern Kentucky University
Office of the President
521 Lancaster Avenue
CPO 1A
Richmond, KY 40475

Dear Mrs. de Leon:

This is to certify that Miss Sarah Carpenter was elected as Student Body President for Eastern Kentucky University for the term of May 3, 2013 through the 2013-2014 academic year. Her term will officially expire at the conclusion of the 2014 SGA Banquet at a date yet to be determined.

The procedures that followed for the election were:

- Announcements of availability of applications were posted on EKU Students Today as well as posted on the SGA website, Facebook, and Twitter with a deadline of March 29, 2013 for applications to be received in the Student Government Office.
- Announcements of a mandatory meeting for all SGA candidates were posted on EKU Students Today. The mandatory meeting was held on March 25, 2013. Instructions and rules for campaigning were covered during the meeting as well as attached to the application packet along with a copy of the election bylaws.
- Applicants for executive positions that consist of the President/Executive Vice President slate and all branch vice presidents were required to participate in a public debate on April 9, 2013.

Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution
Three applications for the President/Vice President slate were received. Proper signatures were verified and eligibility requirements for grade point average and class enrollment were confirmed by the Student Government Administrative Assistant.

Elections were conducted online through the EKU homepage website beginning at 8:00 am on April 16, 2013 and ending at 6:00 pm on April 16, 2013.

Announcement of results was made on April 16, 2013 by public announcement in the Powell Lobby and results were posted on the Student Government Association office door.

Enclosed are the results of the election as provided by Mr. Len Brashear, Senior Web Programmer in the Student Services Marketing department. Miss Carpenter along with her running mate for executive vice president received 42.4 percent of the 1,582 votes for the President/Vice President position, providing her with a majority and making a runoff election unnecessary.

I will be happy to answer any further questions you may have.

Sincerely,

Jean Arthur
SGA Administrative Assistant

Enclosure: Spring 2013 SGA Election results
SGA Spring 2013 Election Results (Official)

Candidates for President/Executive Vice-President

Sarah Carpenter/Steven Bradford 671
Dan Hendrickson/Kourtney Chrisman 516
Jacob Wright/Megan Holloway 395

Candidates for Vice President of Student Activities Council

Brandon Mandigo 1124
Ryan Poynter 328

Candidate for Vice President of Residence Life Council

Joseph (J.P.) Fisher 839

Candidates for Student Senate

Ryan Conard 347
Nina Salazar 298
Chris Thurman 277
Anthonie (Nicole) Arbino 270
Ellen Nicole Cawood 242
Alex Carson 235
Megan Webb 218
Armanda Pennington 169
Jacob Allen Blair 164
Fuller Devlin 157
Rachel Keys 152
Andrew Beasley 124
Ethan Misleh 111
Kyle Dorriere 105
Rami Baldwin 94
Dennis Deeken 89
Christopher Ernstes 71
Justine Caeg 55
Matthew Boggs 49
John Kyle Perrin 34
Brandon Shepherd 19
Dylan Burns 17
Brian Wise 17
Candidates for Student Activities Council

Josh Tedder 302
Nathan Baker 254
Kelly McGowan 245
Shaleeah Smith 245
Hoai Robinette 223
Rebecca (Becca) Wolfe 197
Shleby Holzknecht 178
Erin Leet 174
Alexis Bailey Wolff 174
Jeremy Ray 169
Larri Evans 168
Audra Cronen 159
Caitlin Kendall 138
Patrick Herrera 129
Priscilla Norfleet 127
Khrystyne Quigley 119
Teresa Spare 92
Victoria Stacy 28
Donald Hawkins 27
Madysen Rydeen 19
Jacob Davis 17
William Clay Caylor 12
Stephen Savarie 12
I. Approval of Audit for the Fiscal Year Ended June 30, 2013

II. Issue

Crowe Horwath, LLP, the University’s external auditor, has completed the institutional audit for the fiscal year ended June 30, 2013. The audited financial statements for the fiscal year ended June 30, 2013, with comparative statements for the fiscal year ended June 30, 2012, will be provided to the Board. Representatives from Crowe Horwath will be present at the Finance and Planning Committee meeting to discuss the audit report. Mr. Poynter will highlight sections of the audited financial statements for the full Board.

III. President’s Recommendation

It is recommended that the Board officially receive the audit report and make it part of the official records of the institution.
I. Increase Part-Time Faculty Pay Rates

II. Issue

Increase part-time faculty pay rates. This will be a flat rate and will no longer be supplemented by travel reimbursements or service factors.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Current Rate (per 3-hour course)</th>
<th>Proposed Rate (per 3-hour course)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctoral</td>
<td>$2,600</td>
<td>$3,200</td>
</tr>
<tr>
<td>Master’s</td>
<td>$2,150</td>
<td>$2,600</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>$1,850</td>
<td>$2,100</td>
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</tbody>
</table>

III. Background

Compensation for part-time faculty has not been increased since Fall 2007. Academic Affairs’ goal is to decrease the number of course sections taught by part-time faculty, with a goal for this increase to have a budget neutral impact.

IV. Alternatives

Maintain the current rate.

V. President’s Recommendation

Based on the recommendation of the Council of Deans and the President’s Council, the President recommends approval.
I. Personnel Actions

II. Issue

The following pages reflect the employment of new and continuing faculty and staff, new and continuing employment of persons whose employment is contingent on outside funding, retirements, faculty and staff whose service has ended/will end and leave of absence.

III. Background and Process

Prior action of the Board has authorized the President to act on necessary personnel matters, including those listed above, between meetings of the Board and to bring to the Board for its confirmation at its next meeting. All of the listed actions have been handled through the normal personnel processes of the institution and have been recommended by respective chairpersons, deans, directors and appropriate vice presidents.

IV. Alternative

The alternative is not to confirm the personnel actions.

V. President's Recommendation

It is recommended that the Board of Regents confirm the following personnel actions.
<table>
<thead>
<tr>
<th>Candidate</th>
<th>Position Title &amp; Dept.</th>
<th>Hire Date &amp; Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aaron, William A.</td>
<td>Assistant Online Coordinator Office of e-Campus Learning</td>
<td>Current hire date – 06/10/13 Base salary - $34,567</td>
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<td>Bailey, Erin Leigh</td>
<td>Human Resources Consultant Human Resources</td>
<td>Current hire date – 07/01/13 Base salary - $41,255</td>
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<td>Ball, Sharon Elizabeth</td>
<td>Lecturer Curriculum &amp; Instruction</td>
<td>Current hire date – 08/01/13 Base salary - $48,000</td>
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<tr>
<td>Banks, Alan James</td>
<td>ERTP-Retirement Transition Faculty Anthropology/Sociology/Social Work</td>
<td>Current hire date – 08/01/13 Base salary - $42,920</td>
</tr>
<tr>
<td>Belcher, Kristina Danielle</td>
<td>Residence Hall Coordinator Burnam Hall/University Housing</td>
<td>Current hire date – 07/01/13 Base salary - $24,566</td>
</tr>
<tr>
<td>Benson, Michael Taft</td>
<td>President President’s Office</td>
<td>Current hire date – 08/01/13 Base salary - $400,000</td>
</tr>
<tr>
<td>Best, Christina Naomi</td>
<td>Residence Hall Coordinator Commonwealth Hall, University Housing</td>
<td>Current hire date – 07/01/13 Base salary - $25,340</td>
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<tr>
<td>Bishop-Ross, Rachel</td>
<td>Assistant Professor Mathematics &amp; Statistics</td>
<td>Current hire date – 08/01/13 Base salary - $50,000</td>
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<tr>
<td>Black, Stephanie Elizabeth</td>
<td>Assistant Online Coordinator OL-Fire Investigation (FAEI)-BS</td>
<td>Current hire date – 05/22/13 Base salary - $37,036</td>
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<tr>
<td>Black, Stephanie Elizabeth</td>
<td>Faculty Overload OL-Fire Investigation (FAEI)-BS</td>
<td>Current hire date – 05/22/13 Base salary - $2,150</td>
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<tr>
<td>Blose, Anthony Philip</td>
<td>Chair/Professor Physics &amp; Astronomy</td>
<td>Current hire date – 07/01/13 Base salary - $109,000</td>
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<tr>
<td>Bolin, Estle</td>
<td>Senior Media Specialist Information Technology</td>
<td>Current hire date – 07/01/13 Base salary - $42,647</td>
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*Indicates new position
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department/Program</th>
<th>Hire Date</th>
<th>Base Salary</th>
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<tbody>
<tr>
<td>Boutin, Philip Jean</td>
<td>Instructor</td>
<td>Management/Marketing/Intl Business</td>
<td>08/01/13</td>
<td>$94,000</td>
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<tr>
<td>Cashell, Andrea Sue</td>
<td>Buyer 1</td>
<td>Financial &amp; Business Affairs</td>
<td>07/01/13</td>
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<tr>
<td>Caudill, Stephen Davis</td>
<td>Payroll Assistant Manager</td>
<td>Financial &amp; Business Affairs</td>
<td>07/01/13</td>
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<tr>
<td>Causey, Kristen Renee</td>
<td>Assistant Professor</td>
<td>Occupational Therapy</td>
<td>08/01/13</td>
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<td>Chaffins, Ashton Franci R.</td>
<td>Residence Hall Coordinator</td>
<td>Combs Hall/University Housing</td>
<td>07/01/13</td>
<td>$24,566</td>
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<td>Chamberlin, Sherra Lotta</td>
<td>Instructor</td>
<td>Model Laboratory School</td>
<td>08/01/13</td>
<td>$35,850</td>
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<tr>
<td>Chapman, Ashley</td>
<td>Instructor</td>
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<tr>
<td>Childs, Lauren Ame</td>
<td>Residence Hall Coordinator</td>
<td>Martin Hall/University Housing</td>
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<td>$25,304</td>
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<tr>
<td>Coffey, Jagger</td>
<td>Technology Resource Administrator</td>
<td>Dean-Health Sciences</td>
<td>07/01/13</td>
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<tr>
<td>Colbert, Janet L.</td>
<td>ERTP-Retirement Transition Faculty</td>
<td>Anthropology/Sociology/Social Work</td>
<td>08/01/13</td>
<td>$60,798</td>
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<tr>
<td>Cole, Anthony Richard</td>
<td>Assistant Professor</td>
<td>OL-SSEM-MS</td>
<td>08/01/13</td>
<td>$84,000</td>
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<tr>
<td>Collier, LeRon Spencer</td>
<td>Residence Hall Coordinator</td>
<td>Dupree Hall, University Housing</td>
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<tr>
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<td>Title/Position</td>
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<tr>
<td>Compton, Bradford Scott</td>
<td>Executive Director</td>
<td>Accounting &amp; Financial Services</td>
<td>08/01/13</td>
<td>$97,015</td>
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<tr>
<td>Conder, Victoria E.</td>
<td>Assistant Professor</td>
<td>Criminal Justice &amp; Police Studies</td>
<td>07/01/13</td>
<td>$62,000</td>
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<tr>
<td>Conder, Derrick L.</td>
<td>Senior Programmer Analyst</td>
<td>Information Tech-Administration</td>
<td>09/09/13</td>
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<tr>
<td>Cook, Rachel Ann</td>
<td>Police Officer</td>
<td>Police Department</td>
<td>08/12/13</td>
<td>$29,120</td>
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<tr>
<td>Core, Deborah Lynn</td>
<td>ERTP-Retirement Transition Faculty</td>
<td>Department of English</td>
<td>08/01/13</td>
<td>$39,587</td>
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<tr>
<td>Core, Deborah Lynn</td>
<td>PT Faculty-Extended Campus</td>
<td>Department of English</td>
<td>08/01/13</td>
<td>$1,136</td>
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<tr>
<td>Cornelison, Jill Medbury</td>
<td>Assistant Professor</td>
<td>Instruction-Health Sciences</td>
<td>08/01/13</td>
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<td>Davis, Rita R.</td>
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<td>Dean-Business &amp; Technology</td>
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<td>Deerfield, Della Rae</td>
<td>Assistant Professor</td>
<td>Health Services Administration</td>
<td>08/01/13</td>
<td>$53,000</td>
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<tr>
<td>De Leon, Dreidre</td>
<td>Assist. to President &amp; Board of Regents</td>
<td>Office of President</td>
<td>07/01/13</td>
<td>$75,000</td>
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<tr>
<td>Dieckmann, Melissa Susan</td>
<td>Chair/Professor</td>
<td>Department of Geography &amp; Geology</td>
<td>07/01/13</td>
<td>$89,139</td>
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<td>Dust, Scott Bradford</td>
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<td>Management/Marketing/ Intl Business</td>
<td>06/01/13</td>
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</tr>
<tr>
<td>Name</td>
<td>Title</td>
<td>Department</td>
<td>Current hire date</td>
<td>Base salary</td>
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<td>Dwinnells, Steve</td>
<td>Associate Director</td>
<td>e-Campus Learning</td>
<td>09/09/13</td>
<td>$74,176</td>
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<td>Eastman, Earl Michael</td>
<td>Vice President</td>
<td>University Development</td>
<td>08/01/13</td>
<td>$180,000</td>
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<tr>
<td>Enlow, Jeremy Vernon</td>
<td>Compliance &amp; Immigration Admin</td>
<td>University Programs</td>
<td>07/01/13</td>
<td>$43,895</td>
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<tr>
<td>Everett, Kari M.</td>
<td>Lecturer</td>
<td>Mathematics &amp; Statistics</td>
<td>08/01/13</td>
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<td>Ezin, Maxellende A.</td>
<td>Lecturer</td>
<td>Biological Sciences</td>
<td>08/01/13</td>
<td>$44,500</td>
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<tr>
<td>Fleming, Andrew T.</td>
<td>Assistant Soccer Coach</td>
<td>Intercollegiate Athletics</td>
<td>07/22/13</td>
<td>$29,664</td>
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<td>Ferguson, John</td>
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<td>Exercise &amp; Sport Science</td>
<td>08/01/13</td>
<td>$34,237</td>
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<tr>
<td>Fore, Michael Scott</td>
<td>Lecturer</td>
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<td>08/01/13</td>
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<tr>
<td>Fox, Angela Renee</td>
<td>Coordinator, Health Benefits</td>
<td>Wellness Program</td>
<td>06/10/13</td>
<td>$41,151</td>
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<td>Gallenstein, Jeffrey Allen</td>
<td>Senior Accountant</td>
<td>Financial &amp; Business Affairs</td>
<td>07/01/13</td>
<td>$58,023</td>
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<tr>
<td>Ghent, Alana J.</td>
<td>Coordinator/Associate Professor</td>
<td>Department of English</td>
<td>07/15/13</td>
<td>$64,008</td>
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<tr>
<td>Gildersleeve, Christine Ann</td>
<td>Coordinator</td>
<td>Academic Testing</td>
<td>05/29/13</td>
<td>$30,954</td>
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<tr>
<td>Name</td>
<td>Title</td>
<td>Department</td>
<td>Current hire date</td>
<td>Base salary</td>
</tr>
<tr>
<td>-----------------------</td>
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<td>-------------------------------------------------</td>
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<tr>
<td>Giles, Teri A.</td>
<td>Instructor, HS Math Model Laboratory School</td>
<td></td>
<td>08/01/13</td>
<td>$57,152</td>
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<tr>
<td>Goldstein, Justin Derrick</td>
<td>Audio Visual Coordinator Media Production Center</td>
<td></td>
<td>07/01/13</td>
<td>$42,085</td>
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<tr>
<td>Gosnell, Linda Ann</td>
<td>Lecturer Department of Government</td>
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<td>08/01/13</td>
<td>$49,000</td>
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<tr>
<td>Greenwell, Lindsay W.</td>
<td>Assistant Online Coordinator OL-Police Studies-AS BS</td>
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<td>07/01/13</td>
<td>$40,955</td>
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<td>Gregory, Sarah Jane</td>
<td>Printing Production Supervisor Information Technology</td>
<td></td>
<td>07/01/13</td>
<td>$34,896</td>
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<tr>
<td>Gunn, Timothy O'Bryan</td>
<td>Police Officer Police Department</td>
<td></td>
<td>08/12/13</td>
<td>$29,120</td>
</tr>
<tr>
<td>Harris, April Dawn</td>
<td>Coordinator, Financial Aid Operator Enrollment, Marketing, Univ. Relations</td>
<td></td>
<td>07/01/13</td>
<td>$42,797</td>
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<tr>
<td>Hogue, Tammy</td>
<td>Support Services Manager Dean-Health Sciences</td>
<td></td>
<td>07/01/13</td>
<td>$38,540</td>
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<tr>
<td>Holly, Jessica Dawn</td>
<td>Web Coordinator Information Technology Administrator</td>
<td></td>
<td>08/19/13</td>
<td>$32,921</td>
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<tr>
<td>Hood, Karen Michelle</td>
<td>Assistant Professor Management/Marketing/Intl Business</td>
<td></td>
<td>06/16/13</td>
<td>$97,000</td>
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<tr>
<td>Hoose, Shane A.</td>
<td>Lecturer Department of Music</td>
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<td>08/01/13</td>
<td>$45,000</td>
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<tr>
<td>Howard, Stephen Matthew</td>
<td>Residence Hall Coordinator Case Hall, University Housing</td>
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<td>07/22/13</td>
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<tr>
<td>Name</td>
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OUTSIDE FUNDED POSITIONS NEW & CONTINUING

The following persons have been employed in positions contingent upon outside funding. The outside funding is now in place, and I recommend that the following persons be approved for continued employment. All will remain contingent upon outside funding. The terms of assignment are noted, and I recommend their approval by the Board of Regents.

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<th>Candidate</th>
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<td>Boggs, Kristy Ann</td>
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<td>Evans, Holly Leeann</td>
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## RETIREMENTS

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<td>Palmer, Deanna Carole</td>
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Cont'd faculty & staff whose service has ended/will end

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<td>Zwicker, Sally Ann</td>
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LEAVES OF ABSENCE

Upon recommendation by the respective chair, dean, and the appropriate vice president, the following requests for a leave of absence are submitted for your approval:

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<th>Term</th>
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<td>Cain, Sue</td>
<td>July 1, 2013 - June 3, 2014 Academic Year</td>
<td>Office of Provost &amp; VP Academic Affairs</td>
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I. **Staff Emeritus Nominations for 2013-2014**

II. **Issue**

Nominations for staff emeritus status for retiring staff members. Those nominated are: Beverly Burrus, Laura Melius, Jim Fisher & Katherine Williams.

III. **Background**

The purpose of staff emeritus is to honor and recognize an eligible member of the University's staff for considerable meritorious service to Eastern Kentucky University. Staff Emeritus rank is afforded to staff members upon retirement who have provided distinguished service to Eastern Kentucky University and have met specific eligibility criteria.

The nomination for emeritus rank appointment is to be initiated by any member within the department in which the candidate held his/her full time position. The application is to be approved by the Dean, or Department Head, Vice President and the President.

The President will review the list of nominees and submit final recommendations to the Board of Regents at the next scheduled Board of Regents meeting.

IV. **Alternatives**

Not to approve Staff Emeritus Nominees.

V. **President's Recommendation**

Based upon approval of the Dean, or Department Head and Vice President, the President recommends approval of the nomination(s) for Staff Emeritus.
MEMO

To: Dr. Doug Whitlock
   President

From: Ms. Ann Cotton
      Chair, Staff Recognition and Professional Development Committee

Date: June 25, 2013

Re: Nominations for Staff Emeritus

The Staff Council’s, Staff Recognition and Professional Development Committee members are in agreement to recommend Ms. Laura Melius and Ms. Beverly Burrus for Staff Emeritus status here at Eastern Kentucky University. Both of these recommended individuals have gone above and beyond their job duties to support EKU’s history and mission.

Please see the enclosed letters of recommendation for both nominees that outline their knowledge, leadership, and expertise in their employment arena. The Committee was very impressed with these letters, and with the support of the EKU community. I am sure you will agree that both are very qualified to receive Staff Emeritus status.

If you have any questions or concerns, please do not hesitate to contact me at 622-5523, Environmental Health and Safety, or by email at ann.cotton@eku.edu.

Thank you for your consideration of these two very qualified individuals.

Sincerely,

Ann Cotton
EKU Staff Council
Chair, Staff Recognition and Profession Development Committee
To: Dr. Janna Vice  
Provost and Academic Affairs

From: Ms. Ann Cotton  
EKU, Department of Environmental and Safety

Date: June 25, 2013

Re: Nomination for Staff Emeritus

I am writing to recommend Ms. Beverly Burrus an EKU employee for Staff Emeritus. Ms. Burrus will be retiring in a few days (at the end of June 2013). Ms. Burrus has been extremely instrumental in fostering the mission of Eastern Kentucky University along with being an advocate for staff needs.

Ms. Burrus (Beverly) is presently employed at Continuing Education and Outreach where she has worked since 2001. She began in Continuing Education and Outreach as a Senior Coordinator but has recently been promoted to Outreach Specialist.

Before working in Continuing Education and Outreach Department, Beverly was as the Assistant to the President in the EKU President’s Office from 1998 - 2001. During this time Beverly also served as the Assistant Secretary to the Board of Regents. Beverly spent most of her EKU career, from 1976 – 1998, as the Administrative Assistant to the Vice President for University Relations and Development. During this time she was part of the team that selected and purchased the first computer records system to track alumni. She additionally has worked with the EKU Foundation Board, Colonel Club and has volunteered for many events that involved staff participation.

Beverly has worn many hats at EKU and has been successful underneath all of them. She has served on Staff Council since its establishment in 2004, and has been Chair of Staff Council since 2006. Her dedication, leadership and knowledge have spearheaded many benefits for Eastern Kentucky University’s staff. Some of the initiatives that Beverly recommended (that were eventually put into place) are:

- Starting a “Meet and Greet” where university representatives could come in and meet with staff in a lunch setting. This allowed staff to be informed on upcoming policies and address their concerns on various topics.
- Started representation at the Benefits Fair for EKU to allow staff to have interaction with Staff Council representatives, and to encourage staff members to participate in committees or programs representing EKU.
- Proposed to campus administrators a need for Staff Council to receive monetary budget support to allow Staff Council to promote staff collaboration by having activities to honor them and their accomplishments (cookouts, recognitions, etc.). This also allowed staff to “cross-lines” and become more familiar with one another in various departments opening a line of communication.
Advocating to administrators the permission to allow Staff Council members to have representation on various University Committees so that staff would have a voice in policies, etc.

Worked with Information Technology to develop an online voting system for staff regent and staff council membership elections.

Instrumental in drafting the Spousal Sick Leave Sharing Policy, to allow individuals that are married and both work at EKU to transfer their sick leave (if needed) to one another. This would allow staff that has a spouse that has an extended illness to possibly not have to go without pay, etc.

Instrumental in getting staff more sick and vacation hours to keep our benefits more in line with other universities.

Instrumental in drafting the Sponsored Dependent Policy that allows staff to add individuals to their insurance that are living in their homes.

Beverly has also been the Chief GED Examiner for Madison County. Beverly believed in allowing everyone to be equal and have a fair chance to get an education. She used many Saturdays of her own time to see that someone could get their high school GED.

If you ask Beverly what she feels is her greatest accomplishment at Eastern Kentucky University she will tell you, “My greatest accomplishment is being Chair of Staff Council and having the opportunity to provide leadership to fantastic staff members who care about EKU. Being part of Staff Council has given me the ability to do several things, but the key has been that the staff of the University now have a voice in policy making, etc.” If anyone that has worked at EKU deserves Staff Emeritus it is Beverly Burrus.

Thank you for your consideration,

Ann Cotton
Eastern Kentucky University
TO: Ms. Ann Cotton, EKU Staff Emeritus Committee

FROM: Donna M. Masters

DATE: June 24, 2013

RE: Staff Emeritus Recommendation

Although I am no longer a member of the EKU staff, I had a long history on the campus and am pleased to write this letter of support that Staff Emeritus recognition be accorded Beverly Burrus. There are few people, present or past, who are as deserving as Beverly for that title.

One of the very first projects on which Beverly worked at EKU was the retirement dinner for President Robert R. Martin. The guest list was overwhelming and, although not long in her position with VP Don Feltner, she knew the importance of the event. There were persons invited from all walks of life: members of Congress, Governors; Kentucky legislators; present and former members of the EKU Board of Regents; university presidents; family; friends; EKU staff, and others.

The guest list was continually changing as an RSVP would arrive from an individual of such statute that s/he should be seated close to the podium, resulting in a change in the entire seating arrangement. As Beverly did with everything thing she did at EKU since the first time she stepped foot on the campus, she kept her cool while inwardly was a nervous wreck. And, of course, it was a lovely event for President and Mrs. Martin. I hope someone told them how much Beverly Burrus did to make it successful.

Although she has worked for multiple presidents at EKU, and served in various roles on important committee, perhaps it has been her advocacy for her staff colleagues for which she deserves the recognition as Staff Emeritus. Even then, she always kept in mind what was also best for the entire university community.

It is without reservation that I recommend Beverly Burrus be accorded the title Staff Emeritus.
June 24, 2013

Mrs. Ann Cotton
Staff Emeritus Committee
Staff Council
Staff Recognition and Professional Development Committee Chair

Dear Mrs. Cotton,

The purpose of this letter is to recommend Beverly Burrus for the honorable title of Staff Emeritus.

When Beverly was hired in 1976, it didn’t take long for her to become a loyal servant to the hallowed lineages that lived and breathed within the walls of this university. The willingness to give EKU her all was a derivative of her appreciation and respect for the history of those who came before her and her vision of an even greater institution. Historical figures from Eastern State Normal School and Eastern State College had the dream of providing an opportunity for an education and a better life for many. Those pioneers in education offered their labor and skills and dreams to assure that dream became reality. Beverly followed in their footsteps with that same energy, love and desire for EKU to be nothing less than a superior institution. Eastern Kentucky University historical records may not print Beverly’s name or recognize her as a major contributor to its greatness, but it should.

Having professionally and personally known Beverly for more than thirty years, I have always been amazed at her dedication and concern for this university. Beverly’s many years of service to EKU should not be categorized as simply ‘employment’; it goes much deeper than that. In every task she performed, in every one of the many committees on which she served, in every event she attended, Beverly’s heartfelt intention was clearly to elevate the status of this institution. Beverly’s description of the term ‘institution’ would encompass the students, the staff, the administration and the educators. Her objective was to make this university a better place for all.

Whether she was working for University Relations and Development, the President’s Office, the Board of Regents, or Continuing Education, Beverly worked many tireless days and evenings for the benefit of others for which they were probably totally unaware. Her concern for the GED students and Staff Council representation employees was evidenced by the conscientious effort she performed to provide them with better opportunities.

Beverly Burrus’ contribution to Eastern Kentucky University is immeasurable. Suffice it to say that this university and its people are a major part of Beverly’s heart and soul.

Sincerely,

Cheryl Whittamore
To whom it may concern:

It is with great pleasure that I recommend one of EKU’s finest staff members, Ms. Beverly Burrus, to receive the honor of Staff Emeritus. As a colleague of Ms. Burrus for the past 15 years, I believe that she represents the finest traditions of Eastern Kentucky University.

Over the past 34 years, Ms. Burrus has held multiple positions within the University including Administrative Assistant to the VP for Development as well as the Administrative Assistant to the President. Her selection for these important roles is indicative of her breadth of knowledge, vast skill set, and professionalism.

However, one of the most important aspects of her career has been the last seven years that she has been the chair of the staff council. During her tenure, she has worked tirelessly to advance and promote the overall welfare of the staff. Under her leadership, staff have seen an increase in vacation time, the addition of bereavement leave, and expanded tuition waiver.

Please consider this letter a complete endorsement and recommendation of Ms. Burrus for designation of Staff Emeritus.

Regards,

Steven Fulkerson
Director of Infrastructure and Enterprise Systems
Eastern Kentucky University
May 16, 2013

Dr. Janna Vice, Provost
Eastern Kentucky University
Coates Building
Richmond, KY 40475

RE: Ms. Laura Melius - Emeritus Staff Status

Dear Dr. Vice,

With deep appreciation for Ms. Laura Melius’ contributions to the College of Business and Technology and its students in her role as director of Career Services, I strongly support her nomination for Emeritus Staff status at Eastern Kentucky University. During the past fifteen years, Ms. Melius has strongly supported and assisted the CB&T and its students in every way possible to ensure the success of our students in their careers. In addition, Laura has been a positive ambassador to the business community through her work with the Richmond Chamber of Commerce and other regional and national organizations that impact the success of students as they seek employment opportunities and begin their careers after graduation.

In more recent years, Laura has conducted the CB&T’s dining etiquette courses for selected graduating seniors. She made these events both enjoyable and educational for our students. The sessions were well planned and executed. Students left with a much better understanding of table manners and dining etiquette as they begin their off campus interviews.

Laura Melius is a most worthy individual to receive Emeritus Staff status as she retires from Eastern Kentucky University. She meets all the qualifications and should be provided this honor in recognition of her excellent service to Eastern Kentucky University, its students, and employers. I, therefore, strongly support her nomination.

Sincerely,

Robert B. Rogow, Dean
College of Business and Technology
May 20, 2013

Re: Laura Melius
Letter of recommendation
Staff Emeritus, EKU

To whom it may concern:

It is my pleasure to write a letter of recommendation for Laura Melius as part of an application for consideration to receive the Staff Emeritus position.

Laura Melius meets the eligibility criteria and has contributed distinguished and significant service to Eastern Kentucky University for the Staff Emeritus position. I have had the pleasure of knowing Laura since my employment twenty one years ago at Eastern Kentucky University while she was employed as the Assistant Director of EKU’s Career Services Center.

She has distinguished herself professionally at the national level (National Association of Colleges and Employers’ task force chair, principles for professional conduct committee, the board of directors and the presidents roundtable, etc.), the regional level (the Southern Association of Colleges and Employers and the Southeastern Association of Colleges and Employers’ board of directors, president, secretary/treasurer, etc.), the state level (Kentucky Association of Colleges and Employers’ president, board of directors, secretary, conference presenter and chair, etc.) and the local level (Bluegrass Chapter, Society for Human Resource Management and the Richmond Area Chamber of Commerce) to name a few. She has served the Eastern Kentucky University community extremely well and dedicated much of her professional career to the betterment of Eastern Kentucky University.

She has also received numerous awards from professional associations at the national, regional and local levels. Furthermore, she has served on almost twenty university committees.

All of her accomplishments, service and her dedication to her professional career have benefited EKU and brought honor and recognition to the University. She is highly worthy of the Staff Emeritus position.

Sincerely,

Sincerely,

Karen L. Rudick
Associate Professor
May 22, 2013

Dear Ms. Raider:

Thank you for the opportunity to recommend Laura Melius for Staff Emeritus status. I have known and worked with Laura for many years through her involvement with the National Association of Colleges and Employers (NACE) and am pleased to offer my insight into her service.

Laura has served the NACE professional community in a variety of volunteer capacities—member of the Board, committee chair, and committee member—giving her time, expertise, and insight in each role. (See below for a listing of her committee work.)

Through NACE, Laura has been involved in a number of key initiatives to strengthen the association and, in particular, the career services profession. Much of her work has focused on building a strong foundation, as exemplified by her involvement in developing and enhancing NACE’s efforts in ethics, recognition, and outcomes assessment.

Most recently, Laura led a task force to develop professional competencies for career services professionals. This work provides professionals with key markers for their professional development and provides them with the means for gauging and measuring their abilities. In addition, NACE will use the work of Laura and her committee in building its professional development program for career services professionals. This is just one—and the most recent—example of Laura’s contributions to the field and community.

Thank you again for the opportunity to recommend Laura. Please let me know if you need additional information.

Best regards,

Marilyn Mackes
NACE Executive Director

Laura Melius: Committee Volunteer History

- Board of Directors 2005-2007 (College Director)
- Board Orientation Committee 2005-06
- Career Services Professional Competencies Task Force 2011-13 (Chair)
- Career Services Professional Outcomes Task Force 2006-07 (Board Liaison)
- Honors and Awards Committee 2009-10, 2010-11
- NACE Bylaws Task Force 2006-07
- Principles for Professional Practice Committee 2002-03, 2003-04, 2004-05 (Vice Chair), 2005-06 (Board Liaison), 2006-07, 2007-08 (Chair), 2008-09
May 31, 2013

Employee Recognition Committee
Eastern Kentucky University

To Whom It May Concern:

I am writing this letter of recommendation on behalf of Laura Melius, Director of Career Services, as part of an application for Staff Emeritus status. I have known Laura since my arrival at Eastern Kentucky University in 2003. My interactions with her are based on my position as Associate Vice President for Student Affairs and Dean of Students, and as Interim Vice President for Student Affairs and Dean of Students. Laura was a direct report to me for three of the past ten years.

Laura is a highly motivated and committed individual who gives 100% at whatever she does. Laura is an articulate individual who has the ability to express herself not just in writing, but orally as well. I have been impressed with her ability to get ideas and critical points across to a wide spectrum of individuals, including employers from numerous companies who express an interest in recruiting students from Eastern Kentucky University. Besides being able to critically think, Laura is also willing to support her arguments and/or cases with appropriate research and data.

I believe that Laura is one that never stops striving to improve upon her own knowledge and experiential base. She is willing to learn from different people who have divergent viewpoints. Many of the individuals with whom Laura worked found her to be engaging, energetic, and a good individual who has the best interests of our students in mind at all times. As an administrator, I look for individuals who do not just have the professional talent, but the personal motivation to succeed. I believe Laura accomplishes her work in a professional and sincere manner.

I highly recommend Laura Melius for the Staff Emeritus designation. She has served the University well for 30 years, always striving to do her best to assist our students in making a successful transition from college to the world of work.

Sincerely,

Claire Good
Interim VP for Student Affairs & Dean of Students
Ms. Raider,

Concerning the eligibility criteria for Laura Melius for Staff Emeritus status:

Laura has completed 37 years of service with the University (August 1, 1976—Present), meeting the minimum 10 year criteria for consideration, and is also in the process of applying for retirement through both provisions of the Kentucky Teachers Retirement System (KTRS) and Kentucky Retirement System (KERS).

I hope this helps with her Emeritus nomination; please let me know if anything else is needed from our department.

Best wishes,

Emily Potter
Employment Analyst
Human Resources
Eastern Kentucky University
# Experience

## Distance Career & Cooperative Education

**Eastern Kentucky University** Richmond, KY  
**Director**  
- Develop and implement a model for providing career services to distance learning students.

## Career Services, Eastern Kentucky University

**Richmond, KY**  
**Director**  
- Responsible for the vision and overall management of the career center serving 15,000 plus students and 120,000 plus alumni. Administer annual operating budget of $300K, foundation budget of $40K, Job Location Development funds of $50K and Perkins Grant of $4.6K.
- Collaborate with offices on campus to accomplish the mission of the university and represent the division on various campus committees.
- Educate students and alumni regarding competitive job search strategies and assist them in connecting with employment opportunities. Conduct numerous presentations and workshops on and off-campus on trends, job search strategies and related topics.
- Creatively market programs to students, alumni, faculty, and employers. Network to develop contacts for EKU and promote the reputation of EKU programs and services.
- Supervise team of professional, support and student paraprofessional staff members.
- Oversee development and operation of office technology including EKU JobLink system, interactive web site and various vendors support systems.
- Actively involved in national, regional, state and local organizations to promote EKU and develop contacts and best practices for the employment of our students and graduates.
- Keep current on job market conditions and trends and serve as a resource to the campus community and media.
Laura A Melius

Associate Director 1996 - 2001
- Assisted the Director with the operation of the Career Services center and held similar responsibilities as listed above.

Assistant Director 1985 - 1996
- Assisted the Director with the operation of the Career Services center.

Placement Coordinator 1983 - 1985
- Responsible for assisting students, alumni and faculty in three of the nine colleges with job search strategies and employment opportunities.
- Conducted presentations and outreach sessions.
- Marketed career services to the University community and EKU programs, students and alumni to employers.

Administrative Assistant 1979 - 1983
- Assisted students in developing appropriate job search skills and employment opportunities.
- First line supervisor for office staff.
- Streamlined office systems.

Education
Eastern Kentucky University Richmond, KY
MBA in Business Administration 1985
BS in Business Education 1975
Additional graduate work in Student Personnel

Professional Associations
National
*National Association of Colleges and Employers (NACE)
*Career Services Competencies Task Force, Chair Honors and Awards Committee
NACE Academy of Fellows Selection Committee
NACElink Strategic Planning Committee
Principles for Professional Conduct, Chair, Vice-chair
Board of Directors, College Director (SACE) 2005-07
Principles for Professional Conduct Committee, Vice-Chair
Professional Outcomes Task Force
*Numerous National Conference Presentations
Presidents Roundtable
Laura A Melius

Best Practices Showcases - *Web-based Career Fair Employer Registration Software, Putting Pizzazz in Career Services TV*  
American Association for Employment in Education (AAEE)  
Career Opportunities for Students with Disabilities (COSD)

**Regional**

*Southern Association of Colleges and Employers (SoACE)*  
Strategic Planning Committee  
Southeastern Association of Colleges and Employers (SACE)  
SWACE/SACE Merger Task Force  
Board of Directors 2005-06 as NACE Rep  
Past-President  
President 2000-01, President-Elect, Secretary/Treasurer, Board of Directors, Conference Presenter, Conference Co-Chair, Locations Chair, Membership Chair, Registration Chair, Program Chair, various other committee assignments  
Numerous Conference Presentations  
Midwest Association of Colleges and Employers (MWACE)  
Centralized Offices Co-Chair  
Conference Presenter  
*Southeast Federal Recruiting Council*

**State**

*Kentucky Association of Colleges and Employers (KACE)*  
President, Secretary, Board of Directors, Conference Presenter, Conference Chair, Research and Innovations Chair, Numerous Conference Committees, Audit Team  
Numerous Conference Presentations  
Kentucky Association for Women in Education Conference Presenter

**Local**

*Bluegrass Chapter, Society for Human Resource Management (SHRM)*  
State Conference Committee - Exhibits Chair, Local Arrangements Chair  
*Richmond Area Chamber of Commerce*  
Industrial Relations Committee  
*Madison County Business & Education Partnership Committee*  
EKU/Community Committee

**Honors**  
Ajax/Griffin Distinguished Service Award (highest award given by regional association) – SACE  
Star Award – SACE  
Two Awards of Excellence for Audiovisual Programs - NACE  
Award for Research and Innovation - SACE  
Howard & Neal Colyer Dedication Award – Richmond Chamber  
Richmond Women of the Year - Business & Professional Women's Club  
Kentucky 4-H Alumni Award
Laura A Melius

Outstanding Member Award - KACECE
Honorary Registered Laundry-Linen Director
Honorary Member - Golden Key National Honor Society
Honorary Member – Delta Epsilon Iota Honor Society

**University Committees**

*University Grievance Committee
University Benefits Committee
New Employee Orientation
Educational Talent Search Advisory Board
University Assessment Committee, Sub-committee 3 Chair
Quality Enhancement Plan – Steering Committee, Assessment Chair
Council on Student Affairs
Manufacturing Technology Advisory Council
President’s Advisory Council – developed first university Staff Council
Staff Council Employee Recognition and Development Committee
Marketing & Public Relations Committee
Graphic Design Advisory Council
College of Business & Technology - Business Breakfast Roundtable,
Professional Skills Conference Planning Team, AACSBS Students Team
SACS Accreditation Teams
EKU United Way
Student Affairs Staff Development Committee
Family Weekend Committee
Search Committees – Director Financial Assistance (chair), Residential Coordinators, Academic Advising staff, Educational Talent Search staff, Director of Cooperative Education
EUKU Women’s Scholarship Committee

**Consulting**

American Laundry & Linen College, Richmond, KY
Instructor on Job Classification and Compensation for national certification for institutional laundry managers; Presenter on Job Descriptions and Performance Appraisals at national education conference
Assisted area colleges with starting and/or developing career services programs including Union College, Lindsey Wilson, Southeast Community College, Pikeville College
Consulting Team Member for SACE - provided external reviews for career services offices
Motor Wheel Corporation, Berea, KY
Conducted outplacement seminars for salaried and hourly workers
Retroeur (Retro-Europe Bluegrass Station) Winchester, KY
Instructor/Advisor for Career Development Certification Program
Career Development Services, Rochester, NY
Spouse Relocation Project - Assisted clients relocating to Central Kentucky area
Laura A. Melius

Community Involvement

* Baptist Health Richmond – Foundation Board
* Gallery on Main – Board of Directors, Secretary
* Kentucky Riverkeeper – Board of Directors, Treasurer
* Kentucky River Water Trail Alliance
* Board of Directors, Pattie A. Clay Regional Medical Center – Pattie A Clay Hospital Association; Finance Committee; Quality Assurance/Performance Committee; Humans Resources Committee; Strategic Planning Committee
* Project Read – Advisory Board
* Madison County Family & Consumer Science Council
* Leadership Madison County
* Citizens for a Better Madison County (group focusing on effective planned growth) – Founding Board Member and Treasurer
* Madison County 4-H - Council Member, Adult Leader for 4-H Means Business Club, Presenter for State Leadership Conference, Judge for various competitions
* Madison County Action Planning Team
* Madison County Vision 2000 Council
* Bluegrass Innovision 2018
* Episcopal Church of Our Saviour – Treasurer; Clerk of the Vestry; Arts Committee
* Model Lab School - Swim Team and Women's Soccer Team booster, Model Parents Organization (former treasurer)
* Boonesborough Boat Club - promotion and clean-up of Kentucky River watershed area
* Kentucky River Watershed water sampling project

*Represents current involvement
MEMORANDUM

To: Dr. Doug Whitlock
   President

From: Ms. Ann Cotton
   Chair, Staff Recognition and Professional Development Committee
   Staff Council

Date: July 17, 2013

Re: Nomination for Staff Emeritus

The Staff Council’s, Staff Recognition and Professional Development Committee members are in agreement to recommend Mr. James H. Fisher for Staff Emeritus status here at Eastern Kentucky University. Mr. Fisher retired from EKU after 22 years of distinguished service on June 28, 2013.

Please see the enclosed letters of recommendation for Mr. Fisher that outline his knowledge, leadership and expertise in his area of employment. Mr. Fisher is very qualified to receive Staff Emeritus status.

The Staff Recognition and Professional Development Committee have been very impressed with the quality of nominations for this very honorable status. We hope the Board of Regents will approve all three employees that have been submitted for this worthy title of Staff Emeritus.

If you have any questions or concerns, please do not hesitate to contact me at 859-622-5523, Environmental Health and Safety, or by email at ann.cotton@eku.edu.

Sincerely,

Ann Cotton
EKU Staff Council
TO: President Doug Whitlock
FROM: Dean Robert B. Rogow
DATE: June 5, 2013
SUBJECT: Staff Emeritus Status — Mr. James H. Fisher

Dear President Whitlock:

I am writing to nominate Mr. James H. Fisher for appointment as Staff Emeritus in the College of Business and Technology’s School of Business. Mr. Fisher has planned a retirement date of June 28, 2013, after a distinguished career at Eastern Kentucky University.

Mr. Fisher has served the students of EKU and the Commonwealth of Kentucky for 22 years most recently as the Cooperative Education Coordinator for the School of Business in the College of Business and Technology.

Mr. Fisher has gone above and beyond for students and employers in his role as the Co-op Coordinator. Mr. Fisher has not only met with employers and students on a regular basis, but has taken it upon himself to begin a Job Club program which he presents every semester for students to aide them in real life areas such as resume writing, interviewing, and financial basics. Mr. Fisher has given students additional career counseling.

Mr. Fisher has attended several conferences and has taken full advantage of the professional development at Eastern Kentucky University. Mr. Fisher’s first priority has always been the students.

Mr. Fisher has been an outstanding member of the staff at Eastern Kentucky University and it is most fitting he be recognized for his contributions by being awarded Emeritus status. I strongly support his nomination.
Mr. Jim H. Fisher  
Eastern Kentucky University  
(859) 622-1091  
Email: Jim.Fisher@EKU.EDU

Education

MBA  
Xavier University, 1976.  
Major: Concentration in Human Resources

BS  
University of Cincinnati, 1969.  
Major: Mathematics  
Supporting Areas of Emphasis: Physics

Professional Positions

Academic

Cooperative Education Coordinator  
College of Business and Technology, Eastern Kentucky University  
2001 - Present  
Academic representative responsible for all Cooperative Education assignments in the EKU Business Program. Includes career advising, resume development, presentations, as well as job-search campaigns for students. Work closely with over 50 faculty and staff—assuring meaningful work experiences. Coordinate all activities with a centralized Co-op function. Increased the number of Co-op assignments to an average of 60+ per semester. Developed and maintained excellent employer relations throughout Central Kentucky. Actively involved with state and regional professional associations. Campus Coordinator for the United Way in 2004, College Representative 2001-2006. Membership on a variety of Program, College, and University Committees, including the College Advisory Council.

Professional

Associate Director  
Career Planning and Placement, Xavier University  
1983 - 1991  
Created publicity pieces and marketing campaigns to build employment opportunities and student interest. Worked closely with area employers to develop and fill vacant positions. Counseled over 5,000 students and alumni, assisting them with career planning and placement concerns. Conceived and directed a full-service student employment program of career-related positions. Developed workshops and training
sessions and initiated a variety of research studies to assess constituent needs. Produced annual reports and budgets and held active membership on several university committees. Promoted on three occasions to include a semester as Acting Director.

External Affairs Coordinator
College of Business and Technology, Eastern Kentucky University
1991 - 2001
Marketing and public relations position for the 2,400-student College of Business and Technology. Served as primary liaison with external constituencies including the Business Round Table and the College Advisory Council. Coordinated and developed student recruitment initiatives, promotional materials, presentations, and campus visits for undergraduate and graduate students. Campus liaison for the annual FBLA spring conference and the planning and development of several special events including the Executive in Residence, accreditation site visits, the hosting of two delegations of Chinese dignitaries, the Professional Skills Conferences, Capstone Presentations, and Homecoming. Developed publicity releases for College events, the appointment of program directors and deans, and student accomplishments. Created several Web pages that focused on major College activities. Served on a number of college, university, and regional committees including New Faculty Orientation, the Student Success Committee, and the School-to-Work Partnership Council.

Professional Memberships

- Cooperative Education and Internship Association, International. (2001 - Present)

Development Activities Attended


Workshop (including TLC events), Web Template Mechanics, EKU, Richmond, KY. (February 26, 2009). A training session on the new Web Templates for web pages.

Workshop (including TLC events), Writing Web Page Content that Works, EKU Web Experience, Richmond, KY. (February 11, 2009). A webinar presented by High Ed Experts Inc.

Seminar, Zap the Gap, EKU Continuing Education, Richmond, KY. (November 6, 2008). A presentation on generational characteristics.
Conference, CEIA Annual Conference, Cooperative Education and Internship Association, Myrtle Beach, SC. (March 9, 2008 - March 11, 2008).
Annual conference for employers, faculty and staff involved in Cooperative Education. An extensive program of professional development sessions and exchanges.

Annual state conference for employers, faculty and staff involved in Cooperative Education. A one-day program of professional development.

Annual conference for employers, faculty and staff involved in Cooperative Education. An extensive program of professional development sessions and exchanges.

Awards and Honors

Outstanding Faculty Award, Kentucky Association of Cooperative Education and Career Employment, Teaching. (April 2006)
This annual award recognizes a faculty coordinator for outstanding performance and contributions to the Cooperative Education Profession.

Kentucky Colonel, Honorable Order of Kentucky Colonels, Service, Community. (1996)
Nominated by a Kentucky Colonel for contributions to the state of Kentucky and education.

Frank Adams Founder's Award, National Student Employment Association, Service, Professional. (1994)
An award that recognizes outstanding contributions to the National Student Employment Association. This is the most prestigious award of the association and was awarded for service in two terms as President and for major contributions to the organization.

TEACHING

Teaching Experience

Eastern Kentucky University

- ACC 349, 45 courses.
- ACC 349A, 20 courses.
- ACC 349B, 21 courses.
- ACC 349C, 24 courses.
- ACC 349D, 24 courses.
- ACC 349E, Co-op Study in Accounting, 7 courses.
- ACC 349F, Co-op Study in Accounting, 3 courses.
- ACC 349G, 2 courses.
- ACC 349a, Co-op Study in Accounting, 1 course.
- ACS 349, 2 courses.
- ACS 349A, Coop Study In Adminis Services, 4 courses.
- ACS 349B, 1 course.
- CCT 349, 5 courses.
- CCT 349A, Co-op or Appl Lrn: Corp Comm, 2 courses.
- CCT 349B, Co-op or Appl Lrn: Corp Comm, 1 course.
- CIS 349, 18 courses.
- CIS 349A, 11 courses.
- CIS 349B, 10 courses.
- CIS 349C, Coop Study Computer Info Syste, 6 courses.
- CIS 349E, 2 courses.
- CIS 349G, 1 course.
- FIN 348B, Coop Study in Finance, 1 course.
- FIN 349, 7 courses.
- FIN 349A, Coop Study in Finance, 6 courses.
- FIN 349B, Coop Study in Finance, 5 courses.
- FIN 349C, Coop Study in Finance, 2 courses.
- GBU 349, 26 courses.
- GBU 349A, 13 courses.
- GBU 349B, Coop Study in General Business, 13 courses.
- GBU 349C, 8 courses.
- GBU 349D, Coop Study in General Business, 5 courses.
- INS 349, 12 courses.
- INS 349A, 5 courses.
- INS 349B, Coop Study in Insurance, 4 courses.
- INS 349C, Coop Study in Insurance, 4 courses.
- INS 349D, Coop Study In Insurance, 1 course.
- INS 349E, 1 course.
- MGT 14025, Co-op Study or Appl Lrn: Management, 1 course.
- MGT 3349, Co-op or Appl Lrn: Management, 1 course.
- MGT 349, 23 courses.
- MGT 349A, Coop Study in Management, 11 courses.
- MGT 349B, Coop Study in Management, 13 courses.
- MGT 349C, 8 courses.
- MGT 349D, 2 courses.
- MGT 349F, Coop Study In Management, 2 courses.
- MKT 349, 29 courses.
- MKT 349A, 9 courses.
- MKT 349B, 4 courses.
- MKT 349C, 5 courses.
- MKT 349D, 2 courses.
- MKT 349E, Coop Study in Marketing, 1 course.
- MKT 349G, Co-op study in Marketing, 1 course.
- RST 349B, Co-op or appl Lrn: Real Estate, 1 course.

Non-Credit Instruction

- Workshop, Internal to Eastern Kentucky University, CB&T, 37 participants, Professional, 40. (September 5, 2007 - Present)
The Job Club was developed to assist students with the transition to full-time employment and/or Co-op and Internship opportunities. The sessions focus on:

- structuring the job search
- targeted resumes and cover letters
- interviewing
- researching job leads
- financial rules for success

Attendance by semester:

Fall, 2007  23.4 students
Spring, 2008  21.2 students
Fall, 2008  65.8 students
Spring, 2009  36.6 students

Directed Student Learning

Undergraduate Honors Thesis.

Thesis Mentor for her Honors Thesis.

RESEARCH

Published Intellectual Contributions
Journal Articles


Presentations Given


Strategic Area: Science and Technology

Dr. Mahaney and I presented our findings from a survey that was developed asking Ky CPA firms a variety of questions on the computing and software programs that were currently in use by firms.

Contracts, Grants and Sponsored Research

Grant


The research proposal identified institutional goals and objectives created through strategic planning and those required by accrediting agencies that could be assessed through a survey instrument developed for external stakeholders, the cooperative education employers. A survey instrument was developed and test marketed with employers and actual student placements. The final instrument and the corresponding findings are available for use as a model that could be modified or adopted by other institutions.
University Activities

*Created the Jessica Frazier Scholarship which awards scholarships to Freshmen from the service region to pursue studies in Accounting.

*All “A” Scholarship judge several years.

*Senior Thesis Mentor for two honors students who used their Co-op experiences as their thesis topic—Jackie White and Sami An.

*Wellness Champion since 2008.

*EKU Benefits Committee member since 2011


*EKU Faculty/Staff Orientation Program for ten years—several as Chair or Co-Chair. (1991-2000).

*EKU United Way
   -Campus-wide Coordinator, 2004
   -University Leadership Group 2005

*Created the Executive-in-Residence program in 1996. Former Governor Martha Layne Collins was the first executive.

*Steering Committee member that conceived the EKU Staff Council and wrote the first constitution.

*Several years as a member of the Richmond Chamber of Commerce Industrial Relations Committee (1994-2001)

*Active member on the EKU Student Success Committee and the School-to-Work Partnership Council

College Activities

*Originator of the Business Skills Conference which evolved into the College to Careers Conference. This event has continued for 17 years.

*Founder of the Business Advisory Council which has been in existence since 1992.

*Fall Business Career Fair, 2006, Meet the Firms night 2007-2013.

*Job Club for twelve semesters—since Fall 2007.

*Founder and provided administrative support for the Business Round Table, 1992-1998.


*AACSB Assurance of Learning Committee, 2008-2010
Positions:

External Affairs Coordinator, July 1991 to August 2001

Primarily responsibilities included marketing and public relations, promotional materials and web pages, student recruiting, business outreach activities like the Advisory Council and the Business Round Table, Coordination of the annual spring FBLA Region 6 conference, and support for fund raising activities.

Cooperative Education Coordinator, August 2001 to June 2013

-Mentored hundreds of students in making the successful transition from the classroom to careers. This included 12 semester of the Job Club.

-Built meaningful relationships with hundreds of businesses and not-for-profit organizations—creating employment opportunities and sourcing employees.

-Actively promoted the critical importance of Cooperative Education through marketing materials and web sites, class presentations, frequent communication with faculty and staff, and an endless passion for these experiences.

-Actively involved with state and national Co-op organizations. Membership on the Business Advisory Council, and other university committees.

-Developed several job fairs for business students—including seven years of Meet the Firms. Actively marketed the fall and spring job fairs sponsored by Career Services and Cooperative Education. Attended numerous state and national job fairs.
TO: President Doug Whitlock  
FROM: Oliver Feltus  
DATE: June 10, 2013  
SUBJECT: Staff Emeritus Status – Mr. James H. Fisher

Dear President Whitlock:

I am writing this to nominate Mr. James H. Fisher for appointment as Staff Emeritus in the College of Business and Technology’s School of Business. Mr. Fisher is retiring on June 28, 2013, after 22 years of service at Eastern Kentucky University.

Mr. Fisher has served the College of Business and the College of Business and Technology in various capacities over his years at Eastern. For the last several years, Mr. Fisher has been the Cooperative Education Coordinator for the School of Business in the College of Business and Technology. In that capacity, Mr. Fisher has been of outstanding service to our students. He teaches non-credit classes through his Job Club to help students develop the job hunting, resume writing, and interviewing skills necessary to secure both co-op and full-time jobs upon graduation. He works with students to find co-op positions that will help them develop the skills they need to find the right job on graduation. He visits students on the job to insure that they are learning the right career skills and that they are meeting the employer’s expectations for the job. He visits employers to develop co-op and internship positions for future students. He has put together events that bring students and employers together for networking and job placement.

Mr. Fisher has always placed the students of Eastern as his highest priority. He has given selflessly of his time and energy to work with students because he believes that helping students to find a better future is the mission of Eastern Kentucky University. I support Mr. Fisher’s nomination for Staff Emeritus without reservation and believe that he has earned this recognition for his years of service to Eastern and to our students.
TO: President Doug Whitlock
FROM: Tyler Caviness, PGA Golf Management Program Coordinator
DATE: June 5, 2013
SUBJECT: Staff Emeritus Status — Mr. James H. Fisher

It is my privilege to nominate Mr. James Fisher for appointment as Staff Emeritus in the College of Business and Technology’s School of Business. Mr. Fisher has served Eastern Kentucky University for 22 years in a variety of ways, most recently as the Cooperative Education Coordinator for the School of Business.

It is impossible to deny Mr. Fisher’s dedication to serving our students and helping them down their chosen career paths. He was instrumental in helping develop the proposal to add a PGA Golf Management program to the University’s academic offerings and he has been a strong supporter ever since. Mr. Fisher has traveled as a representative of EKU to the PGA Merchandise Show in Orlando where he has worked long hours promoting our students with employers and advising them as they interview and apply for positions in the golf industry.

Mr. Fisher has been a passionate member of Eastern Kentucky University’s staff and it is without hesitation that I nominate him for a Staff Emeritus position.
To: President Doug Whitlock
From: Mike Hawksley, Lab Manager
Date: June 5, 2013
Subject: Mr. Jim Fisher – Staff Emeritus Recommendation

This letter is regarding the pending retirement of Mr. James Fisher. It is my honor to recommend that he receive Staff Emeritus status. In support of this recommendation, I offer the following:

- Mr. Fisher has a real and demonstrated passion for students. He has worked tirelessly to help students both individually and in groups, to let them know what their possibilities are and to help them reach their potential. Mr. Fisher has reviewed thousands of resumes and made countless recommendations as to how they can be improved for a particular job opportunity. Through his Job Club, Mr. Fisher has brought a variety of practical lessons to our students. The Job Club gives students the real-world, right-now knowledge they need to be successful in their job search, successful as new employees, and successful as responsible members of their families and their communities.

- Mr. Fisher has worked diligently on numerous university, college, and departmental committees. Notably, he has chaired the EKU United Way campaign for the last number of years. He is a contributing member of these committees – never sitting idly by. He is always willing to voice his ideas, concerns, and solutions.

- As Co-Op Coordinator, Mr. Fisher has worked diligently to recruit new employers and to develop co-op jobs with those employers. He then works tirelessly to find the right students that will be the perfect fit for those employers. Mr. Fisher has been a strong advocate in developing co-op as one of the strongest additions a student can add to their resume.

- Time and again, Mr. Fisher has demonstrated his commitment to the “Essential Eastern.” He truly loves EKU. His thoughts and ideas center on what will make Eastern a better place to learn so students can mature and grow.

As a colleague of Mr. Fisher, I will attest to his worthiness of Staff Emeritus status. It is my hope that you will agree. I appreciate your time and consideration to this matter.
President Benson,

Enclosed you will find documents supporting the nomination of Mrs. Katherine Williams for Staff Emerita. I had the pleasure of working under Mrs. Williams for four years, until she retired last May, 2012. Mrs. Williams’ mentorship has been crucial to my professional growth. She consistently challenged me to surpass my goals and helped me find a voice among the administration EKU. When I arrived at EKU five years ago, I knew very little about the first year experience, curriculum development, and course assessment. Mrs. Williams’ presented me with stacks of readings, and supported my professional development through travel to local, regional, national and even international conference. She is a fierce advocate of the student and instilled in me a similar passion for educational attainment for “at-risk” students.

I will soon be leaving EKU, as my husband has been accepted into a doctoral program in Michigan. However, my fondness for EKU will always be rooted in my admiration of Mrs. Williams’ and the support she provided me so early in my career.

Please see the enclosed:

- Professional history of Mrs. Williams at EKU
- Letter of support from Dean Sara Zeigler (head of department under which Mrs. Williams worked)
- Letters of support from Mrs. Lisa Cox, Director of SOTO, Mrs. Jane Tinsley, Director of the NOVA Program, Mr. Stephen Haggerty, Assistant Director of the NOVA Program, and Dr. Rose Perrine, Associate Dean of University Programs.

Should you require any additional documentation, please feel free to contact me.

Best,

Erin Barnett
KATHERINE (Kate) SENN WILLIAMS

Kate Williams has over 28 years of higher education experience focused on improving student success and learning. She has held true to a commitment particularly for first year students over her career. Her experience as director of a project to increase retention and graduation rates led her to lead the development of a three-credit-hour first year course to infuse critical thinking skills. In 2008, she was appointed director to implement EKU’s first-ever, accreditation mandated Quality Enhancement Plan (QEP) to “graduate informed, critical and creative thinkers who communicate effectively.”

Education

Degrees Conferred:
- B.S., Eastern Kentucky University, 1978.

Professional Employment

<table>
<thead>
<tr>
<th>Date</th>
<th>Position</th>
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<tbody>
<tr>
<td>May 1, 2012</td>
<td>Retired from EKU after approximately 30 years of higher education service.</td>
</tr>
<tr>
<td>January 2008- April 2012</td>
<td>Director Quality Enhancement Programs (QEP), University Programs, Academic Affairs, Eastern Kentucky University (EKU). Responsibilities included strategic implementation of the first-ever EKU Quality Enhancement Plan (a Southern Association of Colleges &amp; Schools accreditation mandate) to improve student learning campus wide by “graduating students with improved critical and creative thinking and communication skills.” This involved engaging the entire campus, but particularly academics. Responsibilities included developing and implementing a management plan; marketing and promoting the concept and programs for the campus community; developing and implementing faculty development training programs; continually assessing program effectiveness; oversight of several programs and initiatives to meet the QEP goals; developing new programs/efforts; coordinating special events and ceremonies. Completed the first five year report for the QEP prior to retirement.</td>
</tr>
<tr>
<td>August 2007 - January 2008</td>
<td>Interim Director of First-Year Course and Service-Learning Activities, University Programs, Academic Affairs, Eastern Kentucky University (EKU). Responsibilities included the direction, coordination, promotion, and planning stages for two new EKU Quality Enhancement Plan (QEP) initiatives: a new first-year course and service-learning activities. The new first-year course is a comprehensive initiative intended to lay foundational skills for critical and creative thinking and to promote persistence of EKU first-year students. The service-learning activities include coordinating and implementing a grant proposal process to encourage service-learning activities that will promote critical and creative thinking skills of EKU students. Service-learning activities involve coordinating with the Kentucky Campus Compact and supervising a newly recruiting Americorps VISTA volunteer to assist with building capacity for service-learning. Duties include planning, coordinating, managing, developing and</td>
</tr>
<tr>
<td>Period</td>
<td>Position and Responsibilities</td>
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<td>------------------------</td>
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<tr>
<td>September 2002 - July 2007</td>
<td>Director NOVA, Enrollment Management, Academic Affairs, EKU. Responsibilities included the overall project management and oversight of this federally-funded Student Support Services/TRIO project. Duties included providing leadership, supervision, and daily oversight of program activities; employee supervision and development; promoting professional development; fiscal management, including budgeting and bookkeeping; data management and analysis; research activities; public relations &amp; marketing; strategic planning and program development; report submittals; grant writing, legislative compliance and reporting; knowledge and enforcement of EKU policies &amp; procedures; generating operational policies &amp; procedures; facilitating evaluation project activities; managing collaborations with federal, state, and institutional departments; identifying, managing, and controlling human and material resources; maintaining retention data and conducting retention studies; building collaborative relationships; advocating for low-income, first-generation university students; providing academic, personal, career, graduate school, and financial aid consulting to project student-participants; providing classroom instruction; providing training; promoting and providing university service.</td>
</tr>
<tr>
<td>December 2001 - August 2002</td>
<td>Acting Executive Director of Student Success Institute, Enrollment Management, Academic Affairs, EKU. Responsibilities included the supervision and management of five areas of Enrollment Management that made up the Student Success Institute, most of which were newly created at that time: First Year Programs / Testing Services / Tutoring &amp; Mentoring, Developmental Studies Programs, Academic Advising, NOVA Retention Project, &amp; the Education Pays Center Retention Project. Duties included the supervision and mentoring of project directors, facilitating strategic planning for all areas, developing evaluation plans, monitoring progress and developing new initiatives and overall development of projects.</td>
</tr>
<tr>
<td>September 1996 - November 2001</td>
<td>Director NOVA, EKU. (see above)</td>
</tr>
<tr>
<td>August 1989 - August 1996</td>
<td>Assistant Director NOVA, EKU. Assisted the director with all facets of project management, particularly the development of data management systems, bookkeeping, grant writing. Served as an academic advisor and instructor.</td>
</tr>
<tr>
<td>November 1988 - July 1989</td>
<td>Counselor, Educational Talent Search, Northern Kentucky University. Served as a counselor that visited to local area high schools to promote college attendance by providing admissions, financial aid and college preparatory advice and counsel during a brief relocation to the Cincinnati area.</td>
</tr>
<tr>
<td>September 1988 - October 1988</td>
<td>Tutor Supervisor NOVA, EKU. Responsibilities included managing the tutoring and mentoring components of the NOVA retention project, supervising up to 35 undergraduate Peer Leaders each semester, providing advising, teaching classes, developing management systems, etc.</td>
</tr>
<tr>
<td>August 1987 - August 1988</td>
<td>Acting Director NOVA, EKU. Served as acting director during a leave of absence of permanent director.</td>
</tr>
<tr>
<td>August 1984 - July 1987</td>
<td>Tutor Supervisor NOVA, EKU. See above.</td>
</tr>
</tbody>
</table>
Scholarly, Professional, and Creative Experiences

Kate has presented at state, regional and national conferences on topics related to first year student initiatives, implementing academic learning communities, infusing service learning into curriculum, holistic academic advising strategies, assessment approaches, academic tracking processes, effective tutoring and mentoring practices. She has been involved in research and is published. She is an accomplished grant writer with several funded proposals to her credit. She has served as a higher education consultant and on three SACS Accreditation Review Committees, evaluating Quality Enhancement Plans. She is a trained facilitator and has facilitated numerous meetings and trainings.
August 1, 2013

It is my privilege to write in support of Kate Williams’ nomination to be named as a “Staff Emerita.” I worked with Kate in multiple contexts during her twenty-eight years of service to Eastern Kentucky University. During her last two years of employment, I served as her direct supervisor. In every interaction and in every task, Kate exhibited a high level of professionalism, knowledge, and commitment. Her passion for student learning, her rigorous standards for herself and the programs she management, and her leadership of our highly successful QEP efforts make her worthy of this significant honor.

Kate’s service to EKU was distinguished by her focus on student success initiatives. As Director of the NOVA program, Kate employed successful retention strategies that were thoroughly grounded in the current research, but also carefully tailored to the particular demographic she served. Her approach to serving students was both comprehensive and individualized – and it proved to be highly successful. The retention rates of her students consistently outpaced those of EKU’s general student population. The practices Kate established are still in place and her legacy is a strong NOVA program that continues to help first-generation college students thrive at EKU. The students she ably mentored also acquired an appreciation for service and a desire to assist others as they were assisted – Kate’s former students can be found in student support offices across campus, following her example of helping students succeed at EKU.

Kate’s work with NOVA provided her with the skills and knowledge necessary to lead EKU’s first-year course and service-learning initiatives, which led to her eventual role as Director of Quality Enhancement Programs. Kate initiated the campus’ first-service-learning efforts, as well as the assessment process that is currently used to track courses and monitor outcomes. The project marked my first prolonged interaction with Kate, as I co-chaired the University Service Learning Committee with her. I was impressed by her organizational skills, her ability to maintain sustained focus on a long-term goal, her tenacity in overcoming bureaucratic hurdles, and her skill in articulating the benefits of service learning to students’ intellectual and emotional development.

When I moved into my current role, I was pleased to have Kate as one of my directors. I knew the Quality Enhancement work was in excellent hands and that it was one unit that would require minimal monitoring. Kate proved to be a capable director, an excellent mentor to the employee who now directs all academic programming and professional development for first year students (including the 3-hour course for undeclared students), and a shrewd budget manager. She is certainly the only director who has ever walked into my office to announce that her program had more funding than it needed and to suggest intelligent options for reallocation. Some of these ideas included the development of learning communities, the creation of a faculty-driven effort to assess (and assure) student learning, and the expansion of the pilot GSD 101 course to all undeclared students. Some of these ideas came to fruition after Kate retired, but her advocacy, support, and strategizing was essential. During the months immediately prior to her retirement, Kate helped me to develop a restructuring plan for her office that shifted funding in ways that promoted all of these efforts.

Kate Williams served EKU ably while employed and her efforts have made an enduring contribution to the institution and its students. It is fitting that EKU pay tribute to her work by naming her “Staff Emerita.”

Sara L. Zeigler
Professor of Political Science
Dean, University Programs
Dear Selection Committee:

I consider it an honor to submit this letter of support recommending Kate Williams for Staff Emeritus. I have been acquainted with Kate for over fifteen years, first meeting her in the Richmond community. This is when I first learned about her work in the area of student success and retention. I could tell that she was extremely committed to providing access to higher education and the impact it could have on low income, first generation college students. I began attending EKU in the fall of 2000 and entered graduate school at the following year, where our paths crossed once again. Since that time I have had the privilege of working with her as graduate student, young professional and colleague. She has been one of the most instrumental people in my personal development as a professional and student advocate.

I would first like to acknowledge her commitment to the success of all college students, especially those from low-income, first generation backgrounds. As director of the federally funded NOVA program, she developed a clear understanding of the barriers these students faced and worked to develop a program service delivery design that addressed those barriers. She made it a point to serve on numerous institutional committees in order to keep the needs of these at risk student in the forefront. As she did this I noticed that she also emerged as a champion for all students. She played a key role in the Student Success Institute during Aaron Thompson’s leadership in the area and kept abreast of best practices and research related to first year college success. In my estimation, under Kate’s leadership NOVA rose to become a model retention program not only for EKU, but also the TRiO community at large.

She pushed the NOVA staff to develop creative solutions for continuing student engagement beyond the first year which resulted in the addition of the GSD 225 Leadership Dynamics course to make a full first year experience for those students. During that timeframe she also became very interested and involved in the impact of service learning student learning outcomes. The NOVA program then began to incorporate a service learning project within the leadership class. Kate also worked to write for the Paul Fidler research grant and although not funded, was successful in collaborating with EKU faculty to present at a national conference, giving EKU national exposure related to Service learning a political advocacy.

Kate’s enthusiasm for the benefits of service learning led her to become a known campus advocate and she soon earned an opportunity to bring together a campus committee who worked through the process of having service learning courses designated in the catalog. This has been maintained at the institution to this date. She partnered with outside agencies such as Campus compact to provide additional training and resources for faculty and staff to develop service learning course.

After many years of service to TRiO Kate opted to spread her wings across campus and was appointed the Director of our QEP initiative. Her strong leadership and planning skills were invaluable in leveraging the buy in required to make it work. She was able to pull both faculty and staff together to work collaboratively as coaches, in a train the trainer model that had far-reaching impact across EKU. She championed the adoption of faculty learning communities that has continued to be a great way to engage faculty and staff in special interest topics on campus.

Kate strong background in reporting on a grant-funded project gave her the focus needed to develop a solid assessment plan for the QEP. Once again she was able to engage a wide variety of faculty and staff in scoring the assessments of students” critical thinking skills. This activity in itself allowed individuals from different
disciplines to engage in intellectual discourse as they learned together about critical and creative thinking. Nationally recognized experts such as Joe Cuseo and Gerry Nosich were special guests on campus to help the community further understand the elements of critical thinking. This various methods for promotion are still evident in many campus offices today.

Finally Kate’s work had significant impact on a number of students. Most certainly the QEP was infused into the GSD 101 First year course that 100’s of students have benefited from over the past few years. Kate was successful in securing a VISTA volunteer position for helping with service learning initiatives and each time was able to select a well-qualified recent EKU graduate to service in that role. These students were able to learn more about how higher education works while supporting a worthwhile effort.

It is my sincere hope you will find Kate as equally deserving the of the honor Staff Emeritus as those who have nominated her.

Sincerely,

Lisa Cox
Director, Student Outreach and Transition
August 15, 2013

Ms. Erin Barnett
Director of First Year Learning Communities and Courses
207 Miller Hall
Eastern Kentucky University

Dear Ms. Barnett:

I have had the honor and privilege of serving under the guidance and leadership of Ms. Katherine S. Williams during her tenure as Assistant Director and later appointment as Director of the EKU NOVA Student Support Services program. The NOVA program is funded by the U.S. Department of Education for the purpose to retain and graduate first generation and or low income students who demonstrate the potential for success. The program has been in existence at EKU for over thirty years and has been successful in retaining and graduating EKU students. Ms. Williams has played a significant role in the success of the program and its longevity on EKU’s campus.

Ms. Williams began her career with NOVA as a part-time secretary. It was not long before the Director; Ms. Nancy Hindman recognized her potential and elevated her to the position of Tutor/Peer Leader Supervisor. As she progressed in her position, her leadership and administrative skills grew resulting in creating the position of Assistant Director of NOVA. In the position of Assistant Director, Ms. Williams built and implemented the first database management system for financial and student data record keeping for the program. She developed the program initiative for upper NOVA students to serve as peer mentors/class assistants in the NOVA taught GSO 100 Orientation course. Upon Ms. Hindman’s retirement, Ms. Williams was named Director of the NOVA program. Under her leadership, NOVA was one of the first academic programs to implement cohort learning communities by linking required freshmen General Education courses to the NOVA taught GSO 100 course.

Ms. Williams has served as an outstanding champion dedicated to advocating and assisting EKU low-income first generation college students to overcome barriers that hinder their dream to earn a four year baccalaureate degree. Her strong commitment to provide quality and effective support services to retain and graduate students have been demonstrated through her successful efforts of generating revenue of over five million dollars in federal funds for the EKU NOVA Student Support Services program. She assisted in writing the first successful EKU McNair Scholar Grant, A Trio funded program to assist and prepare undergraduate EKU students to advance in graduate school and achieve a doctoral degree.

The EKU NOVA program is a Student Support Services TRiO project, funded at $319,892 in federal funds from the U.S. Department of Education for the 2013/2014 fiscal year to serve 206 eligible EKU students. This disclosure is made in compliance with the Public Law 108-447 Sec. 506.
Ms. Williams wrote and obtained the state and federally funding for the first EKU Education Pay Center grant. The program provides academic support, employment training, resource referral and general counseling to K-TAP recipients who are seeking a post-secondary degree at EKU.

As you can see from the services Ms. Williams has provided to the NOVA program not to mention her endeavors and outstanding contribution to the Quality Enhancement Program, she is well deserving of the prestigious title of Staff Emeritus based upon her demonstrated outstanding service to Eastern Kentucky University and her strong commitment to the mission of this university.

Sincerely,

Jane Tinsley
Director NOVA Program
Eastern Kentucky University.
Dear President Benson,

I am writing this letter for Ms. Kate Williams to nominate her to for the rank of Staff Emeritus. Kate was (and is) a model servant leader and her dedication and service to EKU have been outstanding.

I met Kate when I began working for EKU’s TRiO Student Support Services project (known on our campus as “The NOVA Program”) in August, 2005. She immediately set high expectations of me and at every level supported my transition from a previous faculty member to a non-faculty teaching professional. Her professionalism, work ethic, and character were examples for everyone to follow and be like; I cannot think of another person I would have wanted to be mentored by than Kate when I began with The NOVA Program. Kate was instrumental in introducing the service-learning / civic engagement component to our program’s retention model, and I was able to benefit from her experience as I created and implemented our leadership curriculum (and at the time, alongside Ms. Lisa Cox, now Director of Student Outreach and Transition Office-SOTO). Kate is a staunch believer in strong leadership and serving others. Her leadership for the NOVA Program and its participants no doubt has left a mark on our program for years to come (I know it has left a mark on me).

When Kate left NOVA to take the position of Director of the Quality Enhancement Program, I was saddened by this because she would be leaving NOVA, but I was excited because she was taking her talents University-wide, and EKU would be better because of Kate. Kate was at every level perfect for this role at EKU. She could bridge the faculty and staff to come together to assist EKU in becoming an informed, critical and creative thinking University. I was honored to once again serve Kate and EKU by being a Quality Enhancement Coach, where I and a team of faculty would train other faculty and staff on critical and creative thinking and effective communication. Kate was such a concrete and firm example of a lover of EKU and everything she gave to her students. I believe Kate left EKU better than what she found her.

Kate Williams is my colleague, and she is my friend. She is my mentor, and she is my example of what it means to love EKU and serve her with care. When I was asked to write this letter of support, I immediately agreed to do it...you see, Kate Williams is without a doubt one of the best EKU has seen or may ever see. Her staunch dedication to excellence, her leadership and service to others, and her love of this University make her a perfect candidate to be named Staff Emeritus.

Please let me know if there is anything else I can provide that illustrates my support for Ms. Kate Williams.

Sincerely,

Stephen J. Haggerty, M.A.

The EKU NOVA program is a Student Support Services TRiO project, funded at $337,546 in federal funds from the U.S. Department of Education for the 2012/2013 fiscal year to serve 206 eligible EKU students. This disclosure is made in compliance with the Public Law 108-447 Sec. 506.
August 14, 2013

Colleagues,

I am writing in strong support of Kate William’s nomination for Staff Emerita at Eastern Kentucky University. I worked with Kate in a variety of professional roles for 20+ years and believe that she would be an outstanding choice for this honor.

Kate served Eastern Kentucky University in multiple professional roles in her years of service. Many of her roles required expertise in academic advising, which we know is essential to student success and retention. Kate was committed to continually developing and nurturing her knowledge base on advising. In her role as Acting Executive Director of The Student Support Institute she demonstrated extensive knowledge of current academic advising modalities and research, demonstrated experience in implementing and managing a viable advising system, and consistently based policies and procedures on current best practices in academic advising. Before that role, Kate guided the holistic, developmental advising efforts of the NOVA program, which consistently showed higher student retention rates than similar students in the general student population. In all of her roles Kate kept a hands-on approach to helping students, remaining an active advisor with her own caseload even when her formal job duties did not require that. She helped her colleagues to understand that student success is more than choice of courses and application of study skills, but that academic success is also correlated with students’ social, emotional, financial, and familial concerns. In accordance with current best practice she endeavored to move students from a dependency on the advisor to one of growing self-sufficiency. In her various roles, Kate worked extensively with undeclared students, and mentoring these students requires knowledge of the range of majors the University offers and the career research resources available to students.
Kate was also a retention specialist. She had extensive knowledge of current retention strategies and research, and used her expertise to implement retention strategies in the NOVA Program and in The Student Success Institute. She attended numerous workshops and conferences on retention, made it a priority to stay informed of the most current retention research, and developed, managed and evaluated various retention strategies for TRIO programs across the country. Kate was committed to diversity at EKU and worked extensively with at-risk students. Kate's experience with EKU students and her deep understanding of retention strategies equipped her with the skills and insight to develop and lead retention efforts that were most likely to be successful for our uniquely diverse population of students. Evidence of her commitment to, and understanding of, the particular retention issues at EKU is the previously-mentioned NOVA Program's significantly higher retention rates compared to similar populations of non-NOVA EKU students. Additionally, Kate served on many EKU committees addressing various issues of advising and retention, including the initial Strategic Planning Group for Student Success, which evolved to become the University Student Success Council (SSC) in 1999. Kate understood the theoretical issues regarding advising and retention as well as the practical application of those theories to our diverse student populations at EKU. Among the retention/persistence strategies implemented by Kate in the NOVA program were: individualized tutoring support, a supplemental instruction model for support in high risk courses, learning communities, service learning, and peer support systems. Additionally, Kate taught expanded versions of EKU's GSO 100 orientation classes, which provided the model for what became the University's GSO 102 Transition to College course.

Kate's knowledge and skills in the area of assessment and assurance of learning were also superb. Kate led all evaluation efforts in the NOVA Program and as Acting Executive Director of The Student Success Institute. Additionally, in her last position, Director of QEP, she led teams of assessment experts in the development of unique plans for every QEP-funded program. She continually collected and analyzed data in order to evaluate new initiatives, strategies and programs. In other words, Kate used assessment data to close the loop, not just to check off a box. Additionally, Kate has an impressive history of writing successful grant proposals, all of which required detailed assessment plans. Kate wrote seven successful grants for the NOVA program. On four of these proposals she was the principal investigator and on the remaining three she was a major contributor. One grant proposal on which she was the principal investigator earned a score of top 10% in the country. Kate also wrote a successful grant proposal for the Education Pay$ Program at EKU, and co-wrote the first successful grant proposal for a McNair Program at EKU. If you look at these grant proposals you will see comprehensive plans that include ambitious, but attainable, process and outcome objectives, as well as reasonable key performance indicators (KPIs) to determine whether those objectives are met.
Additional evidence of Kate's understanding of assessment can be seen in the work products of her term as Acting Executive Director of SSI from December 2001 to August 2002. Kate made it one of her goals to ensure that each department under her supervision had an assessment plan. I worked closely with Kate to develop these plans and within a six-month period there were comprehensive plans in place for the Advising Office, the Tutor-Mentor Program, the Developmental Education Office, and the Education Pay$ Program. Additionally, we developed assessment instruments for Freshman Orientation Day, and the New Student Days Program. Kate's role in the development of all of these plans and instruments was extensive. She suggested process and outcome objectives, KPIs, assisted in the development of countless data-collection instruments, helped explain processes to the directors of these programs, helped to pilot-test processes and suggested changes in plans based on results of pilot-testing. Kate was clearly competent in creating reasonable assessment plans for a variety of programs and initiatives, and maintaining databases, including TracDat, for assessment purposes.

As a supervisor, Kate excelled. Both her interpersonal skills and her intuition are excellent. She can quickly glean who does what well in an organization and then she plays to people's strengths, thus allowing people to make important contributions to their own work environment, while enjoying the process. Kate understands the value of listening more than talking; she understands people in a way that many supervisors do not. Because of her superior supervisory skills and her ability to lead people in a direction that works for both the person and the organization, she is a great motivator. People like to work with, and for, Kate. As a result of these exemplary skills she was highly regarded and respected by both staff and faculty with whom she interacted.

I have the utmost respect for Kate as a professional and as a person, and I give her my strongest recommendation for this honor. She is truly the epitome of a Staff Emerita. If you have any questions please do not hesitate to contact me.

Sincerely,

Rose M. Perrine, Ph.D

Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution.
I. University Organization Chart

II. Issue

The proposal is to accept the updated University Organization chart, as presented.

III. Background and Process

The University Organization chart has been updated to reflect organization changes, and has been approved by the President.

IV. Alternative

The alternative is not to accept the University Organization chart.

V. President's Recommendation

The President's recommendation is that the Board of Regents adopts the updated University Organization chart.
I. Confirmation of Ohio Valley Conference Governing Board Certification Form

II. Issue

The Ohio Valley Conference requires the Chairman of the Governing Board of Eastern Kentucky University attest that:

1) Responsibility for the administration of the athletics program has been delegated to the Chief Executive Officer of the institution.

2) The Chief Executive Officer has the mandate and support of the Board to operate a program of integrity in full compliance with NCAA, OVC, and all other relevant rules and regulations.

3) The Chief Executive Officer, in conjunction with the Director of Athletics and Faculty Athletic Representative, determines how the institutional vote shall be cast on issues of athletics policy presented to the NCAA and the Ohio Valley Conference.

III. Background and Process

OVC requires a new certification form for each academic year

IV. Alternative

The alternative is not to confirm the Ohio Valley Conference Governing Board Certification Form

V. President’s Recommendation

It is recommended that the Board of Regents confirm the OVC Governing Board Certification Form
OHIO VALLEY CONFERENCE

Governing Board Certification Form
Academic Year 2013-14

As Chairman of the Governing Board at EASTERN KENTUCKY UNIVERSITY, I attest that:

1) Responsibility for the administration of the athletics program has been delegated to the Chief Executive Officer of the institution.

2) The Chief Executive Officer has the mandate and support of the board to operate a program of integrity in full compliance with NCAA, OVC, and all other relevant rules and regulations.

3) The Chief Executive Officer, in conjunction with the Director of Athletics and Faculty Athletic Representative, determines how the institutional vote shall be cast on issues of athletics policy presented to the NCAA and the Ohio Valley Conference.

Date Presented to the Governing Board: __________________________

Signed: __________________________________________________________
(Chairman of the Governing Board)

Please return completed form to:

Beth DeBauche
Commissioner
Ohio Valley Conference
215 Centerview Drive, Suite 115
Brentwood, TN 37027
I. Approval of Candidates for Fall 2013 Commencement

II. Issue

Candidates who have completed degree requirements for Fall 2013 commencement need approval for their degrees.

III. Background

All requirements for degrees are verified by the appropriate chairs, deans, Office of the Registrar and the Provost/Vice President for Academic Affairs for the Fall 2013 commencement. Board of Regents’ approval is required for granting degrees from Eastern Kentucky University.

IV. Alternatives

Not to approve candidates for Fall 2013 commencement

V. President’s Recommendation

Based upon recommendations from the appropriate chairs, deans, Office of the Registrar and the Provost/Vice President for Academic Affairs, these individuals will meet the requirements as determined by the appropriate personnel. The President recommends approval.
I. Spanish B.A. (Program Revision)  
Department of Foreign Languages and Humanities  
College of Arts and Sciences

II. Issue

Update the BA in Spanish program description and requirements.

III. Background

A catalog update is necessary to reflect new courses and revised program requirements.

IV. Alternatives

Do not revise the program.

V. President’s Recommendation

Based on the recommendations of the Council on Academic Affairs, the Faculty Senate, and the Provost, the President recommends approval.
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

#### Part I

<table>
<thead>
<tr>
<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
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</thead>
<tbody>
<tr>
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<td>Foreign Languages and Humanities</td>
<td>Arts and Sciences</td>
</tr>
<tr>
<td>Course Revision (Parts II, IV)</td>
<td>*Course Prefix &amp; Number</td>
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<tr>
<td>Hybrid Course (&quot;S,&quot; ·w)</td>
<td>*Course Title</td>
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<td>*Program Title</td>
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<td>Program Suspension (Part III)</td>
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<tr>
<td>X. Program Revision (Part III)</td>
<td>*Provide only the information relevant to the proposal.</td>
<td>If Certificate, indicate Long-Term (University) or Short-Term (Departmental)</td>
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<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Departmental Committee</td>
<td>04-08-13</td>
<td>Council on Academic Affairs 8/22/2013</td>
</tr>
<tr>
<td>College Curriculum Committee</td>
<td>04-15-13</td>
<td>Faculty Senate** 9/9/13</td>
</tr>
<tr>
<td>General Education Committee*</td>
<td>NA</td>
<td>Board of Regents** Pending</td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM*** Fall 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for program revisions or suspensions.

***To be added by the Registrar's Office after all approval is received.

#### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Update the BA in Spanish program description and requirements.

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

A catalog update is necessary to reflect new courses and revised program requirements.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:**

None

**Operating Expenses Impact:**

None

**Equipment/Physical Facility Needs:**

None

**Library Resources:**

None

A&S p. 3
Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
<tr>
<th>New or Revised* Catalog Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
</tr>
</tbody>
</table>

Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

BACHELOR OR ARTS (BA): SPANISH

UNIVERSITY GRADUATION REQUIREMENTS
• General Education .................................................. 36 hours
• Student Success Seminar (ASO 100; waived for transfers with 30+ hrs.) ......................................................... 1 hour
• Wellness ................................................................. 3 hours
• Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
• Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
• ACCT - Spanish majors will fulfill ACCT with SPA 321S, or a program approved study abroad experience.
(Credit hours are incorporated into program requirements below.)

Total Hours University Graduation Requirements ......40 hours

MAJOR REQUIREMENTS
A grade of "C" or higher is required in each course for credit toward the major. Students must attain a 2.75 GPA in their major.

Core Courses..........................................................30 hours
Select 30 hrs in SPA courses numbered 200 and above. A minimum of 21 hrs must be at the 300 level or above.
A student may major in Spanish by completing a minimum of 30 hours in courses numbered 200 and above: 21 of these hours must be at the 300 level or above. The following courses are required: 206 (waived in case of demonstrable oral proficiency); 301 and 360; SPA 380 or 381; three hours from 405, 406, 407, and 492.
A grade of "C" or higher is required in each course for credit toward the major. Students must attain a 2.75 GPA in their major.

Exit Requirement: SPA 492

Free Electives..........................................................50 hours

TOTAL HOURS TO COMPLETE DEGREE...........120 hours
I. Spanish/Teaching B.A. (Program Revision)  
Department of Foreign Languages and Humanities  
College of Arts and Sciences

II. Issue  
Update the BA in Spanish/Teaching program description and requirements.

III. Background  
A catalog update is necessary to reflect new courses and revised program requirements.

IV. Alternatives  
Do not revise the program.

V. President's Recommendation  
Based on the recommendations of the Council on Academic Affairs, the Faculty Senate, and the Provost, the President recommends approval.
Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

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<td>04-15-13</td>
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<td>General Education Committee*</td>
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<td>04-23-13</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
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<td>Graduate Council*</td>
<td>NA</td>
<td>Fall 2014</td>
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</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar's Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Update the BA in Spanish/Teaching program description and requirements.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012)

Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

A catalog update is necessary to reflect new courses and revised program requirements.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and
underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options
and/or minors affected by the program’s suspension.

<table>
<thead>
<tr>
<th>Revised* Program Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>(*Use strikethrough for deletions and underlines for additions.)</td>
</tr>
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</table>

**BACHELOR OF ARTS (BA): SPANISH TEACHING**

**UNIVERSITY GRADUATION REQUIREMENTS**

- General Education .......................................................... 36 hours
- Student Success Seminar (ASO 100; waived for transfers with 30+ hrs.) ......................................................... 1 hour
- Wellness ........................................................................ 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT - Spanish majors will fulfill ACCT with SPA 321S, or a program approved study abroad experience.

*(Credit hours are incorporated into program requirements below.)*

**Total Hours University Graduation Requirements ......40 hours**

**MAJOR REQUIREMENTS**

**Core Courses .................................................................. 30 hours**

A student may major in Spanish by completing a minimum of 30 hours in courses numbered 200 and above; 21 of these hours must be at the 300 level or above. The following courses are required: 206 (waived in case of demonstrable oral proficiency); 301 and 360; SPA 380 or 381; three hours from 405, 406, or 407; 492

A grade of “C” or higher is required in each course for credit toward the major. Students must attain a 2.75 GPA in their teaching major and must pass a departmental proficiency exam, which covers spoken and written language, culture, and literature, to be recommended for student teaching.

Exit Requirement: SPA 492

**Professional Education Requirements ................................40 hours**

EDF 103(1), 203, 319 or 319W, 413; EDF 204 or CIS 212 or CSC 104; SED 401 or 401S; EME 442; ESE 490, 543; EMS 499(12); and 3 hrs. of Applied Learning Field Experience: EDF 349Q(0.5), 349R(0.5); EMS 349Q(0.5), 349R(0.5); and ESE 349(1).

**Free Electives .................................................................. 10 hours**

**TOTAL HOURS TO COMPLETE DEGREE ......................120 hours**

A&S p.6
I. Early Childhood Special Education/Interdisciplinary Early Childhood Education B.S. (Program Revision)

Department of Special Education
College of Education

II. Issue

1) Remove SED 341 and add SED 590 to the B.S. Early Childhood Special Education/IECE
2) Add CDS 525 to the B.S Early Childhood Special Education/IECE program
3) Move SED 104 from Major Requirements to Supporting Coursework so students can use SED 104 to meet Element 6 of the new General Education program

III. Background

1) The Department of Special Education is dropping SED 341 (Applied Behavior Analysis course) and is using the SED 590/790 course (which covers the same content) in order to be more cost effective.
2) CDS 525 is a course focusing on early literacy assessment and intervention. Early literacy intervention is a major focus of early childhood programming and adding this course will enhance the abilities of graduates to implement early literacy intervention.
3) Moving SED 104 to Element 6 will keep the program at 120 hours after adding the new course.

IV. Alternatives

Do not revise the program.

V. President's Recommendation

Based on the recommendations of the Council on Academic Affairs, the Faculty Senate, and the Provost, the President recommends approval.
Curriculum Change Form  
(Present only one proposed curriculum change per form)  
(Complete only the section(s) applicable.)

### Part I

<table>
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<th>(Check one)</th>
<th>Department Name</th>
<th>Special Education</th>
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<tr>
<td>Hybrid Course (&quot;s&quot;,&quot;w&quot;)</td>
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<tr>
<td>New Minor (Part III)</td>
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<tr>
<td>Program Suspension (Part III)</td>
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</tbody>
</table>

*Course Prefix & Number
| *Course Title | B. S. Early Childhood Special Education/Interdisciplinary Early Childhood Education |

| *Program Title | |

### Proposal Approved by: Date | Date
---|---
Departmental Committee | 3/25/2013 | Council on Academic Affairs | 8/22/2013
College Curriculum Committee | 4/2/2013 | Faculty Senate** | 9/9/13
General Education Committee* | N/A | Board of Regents** | Pending
Teacher Education Committee* | 4/23/2013 | EFFECTIVE ACADEMIC TERM*** | Fall 2013
Graduate Council* | N/A | |

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

1) Remove SED 341 and add SED 590 to the B.S. Early Childhood Special Education/IECE
2) Add CDS 525 to the B.S Early Childhood Special Education/IECE program
3) Move SED 104 from Major Requirements to Supporting Coursework so that students can use SED 104 to meet Element 6 of the new General Education program

**A. 2. Proposed Effective Academic Term:** (Example: Fall 2012)

Fall 2013 Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

**B. The justification for this action:**

1) The Department of Special Education is dropping SED 341 (Applied Behavior Analysis course) and is using the SED 590/790 course (which covers the same content) in order to be more cost effective.

2) CDS 525 is a course focusing on early literacy assessment and intervention. Early literacy intervention is a major focus of early childhood programming and adding this course will enhance the abilities of graduates to implement early literacy intervention.

3) Moving SED 104 to Element 6 will keep the program at 120 hours after adding the new course.

**C. The projected cost (or savings) of this proposal is as follows:**

Personnel Impact:
Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

### Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

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<tr>
<th>Step</th>
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<tr>
<td>2.</td>
<td>For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.</td>
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<tr>
<td>3.</td>
<td>For a dropped course, provide the current catalog text.</td>
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</table>

#### New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

### Part III. Recording Data for Revised or Suspended Program

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<th>Step</th>
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</tr>
<tr>
<td>2.</td>
<td>For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.</td>
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</table>

#### Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)
UNIVERSITY GRADUATION REQUIREMENTS

- General Education .............................................. 36 hours
- Student Success Seminar (EDO 100; waived for transfers with 30+ hrs.) ...................................................... 1 hour
- Wellness.................................................................. 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- A CCT – IECE/Special Education majors will fulfill A CCT using SED 499. (Credit hours may be incorporated into Major or Supporting requirements)

Total Hours University Graduation Requirements ...... 40 hours

MAJOR REQUIREMENTS

Core Courses...................................................................... 27 hours
CDS 360, 525; SED 104, 344, 352, 375, 436, 504, 518, 577 and 590.

Professional Education Requirements ......................... 18.5 hours
EDF 103, 203; SED 499(12); and 2.5 hours of Applied Learning Field Experiences: EDF 349Q(0.5); SED 349Q(0.5), 349R(0.5), 349T(1).

Minor in Child and Family Studies.................................. 18 hours
CDF 132, 236; six hours selected from CDF 235, 327, 342, 441, or 501; and six hours CDF electives.

Supporting Course Requirements...................................... 15 hours
EDF 204 or CSC 104 or CIS 212; ELE 519; NSC 500; OTS 515; SED 104 (Element 6); SWK 456.

Free Electives...................................................................... 1.5 hours

TOTAL HOURS TO COMPLETE DEGREE............. 120 hours
I. Physical Education M.S. (Program Revision)
   Department of Exercise and Sport Science
   College of Health Sciences

II. Issue

   Drop NFA717 and replace it with PHE717.

III. Background

   There is a need in the curriculum for a course related to the study of bioenergetics of
   physical activity, which investigates the relationship between aerobic and anaerobic
   energy systems and the transformation of stored energy to chemical energy for daily
   sustainable life functions. The majority of the students who will take this course are
   Exercise and Wellness majors who will go on to work in corporate and hospital
   wellness and commercial fitness, who need this background in order to work with
   clients, and personal trainers, who need this background to work with elite athletes.

IV. Alternatives

   Do not revise the program.

V. President’s Recommendation

   Based on the recommendations of the Council on Academic Affairs, the Faculty
   Senate, and the Provost, the President recommends approval.
<table>
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<td>*Program Title</td>
<td>Physical Education (M.S.)</td>
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<td>College Curriculum Committee</td>
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<tr>
<td>General Education Committee*</td>
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<td>Teacher Education Committee*</td>
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<td>*Provide only the information relevant to the proposal.</td>
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*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****if yes, SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Drop NFA717 and replace with PHE717
A. 2. Effective date: Fall 2013
A. 3. Effective date of suspended programs for currently enrolled students: NA

B. The justification for this action: There is a need in the curriculum for a course related to the study of bioenergetics of physical activity which investigates the relationship between aerobic and anaerobic energy systems and the transformation of stored energy to chemical energy for daily sustainable life functions. The majority of the students who will take this course are Exercise and Wellness majors who will work in the fields of corporate and hospital wellness and commercial fitness, who need this background in order to work with clients, and personal trainers, who need this background to work with elite athletes.

C. The projected cost (or savings) of this proposal is as follows:
Personnel Impact: none
Operating Expenses Impact: NONE
Equipment/Physical Facility Needs: NONE
Library Resources: NONE

HS p. 4
New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

MASTER OF SCIENCE
Physical Education
*CIP Code: 13.1314

Exercise and Sport Science Foundations..................15-18 hours

PHE 800 or EPY 869 and select 12-15 additional hours from:
PHE 762, 775, 790, 810, 812, 814, 821, 822, 823, 825, 831,
833, 848, 851, 852, 865, 869, 875, 891, 895; or 700 and/or
800 level course with prior departmental approval from non
PHE graduate departments (not to exceed 12 credit hours.)

Select one of the following options........................12-15 hours

Exercise and Sport Science Option
Select one 800 level PHE course (3 hours) plus nine hours of
PHE 700 and/or 800 level courses.* Or PHE 897 (6 hours)
plus six hours from PHE 700 and/or 800 level courses.

Sports Administration Option
PHE 835, PHE 730, and PHE 870 (6 hours) or PHE 839 (6 hours).

Exercise and Wellness Option
NFA 717, PHE 717, PHE 812, PHE 821, PHE 871 (6 hours).

Exit Requirement
GRD 887b

Total Requirements..............................................30 hours

*A maximum of nine hours of 700 level course works is allowed.

Note: For information on the Master of Arts in Education Degree
in Physical Education, see College of Education.
I. General Dietetics BS (Program Revision)  
Department of Family and Consumer Sciences  
College of Health Sciences

II. Issue

Add NFA 303, Nutrition Education and Counseling, as a core course in the General Dietetics Program and drop FCS 303 from the General Dietetics curriculum.

III. Background

NFA 303 is added and FCS 303 is eliminated to meet Accreditation Council for Education in Nutrition and Dietetics (ACEND) guidelines for SLOs in the General Dietetics program.

IV. Alternatives

Do not revise the program.

V. President's Recommendation

Based on the recommendations of the Council on Academic Affairs, the Faculty Senate, and the Provost, the President recommends approval.
## Curriculum Change Form

### Part I

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<th>Health Sciences</th>
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<tr>
<td>Hybrid Course (‘S,’ ‘W’)</td>
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<td>New Minor (Part III)</td>
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### Proposal Approved by:

<table>
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<tr>
<th>Departmental Committee</th>
<th>Date</th>
<th>Council on Academic Affairs</th>
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<td>Faculty Senate**</td>
<td>8/22/2013</td>
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<td>General Education Committee*</td>
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<td>Board of Regents**</td>
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<td>Teacher Education Committee*</td>
<td>NA</td>
<td>EFFECTIVE ACADEMIC TERM***</td>
<td>Fall 2014</td>
</tr>
<tr>
<td>Graduate Council*</td>
<td>NA</td>
<td></td>
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</table>

*If Applicable (Type NA if not applicable.)
**Approval needed for program revisions or suspensions.
***To be added by the Registrar’s Office after all approval is received.

### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** Add NFA 303 Nutrition Education and Counseling as a core course in the General Dietetics Program and drop FCS 303 from the General Dietetics Curriculum.

**A. 2. Proposed Effective Academic Term:** Spring 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

### B. The justification for this action:

NFA 303 is added and FCS 303 is eliminated to meet Accreditation Council for Education in Nutrition and Dietetics (ACEND) guidelines for SLOs in the General Dietetics program.

### C. The projected cost (or savings) of this proposal is as follows:

- Personnel Impact: NA
- Operating Expenses Impact: NA
- Equipment/Physical Facility Needs: NA
- Library Resources: NA
Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

UNIVERSITY GRADUATION REQUIREMENTS
- General Education .................................................................................. 36 hours
- Student Success Seminar (HSO 100; waived for transfers with 30+ hrs.) .......... 1 hour
- Wellness(courses may meet both wellness & major requirements) ................ 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
- ACCT  Dietetics majors will fulfill ACCT with NFA 404.(These courses are included in the Major totals)

Total Hours University Graduation Requirements ............................................ 40 hours

MAJOR REQUIREMENTS

Core Courses ..................................................................................................... 56 hours
CDF 132, FCS 400, FRM 352, NFA 121, 201(Wellness), 202(1); 301, 303, 317, 323, 325, 326, 344, 349 (1) or FCS 330D (1); NFA 401, 402, 403, 404, 411, 412, 445.

Supporting Course Requirements..................................................................... 20 hours
BIO 171; BIO 301; CHE 101/101L(Element 4), 102; CIS 212 or CSC 104; ACC 201; PSY 200(Element 5); EHS 380; EMC 105(1).

Free Electives................................................................................................... 4 hours

TOTAL HOURS TO COMPLETE DEGREE ..................................................... 120 hours
I. Criminal Justice BS (Program Revision)  
School of Justice Studies  
College of Justice and Safety

II. Issue

Increase elective hours in the BS degree to 27 and decrease the hours of supporting course requirements to 9. Change the required elective courses to choose from each of three areas and the supporting courses to choose from courses in the School of SSEM.

III. Background

This change requires students to take at least one course in the primary areas (policing, law/ juvenile justices, corrections) that are found in the major. The new requirement necessitates a change in elective and supporting course requirements but does not change total hours for the major.

IV. Alternatives

Do not revise the program.

V. President’s Recommendation

Based on the recommendations of the Council on Academic Affairs, the Faculty Senate, and the Provost, the President recommends approval.
Part I

(Check one)  
New Course (Parts II, IV)  
Course Revision (Parts II, IV)  
Hybrid Course (“S,” “W”)  
New Minor (Part III)  
Program Suspension (Part III)  
Program Revision (Part III)

Department Name: School of Justice Studies

*Provide only the information relevant to the proposal.

Proposal Approved by:  
Departmental Committee: 09/11/2013  
College Curriculum Committee: 06/03/2013  
General Education Committee*: N/A  
Teacher Education Committee*: N/A  
Graduate Council*: N/A

Proposal Approved by: Date  
Departmental Committee: 09/11/2013  
Council on Academic Affairs: 8/22/2013  
College Curriculum Committee: 06/03/2013  
Faculty Senate**: 9/9/13  
General Education Committee*: N/A  
Board of Regents**: Pending  
Teacher Education Committee*: N/A  
EFFECTIVE ACADEMIC TERM***: Fall 2014

*If Applicable (Type NA if not applicable.)  
**Approval needed for program revisions or suspensions.  
***To be added by the Registrar’s Office after all approval is received.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: Increase the number of credit hours for ABC 100 from 1 to 2.)

Increase elective hours in the BS degree to 27 and decrease the hours of supporting course requirements to 9. Change the required elective courses to choose from each of three areas and the supporting courses to choose from courses in the School of SSEM.

A. 2. Proposed Effective Academic Term: (Example: Fall 2012) Fall 2014

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Requires students to take at least one course in the primary areas (policing, law/juvenile justice, corrections) that are found in the major. New requirement made necessary a change in elective and supporting course requirements but does not change total hours for the major.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None
Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

<table>
<thead>
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<td>(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</td>
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Part III. Recording Data for Revised or Suspended Program

1. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.
Bachelor of Science (B. S.)

Criminal Justice

CIP Code: 43.0103

UNIVERSITY GRADUATION REQUIREMENTS

General Education .................................................................................... 36 hours
Student Success Seminar (JSO 100; waived for transfers with 30+ hours) ............... 1 hour
Wellness ................................................................................................... 3 hours
Writing Intensive Course (Hrs. incorporated into Major/Supporting/Gen Ed/Free Electives category)
Upper division courses (42 hrs. distributed throughout Major/Supporting/Gen Ed/Free Electives categories)
ACCT - Criminal Justice majors will fulfill ACCT with CRJ 313S, 424, 490, HON 420, PLS 349 or 349(A-N). (Credit hours are incorporated into major requirements below.)

Total Hours University Graduation Requirements ........................................... 40 hours

MAJOR REQUIREMENTS

Core Courses .......................................................................................... 15 hours
CRJ 101, 313 or 313S, 331, 388, 400.

CRJ Electives .................................................................................... 24 27 hours
Select from PLS, CRJ or COR electives (12 hrs. must be upper division courses).
Select at least one course from each of the three areas: (12 hours must be upper division).

(1) Corrections: CRJ 204, 302, 303 or 360.
(2) Law and Juvenile Justice: PLS 216, PLS 316, PLS 416, CRJ 312, CRJ 314, or CRJ 311.
(3) Policing: PLS 103, 340, 401, 411 or 420.

Supporting Course Requirements ........................................................... 42 9 hours
Select from APS, FSE, or HLS. (No more than 6 hours from any area)

Free Electives or Minor ........................................................................... 29 hours
Majors are recommended to include 3 hrs. (200 level or above) of Foreign language or American Sign Language (ASL) in consultation with major their advisor ("Element 6). G = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education requirement above.

TOTAL HOURS TO COMPLETE DEGREE ............................................... 120 hours
I. Bachelor of General Studies (Program Revision)  
University Programs

II. Issue

(1) Add GSD 399 as an option to fulfill the ACCT requirement;
(2) Add GSD 399 as an option to fulfill the Exit Requirement (substitute for GSD 450).

III. Background

GSD 399 will provide students with another option to fulfill the ACCT requirement and, in addition, will fulfill the Exit Requirement.

IV. Alternatives

Do not revise the program.

V. President's Recommendation

Based on the recommendations of the Council on Academic Affairs, the Faculty Senate, and the Provost, the President recommends approval.
### Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

#### Part I

<table>
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<th>(Check one)</th>
<th>Department Name</th>
<th>College</th>
<th>University Programs</th>
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<td>Course Dropped (Part II)</td>
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<td>New Program (Part III)</td>
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<tr>
<td>Program Revision (Part III)</td>
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</table>

*Provide only the information relevant to the proposal.*

<table>
<thead>
<tr>
<th>Proposal Approved by:</th>
<th>Date</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td>Departmental Committee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NA</td>
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</tr>
<tr>
<td>Graduate Council*</td>
<td></td>
<td></td>
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<tr>
<td>Council on Academic Affairs</td>
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<tr>
<td>College Curriculum Committee</td>
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<td></td>
</tr>
<tr>
<td>General Education Committee*</td>
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<td></td>
</tr>
<tr>
<td>Teacher Education Committee*</td>
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</tr>
<tr>
<td><em>Provide only the information relevant to the proposal.</em></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

#### Completion of A, B, and C is required: (Please be specific, but concise.)

**A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

1. To add GSD 399 as an option to fulfill the ACCT requirement; (2) To add GSD 399 as an option to fulfill the Exit Requirement (substitute for GSD 450).

**A. 2. Effective date:** (Example: Fall 2001)

Fall 2014

**A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

NA

**B. The justification for this action:**

GSD 399 will provide students with another option to fulfill the ACCT requirement, and, in addition, will fulfill the Exit Requirement.

**C. The projected cost (or savings) of this proposal is as follows:**

**Personnel Impact:** Will need instructors for course, both for campus 1 and campus 2.

**Operating Expenses Impact:** Budget for instructors

**Equipment/Physical Facility Needs:** None

**Library Resources:** Adequate
Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

Bachelor of Arts (B.A.)
GENERAL STUDIES
CIP Code: 24.0102

UNIVERSITY GRADUATION REQUIREMENTS

- General Education ................................................................. 36 hours
- Student Success Seminar (GSD 101: waived for transfers with 30+ hrs) ............................................................... 3 hours
- Wellness ................................................................................. 3 hours
- Writing Intensive Course (Hrs. incorporated into Major/Supporting/Free Electives category)
- Upper division courses (42 hrs. distributed throughout Major/Supporting/Free Electives categories)
- ACCT – General Studies majors may fulfill ACCT with any of the following options: HON 420 or another approved undergraduate scholarship or creative activity; GSD 399 (also fulfills Exit Requirement), or 3 credit hours of co-op/applied learning (GSD 349), or other approved applied learning experience; or a service-learning (S) course, or a college-approved student abroad experience, or HON 420. (Relevant credit hours will be incorporated into program requirements below.)

Total Hours University Graduation Requirement .......... 42 hours

MAJOR REQUIREMENTS

Core Courses ......................................................................... 18 hours
General Studies students will declare one of the following areas:
- General Studies in Arts & Sciences: 18 hours of courses must be within the College of Arts & Sciences (excluding courses meeting the 36 hour General Education requirements).
- General Studies in Business & Technology: 18 hours of courses must be within the College of Business & Technology (excluding courses meeting the 36 hour General Education requirements).
- General Studies in Education: 18 hours of courses must be within the College of Education (excluding courses meeting the 36 hour General Education requirements).
- General Studies in Health Sciences: 18 hours of courses must be within the College of Health Sciences (excluding courses meeting the 36 hour General Education requirements).
- General Studies in Justice & Safety: 18 hours of courses must be within the College of Justice & Safety (excluding courses meeting the 36 hour General Education requirements).
- General Studies – Professional Track: 18 hours of courses from the following list, (excluding any courses meeting the 36 hour General Education requirements): CMS 310, 375, 495, COR 321, 330, CRJ 325, 388W, FIN 310, 311, HEA 315, 320, 345, 375, 380, MGT 301, 320, 330, 430, 450, MKT 301, PLS 330, 332, POL 333, 335, 370, 374, 375, PSY 300, 319, PUB 373, SOC 320, 383, or 463.
Free Electives ........................................................................ 57-60 hours

General Studies Exit Requirement (GSD 399 (3 hours) or GSD 450 (0 hours) ............................................................... 0-3 hours

TOTAL HOURS TO COMPLETE DEGREE .................. 120 hours
Upcoming Meetings/Events

1. Regular Quarterly Meetings of the Board
   a. January 13, 2014
   b. April 14, 2014
   c. June 9, 2014

2. Other Events
   a. 2013-14 EKU Center for the Arts Schedule (Table A)
   b. 2013 Football Schedule-Remaining Games (Table B)
   c. 2013-14 Men’s Basketball Schedule (Table C)
   d. 2013-14 Basketball (W) Schedule (Table D)

TABLE A

2013-2014 EKU Center for the Arts Schedule
(All times are 7:30 p.m. unless otherwise noted)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct. 24</td>
<td>The Australian Bee Gees Show</td>
<td></td>
</tr>
<tr>
<td>Nov. 2</td>
<td>Dinosaur Train Live</td>
<td>3:00 p.m. &amp; 7:30 p.m.</td>
</tr>
<tr>
<td>Nov. 5</td>
<td>Irish Chamber Orchestra</td>
<td></td>
</tr>
<tr>
<td>Nov. 12</td>
<td>Rockapella</td>
<td></td>
</tr>
<tr>
<td>Nov. 20</td>
<td>Jim Brickman</td>
<td></td>
</tr>
<tr>
<td>Dec. 7 &amp; 8</td>
<td>The Nutcracker</td>
<td>2:00 p.m. both dates</td>
</tr>
<tr>
<td>Dec. 8</td>
<td>Handel’s Messiah</td>
<td></td>
</tr>
<tr>
<td>Dec. 10</td>
<td>A Christmas Carol</td>
<td></td>
</tr>
<tr>
<td>Dec. 12</td>
<td>Leann Rimes</td>
<td></td>
</tr>
<tr>
<td>Jan. 15</td>
<td>Swan Lake</td>
<td></td>
</tr>
<tr>
<td>Jan. 18</td>
<td>Popovich Comedy Pet Theater</td>
<td></td>
</tr>
<tr>
<td>Jan. 25</td>
<td>Sid the Science Kid Live!</td>
<td></td>
</tr>
</tbody>
</table>
### TABLE A (cont.)

2013-2014 EKU Center for the Arts Schedule  
(All times are 7:30 p.m. unless otherwise noted)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb. 1</td>
<td>The Addams Family</td>
<td>3:00 p.m. &amp; 7:30 p.m.</td>
</tr>
<tr>
<td>Feb. 13</td>
<td>Golden Dragon Acrobats</td>
<td></td>
</tr>
<tr>
<td>Feb. 18</td>
<td>Man of La Mancha</td>
<td></td>
</tr>
<tr>
<td>Feb. 26</td>
<td>Rock of Ages</td>
<td></td>
</tr>
<tr>
<td>Mar. 5</td>
<td>The Pink Floyd Experience</td>
<td></td>
</tr>
<tr>
<td>Mar. 8</td>
<td>Disney’s Beauty and the Beast</td>
<td>3:00 p.m. &amp; 7:30 p.m.</td>
</tr>
<tr>
<td>Mar. 19</td>
<td>Hamlet</td>
<td></td>
</tr>
<tr>
<td>Mar. 22</td>
<td>Mamma Mia</td>
<td>3:00 p.m. &amp; 7:30 p.m.</td>
</tr>
<tr>
<td>Mar. 23</td>
<td>Mamma Mia</td>
<td>3:00 p.m.</td>
</tr>
<tr>
<td>Mar. 26</td>
<td>One Night of Queen</td>
<td></td>
</tr>
<tr>
<td>Apr. 6</td>
<td>Experience the Beatles with Rain</td>
<td></td>
</tr>
</tbody>
</table>

### TABLE B

2013 Football Schedule  
(Remaining Games)

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Opponent</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 2, 2013</td>
<td>1:00 p.m.</td>
<td>Tennessee State*</td>
<td>Richmond, KY</td>
</tr>
<tr>
<td>November 9, 2013</td>
<td>4:00 p.m.</td>
<td>Jacksonville State*</td>
<td>Jacksonville, AL</td>
</tr>
<tr>
<td>November 16, 2013</td>
<td>1:00 p.m.</td>
<td>UT Martin*</td>
<td>Richmond, KY</td>
</tr>
<tr>
<td>November 23, 2013</td>
<td>1:00 p.m.</td>
<td>Murray State*</td>
<td>Murray, KY</td>
</tr>
</tbody>
</table>

**BOLD** = Home Games  
* = denotes Ohio Valley Conference contest
## 2013-14 Men's Basketball Schedule

### Current Record

<table>
<thead>
<tr>
<th>Game</th>
<th>Date</th>
<th>Opponent 1</th>
<th>Location 1</th>
<th>Opponent 2</th>
<th>Location 2</th>
<th>Result 1</th>
<th>Result 2</th>
<th>Result 3</th>
<th>Notes</th>
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<tbody>
<tr>
<td>1</td>
<td>11/25/13</td>
<td>Florida International University</td>
<td>Miami</td>
<td>Kansas State</td>
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<tr>
<td>2</td>
<td>11/26/13</td>
<td>CSU Bakersfield</td>
<td>Bakersfield</td>
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<tr>
<td>3</td>
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</tr>
<tr>
<td>4</td>
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<td>Old Dominion</td>
<td>Richmond</td>
<td></td>
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<td>0-0</td>
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<tr>
<td>5</td>
<td>12/7/13</td>
<td>Old Dominion</td>
<td>Richmond</td>
<td></td>
<td></td>
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<td>0-0</td>
<td>0-0</td>
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<td>7</td>
<td>12/16/13</td>
<td>University of Virginia</td>
<td>Virginia</td>
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<td>0-0</td>
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<tr>
<td>8</td>
<td>12/18/13</td>
<td>Old Dominion</td>
<td>Richmond</td>
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<td>0-0</td>
<td>0-0</td>
<td>Details</td>
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<tr>
<td>9</td>
<td>12/22/13</td>
<td>George Washington</td>
<td>Washington</td>
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<td>0-0</td>
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<td>10</td>
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<td>Old Dominion</td>
<td>Richmond</td>
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<td>0-0</td>
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<td>11</td>
<td>1/5/14</td>
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<tr>
<td>12</td>
<td>1/7/14</td>
<td>Owners' Classic</td>
<td>Richmond</td>
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<td>1/10/14</td>
<td>Maryland State</td>
<td>College Park</td>
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<td>15</td>
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<td>Tucson</td>
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<td>9-0</td>
<td>0-0</td>
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<tr>
<td>17</td>
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<td>0-0</td>
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### 2013-14 Basketball (W) Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Opponent</th>
<th>Location</th>
<th>Time</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/20/2013</td>
<td>Ohio Valley University (Exhibition)</td>
<td>Richmond, Ky.</td>
<td>6:00 PM</td>
<td>Details</td>
</tr>
<tr>
<td>11/20/2013</td>
<td>Miami University (OH)</td>
<td>Oxford, Ohio</td>
<td>7:00 PM</td>
<td>Details</td>
</tr>
<tr>
<td>11/22/2013</td>
<td>Kent State University</td>
<td>Kent, Ohio</td>
<td>2:00 PM</td>
<td>Details</td>
</tr>
<tr>
<td>11/24/2013</td>
<td>Alabama A&amp;M</td>
<td>Richmond, Ky.</td>
<td>7:00 PM</td>
<td>Details</td>
</tr>
<tr>
<td>11/26/2013</td>
<td>UNC Asheville</td>
<td>Asheville, N.C.</td>
<td>7:00 PM</td>
<td>Details</td>
</tr>
<tr>
<td>11/28/2013</td>
<td>Ohio &amp; Eubanks College</td>
<td>Richmond, Ky.</td>
<td>7:00 PM</td>
<td>Details</td>
</tr>
<tr>
<td>11/30/2013</td>
<td>Ohio University</td>
<td>Richmond, Ky.</td>
<td>4:00 PM</td>
<td>Details</td>
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</table>

#### Southern Miss Thanksgiving Tournament

<table>
<thead>
<tr>
<th>Date</th>
<th>Opponent</th>
<th>Location</th>
<th>Time</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>11/20/2013</td>
<td>Florida A&amp;M</td>
<td>Hattiesburg, Miss.</td>
<td>7:30 PM</td>
<td>Details</td>
</tr>
<tr>
<td>11/30/2013</td>
<td>TBD</td>
<td>Hattiesburg, Miss.</td>
<td>TBD</td>
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#### 12/5/2013

<table>
<thead>
<tr>
<th>Date</th>
<th>Opponent</th>
<th>Location</th>
<th>Time</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>12/5/2013</td>
<td>Marshall University</td>
<td>Huntington, W.Va.</td>
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#### 12/29/2013

<table>
<thead>
<tr>
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<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/29/2013</td>
<td>Missouri State University</td>
<td>Richmond, Ky.</td>
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<td>Details</td>
</tr>
<tr>
<td>12/29/2013</td>
<td>Longwood University</td>
<td>Jacksonville, Fl.</td>
<td>7:00 PM</td>
<td>Details</td>
</tr>
<tr>
<td>12/30/2013</td>
<td>Murray State University</td>
<td>Richmond, Ky.</td>
<td>7:00 PM</td>
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</tr>
<tr>
<td>12/30/2013</td>
<td>South Carolina State University</td>
<td>Columbia, S.C.</td>
<td>7:00 PM</td>
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</tr>
<tr>
<td>12/30/2013</td>
<td>Eastern Illinois University</td>
<td>Charleston, Ill.</td>
<td>8:00 PM</td>
<td>Details</td>
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</table>

#### 1/1/2014

<table>
<thead>
<tr>
<th>Date</th>
<th>Opponent</th>
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<th>Time</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/1/2014</td>
<td>Mississippi State University</td>
<td>Richmond, Ky.</td>
<td>1:00 PM</td>
<td>Details</td>
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<tr>
<td>1/2/2014</td>
<td>Belmont University</td>
<td>Nashville, Tenn.</td>
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<tr>
<td>1/3/2014</td>
<td>Tennessee State University</td>
<td>Nashville, Tenn.</td>
<td>7:00 PM</td>
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<tr>
<td>1/4/2014</td>
<td>South Alabama Missouri State University</td>
<td>Richmond, Ky.</td>
<td>4:00 PM</td>
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<tr>
<td>1/5/2014</td>
<td>University of Tennessee at Martin</td>
<td>Richmond, Ky.</td>
<td>7:00 PM</td>
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<tr>
<td>1/6/2014</td>
<td>Coastal Carolina University</td>
<td>Charleston, S.C.</td>
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<td>Details</td>
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<tr>
<td>1/7/2014</td>
<td>Jacksonville State University</td>
<td>Jacksonville, Fla.</td>
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<td>Chattanooga, Tenn.</td>
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<td>1/15/2014</td>
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<td>Clarksville, Tenn.</td>
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<td>1/17/2014</td>
<td>Shepherd University</td>
<td>Richmond, Ky.</td>
<td>7:00 PM</td>
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<td>1/18/2014</td>
<td>Tennessee Tech University</td>
<td>Richmond, Ky.</td>
<td>3:30 PM</td>
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<tr>
<td>1/20/2014</td>
<td>Tennessee State University</td>
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#### 1/26/2014

<table>
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<th>Location</th>
<th>Time</th>
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</thead>
<tbody>
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<td>TBD</td>
<td>Details</td>
</tr>
<tr>
<td>3/7/2014</td>
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<td>Nashville, Tenn.</td>
<td>TBD</td>
<td>Details</td>
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<tr>
<td>3/9/2014</td>
<td>TBD</td>
<td>Nashville, Tenn.</td>
<td>TBD</td>
<td>Details</td>
</tr>
<tr>
<td>3/9/2014</td>
<td>TBD</td>
<td>Nashville, Tenn.</td>
<td>TBD</td>
<td>Details</td>
</tr>
</tbody>
</table>

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